



## **BOARD OF COUNTY COMMISSIONER'S MEETING**

**Monday, February, 19<sup>th</sup>, 2024**

**224 Seminary Street**

**Kenansville, N.C. 28349**

**6:00 p.m.** Meeting Called to Order  
Invocation  
Pledge of Allegiance  
Approval of Meeting Agenda

Approval of Minutes – Regular Meeting held on February 5<sup>th</sup>, 2024 (A)

### **REGULAR MEETING AGENDA**

#### **CONSENT AGENDA**

1. Budget Amendments Journal Entry Proof (B)
2. Tax and Solid Waste Releases - #21672 - #21733 (C)
3. Duplin County Health Department Bad Debt & Deceased Write Off for Duplin County EMS through January 2014 (D)
4. Duplin County Health Department Bad Debt & Deceased Write Offs for Duplin County Health Department through January 2021 (E)
5. Approve Contract for Consultant Services Hurricane Florence Hazard Mitigation Grant Program (HMGP) expedited Acquisitions 4393-0017-R Amendment No. 1 – Addition of Administrative Services for Demolition of Acquired Houses and Authorize Chairman to Sign (F)
6. Appoint the Following to the Duplin County Voluntary Agricultural District Board as Board Members: District 1, Cynthia Blackmore; District 2, Morris Murphy; District 3, Melissa Wallace; District 4, Baird Kilpatrick; and District 5, George Mainor and Appoint the Following as Alternates: District 1, Jeb Smith; District 2, Noah Simpson; District 3, Jeff English; District 4, Ron Simmons; and District 5, James Sauls III (G)
7. Accept Session Law 2023-134 Transportation Reserve Funds in the Amount of \$5,000,000.00 and Authorize the Associated Budget Amendment (H)
8. Acceptance of Breast and Cervical Cancer Program (AA 452 Revision #1) for an additional \$24,375 (totaling \$49,100) and Approve the Associated Budget Amendment (I)

## **ITEMS TO BE MADE PART OF MINUTES**

- Administrative Budget Amendment Journal Inquiry (J)

## **REGULAR AGENDA ITEMS OF BUSINESS**

- 6:05 p.m.** Public Comments (limited to three (3) minutes per speaker)
- 6:15 p.m.** Joshua Raynor, Duplin County Airport Director  
Present a Resolution to Dedicate the Duplin County Airport Terminal Building to George H. Futrelle (K)
- 6:20 p.m.** Tracey Simmons-Kornegay, Duplin County Health Director  
Present the County's 2023 Communicable Disease and Child Fatality Annual Reports (L)  
Request to Accept Bridge Access Program for COVID-19 Vaccines (AA 719) Funding and to Create Two New Positions (M)
- 6:30 p.m.** Joe McKemey, McDavid Associates, Inc.  
Present a Resolution Amending Capital Project Budget Ordinance FY 2023-038/Duplin County 2022 Golden Leaf Water Supply Well Project Duplin County and Amendment No. 1 to the Technical Services Agreement between Duplin County and McDavid Associates, Inc. (N)
- 6:40 p.m.** Bryan Miller, County Manager  
Request to Accept Low Bidder as Certified by Mosley Architects

## **CLOSED SESSION**

**Personnel Matters NCGS 143-318.11 (a) (6)**

## **FYI (O)**

Town of Wallace Tax Releases

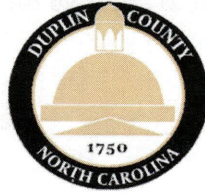
## **REPORTS (P)**

Animal Services – January 2024  
Building Inspections – January 2024  
Communications/911 Addressing – January 2024  
Garage – January 2024  
Solid Waste – January 2024

## **RECESS**

**Motion to recess until February 20<sup>th</sup>, 2024 at 7:00 a.m. for a joint Meeting between the Duplin County Board of Commissioners and the Duplin County Economic Development Commission at James Sprunt Community College; Boyette Building Room 113; 133 James Sprunt Drive in Kenansville, N.C.**





**BOARD OF COUNTY COMMISSIONER'S MEETING**

**Monday, February 19<sup>th</sup>, 2024**

**224 Seminary Street**

**Kenansville, N.C. 28349**

**COMMISSIONER'S INFORMATION BULLETIN**

**TO:** Commissioner Branch  
Commissioner Dowe  
Commissioner D. Edwards  
Commissioner Garner  
Commissioner J. Edwards

**FROM:** Jaime W. Carr/Clerk to the Board

**DATE:** Monday, February 19<sup>th</sup>, 2024

**SUBJECT:** Commissioner's Meeting

1. Meeting Called to Order by Chairman Edwards
2. Invocation given by \_\_\_\_\_
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of agenda for tonight's meeting. Members of the Board and/or the County Manager/Assistant County Manager and/or the Clerk to the Board may request to make any changes or additions to the proposed agenda.

**RECOMMENDED MOTION:** Motion to approve the meeting agenda.

**Motion** \_\_\_\_\_ **2nd** \_\_\_\_\_ **For** \_\_\_\_\_ **Against** \_\_\_\_\_ **Carried** \_\_\_\_\_

5. Approval of Minutes – Regular Meeting held on February 5<sup>th</sup>, 2024. (A)

**RECOMMENDED MOTION:** Motion to approve the minutes of the February 5<sup>th</sup>, 2024 Board of Commissioners meeting as presented.

**Motion** \_\_\_\_\_ **2nd** \_\_\_\_\_ **For** \_\_\_\_\_ **Against** \_\_\_\_\_ **Carried** \_\_\_\_\_

### **REGULAR MEETING AGENDA**

#### **CONSENT AGENDA**

1. Budget Amendments Journal Entry Proof **(B)**
2. Tax and Solid Waste Releases - #21672 - #21733 **(C)**
3. Duplin County Health Department Bad Debt & Deceased Write Off for Duplin County EMS through January 2014 **(D)**
4. Duplin County Health Department Bad Debt & Deceased Write Offs for Duplin County Health Department through January 2021 **(E)**
5. Approve Contract for Consultant Services Hurricane Florence Hazard Mitigation Grant Program (HMGP) expedited Acquisitions 4393-0017-R Amendment No. 1 – Addition of Administrative Services for Demolition of Acquired Houses and Authorize Chairman to Sign **(F)**
6. Appoint the Following to the Duplin County Voluntary Agricultural District Board as Board Members: District 1, Cynthia Blackmore; District 2, Morris Murphy; District 3, Melissa Wallace; District 4, Baird Kilpatrick; and District 5, George Mainor and the Following as Alternates: District 1, Jeb Smith; District 2, Noah Simpson; District 3, Jeff English; District 4, Ron Simmons; and District 5, James Sauls III **(G)**
7. Accept Session Law 2023-134 Transportation Reserve Funds in the Amount of \$5,000,000.00 and Authorize the Associated Budget Amendment **(H)**
8. Acceptance of Breast and Cervical Cancer Program (AA 452 Revision #1) for an additional \$24,375 (totaling \$49,100) and Approve the Associated Budget Amendment **(I)**

**RECOMMEND MOTION:** Motion to approve the consent agenda.

**Motion** \_\_\_\_\_ **2<sup>nd</sup>** \_\_\_\_\_ **For** \_\_\_\_\_ **Against** \_\_\_\_\_ **Carried** \_\_\_\_\_

#### **ITEMS TO BE MADE PART OF MINUTES**

- Administrative Budget Amendment Journal Inquiry **(J)**

#### **AGENDA**

1. Public Comments (limited to three (3) minutes per speaker)
2. Josh Raynor, Duplin County Airport Director, will appear before the Board to request adoption of a Resolution to Dedicate the Duplin County Airport Terminal Building to George H. Futrelle. The Duplin County Airport, the County of Duplin, the North Carolina Aviation Community and most importantly the family of George H Futrelle suffered the sad news that George was unexpectedly no longer with us May 25<sup>th</sup>, 2023. George worked with the county for 34 years as the Director at the airport and the last five years as the Assistant County Manager/Airport Director. George worked tireless for many years to make the airport what it is today. He transformed Duplin County's Airport to the standard for general aviation airport in North Carolina. **(K)**

**RECOMMENDED MOTION:** Motion to adopt a Resolution to Dedicate the Duplin County Airport Terminal Building to George H. Futrelle for his 34 years of service to the airport and authorize the Chairman to sign.

**Motion** \_\_\_\_\_ **2nd** \_\_\_\_\_ **For** \_\_\_\_\_ **Against** \_\_\_\_\_ **Carried** \_\_\_\_\_

3. Tracey Simmons-Kornegay, Duplin County Health Director, will appear before the Board to present the County's 2023 Communicable Disease and Child Fatality Annual Reports as required by the state. **(L)**
4. Tracey Simmons-Kornegay, Duplin County Health Director, will appear before the Board to request acceptance of Bridge Access Program for COVID-19 Vaccines (AA 719) funding in the amount of \$64,858.00 and to request the creation of a two (2) new positions: Public Health Nurse II position (Grade 66 - \$51,515.84; and Foreign Language Interpreter position (Grade 56 - \$31,626.26). These positions will be covered sixty-five percent (65%) by RFA 411 and thirty-five percent (35%) will be covered with increased revenue generated by these two (2) positions providing additional services. **(M)**

**RECOMMENDED MOTION:** Motion to accept Bridge Access Program for COVID-19 Vaccines (AA 719) funding in the amount of \$64,858.00 and to authorize the associated budget amendment.

**Motion** \_\_\_\_\_ **2nd** \_\_\_\_\_ **For** \_\_\_\_\_ **Against** \_\_\_\_\_ **Carried** \_\_\_\_\_

**RECOMMENDED MOTION:** Motion to create a Public Health Nurse II position (Grade 66 - \$51,515.84 and a Foreign Language Interpreter position (Grade 56 - \$31,626.26).

**Motion** \_\_\_\_\_ **2nd** \_\_\_\_\_ **For** \_\_\_\_\_ **Against** \_\_\_\_\_ **Carried** \_\_\_\_\_

5. Joe McKemey, McDavid Associates, Inc., will appear before the board to request approval of a Resolution Amending Capital Project Budget Ordinance FY 2023-038/Duplin County 2022 Golden Leaf Water Supply Well Project Duplin County and Amendment No. 1 to the Technical Services Agreement between Duplin County and McDavid Associates, Inc. for the 2022 Golden Leaf Water Supply Well Project. Bids were received for the Golden LEAF Well project and construction costs are exceedingly higher than anticipated. In order to reduce construction costs, the Engineer, McDavid Associates, Inc., proposes to break the project into two contracts versus the one existing contract. The Engineer is asking for an Amendment to the Technical Services Agreement for engineering and drafting costs to create two contracts. (N)

**RECOMMENDED MOTION:** Motion to approve the Resolution Amending Capital Project Budget Ordinance FY 2023-038/Duplin County 2022 Golden Leaf Water Supply Well Project Duplin County and to approve Amendment No. 1 to the Technical Services Agreement between Duplin County and McDavid Associates, Inc. for the 2022 Golden Leaf Water Supply Well Project; and authorize the Chairman to sign.

**Motion** \_\_\_\_\_ **2nd** \_\_\_\_\_ **For** \_\_\_\_\_ **Against** \_\_\_\_\_ **Carried** \_\_\_\_\_

6. Bryan Miller, County Manager will appear before the Board to make announcements/comments.

**CLOSED SESSION**

**Personnel Matters NCGS 143-318.11 (a) (6)**

Motion to go out of regular session and into closed session for personnel matters pursuant to NCGS 143-318.11 (a) (6).

**Motion** \_\_\_\_\_ **2nd** \_\_\_\_\_ **For** \_\_\_\_\_ **Against** \_\_\_\_\_ **Carried** \_\_\_\_\_

Motion to go out of closed session and back into open session.

**Motion** \_\_\_\_\_ **2nd** \_\_\_\_\_ **For** \_\_\_\_\_ **Against** \_\_\_\_\_ **Carried** \_\_\_\_\_

**FYI (O)**

Town of Wallace Tax Releases

**REPORTS (P)**

Animal Services – January 2024

Building Inspections – January 2024

Communications/911 Addressing – January 2024

Garage – January 2024

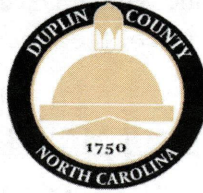
Solid Waste – January 2024

**RECESS**

**Motion to recess until February 20<sup>th</sup>, 2024 at 7:00 a.m. for a joint Commissioners Meeting with the Duplin County Economic Development Commission at James Sprunt Community College; Boyette Building Room 113; the Administrative Building located at 133 James Sprunt Drive in Kenansville, N.C.**

**Motion\_\_\_\_\_2nd\_\_\_\_\_For\_\_\_\_\_Against\_\_\_\_\_Carried\_\_\_\_\_**





## BOARD OF COUNTY COMMISSIONER'S MEETING

Monday, February 5<sup>th</sup>, 2024

224 Seminary Street

Kenansville, N.C. 28349

The Duplin County Board of Commissioners met at 6:00 p.m. on Monday, February 6<sup>th</sup>, 2024 in the Commissioners Room located at 224 Seminary Street, Kenansville, N.C.

Present: Commissioners: Dexter Edwards; Elwood Garner; Jesse L. Dowe, III; Wayne Branch; and Justin Edwards.

Also Present: Bryan Miller, County Manager; Carrie Shields, Assistant County Manager; Tim Wilson, County Attorney; Chelsey Lanier, Finance Officer; and Jaime W. Carr, Clerk to the Board.

### Call to Order

The meeting was called to order by Chairman D. Edwards.

### Invocation and Pledge of Allegiance

Invocation was given by Reverend A.J Connors, Mayor for the Town of Warsaw. Mayor Connors then led those in attendance in the pledge of allegiance to the flag of the United States of America.

### Approval of the Meeting Agenda

Chairman Edwards asked if the members of the Board approved the proposed meeting agenda, and if any Board Member, County Manager, Assistant County Manager, or Clerk to the Board wished to make any changes or additions to the agenda. No changes or additions were made.

Motion was made by Commissioner Garner, seconded by Commissioner Dowe, carried unanimously to approve the meeting agenda.

### Approval of the Minutes – Governing Body

Motion was made by Commissioner Branch, seconded by Commissioner J. Edwards, carried unanimously to approve the minutes of the January 16<sup>th</sup>, 2024 Board of Commissioners Meeting as presented.

## **REGULAR MEETING AGENDA**

### **CONSENT AGENDA**

Motion was made by Commissioner J. Edwards, seconded by Commissioner Dowe, carried unanimously, to approve the consent agenda which consisted of: Budget Amendments Journal Entry Proof; Tax and Solid Waste Releases - #21587 - #21671; Schedule a Public Hearing for March 4<sup>th</sup>, 2024 to Receive Public Comments Regarding the Adoption of a New Unified Development Ordinance (UDO); Schedule a Public Hearing for March 4<sup>th</sup>, 2024 to Receive Public Comments Regarding a Request from Jimmy Gurganus to Name a Lane off of Lura Lane (S NC 41 Hwy) Wallace, NC; Island Creek Township; David Norris Lane; Schedule a Public Hearing for March 4<sup>th</sup>, 2024 to Receive Public Comments Regarding a Request from Richard Padrick to Name a Lane at 732 N NC 111 Hwy; Beulaville, NC; Smith Township; North Gum Lane; Authorize the Naming of a Lane at 143 Dogwood Lane; Rose Hill, NC; Rose Hill Township; Miller Lane in Accordance with the Duplin County Addressing and Road Naming Ordinance; Accept National Environmental Health Associate – Food and Drug Administration (NEHA-FDA) Retail Flexible Funding Model Grant Funds in the Amount of \$3,375.86 and Authorize the Associated Budget Amendment; Adopt a Resolution to Support the myFutureNC Attainment Goal and Authorize the Chairman to Sign; Appoint Katie Nunalee to the Duplin County Animal Advisory Board for a Term Ending 2026, and to Reappoint Chris Alphin, Kebby Schweinsberg, Dr. Margie Hunter, Michelle Blanchard, Cathi Hale, and Chris Jarman for a Term Ending 2025; David J. Phillips, and Bobbie A. Kennedy for a Term Ending 2026; Adopt a Resolution Proclaiming February 2024 Black History Month, and Authorize the Chairman to Sign.

## **ITEMS TO BE MADE PART OF MINUTES**

Administrative Budget Amendment Journal Entry Report

### **AGENDA**

#### **Public Comments**

Barbara Grady appeared before the Board during public comments to request that the County put in more effort to bring broadband to those who live in isolated parts of the County.

Rob Taylor, Wallace Town Manager, appeared during public comments to show his support along with the members of the Wallace Town Council in the renaming of Powell Street to Jordan Street in honor of former Wallace Town Council member and former Duplin County School teacher and principal, David Jordan, to honor his legacy

#### **End Public Comments**

Chairman Edwards asked if any members of the Board or the public had road concerns that needed to be passed to the North Carolina Department of Transportation. Commissioner Branch stated that there will be new four-way stop signs that will be placed in different locations throughout the County. Commissioner Garner read the intersections where these four-way stop signs will be placed. Discussion was had among the members of the Board and those in attendance the pros and cons of a four-way stop sign.

North Carolina State Representative, Jimmy Dixon, appeared before the Board to present Duplin County a check in the amount of \$80,206,000 that he and Senator Brent Jackson worked very diligently to get appropriated for Duplin County from the General Assembly.

Bryan Miller, Duplin County Manager, appeared before the Board to request the low bid from Daniels and Daniels of \$40,233,200 which includes all alternates, one (1) through ten (10) for construction of the Duplin County Detention Center Project and authorize the County Manager and Mosley Architects pending approval of the County Attorney to enter into contract negotiations with the low bidder as certified by Mosley Architects for the construction of the Duplin County Detention Center.

Motion was made by Commissioner Garner, seconded by Commissioner J. Edwards, carried unanimously to accept the low bid from Daniels and Daniels of \$40,223,100 which includes all alternates, one (1) through ten (10) for construction of the Duplin County Detention Center Project and authorize the County Manager and Mosley Architects pending approval of the County Attorney to enter into contract negotiations with the low bidder as certified by Mosley Architects for the construction of the Duplin County Detention Center.

Melissa Kennedy, E-911 Addressing Project Coordinator, appeared before the Board to conduct a public hearing to receive public comments regarding a request from Doug Brown to name a lane in the 500 block of Penny Road; Beulaville, NC; Limestone Township; Orzo Drive in accordance with the Duplin County Addressing and Road Naming Ordinance.

**Chairman D. Edwards opened the Public Hearing.**

No public comments.

**Chairman D. Edwards closed the Public Hearing.**

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to approve the request from Doug Brown to name a lane in the 500 block of Penny Road; Beulaville, NC; Limestone Township; Orzo Drive in accordance with the Duplin County Addressing and Road Naming Ordinance.

Melissa Kennedy, E-911 Addressing Project Coordinator, appeared before the Board to conduct a public hearing to receive public comments regarding a request from the Town of Wallace to change the name of Powell Street to Jordan Street in honor of a former Councilman, David Jordan.

**Chairman D. Edwards opened the Public Hearing.**

Rob Taylor stated that he just wanted to reiterate what he said during public comments.

**Chairman D. Edwards closed the Public Hearing.**

Motion was made by Commissioner Branch, seconded by Commissioner Dowe, carried 4-1 with Commissioners D. Edwards; Garner, Branch, and Dowe voting for, and Commissioner J. Edwards voting against to approve the request from the Town of Wallace to change the name of Powell Street to Jordan Street.

T.D. Hill, Senior Audit Manager with RH CPA's, appeared before the Board to present the Fiscal Year 2023 County audit.

Robin Grotke, Cowen Museum of History and Science Director, appeared before the Board to request approval of a contract between the North Carolina Department of Natural and Cultural Resources and the Cowen Museum of History and Science, for the North Carolina Science Museums Grant Program for Fiscal Year 2024 in the amount of \$75,000.00.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to approve a contract between the North Carolina Department of Natural and Cultural Resources and the Cowen Museum of History and Science for the North Carolina Science Museums Grant Program for Fiscal Year 2024 in the amount of \$75,000.00; authorize the Finance Officer to sign; and authorize the associated budget amendment.

Chris Hatcher, Duplin County Planner, appeared before the Board to request approval of a contract between Neuse River Council of Governments d/b/a Eastern Carolina Council and Duplin County for training the Board of Adjustment members to better prepare them for requested meetings. The requested fee for the training is \$2,800.00 and is in the Planning Department's budget.

Motion was made by Commissioner Branch, seconded by Commissioner Dowe, carried unanimously, to approve the contract between Neuse River Council of Governments d/b/a Eastern Carolina Council and Duplin County and authorize the Chairman to sign.

Brandon McMahon, Duplin County Emergency Services Director, appeared before the Board to request to enter into a contract with Alliance Health. Part of the Medicaid expansion requires EMS services to contract with Medicaid brokers. This will allow EMS to bill and get paid more for patients that have Medicaid through Alliance Health. Duplin County is currently contracted with AmeriHealth, Wellcare, United Health Care, and BCBS.

Motion was made by Commissioner Garner, seconded by Commissioner Branch, carried unanimously, to approve the contract with Alliance Health and authorize the Chairman to sign.

Gary Rose, Duplin County Tax Administrator, appeared before the Board to present the unpaid 2023 property taxes in the amount of \$2,895,384.29. At the first meeting in February, the

Tax Collector is required to report the amount of unpaid current year property taxes. Also, Mr. Rose requested that the Board allow him to publish the names and amount of unpaid current year taxes in the newspaper.

Motion was made by Commissioner Branch, seconded by Commissioner Dowe, carried unanimously, to accept the unpaid taxes for 2023 in the amount of \$2,895,384.29 and order that the names and amounts be advertised in the newspaper.

Bryan Miller, Duplin County Manager, will appear before the Board to request that a Resolution Authorizing Application for USDA-RD Special Evaluation Assistance for Rural Communities and Households ("SEARCH") Grant for the area of Calico Bay, Duplin County be adopted. Many residents residing on East Log Cabin Road and Calico Bay Road have had and continue to have significant issues dealing with wastewater or more commonly known as sewer or septic. This grant from the national office of USDA is to complete the Preliminary Engineering Report (PER) and Environmental Assessment (EA). Duplin County meets eligibility requirements to receive USDA, Rural Development financial assistance via the SEARCH grant program. The grant for Calico Bay Road will total \$120,624.20 and the grant for East Log Cabin Rd will total \$106,889.00. This resolution authorizes the County manager to execute all documents relating to this USDA Rural Development SEARCH grant, including the acceptance of all terms and conditions of the obligation of said grant, if awarded, and ratifies all actions taken by the County Manager and Finance Director as well as other county staff in furtherance of this grant to date. This resolution is for grant funding only, meaning there are County appropriations necessary for the grant. This resolution does not: obligate the County moving forward to any type additional appropriations; guarantee the residents of East Log Cabin Road and Calico Bay Road of wastewater services in the future; obligate the County or any Municipality to provide wastewater services to the residents of East Log Cabin Road and Calico Bay Road; entitle the residents of East Log Cabin Road and Calico Bay Road to wastewater services; or, suggest there will be free or reduced service fees associated with installation of or services provided in the future.

Motion was made by Commissioner Branch, seconded by Commissioner Dowe, carried unanimously, to adopt a Resolution Authorizing Application for USDA-RD Special Evaluation Assistance for Rural Communities and Households ("SEARCH") Grant for the area of Calico Bay, Duplin County and authorize the Chairman to sign.

Motion was made by Commissioner Branch, seconded by Commissioner Dowe, carried unanimously, to adopt a Resolution Authorizing Application for USDA-RD Special Evaluation Assistance for Rural Communities and Households ("SEARCH") Grant for the area of East Log Cabin, Duplin County and authorize the Chairman to sign.

Motion was made by Commissioner Garner, seconded by Commissioner J. Edwards, carried unanimously, to go out of regular session and into closed session for personnel matters pursuant to NCGS 143-31.11 (a) (6).

Motion was made by Commissioner Garner, seconded by Commissioner J. Edwards, carried unanimously, to go out of closed session and back into open session.



Motion was made by Commissioner Garner, seconded by Commissioner J. Edwards, carried unanimously to adjourn until February 19<sup>th</sup>, 2024 for a Commissioners Meeting at the Administrative Building located at 224 Seminary Street in Kenansville, N.C.

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Jaime W. Carr  
Clerk to the Board

**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

LN	ORG	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED		
ACCOUNT				LINE DESCRIPTION	EFF DATE	BUDGET	CHANGE	BUDGET	ERR
YEAR-PER JOURNAL    EFF-DATE    REF 1    REF 2    SRC JNL-DESC    ENTITY AMEND									
2024	08	128	02/20/2024	BUA 021924C	1	2			
1	4100	39907	GENERAL FUND	FUND BALANCE APP-RESV MEDICAID		-36,925.00	-198.40	-37,123.40	
	10-41-4100-0000-000-39907					02/20/2024			
2	5170	41990	STATE-PAMLICO	PROFESSIONAL SERVICES		.00	198.40	198.40	
	10-50-5100-5170-000-41990					02/20/2024			
** JOURNAL TOTAL							0.00		
YEAR-PER JOURNAL    EFF-DATE    REF 1    REF 2    SRC JNL-DESC    ENTITY AMEND									
2024	08	129	02/20/2024	BUA 021924C	1	2			
1	4141	39970	PROPERTY REVALUATION	FUND BAL PROPERTY REVAL		-280,209.00	-7,200.00	-287,409.00	
	25-41-4100-4141-000-39970					02/20/2024			
2	4142	42600	PROPERTY REVALUATION MAPPING	OFFICE SUPPLIES		2,990.00	7,200.00	10,190.00	
	25-41-4100-4142-000-42600					02/20/2024			
** JOURNAL TOTAL							0.00		
YEAR-PER JOURNAL    EFF-DATE    REF 1    REF 2    SRC JNL-DESC    ENTITY AMEND									
2024	08	130	02/20/2024	BUA 021924C	1	2			
1	6160	43510	Event Center	REPAIRS BUILDING AND GROUNDS		43,000.00	-600.00	42,400.00	
	10-60-6160-0000-000-43510-					02/20/2024			
2	6160	43510	Event Center	REPAIRS BUILDING AND GROUNDS		43,000.00	-1,500.00	41,500.00	
	10-60-6160-0000-000-43510-					02/20/2024			
3	6160	43510	Event Center	REPAIRS BUILDING AND GROUNDS		43,000.00	-9,700.00	33,300.00	
	10-60-6160-0000-000-43510-					02/20/2024			
4	6160	44910	Event Center	DUES AND SUBSCRIPTIONS		3,500.00	600.00	4,100.00	
	10-60-6160-0000-000-44910-					02/20/2024			
5	6160	47320	Event Center	SALES TAXEVENTS CENTER		2,000.00	1,500.00	3,500.00	
	10-60-6160-0000-000-47320-					02/20/2024			
6	6160	45100	Event Center	CAPITAL OUTLAY		65,770.00	9,700.00	75,470.00	
	10-60-6160-0000-000-45100					02/20/2024			
** JOURNAL TOTAL							0.00		
YEAR-PER JOURNAL    EFF-DATE    REF 1    REF 2    SRC JNL-DESC    ENTITY AMEND									
2024	08	131	02/20/2024	BUA 021924C	1	2			

# BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED
ACCOUNT					LINE DESCRIPTION	EFF DATE	BUDGET	BUDGET
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2024 08	131 02/20/2024			BUA 021924C	1 1			
1 7401	45100	COLLECTION			CAPITAL OUTLAY	276,316.00	-24,385.00	251,931.00
66-70-7400-7401-000-45100						02/20/2024		
2 7401	42980	COLLECTION			PROGRAM SUPPLIES	14,500.00	24,385.00	38,885.00
66-70-7400-7401-000-42980						02/20/2024		
** JOURNAL TOTAL							0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2024 08	143 02/20/2024			BUA 021924C	1 2			
1 4310	34313	SHERIFF			FED SEIZED ASSETSJUSTICE	.00	-34,928.39	-34,928.39
10-43-4310-0000-000-34313						02/20/2024		
2 4310	38359	SHERIFF			Sale of Assets-Fed Seized	.00	-3,605.00	-3,605.00
10-43-4310-0000-000-38359						02/20/2024		
3 4319	42984	FED SEIZED JUSTICE			PROGRAM SUPPLIESJUSTICE	100,248.91	38,533.39	138,782.30
10-43-4310-4319-000-42984						02/20/2024		
** JOURNAL TOTAL							0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2024 08	177 02/20/2024			BUA 021924C	1 2			
1 5440	43972	FOSTER CARE			FOSTER CARE PMT TO OTHERS	500,000.00	-40,000.00	460,000.00
10-50-5300-5440-000-43972						02/20/2024		
2 5470	46930	ADOPTION ASSISTANCE			ADOPTION ASST PMT TO STATE	75,000.00	40,000.00	115,000.00
10-50-5300-5470-000-46930						02/20/2024		
** JOURNAL TOTAL							0.00	
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2024 08	192 02/20/2024			BUA 021924C	1 2			
1 4950	34593	Cooperative Extension			RENT COOPERATIVE EXTENSION	-9,800.00	-6,000.00	-15,800.00
10-49-4950-0000-000-34593						02/20/2024		
2 4950	42980	Cooperative Extension			PROGRAM SUPPLIES	4,300.00	1,500.00	5,800.00
10-49-4950-0000-000-42980						02/20/2024		

# BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	AMENDED
ACCOUNT				LINE DESCRIPTION	EFF DATE	BUDGET	CHANGE	BUDGET
YEAR-PER JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2024 08	192 02/20/2024			BUA 021924C	1 2			
3 4950	43510	Cooperative Extension		REPAIRS	BUILDING AND GROUNDS	12,000.00	4,500.00	16,500.00
10-49-4950-0000-000-43510						02/20/2024		
** JOURNAL TOTAL							0.00	

CLERK: blanca.pineda

Report generated: 02/08/2024 17:16  
User: blanca.pineda  
Program ID: bgamdent



**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
					02/20/2024	021924C					T			
BUA	4319-42984				02/20/2024	021924C				PROGRAM SUPPLIESJUSTICE		5	38,533.39	
										JOURNAL 2024/08/143		TOTAL	.00	.00
2024	8	177												
BUA	5440-43972				02/20/2024	021924C				FOSTER CARE PMT TO OTHERS		5		40,000.00
BUA	5470-46930				02/20/2024	021924C				ADOPTION ASST PMT TO STATE		5	40,000.00	
										JOURNAL 2024/08/177		TOTAL	.00	.00
2024	8	192												
BUA	4950-34593				02/20/2024	021924C				RENT COOPERATIVE EXTENSION		5		6,000.00
BUA	4950-42980				02/20/2024	021924C				PROGRAM SUPPLIES		5	1,500.00	
BUA	4950-43510				02/20/2024	021924C				REPAIRS BUILDING AND GROUNDS		5	4,500.00	
										JOURNAL 2024/08/192		TOTAL	.00	.00

BUDGET AMENDMENT JOURNAL ENTRY PROOF

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
				FUND TOTAL	.00	.00

\*\* END OF REPORT - Generated by Blanca Pineda \*\*

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

HEALTH

Department Head's Signature

TRACEY SIMMONS-KORNEGAY

(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners

**Brief description of why this amendment is being requested:**

Reimbursemnt of capitation overpayments (Februrary) Pamlico

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
4100-39907	Medicaid Reserves	198.40	5170-41990	Professional Services	198.40
Total		198.40	Total		198.40

*Chelsey Rancier*

Finance Signature

Date Approved:

2/2/24

Manager Signature

Date Approved:

Commisioner Approval

Date Approved:

2/2/2024

BA # 12Duplin County  
Budget Amendment

Department Title

TAX ADMINISTRATION

Department Head's Signature



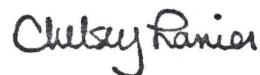
(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners

**Brief description of why this amendment is being requested:**

MOVING MONEY TO PAY FOR UPGRADED WORKSPACES FOR GIS MAPPING

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
4141-39970	REVAL/MAPPING	7,200.00	4142-42600	MAPPING SUPPLIES	7,200.00
Total		7,200.00	Total		7,200.00



Finance Signature

Date Approved:

2/2/24

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

2/2/2024



BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title \_\_\_\_\_ Events Center  
Department Head's Signature \_\_\_\_\_  
(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

<b>Brief description of why this amendment is being requested:</b>
Increase money from Repairs Building and Grounds to Dues, Sales Tax, and Capital

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
6160-43510	Repairs Building and Grounds	600.00	6160-44910	Dues and Subscriptions	600.00
6160-43510	Repairs Building and Grounds	1,500.00	6160-47320	Sales Tax Events Center	1,500.00
6160-43510	Repairs Building and Grounds	9,700.00	6160-45100	Capital Outlay	9,700.00
Total		11,800.00	Total		11,800.00

*Chelsy Ranier*

Finance Signature \_\_\_\_\_  
Date Approved: \_\_\_\_\_ 2/6/24 \_\_\_\_\_

Manager Signature \_\_\_\_\_  
Date Approved: \_\_\_\_\_

Commisioner Approval \_\_\_\_\_  
Date Approved: \_\_\_\_\_



BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

Department Head's Signature

(form can be e-mailed to Finance from Dept. Head)

Solid Waste  
Donal Whorley

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

Move money from Capital to purchase 5 30 yard boxes.

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
7401-45100	Capital	24,385 <sup>00</sup>	7401-42980	Program Supplies	24,385 <sup>00</sup>
Total		0.00	Total		0.00

Finance Signature

Date Approved:

Chelsy Rancier

2/5/24

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

Department Head's Signature

(form can be e-mailed to Finance from Dept. Head)

Admin Assist  
John Lue Stoud

All amendments involving revenues must be approved by the Board of Commissioners

**Brief description of why this amendment is being requested:**

Budget Funds received for federal seized

Credit GL	Line Item Description	Amount	GL	Line Item Description	Amount
4310-34313	Fed Seized Justice	34,928.39	4319-42984	Federal Program Supplies	38,533.39
4310-38359	Fed Sale of Asset	3,605.00			
Total		38,533.39	Total		38,533.39

Finance Signature

Date Approved:

Chelsey Ranier

2/6/24

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:



BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

Social Services

Department Head's Signature

completed by Dana Bonneville

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

To correct for overbudget account created by EFT Draft for State IV-E Monitoring chargebacks

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5440-93972 43972	Foster Care Payments	40,000.00	5470-46930	Adoption Assistance State	40,000.00
Total		40,000.00	Total		40,000.00

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commisioner Approval

Date Approved:

Chelsy Ranier

2/8/24



RE: [External] Fw: IV-E audit in Child Services

Winstead, Elizabeth B <beth.winstead@dhhs.nc.gov>

Thu 1/25/2024 2:31 PM

To: Dana Bonneville <DANA.BONNEVILLE@duplincountync.com>

Cc: Razon, Amber C <amber.razon@dhhs.nc.gov>

CAUTION: This email originated from outside of Duplin County. Do not click links or open attachments unless you recognize the sender and know the content is safe.

This message was sent securely using Zix®

Hey, Dana!

Below is the warrant calculation report for Adoption Assistance. It looks like the adjustments for your monitoring were posted that month.

Need BA for IV-E Monitoring Chargeback  
Increase 5470-46930 40,000.00  
Decrease 5440-43972 40,000.00



**North Carolina - Department of Health and Human Services**  
**Notice of Electronic Funds Transfer**

**ATTN:** County Finance Officer  
County DSS Director  
**County:** DUPLIN  
**Run Date:** 10/10/2023  
**Period:** October, 2023

**Drafts FROM County Account TO DSS**

	Earliest date of draft	:	10/17/2023	D
ELIGIBILITY	SAD	\$9,997.50	}	5420-46401
ELIGIBILITY	SAA	\$11,583.50		21,581.00
ADOPT. ASST.	IV-E	* \$36,242.26	}	5470-46930
ADOPT. ASST.	IV-B	\$2,159.50		38,533.75
ADOPT. ASST.	GAPE	\$131.99		
<b>County Draft Total</b>		:	<b>\$60,114.75</b>	

C 10-11110

\* Included chargebacks for  
IV-D Monitoring - See attached  
\$30,678.87

BA increase 5470-46930  
decrease 5440-43972

An Equal Opportunity / Affirmative Action Employer



FORMULA	TRANS	CODE	TYPE	DESCRIPTION	TOTAL	FEDERAL	STATE	COUNTY	SIGHT DRAFT/COVER CHECK
4829	20	ADJ - CTY NON-OC	78	CHARGE - CTY NON-OC	1,900.00	1,237.46	331.27	331.27	1,568.73
4829	78	CHARGE - CTY NON-OC	78	CHARGE - CTY NON-OC	1,900.00	.00	.00	1,900.00	.00
5029	20	ADJ - CTY NON-OC	78	CHARGE - CTY NON-OC	6,654.00	4,343.74	1,155.13	1,155.13	5,498.87
5029	78	CHARGE - CTY NON-OC	78	CHARGE - CTY NON-OC	6,654.00	.00	.00	6,654.00	.00
5129	20	ADJ - CTY NON-OC	78	CHARGE - CTY NON-OC	6,972.00	4,567.36	1,202.32	1,202.32	5,769.68
5129	78	CHARGE - CTY NON-OC	78	CHARGE - CTY NON-OC	6,972.00	.00	.00	6,972.00	.00
5229	20	ADJ - CTY NON-OC	78	CHARGE - CTY NON-OC	6,972.00	4,586.18	1,192.91	1,192.91	5,779.09
5229	78	CHARGE - CTY NON-OC	78	CHARGE - CTY NON-OC	6,972.00	.00	.00	6,972.00	.00
5329	20	ADJ - CTY NON-OC	78	CHARGE - CTY NON-OC	6,972.00	4,593.16	1,189.42	1,189.42	5,782.58
5329	78	CHARGE - CTY NON-OC	78	CHARGE - CTY NON-OC	6,972.00	.00	.00	6,972.00	.00
5429	20	ADJ - CTY NON-OC	78	CHARGE - CTY NON-OC	6,972.00	4,618.26	1,176.87	1,176.87	5,795.13
5429	78	CHARGE - CTY NON-OC	78	CHARGE - CTY NON-OC	6,972.00	.00	.00	6,972.00	.00
5529	20	ADJ - CTY NON-OC	78	CHARGE - CTY NON-OC	581.00	388.58	96.21	96.21	484.79
5529	78	CHARGE - CTY NON-OC	78	CHARGE - CTY NON-OC	581.00	.00	.00	581.00	.00
6329	05	OUTSTANDING CMS STATE			698.00	507.52	95.24	95.24	95.24
6529	10	REG CMS REGULAR			14,726.00	23,408.74	5,658.63	5,658.63	5,658.63
****					14,028.00	1,433.52	780.74	36,242.26	36,242.26
- IV-E TOTAL					14,028.00	1,433.52	780.74	36,242.26	36,242.26
6541	30	REG CMS REGULAR			3,240.00	.00	3,240.00	.00	.00
****					3,240.00	.00	3,240.00	.00	.00
STAT TOTAL					3,240.00	.00	3,240.00	.00	.00
6542	30	REG CMS REGULAR			8,638.00	.00	6,478.50	2,159.50	2,159.50
****					8,638.00	.00	6,478.50	2,159.50	2,159.50
IV-B TOTAL					8,638.00	.00	6,478.50	2,159.50	2,159.50
6591	30	REG CMS REGULAR			810.00	546.02	131.99	131.99	131.99
****					810.00	546.02	131.99	131.99	131.99
- GAFI TOTAL					810.00	546.02	131.99	131.99	131.99
COUNTY					46,716.00	887.50	9,069.75	38,533.75	38,533.75

charged back  
 for IV-E  
 monitoring results  
 30,678.87

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

Cooperative Extension

Department Head's Signature

Amanda Hatcher

(form can be e-mailed to Finance from Dept. Head)

*Amanda Hatcher*

All amendments involving revenues must be approved by the Board of Commissioners

**Brief description of why this amendment is being requested:**

Moving Revenue to pay for replacement mics, and for repairs and maintenance

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
4950-34593	Building Rental	6,000.00	4950-42980	Program Supplies	1,500.00
			4950-43510	Repairs and Maintenance	4,500.00
Total		6,000.00	Total		6,000.00

*Chelsey Rancier*

Finance Signature

Date Approved:

*2/8/24*

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

2/8/24



# Agenda

C

LL 2-7-24  
w 2-7-24

## DUPLIN COUNTY TAX AND SOLID WASTE REQUEST RELEASE DATE FEBRUARY 19, 2024

RELEASE NUMBER	NAME	TOWNSHIP	FIRE DISTRICT 1	FIRE DISTRICT 2	TAX YEAR	ACCOUNT NUMBER	COUNTY TAX	CAPITAL FUND	FIRE TAX 1	FIRE TAX 2	LATE LIST PENALTY	SOLID WASTE	TOTAL RELEASE	REASON FOR RELEASE
21672	ARC/HDS DUPLIN #1 HOUSING	12			2023	0213210	\$ 1,259.12	\$ 35.22					\$ 1,294.34	PROPERTY IS EXEMPT
21673	ARMSTRONG, WILLIAM D. & WF KATHA	01	F-07		2023	0129536	\$ 178.75	\$ 5.00	\$ 17.50				\$ 201.25	SHOULD HAVE RECEIVED ELDERLY EXEMPTION
21674	GOLDEN GROVE OF WAKEFIELD INC	01			2023	3187527	\$ 28.55	\$ 0.80			\$ 2.93		\$ 32.28	SOLD MYT TRAILER IN 2017
21675	GOLDEN GROVE OF WAKEFIELD INC	01			2022	3187527	\$ 28.55	\$ 0.80			\$ 2.93		\$ 32.28	SOLD MYT TRAILER IN 2017
21676	GOLDEN GROVE OF WAKEFIELD INC	01			2021	3187527	\$ 28.55	\$ 0.80			\$ 2.93		\$ 32.28	SOLD MYT TRAILER IN 2017
21677	GOLDEN GROVE OF WAKEFIELD INC	01			2020	3187527	\$ 28.55	\$ 0.80			\$ 2.94		\$ 32.29	SOLD MYT TRAILER IN 2017
21678	GOLDEN GROVE OF WAKEFIELD INC	01			2019	3187527	\$ 28.55	\$ 0.80			\$ 2.94		\$ 32.29	SOLD MYT TRAILER IN 2017
21679	GOLDEN GROVE OF WAKEFIELD INC	01			2018	3187527	\$ 31.03				\$ 3.10		\$ 34.13	SOLD MYT TRAILER IN 2017
21680	GOODRODE, DOROTHY LUJEAN	07	F-16		2023	3197348	\$ 43.67	\$ 1.22	\$ 4.27		\$ 4.92		\$ 54.08	SOLD TWO MYT TRAILERS
21681	GOODRODE, DOROTHY LUJEAN	07	F-16		2022	3197348	\$ 43.89	\$ 1.23	\$ 4.30		\$ 4.94		\$ 54.36	SOLD TWO MYT TRAILERS
21682	GOODRODE, DOROTHY LUJEAN	07	F-16		2021	3197348	\$ 44.14	\$ 1.23	\$ 4.32		\$ 4.97		\$ 54.66	SOLD TWO MYT TRAILERS
21683	GOODRODE, DOROTHY LUJEAN	07	F-16		2020	3197348	\$ 3.29	\$ 0.09	\$ 0.32		\$ 0.37		\$ 4.07	SOLD MYT TRAILER IN 2019
21684	ILLINGWORTH, CURTIS	08	F-10		2023	4272331	\$ 42.19	\$ 1.18	\$ 4.13				\$ 47.50	CORRECTED LAND CLASS
21685	ILLINGWORTH, CURTIS	08	F-10		2022	4272331	\$ 42.19	\$ 1.18	\$ 4.13				\$ 47.50	CORRECTED LAND CLASS
21686	ILLINGWORTH, CURTIS	08	F-10		2021	4272331	\$ 42.19	\$ 1.18	\$ 4.13				\$ 47.50	CORRECTED LAND CLASS
21687	ILLINGWORTH, CURTIS	08	F-10		2020	4272331	\$ 42.19	\$ 1.18	\$ 4.13				\$ 47.50	CORRECTED LAND CLASS
21688	ILLINGWORTH, CURTIS	08			2019	4272331	\$ 42.19	\$ 1.18					\$ 43.37	CORRECTED LAND CLASS
21689	ILLINGWORTH, CURTIS	08	F-10		2023	4272331	\$ 41.47	\$ 1.16	\$ 4.06				\$ 46.69	CORRECTED LAND CLASS
21690	ILLINGWORTH, CURTIS	08	F-10		2022	4272331	\$ 41.47	\$ 1.16	\$ 4.06				\$ 46.69	CORRECTED LAND CLASS
21691	ILLINGWORTH, CURTIS	08	F-10		2021	4272331	\$ 41.47	\$ 1.16	\$ 4.06				\$ 46.69	CORRECTED LAND CLASS
21692	ILLINGWORTH, CURTIS	08	F-10		2020	4272331	\$ 41.47	\$ 1.16	\$ 4.06				\$ 46.69	CORRECTED LAND CLASS
21693	ILLINGWORTH, CURTIS	08			2019	4272331	\$ 41.47	\$ 1.16					\$ 42.63	CORRECTED LAND CLASS
21694	JOHNSON, ROBERT N JR	12			2023	4526785	\$ 166.60	\$ 4.66					\$ 171.26	BILLED FOR MORE THAN ONE LOT IN ERROR
21695	LEE, EDWARD JAY & WF SHARON HOUSE LEE	02	F-12		2023	5300799	\$ 53.63	\$ 1.50	\$ 4.88		\$ 6.00		\$ 66.01	BOAT IS IN WEST VIRGINIA
21696	LEE, RONNIE K. & WF BRENDA ROBERSON LEE	05	F-06		2023	5318990	\$ 19.60	\$ 0.55	\$ 2.06				\$ 22.21	BOAT VALUE OVER ASSESSED
21697	MCALLISTER, BRYAN K. & WIFE	09			2023	5634980	\$ 8.94	\$ 0.25			\$ 0.92		\$ 10.11	MYT TRAILER STOLEN AUGUST 2022
21698	MCMILLAN, LISHA K	09			2023	1000902						\$ 110.00	\$ 110.00	HOUSE IS UNLIVABLE
21699	MENDEZ, LISSETT	12			2023	10005608	\$ 14.30	\$ 0.40			\$ 1.47		\$ 16.17	SWMH DOUBLE LISTED
21700	MURPHY FARMS, INC	13			2023	6220774	\$ 252.40	\$ 7.06					\$ 259.46	PARCEL IS DOUBLE LISTED
21701	MURPHY FARMS, INC	13			2022	6220774	\$ 252.40	\$ 7.06					\$ 259.46	PARCEL IS DOUBLE LISTED
21702	MURPHY FARMS, INC	13			2021	6220774	\$ 252.40	\$ 7.06					\$ 259.46	PARCEL IS DOUBLE LISTED
21703	MURPHY FARMS, INC	13			2020	6220774	\$ 252.40	\$ 7.06					\$ 259.46	PARCEL IS DOUBLE LISTED
21704	MURPHY FARMS, INC	13			2019	6220774	\$ 252.40	\$ 7.06					\$ 259.46	PARCEL IS DOUBLE LISTED
21705	OUTLAW, JOSHUA RYAN	03	F-01		2023	000000708	\$ 5.04	\$ 0.14	\$ 0.35		\$ 0.55		\$ 6.08	SOLD MOPED IN 2019
21706	PCMH MANAGEMENT INC	09			2023	6682638	\$ 4,933.21	\$ 137.99					\$ 5,071.20	PROPERTY IS EXEMPT
21707	PCMH MANAGEMENT INC	13			2023	6682641	\$ 6,660.23	\$ 186.30					\$ 6,846.53	PROPERTY IS EXEMPT
21708	PCMH MANAGEMENT INC	13			2023	6682640	\$ 14,838.97	\$ 415.08					\$ 15,254.05	PROPERTY IS EXEMPT
21709	PERSIMMON BRANCH LLC	09	F-10		2023	6739871	\$ 941.66	\$ 26.34	\$ 92.19				\$ 1,060.19	LAND USE SHOULD HAVE BEEN APPLIED IN 2022
21710	PERSIMMON BRANCH LLC	09	F-10		2022	6739871	\$ 941.66	\$ 26.34	\$ 92.19				\$ 1,060.19	LAND USE SHOULD HAVE BEEN APPLIED IN 2022
21711	ROBINSON, FELICIA PRATT	10			2023	7418329					\$ 110.00		\$ 110.00	HOUSE VACANT SINCE 2016
21712	ROBINSON, FELICIA PRATT	10			2022	7418329					\$ 110.00		\$ 110.00	HOUSE VACANT SINCE 2016
21713	ROBINSON, FELICIA PRATT	10			2021	7418329					\$ 90.00		\$ 90.00	HOUSE VACANT SINCE 2016
21714	ROBINSON, FELICIA PRATT	10			2020	7418329					\$ 90.00		\$ 90.00	HOUSE VACANT SINCE 2016
21715	ROBINSON, FELICIA PRATT	10			2019	7418329					\$ 90.00		\$ 90.00	HOUSE VACANT SINCE 2016
21716	SAINT MARY OF THE ANGELS CATHOLIC	03	F-01		2023	010004565	\$ 35.75	\$ 1.00	\$ 2.50				\$ 39.25	CEMETERY IS EXEMPT
21717	SMITH, TOMMY K	10			2023	8067591						\$ 110.00	\$ 110.00	HOUSE VACANT FOR YEARS

[illegible]





Agenda

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DUPLIN COUNTY HEALTH DEPARTMENT  
340 Seminary Street / PO Box 948  
910-296-2130

Date: February 7, 2024

## Bad Debt & Deceased Write off for Duplin County EMS

Bad Debt Service Date Write Off: Thru January 2014

Amount to be written off: \$425,128.10

\_\_\_\_\_  
County Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman – County Commissioners

\_\_\_\_\_  
Date

## EMS Bad Debt Write Off

Accounts greater than 10 years old as of January 31, 2014

Account	Patient	Service	Balance
10979		06/01/2005	301.98
4994		06/11/2005	678.36
10811		08/05/2005	186.18
14334		03/12/2006	675.00
41656		03/13/2006	715.00
18412		03/14/2006	115.00
18412		03/14/2006	615.00
18412		04/02/2006	580.00
390		04/15/2006	705.00
4994		04/26/2006	655.00
41869		06/22/2006	645.00
41930		06/30/2006	725.00
41799		07/24/2006	695.00
41800		08/02/2006	681.57
41792		10/03/2006	787.50
41792		10/27/2006	695.00
390		11/29/2006	515.00
41823		12/19/2006	475.00
41814		12/25/2006	93.88
41874		12/27/2006	665.00
9441		01/11/2007	434.00
41647		01/16/2007	545.00
9441		01/17/2007	545.00
47552		01/17/2007	645.00
47426		01/27/2007	795.00
23396		02/14/2007	636.18
4499		02/17/2007	159.00
47067		02/27/2007	665.00
43731		03/18/2007	765.00
47067		03/25/2007	495.00
41874		03/26/2007	665.00
41814		04/01/2007	79.46
47067		04/01/2007	375.00
6817		04/03/2007	845.00
41662		04/09/2007	625.00
47459		04/19/2007	523.50
47067		04/23/2007	375.00
41661		05/14/2007	505.00
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41667		06/17/2007	219.15
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50985		06/30/2007	665.00
47067		07/21/2007	495.00

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9198		08/28/2007	555.00
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43056		09/17/2007	505.00
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8919		02/18/2008	605.00
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8770		04/14/2008	585.00
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6817		04/30/2008	425.00
19359		05/07/2008	695.00
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19359		04/13/2009	695.00
41799		04/21/2009	535.00
41924		04/29/2009	319.78
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41879		06/17/2010	758.68
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41877		12/10/2010	535.00
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47423		03/26/2011	585.00
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42134		05/09/2011	685.00
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47540		07/14/2011	798.00
47250		07/18/2011	635.85
10904		07/19/2011	693.00
41915		07/21/2011	766.50
41587		07/24/2011	659.00
30348		07/24/2011	687.50
14439		07/26/2011	666.50
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17014		08/12/2011	536.30
47492		08/14/2011	867.30
41985		08/16/2011	687.75
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46618		09/08/2011	580.40
47487		09/19/2011	431.30
964		09/22/2011	641.66
41920		09/25/2011	676.20
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41640		10/17/2011	867.30
11527		10/30/2011	659.40
47494		11/07/2011	596.32
22910		11/07/2011	533.83
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10904		01/26/2012	584.60
13031		02/03/2012	656.00
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18412		03/14/2012	357.61
23758		03/18/2012	-241.45
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11527		05/17/2012	653.10
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10904		07/21/2012	532.50
627		07/26/2012	533.15
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41741		10/13/2012	84.15
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41229		11/22/2012	644.45
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11527		12/19/2012	535.25
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41577		12/26/2012	519.50
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43365		02/14/2013	711.90
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12932		10/16/2013	443.50
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30844		10/26/2013	551.25
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43888		10/29/2013	84.00
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12685		11/11/2013	519.50
47516		11/11/2013	673.05
57257		11/13/2013	69.02
49195		11/13/2013	732.90
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21491		11/13/2013	40.12
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29652		11/14/2013	787.50
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54876		11/15/2013	685.65
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2460		11/18/2013	562.55
1743		11/18/2013	650.90
55357		11/18/2013	20.00
52003		11/19/2013	133.89
11628		11/19/2013	331.00
11628		11/19/2013	882.80
50329		11/20/2013	464.43
58111		11/20/2013	100.00
35787		11/20/2013	672.00
19033		11/21/2013	725.55
48659		11/21/2013	800.00
57646		11/22/2013	110.11
1716		11/22/2013	618.45
4760		11/22/2013	640.25
41972		11/22/2013	30.50
57557		11/22/2013	756.00
56554		11/22/2013	682.50
1373		11/22/2013	117.16
56518		11/23/2013	1,217.20
6955		11/23/2013	643.65
6125		11/23/2013	100.00
11144		11/23/2013	596.15
57779		11/23/2013	131.41



49751		11/23/2013	696.15
50365		11/23/2013	382.75
17699		11/23/2013	108.15
48390		11/23/2013	118.09
1215		11/24/2013	100.00
25738		11/24/2013	565.70
8100		11/25/2013	660.45
58096		11/25/2013	131.54
8900		11/25/2013	664.40
42052		11/26/2013	123.39
22029		11/26/2013	721.10
45655		11/26/2013	552.05
57058		11/26/2013	721.10
15311		11/27/2013	531.80
48832		11/28/2013	103.74
13441		11/28/2013	602.45
12845		11/29/2013	703.50
22296		11/30/2013	629.75
45530		12/01/2013	631.85
41726		12/01/2013	111.79
20544		12/02/2013	740.25
1291		12/02/2013	294.84
12845		12/02/2013	515.30
49668		12/02/2013	633.95
57769		12/02/2013	646.80
49583		12/02/2013	503.90
13109		12/02/2013	209.65
30827		12/02/2013	147.43
57649		12/04/2013	743.40
49962		12/04/2013	616.35
56663		12/04/2013	716.10
6055		12/04/2013	635.00
43465		12/05/2013	630.95
22356		12/05/2013	125.11
50008		12/06/2013	743.30
6055		12/06/2013	635.00
43563		12/06/2013	226.35
12442		12/08/2013	578.20
48207		12/09/2013	798.00
15655		12/09/2013	100.00
40014		12/09/2013	606.65
7667		12/09/2013	772.50
50320		12/09/2013	798.00
20544		12/10/2013	637.35
48192		12/10/2013	640.61
44659		12/10/2013	456.75
20544		12/11/2013	546.80
45900		12/11/2013	532.00
49098		12/11/2013	431.30
49087		12/11/2013	506.90
39298		12/11/2013	682.25
1358		12/12/2013	616.10
50493		12/12/2013	551.00
41703		12/12/2013	635.00
11258		12/12/2013	735.00

50606		12/12/2013	105.28
33656		12/12/2013	552.05
44463		12/12/2013	576.20
22296		12/12/2013	593.00
43365		12/12/2013	672.00
8854		12/13/2013	627.65
20544		12/13/2013	613.20
24488		12/13/2013	298.37
57983		12/13/2013	635.00
42621		12/13/2013	799.05
41788		12/14/2013	439.40
24500		12/15/2013	584.60
22011		12/15/2013	104.23
48103		12/15/2013	519.50
43169		12/16/2013	100.89
20544		12/16/2013	662.55
1365		12/16/2013	618.45
39301		12/16/2013	652.30
42184		12/16/2013	543.90
44986		12/17/2013	756.00
53506		12/17/2013	48.05
9011		12/17/2013	692.75
30348		12/17/2013	596.15
49707		12/18/2013	516.35
6209		12/18/2013	130.55
45869		12/18/2013	442.85
43051		12/18/2013	414.27
4458		12/18/2013	586.70
43051		12/19/2013	595.10
48220		12/21/2013	698.25
859		12/21/2013	554.15
3820		12/21/2013	714.00
48048		12/21/2013	588.80
41597		12/21/2013	618.20
45705		12/22/2013	621.60
6092		12/22/2013	607.95
41639		12/22/2013	425.00
42790		12/22/2013	744.45
57752		12/22/2013	646.80
48760		12/23/2013	7.00
11627		12/23/2013	549.95
57399		12/24/2013	98.56
7666		12/24/2013	618.45
22356		12/25/2013	115.99
9557		12/26/2013	601.40
22296		12/26/2013	629.75
13168		12/26/2013	113.54
47060		12/26/2013	674.10
20786		12/27/2013	641.85
41914		12/27/2013	678.30
14303		12/28/2013	702.45
48497		12/28/2013	712.70
39226		12/28/2013	688.80
21507		12/29/2013	628.70
39301		12/29/2013	556.50

48542		12/29/2013	731.05
57780		12/30/2013	713.16
21507		12/30/2013	519.50
39301		12/30/2013	564.80
42621		12/31/2013	799.05
7911		01/01/2014	605.85
22029		01/01/2014	625.80
46271		01/01/2014	565.82
510		01/01/2014	562.55
2702		01/01/2014	667.80
11527		01/01/2014	536.30
45326		01/02/2014	525.00
16841		01/02/2014	313.85
46276		01/02/2014	437.00
50361		01/02/2014	346.49
2260		01/02/2014	354.71
22908		01/02/2014	98.43
56486		01/03/2014	618.45
57253		01/03/2014	319.85
16883		01/03/2014	611.90
45280		01/03/2014	380.02
57646		01/04/2014	499.10
43515		01/04/2014	158.01
32776		01/04/2014	654.15
18388		01/04/2014	618.20
12651		01/04/2014	122.29
329		01/04/2014	657.30
42302		01/05/2014	536.30
27339		01/05/2014	513.20
329		01/05/2014	682.50
17851		01/06/2014	714.00
57061		01/06/2014	650.00
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21467		01/06/2014	779.10
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47390		01/07/2014	717.15
37883		01/07/2014	619.50
50067		01/07/2014	528.15
35183		01/07/2014	735.00
20968		01/07/2014	91.07
40189		01/07/2014	682.50
49181		01/07/2014	639.20
8113		01/08/2014	101.78
48787		01/08/2014	477.19
43046		01/08/2014	635.25
56708		01/08/2014	696.95
50481		01/08/2014	687.02
50482		01/08/2014	549.06
33216		01/08/2014	647.85
12845		01/09/2014	570.95
11772		01/09/2014	341.73
49901		01/10/2014	140.63
19889		01/10/2014	86.66
56523		01/10/2014	566.75

45253		01/10/2014	681.45
56550		01/10/2014	122.87
5845		01/10/2014	425.00
22201		01/11/2014	664.65
744		01/12/2014	108.50
57354		01/12/2014	569.90
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43515		01/14/2014	121.72
57527		01/14/2014	632.90
28235		01/14/2014	548.90
49699		01/14/2014	1,075.20
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5487		01/14/2014	645.75
34565		01/15/2014	616.35
41597		01/15/2014	722.40
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49083		01/15/2014	635.25
41612		01/17/2014	630.00
47148		01/17/2014	428.15
46714		01/17/2014	656.25
16074		01/18/2014	66.49
56523		01/18/2014	566.75
48044		01/18/2014	561.50
39658		01/19/2014	54.91
19636		01/19/2014	520.55
48231		01/20/2014	81.84
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37663		01/21/2014	674.10
42029		01/21/2014	113.55
57363		01/21/2014	95.90
27536		01/21/2014	425.00
42877		01/22/2014	121.10
50392		01/22/2014	671.75
57399		01/22/2014	99.48
361		01/22/2014	617.40
48687		01/23/2014	585.65
23086		01/23/2014	631.85
43945		01/23/2014	100.00
17628		01/24/2014	82.68
8804		01/24/2014	639.45
18456		01/24/2014	399.90
5091		01/24/2014	636.30
46427		01/24/2014	174.11
42621		01/24/2014	799.05
42683		01/26/2014	341.20
23147		01/26/2014	519.50
50621		01/26/2014	306.84
36922		01/26/2014	576.45
50448		01/26/2014	693.00
47672		01/26/2014	99.69

9409		01/27/2014	480.65
50280		01/27/2014	636.05
50448		01/27/2014	642.35
45330		01/28/2014	617.40
16540		01/28/2014	84.46
47795		01/28/2014	498.50
2908		01/28/2014	1.63
21752		01/28/2014	106.50
50448		01/28/2014	742.35
27382		01/28/2014	739.20
50111		01/29/2014	275.13
57989		01/29/2014	539.45
6192		01/29/2014	50.41
29967		01/29/2014	695.10
16489		01/29/2014	667.55
49029		01/30/2014	336.29
56459		01/30/2014	324.13
12602		01/30/2014	21.85
36841		01/30/2014	291.33
44439		01/30/2014	291.33
50538		01/30/2014	314.10
47061		01/30/2014	543.65
40928		01/30/2014	546.80
44563		01/30/2014	79.45
24500		01/31/2014	584.60
22011		01/31/2014	105.15
35775		01/31/2014	1,043.45
13086		01/31/2014	715.05
47244		01/31/2014	641.55
9313		01/31/2014	806.40
		Total	425,128.10



DUPLIN COUNTY HEALTH DEPARTMENT  
340 Seminary Street / PO Box 948  
910-296-2130

Date: February 7, 2024

## Bad Debt & Deceased Write off for Duplin County Health Department

Bad Debt Service Date Write Off: January 2021

Amount to be written off: \$ 85,546.10

*Jadey Summ-Kangay*

Health Director

*2.8.2024*

Date

Chairman – Board of Health

Date

Chairman – County Commissioners

Date



## County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: Brian Matthis, Duplin County Fire & Emergency Management	Meeting Date: February 19, 2024
Subject: Request approval of a contract amendment with Insight Planning for Hazard Mitigation Grant Program (HMGP)	
<p>When the initial contract was signed with Holland Consulting Partners and the Consent to Assignment was signed to transfer the contract for Hurricane Florence Acquisitions under HMGP to Insight Planning, administration, work scope, inspections, etc. for demolition work would have been paid through Public Assistance (PA) Grant Funding. This PA Grant was rescinded by the State and all reimbursables were then transferred to the HMGP budgets for each county. To compensate and account for changes made by the State, this contract amendment will serve as documentation to allow these administrative expenses paid to Insight Planning to be formally reimbursed by the State and FEMA through HMGP.</p>	
Requested Action: Approval of the contract amendment.	
Budget impact for this fiscal year: n/a	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) n/a	
Time needed to explain to Commissioners: n/a	
Attachments: Original Contract with Holland Consulting Planners, Consent to Assignment, & New Contract Amendment.	
Instructions for what to do with attachments once approved: Sign and return for final signatures.	

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Trisha-Ann Hoskins by the agenda deadline. Remember, one original will be retained for the minutes.

**CONTRACT FOR CONSULTANT SERVICES  
HURRICANE FLORENCE HAZARD MITIGATION GRANT PROGRAM (HMGP)  
EXPEDITED ACQUISITIONS 4393-0017-R  
AMENDMENT NO. 1 – ADDITION OF ADMINISTRATIVE SERVICES FOR DEMOLITION OF ACQUIRED  
HOUSES**

WHEREAS, DUPLIN COUNTY, NORTH CAROLINA, hereinafter called the County, and Holland Consulting Planners, Inc., entered into a Contract for Consultant Services (Contract) dated January 28, 2020, to provide administrative and management services for the Hurricane Florence Hazard Mitigation Grant Program, Expedited Acquisitions Project (4393-0017-R); and

WHEREAS, Holland Consulting Planners, Inc. (HCP), and INSIGHT PLANNING & DEVELOPMENT, LLC (Insight), subsequently entered into an Assumption Agreement on December 1, 2020, whereby all HCP rights, title and interest, and contracts were assigned to Insight; and

WHEREAS, the County requests that INSIGHT PLANNING & DEVELOPMENT, LLC provide additional services for the management and administration for the demolition of the houses that were acquired under the Hurricane Florence Hazard Mitigation Grant Program (4394-0017-R); therefore,

THE CONTRACT FOR CONSULTANT SERVICES for administrative and management services for the Hurricane Florence Hazard Mitigation Grant Program (HMGP), Expedited Acquisitions Project, dated January 28, 2020, between DUPLIN COUNTY, NORTH CAROLINA, and HOLLAND CONSULTING PLANNERS, INC., which party has subsequently transferred contractual interest to INSIGHT PLANNING & DEVELOPMENT, LLC, hereinafter called the Consultant, is hereby amended as follows:

- The Consultant will provide administrative services in an amount not to exceed \$6,000.00 per property for management of the demolition of the acquired houses. Fee to be paid by County upon submittal of monthly invoices by Consultant, with reimbursement to County from HMGP program.
- Hourly rates of personnel are the same as those listed on Attachment “A” to this Contract, allowing for annual revisions in January of each year.
- Administrative services will include:
  - preparing site reviews to develop Scope of Work for each site;
  - obtaining asbestos inspections to determine if demolition will require abatement;
  - preparing bid packages, holding pre-bid conferences and assessing bids;
  - preparation of contracts for the successful bidders and the COUNTY;
  - conducting inspections during demolition;
  - assembling and preparing required documentation for project performance requirements; and
  - coordinating with County staff for required progress reporting and financial documentation to funding agency.

All other provisions of this Amendment remain as stated in the original Contract, to the extent that responsibilities originally stated for Holland Consulting Planners, Inc., are currently assumed by Insight.

The County and the Consultant each binds himself, his partners, successors, executors, administrators and assigns to the other party to the agreements, and to the partners, successors, executors, administrators, and assigns of each other party in respect to all covenants of the Amended Contract.

The County and the Consultant hereby agree to the full performance of the covenants contained herein.

IN WITNESS HEREOF, they have executed this Amendment, this \_\_\_\_ day of \_\_\_\_\_, 2024.

INSIGHT PLANNING & DEVELOPMENT, LLC

DUPLIN COUNTY, NC

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C. Ryan Cox, President

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Dexter B. Edwards, Chair

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Witness

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Jaime Carr, Clerk to the Board

This contract has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

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Finance Officer

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Date

(SEAL)

ATTACHMENT "A"  
HOURLY RATES

Staff Position	Hourly Rate
Ryan Cox, Principal/Project Manager	\$150.00
Gary Miller, Construction Inspector	\$110.00
Jessie Miars, Compliance/Relocation Specialist	\$110.00
Cindy Anderson, Program Administrator	\$95.00
Administrative/Clerical Support	\$75.00

Billings will be issued monthly as actual hourly charges accrue. Hourly rates include mileage charges, *per diem* and printing costs.



Over 30 Years of Service  
Established 1987

February 23, 2021

Ms. Elizabeth Stalls, Department Head  
Duplin County Planning Department  
PO Box 950  
Kenansville, NC 28349

RE: Contracts for Services by and between Holland Consulting Planners (HCP) and Duplin County, NC

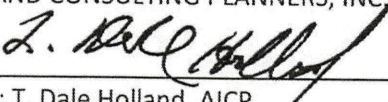
Dear Ms. Stalls:

HCP has recently sold all its assets to Insight Planning & Development, LLC, a North Carolina limited liability company (Insight), effective December 1, 2020. As part of the sale, HCP is required to assign all of its rights, title and interest in, to and under the Agreement to Insight, and we are requesting your consent to such assignment.

To evidence your acknowledgement and consent to the assignment, we would appreciate your signing one copy of this letter and returning it to Kim Schardt, Finance/HR Director, Insight Planning & Development, 5030 New Centre Drive, Suite A, Wilmington, NC 28403. Please also deliver your signed copy to Kim by scanned email attachment to [finance@insight-pd.com](mailto:finance@insight-pd.com). If you have any questions, please contact Kim at 910/392-0060, Ext. 103.

Sincerely,

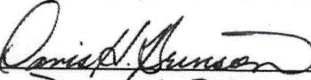
HOLLAND CONSULTING PLANNERS, INC.

By:   
Name: T. Dale Holland, AICP  
Title: President

#### CONSENT TO ASSIGNMENT

The undersigned consents to the assignment of all existing and future contracts between the parties. Effective December 1, 2020, the undersigned agrees to look solely to Insight for the performance of all of HCP's obligations under any Agreement as if Insight and not HCP, was the original party to the Agreement.

DUPLIN COUNTY, NORTH CAROLINA

By:   
Name: Davis H. Brinson  
Title: Duplin County Manager

## CONTRACT FOR CONSULTANT SERVICES

THIS CONTRACT FOR CONSULTANT SERVICES (the "Contract") is made this 28<sup>th</sup> day of January 2020, between DUPLIN COUNTY, NORTH CAROLINA, hereinafter called the County, and HOLLAND CONSULTING PLANNERS, INC., hereinafter called the Consultant. This contract takes full force and effect upon the County's receipt of the FEMA award letter to Director Michael A. Sprayberry, NC Department of Public Safety, Division of Emergency Management, from Libby Turner, Federal Coordinating Officer, dated January 27, 2020, for HMGP project 4393-0017-R, subrecipient management cost.

WHEREAS, the County expects to receive a grant agreement for Hurricane Florence Hazard Mitigation Grant Program (HMGP) Expedited Acquisitions 4393-0017-R funds from the North Carolina Department of Public Safety, Division of Emergency Management (DEM); and

WHEREAS, the County requires the assistance of a professional planning and management consultant to manage HMGP project 4393-0017-R, and desires to execute a contract for the provision of the required planning and management services (the "Project");

NOW, THEREFORE, the Consultant agrees to provide the County with professional planning, project management, and housing inspection services to complete the Project as hereinafter set forth.

Consultant's services shall include satisfactory completion of all project requirements set forth in the attached Scope of Work approved by the Duplin County Board of Commissioners under the terms of this Contract.

Duplin County shall be responsible for the following during the completion of all work items approved under the terms of this contract:

- Supervision of financial management and disbursement of all Project funds.
- Payment of costs for annual and closeout audits by an independent public accountant.
- Payment of costs of public advertising for general administration, professional services contracts, environmental review records, public information meetings for closeout, and program and/or budget amendments, if applicable. All costs of advertisement for public notices required by DEM regulations will be paid for by the County.
- Provision of limited clerical assistance as requested by the Consultant.
- Examine and review all requests presented by the Consultant and render its decision pertaining thereto within reasonable time so as not to delay the services of the Consultant.
- Payment of project costs for asbestos inspection services, survey services, legal services, appraisal services, advertisements or other costs as may be incidental to the acquisition of properties.

- All administrative costs not specifically identified as the responsibility of the Consultant shall be the responsibility of the County.

The Consultant shall administer the Program in accordance with applicable State of North Carolina regulations, and all applicable federal non-discriminatory and equal opportunity requirements.

The County agrees to pay the Consultant for the services described in the Scope of Work approved under the terms of this Contract. Payment shall be made from the Hurricane Florence HMGP Expedited Acquisitions project, subrecipient management funds. All payment due to the Consultant will be paid in monthly installments based on actual hourly charges accrued. Hourly rates shall be based on the rates included in the attached fee schedule. There will be no separate charges for travel, *per diem*, or copying. If the not-to-exceed limit defined for the Scope of Work is reached prior to completion of the tasks outlined, the Consultant shall continue to render services to the County until outlined tasks are complete, at no additional cost to the County (unless such services qualify as additional services as outlined below).

The Consultant will document all monthly invoices with timesheets for project administration time, and will submit monthly status reports which outline work performed during the previous month. The County agrees to pay the Consultant for the services described in the Scope of Work approved under the terms of this Contract.

Holland Consulting Planners updates its billing rates once a year in January, and hourly rates stated in the contract may be increased annually; however, the contract not-to-exceed fee will not be increased.

The Consultant will complete all defined tasks within the time limits prescribed in the attached Scope of Work. The Consultant may request in writing and will consider granting time extensions for reasons of delay which are beyond the control of the Consultant. Delays may not necessarily be the result of any action or lack of action by the County. Such delays may include but not necessarily be limited to:

- Budget and/or program amendments which lengthen the time necessary for completion.
- Unnecessary delays, defaults, or work stoppages of any kind by companies or individuals performing professional or construction contracts.
- Failure by the County to act on written recommendations of the Consultant within 30 days of the receipt of such recommendations.
- Changes in the County's elected or appointed personnel which result in program disruption or rescheduling.

The Consultant will comply with all applicable requirements of the Grant Agreement between the County and the North Carolina Division of Emergency Management.

If the Project is abandoned or indefinitely postponed by the County prior to completion of defined tasks by the Consultant; or if this contract is terminated by either party prior to completion of defined tasks by the Consultant, as outlined hereinafter, the County shall pay the Consultant an amount equal to payroll costs accrued, plus reimbursable expenses for work on



those phases which have not been completed, except as otherwise provided below. Payroll costs will be charged at the hourly rates included in the attached Scope of Work.

If the County fails to make any payment due Consultant for services and expenses within forty-five days after receipt of Consultant's bill therefor, the amounts due Consultant shall include a charge at the rate of 1% per month from said forty-fifth day, and in addition, Consultant may, after giving seven days' written notice to the County, suspend services under this Contract until it has been paid in full all amounts due for services and expenses.

No deletions, additions, changes, or revisions shall be made to the scope of services or related fees included in the Scope of Work approved under the terms of this Contract except by written agreement of the parties hereto. Should the Consultant be required to render additional services not included in the originally-specified Scope of Work, an amendment to that Scope of Work shall be issued, and the County shall pay the Consultant for such services an amount equal to the expenses incurred in connection with the rendering of such services. Additional services shall include but not necessarily be limited to:

- Services after completion of the Project, such as inspections during the guarantee period and reporting observed discrepancies under guarantees called for in any contract for the Project.
- Preparing to serve or serving as a Consultant or witness for the County in any litigation, or other legal proceeding involving the Project.
- Additional services required because of delays, work stoppages, or defaults by other professional consultants or contractors involved in the Project.
- Additional services required because of failure of the County to act on written recommendations of the Consultant within 30 days of the receipt of such recommendations.
- Any program and/or budget amendments resulting in delays of the implementation of the program or in the addition of activities not included in the original project application.

Original non-public documents, tracings and reports of the Consultant are, and shall remain, the property of the Consultant.

Key Personnel: The Consultant shall not substitute key personnel assigned to the performance of this Contract without prior written approval by the County and the grantor agency, the North Carolina Department of Public Safety. Individuals designated as key personnel for purposes of this Contract are those specified in the Consultant's proposal.

Subcontracting: Work proposed to be performed under this Contract by the Consultant or its employees shall not be subcontracted without prior written approval by the County and the grantor agency, the North Carolina Department of Public Safety. Acceptance of an offeror's proposal shall include any subcontractor(s) specified therein.

Improper Expenditure of Grant Funds: If the North Carolina Department of Public Safety, Division of Emergency Management disallows an expenditure of grant funds as improper, the

Consultant shall indemnify and hold the County harmless for the amount of such disallowed expenditure, to the extent such expenditure resulted from the error, omission, malfeasance, or nonfeasance of the Consultant or its agents; provided, however, the Consultant shall have no obligation to indemnify the County to the extent the expenditure is disallowed because of the error, omission, malfeasance, or nonfeasance of the County or its employees or agents. The County, at its sole discretion, may assign to Consultant any right the County may have to appeal DEM's disallowance of the expenditure to an Administrative Law Judge in the County's name and agrees to cooperate with Consultant's reasonable efforts to prosecute such an appeal.

**Special Provisions:**

During the performance of this Contract, the Consultant and the County, for themselves, their assignees and successors in interest, agree as follows:

- (1) **Solicitation for Subcontracts, including Procurement of Material and Equipment:** In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurement of materials or leases of equipment, the Consultant shall notify each potential subcontractor or supplier of the Consultant's obligations under this Contract and the State and Federal regulations included herein; when such Federal regulations are applicable.
- (2) **Historically Underutilized Businesses:** In accordance with NCGS 143-128.4, consideration must be given for the use of and the opportunity to bid on projects utilizing Historically Underutilized Businesses (HUB) as listed on the State of North Carolina, Department of Administration website (<https://ncadmin.nc.gov/business/hub>) when sending out Requests for Proposals.
- (3) **Interest of Members, Officers, or Employees of the County, Members of Local Governing Body, or other Public Officials:** No member, officer, or employee of the County, or its agents, no member of the County's governing body, and no other public official of the County who exercises any functions or responsibilities with respect to the program during his tenure or for one year thereafter, shall have any financial interest, direct or indirect, in this Contract or any subcontracts thereof, or the proceeds thereof, for work to be performed in connection with the program assisted under this Contract. Immediate family members of said members, officers, employees, and officials are similarly barred from having any financial interest in this Contract.
- (4) **Non-Discrimination and Affirmative Action Clauses:** During the performance of this Contract, the Consultant and the County agree to abide by the regulations set forth in the following four clauses:
  - (a) **Non-Discrimination Clause – Section 109, Housing and Community Development Act of 1974**

The Consultant will not discriminate in any manner on the basis of race, color, creed, sex or national origin or other legally protected status with reference to the subject matter of this Contract, no matter how remote. This provision shall be enforced by action for specific performance, injunctive relief, or other remedy provided by law; and this provision shall be construed to such manner as to

prevent and eradicate all discrimination based on race, color, creed, sex or national origin.

(b) Executive Order 11246 Clause

- (i) The Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships. The Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this non-discrimination clause.
- (ii) The Consultant will, in all solicitations or advertisements for employees placed by or on behalf of the Consultant, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- (iii) The Consultant will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Consultants' commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (iv) The Consultant will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (v) The Consultant will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- (vi) In the event of the Consultant's non-compliance with the non-discrimination clauses of this Contract or with any of such rules, regulations, or orders, this Contract may be canceled, terminated or suspended in whole or in part and the Consultant may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided

in Executive Order No. 11246 of September 24, 1965, or by rules, regulations, or order of the Secretary of Labor, or as otherwise provided by law.

- (vii) The Consultant will include the provisions of Paragraphs (i) through (vii) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Consultant will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for non-compliance. Provided, however, that in the event the Consultant becomes involved in, or is threatened with litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the Consultant may request the United States to enter into such litigation to protect the interests of the United States.

- (c) Non-Discrimination on the Basis of Age – Age Discrimination Act of 1975, as amended

The Consultant will not discriminate against any qualified person on the basis of age, nor will the person be excluded from participation, be denied the benefits of, nor otherwise be subjected to discrimination under this Contract which receives or benefits from Federal financial assistance.

- (d) Non-Discrimination on the Basis of Disability – Section 504 of the Rehabilitation Act of 1973, as amended

The Consultant will not discriminate against any qualified disabled person, nor will the person be excluded from participation in, be denied the benefits of, nor otherwise be subjected to discriminate under this Contract which receives or benefits from Federal financial assistance.

(5) Termination and Legal Remedies:

The Consultant and County mutually agree as follows:

- (a) The Consultant may terminate this Contract immediately in the event the County fails to make payment of any amount due to the Consultant within sixty (60) days of its due date.
- (b) Either party may terminate this Contract in the event the other party materially breaches this Contract or fails to perform in any material respect its obligations hereunder; provided that if a party believes that the other party has materially defaulted under or breached this Contract (other than a breach of a payment obligation) and desires to terminate this Contract because of such breach or default, such party ("Aggrieved Party") shall give written notice of such intent to the breaching party ("Defaulting Party") and shall grant the Defaulting Party thirty (30) days in which to remedy the cause for termination. During such

period, the parties shall make a good-faith effort to assist each other to remedy the breach. If the breach is not remedied or waived by the end of such period, then the Aggrieved Party may terminate this Contract, effective as of the last day of such period.

- (c) This Contract may be terminated by one party if the other party: (i) shall be or become insolvent, or admit in writing its inability to pay its debts as they mature, or make an assignment for the benefit of creditors; (ii) apply for or consent to the appointment of any receiver, trustee or similar officer for it or for all or any substantial part of its property; or such receiver, trustee or similar officer shall be appointed without the application or consent of the other party and such appointment shall not be dismissed within thirty (30) days of the date of such appointment; (iii) shall institute any bankruptcy, insolvency, reorganization, arrangement, readjustment of debt, dissolution, liquidation or similar proceeding related to it under the laws of any jurisdiction; or, any such proceeding shall be instituted (by petition, application or otherwise) against the other party and the same shall not be dismissed within thirty (30) days of the date of its institution; or (iv) shall liquidate, dissolve, terminate or suspend its business operations.
- (d) Either party may voluntarily terminate this Contract by giving the other party at least sixty (60) days advance written notice of such termination.

Upon receipt of a notice of termination from the County, (i) the Consultant shall promptly discontinue all services (unless the notice directs otherwise) and deliver or otherwise make available to the County all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Consultant in performing this Contract, whether completed or in process, and (ii) the County shall pay Consultant all fees and expenses due for services rendered through the date of termination, and reimburse the Consultant for all costs and expenses relating to commitments made by the Consultant prior to receipt of notice of termination.

- (6) Project Documents: The County, the Federal and State Grantor Agencies, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, plans, papers, and records of the Consultant which are directly pertinent to this Contract, for the purpose of making audit, examination, excerpts, and transcriptions.

The Consultant shall maintain the records outlined above for five years after the County has received a Certificate of Completion from the State Grantor Agency.

All documents, including drawings and specifications prepared by Consultant pursuant to this Contract, are instruments of service in respect of the Contract. They are not intended or represented to be suitable for reuse by County or others on extensions of the project or on any other project. Any reuse without written verifications or adaptation by Consultant for the specific purpose intended will be at the County's sole risk and without liability or legal exposure to Consultant; and County shall indemnify and hold harmless Consultant from all claims, damages, losses and expenses including attorney's fees arising out of or resulting from any third-party claim relating thereto.

Any such verification or adaptation will entitle Consultant to further compensation at rates to be agreed upon by the County and Consultant.

(7) Lobbying Clauses - Required by Section 1352, Title 31, U. S. Code

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person by the undersigned for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

(8) This Contract is governed by the following statutes and regulations relevant to the Hazard Mitigation Grant Program:

- (a) The Robert T. Stafford Disaster Relief and Emergency Assistance Act;
- (b) 44 CFR Parts 7, 9, 10, 13, 14, 17, 18, 25, 206, 220, and 221, and any other applicable FEMA policy memoranda and guidance documents;
- (c) State of North Carolina Administrative Plan for the Hazard Mitigation Grant Program.

(9) Sanctions for Noncompliance: In the event of Consultant's non-compliance with the special provisions of this Contract, the County shall impose such contract sanctions as it or the State of North Carolina may determine to be appropriate, including, but not limited to:

- (a) withholding of payment(s) to the Consultant under the Contract until the Consultant complies, and/or
- (b) cancellation, termination or suspension of the Contract, in whole or in part.

The County and the Consultant each binds himself, his partners, successors, executors, administrators and assigns to the other party to the agreements, and to the partners, successors, executors, administrators, and assigns of each other party in respect to all covenants of the Contract.

This Contract is governed by North Carolina law. Any action or proceeding arising from or relating to this Contract shall be commenced and prosecuted in Duplin County, North Carolina, or the federal district court nearest thereto.

The County and the Consultant hereby agree to the full performance of the covenants contained herein.

IN WITNESS HEREOF, they have executed this agreement, this day and year first above written.

HOLLAND CONSULTING PLANNERS, INC.

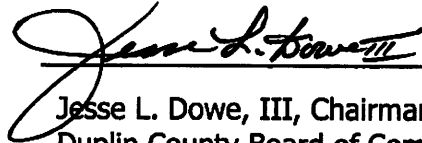


T. Dale Holland, President

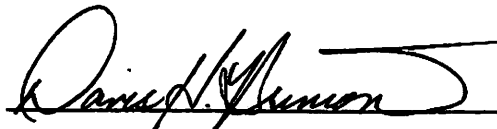


Witness

DUPLIN COUNTY, NC



Jesse L. Dowe, III, Chairman  
Duplin County Board of Commissioners



Clerk to the Board

This contract has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.



Finance Officer

5/5/20

Date

(SEAL)



## **SCOPE OF WORK**

**DISASTER RECOVERY SERVICES:  
Hurricane Florence Hazard Mitigation Grant Program  
Expedited Acquisitions Administration  
HMGP 4393-0017-R  
Duplin County, North Carolina**

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### **SCOPE OF WORK DESCRIPTION**

#### **Hazard Mitigation Grant Program – Expedited Acquisitions Administration**

- Develop comprehensive administrative guidelines for management of the program-funded acquisition activity, including procedures for financial management.
- Attend Board of Commissioners meetings as required for approval of program guidelines, contract awards, establishment of just compensation, and/or other program-related implementation procedures.
- Provide Federal- and state-required civil rights, labor standards, audit, and general procurement compliance as mandated by the grant agreement(s) executed by the county.
- Assist with procurement of Professional Services (legal firm, appraiser and surveyor), including scheduling and coordination of these additional professional services.
- Manage all acquisition activity in accordance with URA and FEMA requirements and Standard Operating Procedures established by North Carolina Division of Emergency Management. This effort includes completing intake of required homeowner documentation.
- Develop all forms needed to properly document acquisition process to include but not limited to sales agreements, duplication of benefits, right of entry, site surveys, etc.
- Provide duplication of benefits review, determination, and explanation.
- Maintain detailed case files for each unit included in the project, as well as general project compliance and procurement files.
- Review invoices and recommend payment to other consultants and contractors, as necessary.
- Complete all required reports and documentation.
- Assist County staff with service delivery and program management for all expedited acquisitions.

- Function as liaison between the County and the NC Division of Emergency Management.

Fee: The not-to-exceed fee for the provision of services defined by the contract shall not exceed Ninety-One Thousand, Nine Hundred Nineteen Dollars (\$91,919.00). The fee shall be paid at the following rates:

Staff Position	Hourly Rate
T. Dale Holland, AICP, Principal	\$160.00
Ryan Cox, Project Manager	\$105.00
Jessie Miars, Compliance Coordinator/Relocation Specialist	\$90.00
Gary Miller, Senior Housing Inspector	\$85.00
Donna Blackmon, Asst. Program Administrator	\$75.00
Keith Jenkins, Housing Inspector	\$75.00
Administrative/Clerical Services	\$60.00

Billings will be issued monthly as actual hourly charges accrue. Hourly rates include mileage, *per diem* and printing costs.



## County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: Cooperative Extension	Meeting Date: February 19, 2024
Subject: Voluntary Agricultural District (VAD) Request for Appointment of Board Members and Alternates	
Summary, explanation and background: The Duplin County Voluntary Agricultural District Board operates under a county ordinance and this ordinance specifies the process for board member and alternate appointments. The purpose of this program ordinance is to promote the health, safety, rural agricultural values, and general welfare of the County, and more specifically, to increase identity and pride in the agricultural community and its way of life, encourage the economic and financial health of agriculture; increase protection from non-farm development; and increase the protection of farms from negative impacts on properly managed farms.	
Requested Action: To approve the appointment of the following representatives on the Duplin County Voluntary Agricultural Board: District 1 Board Member: Cynthia Blackmore District 1 Alternate: Jeb Smith District 2 Board Member: Morris Murphy District 2 Alternate: Noah Simpson District 3 Board Member: Melissa Wallace District 3 Alternate: Jeff English District 4 Board Member: Baird Kilpatrick District 4 Alternate: Ron Simmons District 5 Board Member: George Mainor District 5 Alternate: James Sauls III Terms will be determined by lottery at the first Voluntary Agricultural District board meeting tentatively planned for April 23, 2024, with the purpose to avoid all members' terms expiring at the same time.	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) Funds available. Expense of one board meeting in April 2024, approximately \$150.00. Current funds in the Cooperative Extension budget are sufficient to cover this cost.	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) Allocation needed – will add this to the FY 24-25 request. Increase line item for "Board Expense" to cover quarterly meeting costs. This line item request will be increased by \$350.00 in FY 2024-25 to provide buffer for this cost.	

## County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: <b>Josh Raynor / Airport</b>	Meeting Date: <b>February 19, 2024</b>
<b>Subject: Funding Allocation from Transportation Reserve Fund</b>	
Summary, explanation and background: The NC General Assembly awarded Duplin County Airport \$5 million dollars for capital improvements, equipment, or improving access to the NC Forestry Service Training Center. The airport asked for this money to fund several projects. The airport will make the best use of those in accordance to the airport master plan.	
Requested Action: Accept the funds to be used on the airport	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) Will earn interest	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) Earn interest until funds are used	
Time needed to explain to Commissioners: 2 minutes	
Attachments: Notification of Funding Allocation Grant Execution and Notice to Proceed	
Instructions for what to do with attachments once approved: N/A	

**Note:** Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr by the agenda deadline. Remember, one original will be retained for the minutes.



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

12/16/2023

Mr. Jack Alphin, Chairman  
Duplin County Airport Commission  
260 Airport Road  
Kenansville, NC 28349

**RE: NOTIFICATION OF FUNDING ALLOCATION**  
**Session Law 2023-134 Transportation Reserve Fund**

Dear Mr. Alphin:

On behalf of the State of North Carolina, the Department of Transportation, and Transportation Secretary J.R. "Joey" Hopkins, this notification serves as official verification that State funds have been allocated for **Duplin County Airport**. Pursuant to the authorizing legislation, the Department of Transportation provides the funding outlined below for the purposes of Capital Improvements, equipment, or improving access to the NC Forestry Service Training Center to the airport. The Airport Sponsor hereby represents and warrants that all funds shall be utilized exclusively for the purposes listed in the authorizing legislation and in compliance with all other applicable laws, rules, regulations, and requirements.

Any disbursement of funds described or contemplated herein is subject to appropriation by the North Carolina General Assembly and appropriate approval or authorization from the Office of State Budget and Management and the Department of Transportation.

The funding allocation is noted below:

Award ID	Purpose	Transportation Reserve Funds
36244.20.17.2	Capital Improvements, equipment, or improving access to the NC Forestry Service Training Center	\$5,000,000

The Department of Transportation shall not allocate funds prior to receiving the following documentation:

- NCDOT Aviation (AV-109 Proposed Directed Funding Projects Form)
- Policy addressing conflicts of interest (G.S. 143c-6-23b)
- Sworn statement of no overdue tax debts

Once the required documentation has been uploaded in EBS, the Department shall make a determination whether the intended use of the funds matches the purposes of the program. All funds

Mailing Address:  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF AVIATION  
1560 MAIL SERVICE CENTER  
RALEIGH, NC 27699-1560

Telephone: 919-814-0550  
Fax: 919-840-9267

Website: [ncdot.gov/aviation](http://ncdot.gov/aviation)

Location:  
1050 MERIDIAN DRIVE  
MORRISVILLE, NC 27560

unencumbered and/or unexpended will expire on October 3, 2025, with the option to extend, if mutually agreed upon, through a written modification.

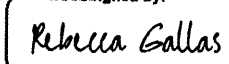
Expenditures, pursuant to Session Law 2023-134 Section 5.3 *Directed Grants to Non-State Entities*, must comply with the intent and guidance found in the Session Law and ensure compliance with related state statutes and financial management standards.

The Department of Transportation shall disburse funds to a compliant airport for the approved funding. Once the required documentation has been uploaded in EBS, the Department shall disburse the grant funds in two payments of the total amount by June 30, 2024.

The application for the funding will be delivered through the NCDOT Enterprise Business System (EBS) portal. Please contact your assigned Airport Project Manager, for further guidance. As a reminder, the airport is a federally obligated airport; therefore, any activity as a result of these funds must also be consistent with Federal Aviation Administration requirements.

The NCDOT Division of Aviation appreciates your commitment and contribution to our state aviation system, and we are excited to partner with you on this grant.

Sincerely,

DocuSigned by:  
  
C1CE8F0E9F7A430...  
Rebecca Gallas, P.E.  
Director of Aviation

RJG/ah

cc: J.R. "Joey" Hopkins, Secretary, NCDOT

Julie A. White, Deputy Secretary for Multi-Modal Transportation, NCDOT

Landon G. Zimmer, Board of Transportation Representative

Josh Raynor, Airport Director, Duplin County Airport

Chad Kimes, P.E., Division 3 Engineer, NCDOT

Tommy Mann, Airport Project Manager, NCDOT



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

January 5, 2024

Joshua Raynor  
DUPLIN COUNTY  
DBA DUPLIN COUNTY AIRPORT  
PO Box 950  
KENANSVILLE NC 28349-0950

Request for Aid(Application)#: 1000020534  
WBS#: 36244.20.17.2  
Agreement(PO)#: 2000073386  
Project : FY24 TRANSPORTATION RESERVE PROGRAM

SUBJECT: Grant Execution and Notice to Proceed

Dear Joshua Raynor:

The NCDOT Division of Aviation has completed the funding process for the above Request for Aid. An executed copy of the Grant Agreement for project **FY24 TRANSPORTATION RESERVE PROGRAM** has been uploaded in EBS/Partner Connect. You are now authorized to begin work on this project. You are reminded that the project must be carried out in accordance with the terms and conditions of the Grant Agreement (including State Assurances and FAA Grant Assurances if applicable). The initial payment of this grant will be based on work accomplished and approval of claim (pay request) submitted in the Online Grants Management System. Progress payments require the following items be accomplished:

- Submission of claim in the Online Grants Management System with all appropriate information completed and attached. (<https://www.ebs.nc.gov/irj/portal>).
- The Projected Project Budget must conform to the information submitted in the claim before payments can be made.

You are reminded to keep the Division fully informed of progress on the project, notification of significant meetings, and submission of quarterly Project Status Reports. Failure to adhere to these terms and conditions may be cause for cancellation of the grant. Should you have any questions, please do not hesitate to contact your Airport Project Manager.

The NCDOT Division of Aviation appreciates your commitment and contribution to our state aviation system and

Mailing Address:  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF AVIATION  
1560 MAIL SERVICE CENTER  
RALEIGH, NC 27699-1560

Telephone: (919) 814-0550  
Fax: (919) 840-9267

Website: [www.ncdot.gov/aviation](http://www.ncdot.gov/aviation)

Location:  
RDU AIRPORT  
1050 MERIDIAN DRIVE  
MORRISVILLE, NC 27560



we are excited to partner with you on this grant.

Sincerely,

Becca Gallas, P.E.  
Director  
Division of Aviation

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title \_\_\_\_\_

Department Head's Signature \_\_\_\_\_

(form can be e-mailed to Finance from Dept. Head)

EDC

All amendments involving revenues must be approved by the Board of Commissioners

**Brief description of why this amendment is being requested:**

To budget TRDF funds of \$5,000,000.00

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
7555-34550	State Transportation Reserve	5,000,000.00	7555-41060	Construction	5,000,000.00
Total		5,000,000.00	Total		5,000,000.00

Finance Signature \_\_\_\_\_

Date Approved: \_\_\_\_\_

Manager Signature \_\_\_\_\_

Date Approved: \_\_\_\_\_



Commissioner Approval \_\_\_\_\_

Date Approved: \_\_\_\_\_

2/12/2024

## County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: Tracey Simmons-Kornegay/Health Department	Meeting Date: February 19, 2024
Subject: Breast and Cervical Cancer Program – FY 23-24 AA 452 Revision #1	
Summary, explanation, and background: This Agreement Addendum Revision #1 provides additional funding to increase breast and cervical cancer screenings available to eligible women through May 31, 2024. The goal of the North Carolina Breast and Cervical Cancer Control Program (NC BCCCP) is to reduce the morbidity and mortality due to breast and cervical cancers in women by providing breast and cervical cancer screening, diagnostic services, and patient navigation services for eligible underserved women of North Carolina.	
Requested Action: 1) Acceptance of Breast and Cervical Cancer Program (AA 452 Revision #1) for an additional \$24,375 (totaling \$49,100) 2) Approval of the budget amendment for 2023-2024	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) <ul style="list-style-type: none"> <li>None</li> </ul>	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) <ul style="list-style-type: none"> <li>None</li> </ul>	
Time needed to explain to Commissioners: <ul style="list-style-type: none"> <li>5 minutes</li> </ul>	
Attachments: <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">               452-1 FY24              Duplin.pdf           </div> <div style="text-align: center;">               BA - BCCCP.pdf           </div> </div>	
Instructions for what to do with attachments once approved:	

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr at [jaimec@duplincountync.com](mailto:jaimec@duplincountync.com) or Davis H. Brinson at [dbrinson@duplincountync.com](mailto:dbrinson@duplincountync.com). The deadline for getting on the agenda is noon

on the Wednesday preceding the meeting, by the agenda

# Division of Public Health

## Agreement Addendum

### FY 23-24

Page 1 of 2

Duplin County Health Department  
Local Health Department Legal Name

452 Breast and Cervical Cancer  
Activity Number and Description

06/01/2023 – 05/31/2024  
Service Period

07/01/2023 – 06/30/2024  
Payment Period

☐ Original Agreement Addendum  
☒ Agreement Addendum Revision # 1

Chronic Disease and Injury /  
Cancer Prevention and Control  
DPH Section / Branch Name

Lisa M. Brown, 919-707-5326  
lisa.m.brown@dhhs.nc.gov  
DPH Program Contact  
(name, phone number, and email)

DPH Program Signature  
(only required for a negotiable Agreement Addendum)

Date

I. **Background:**  
No change.

II. **Purpose:**  
As requested by the Local Health Department, this Agreement Addendum Revision #1 provides additional funding to increase the screening targets as listed in Section III. Scope of Work and Deliverables below.

III. **Scope of Work and Deliverables:**  
*As of March 1, 2024, this Agreement Addendum Revision #1 replaces Paragraph 1: Provided Services with the following:*

1. **Provided Services.** The Local Health Department (LHD) shall provide breast and cervical cancer screening services and/or diagnostic services, and patient navigation-only (PN only) services to NC BCCCP-enrolled women according to the following table:

Breast and Cervical Cancer Screening Services and/or Diagnostic Services for NC BCCCP-Enrolled Women	
–	June 1, 2023 - June 30, 2023 – State Funds only
150	July 1, 2023 - May 31, 2024 – Dual Funded (State and Federal)
Patient Navigation-Only Services (Assistance with the Breast and Cervical Cancer Medicaid Application)	
–	June 1, 2023 - May 31, 2024

Health Director Signature (use blue ink or verifiable digital signature)

Date

LHD to complete: LHD program contact name: \_\_\_\_\_  
[For DPH to contact in case follow-up information is needed.] Phone and email address: \_\_\_\_\_

Signature on this page signifies you have read and accepted all pages of this document.

Template rev. July 2022



IV. **Performance Measures / Reporting Requirements:**  
No change.

V. **Performance Monitoring and Quality Assurance:**  
No change.

VI. **Funding Guidelines or Restrictions:**  
No change.

<b>FY24 - FAS</b>	Activity Nbr + Name:	<b>452</b>	<b>NC Breast and Cervical Cancer Program</b>
federal award supplement	FAS Number + Reason:	<b>2</b>	Federal grant data was unavailable at the time of AA mailing. No change in Activity total.
	Assistance Listing Nbr + Name:	<b>93.898</b>	NC Cancer Prevention and Control Programs for State, Territorial, and Tribal Organizations
Is award R&D?:	FAIN:	<b>NU58DP007121</b>	IDC rate: n/a Fed awd total amt: \$ 3,633,720
	Fed award project description:	NC Cancer Prevention and Control Programs for State, Territorial, and Tribal Organizations	
	Fed awd date + awarding agency:	05-18-23 HHS, Centers for Disease Control and Prevention	

Subrecipient	Subrecipient's UEI	Federal funds from grant listed above	Total federal funds for entire Activity	Subrecipient	Subrecipient's UEI	Federal funds from grant listed above	Total federal funds for entire Activity
Alamance	F5VHYUU13NC5			Jackson	X7YWY6ZP574		\$ 13,300
Albemarle	WAAVSS1PNMK3	\$ 16,250	\$ 65,650	Johnston	SYGAGEFDHYR7		\$ 32,300
Alexander	XVEEJSNY7UX9			Jones	HE3NNUE27M7		\$ 4,750
Anson	PK8UYTSNJCC3			Lee	F6A8UC99JWJ5		\$ 4,750
Appalachian	CD7BFHB8W539	\$ 8,125	\$ 17,625	Lenoir	QKUFL37VPGH6		\$ 7,980
Beaufort	RN1SXF4DLXN6	\$ 6,500	\$ 25,500	Lincoln	UGGQGSSKBGJ5	\$ 3,250	\$ 20,350
Bladen	TLCTJWDJH1H9			Macon	LLPJBC6N2LL3		\$ 11,400
Brunswick	MJBMXLN9NJT5		\$ 38,000	Madison	YQ96F8BJYTJ9	\$ 3,250	\$ 13,700
Buncombe	W5TCDKMLHE69		\$ 144,020	MTW	ZKK5GNRNBHY6		\$ 8,930
Burke	KVJHUFURQDM5			Mecklenburg	EZ15XL6BMM68		\$ 101,650
Cabarrus	RXDNEJJKJFU7		\$ 28,500	Montgomery	E78ZAJM3BFL3		
Caldwell	HL4FGNJNGE97		\$ 23,750	Moore	HFNSK95FS7Z8		
Carteret	UC6WJ2MQMJS8	\$ 6,500	\$ 17,900	Nash	NF58K566HQM7		\$ 27,170
Caswell	JDJ7Y7CGYC86			New Hanover	F7TLT2GMEJE1	\$ 3,250	\$ 14,650
Catawba	GYUNA9W1NFM1	\$ 9,750	\$ 32,550	Northampton	CRA2KCAL8BA4		
Chatham	KE57QE2GV5F1		\$ 7,980	Onslow	EGE7NBXW5JS6	\$ 13,000	\$ 25,350
Cherokee	DCEGK6HA11M5			Orange	GGFMCW9XDA53	\$ 3,250	\$ 11,800
Clay	HYKLQVNWLXK7			Pamlico	FT59QFEAU344		\$ 6,840
Cleveland	UWMUYPVL483		\$ 22,800	Pender	T11BE678U9P5		\$ 6,650
Columbus	V1UAJ4L87WQ7		\$ 8,930	Person	FQ8LFJGMABJ4		
Craven	LTZ2U8LZQ214	\$ 4,875	\$ 20,075	Pitt	VZNPMLFT5R6	\$ 16,250	\$ 37,150
Cumberland	HALND8WJ3GW4		\$ 24,700	Polk	QZ6BZPGLX4Y9		
Dare	ELV6JGB11QK6		\$ 17,100	Randolph	T3BUM1CVS9N5		
Davidson	C9P5MDJC7KY7		\$ 28,500	Richmond	Q63FZNTJM3M4		\$ 9,500
Davie	L8WBLGHZV239	\$ 4,875	\$ 16,275	Robeson	LKBEJQFLAAK5		
Duplin	KZN4GK5262K3	\$ 24,375	\$ 38,625	Rockingham	KGCCCHJJZZ43		
Durham	LJ5BA6U2HLM7		\$ 9,500	Rowan	GCB7UCV96NW6		\$ 9,500
Edgecombe	MAN4LX44AD17		\$ 4,180	Sampson	WRT9CSK1KJY5	\$ 3,250	\$ 10,850
Foothills	NGTEF2MQ8LL4	\$ (14,300)	\$ 26,360	Scotland	FNVTUQGCHM5		
Forsyth	V6BGVQ67YPY5	\$ 16,250	\$ 39,050	Stanly	U86MZUYPL7C5		\$ 5,700
Franklin	FFKTRQCNN143			Stokes	W41TRA3NUNS1		\$ 6,650
Gaston	QKY9R8A8D5J6		\$ 24,700	Surry	FMWCTM24C9J8		\$ 28,500
Graham	L8MAVKQJTYN7		\$ 5,700	Swain	TAE3M92L4QR4		
Granv-Vance	MGQJKK22EJB3			Toe River	JUA6GAUQ9UM1	\$ 6,500	\$ 16,000
Greene	VCU5LD71N9U3		\$ 5,700	Transylvania	YLN4BFCJCP39		\$ 4,750
Guilford	YBEQWGFJPMJ3			Union	LHMKBD4AGRJ5	\$ 3,250	\$ 15,600
Halifax	MRL8MYNJ3Y5			Wake	FTJ2WJPLWMJ3		\$ 76,000
Harnett	JBDCD9V41BX7			Warren	TLNAU5CNHSU5		\$ 4,750
Haywood	DQHZEAV95G5		\$ 5,700	Wayne	DACFHCLQKMS1		\$ 30,400
Henderson	TG5AR81JLQ5		\$ 11,400	Wilkes	M14KKHY2NNR3	\$ 14,625	\$ 26,025
Hoke	C1GWSADARX51		\$ 8,360	Wilson	ME2DJHMYWG55	\$ 8,125	\$ 18,575
Hyde	T2RSYN36NN64		\$ 4,940	Yadkin	PLCDT7JFA8B1		
Iredell	XTNRLKJLA4S9			Yancey	L98MCUHKC2J8		\$ 2,850

UEI = Unique Entity Identifier

Federal Award Reporting Requirements for Pass-Through Agencies, 2 CFR § 200.331 DPH v5 12-04-23 [ag]

Subtotals: \$ 83,200 \$ 724,070

Subtotals: \$ 78,000 \$ 614,370

Totals for all columns: \$ 161,200 \$ 1,338,440

DPH-Aid-To-Counties

For Fiscal Year: 23/24

Budgetary Estimate Number : 1

Activity 452	AA	133300 2B03100 20G0167001		133300 2B05599 2000000000		133300 2B05599 2000000000		Proposed Total	New Total
Service Period		07/01-05/31	Total Allocated	06/01-05/31	Total Allocated	06/01-05/31	Total Allocated		
Payment Period		08/01-06/30		07/01-06/30		07/01-06/30			
01 Alamance		0	\$0.00	0	\$0.00	0	\$0.00	0	0
D1 Albemarle	* 1	16,250	\$49,400.00	0	\$35,100.00	0	\$350.00	16,250	101,100
02 Alexander		0	\$0.00	0	\$0.00	0	\$0.00	0	0
04 Anson		0	\$0.00	0	\$0.00	0	\$0.00	0	0
D2 Appalachian	* 1	8,125	\$9,500.00	0	\$6,750.00	0	\$350.00	8,125	24,725
07 Beaufort	* 1	6,500	\$19,000.00	0	\$13,500.00	0	\$350.00	6,500	39,350
09 Bladen		0	\$0.00	0	\$0.00	0	\$0.00	0	0
10 Brunswick		0	\$38,000.00	0	\$27,000.00	0	\$350.00	0	65,350
11 Buncombe		0	\$144,020.00	0	\$102,330.00	0	\$350.00	0	246,700
12 Burke		0	\$0.00	0	\$0.00	0	\$0.00	0	0
13 Cabarrus		0	\$28,500.00	0	\$20,250.00	0	\$350.00	0	49,100
14 Caldwell		0	\$23,750.00	0	\$16,875.00	0	\$350.00	0	40,975
16 Carteret	* 1	6,500	\$11,400.00	0	\$8,100.00	0	\$350.00	6,500	26,350
17 Caswell		0	\$0.00	0	\$0.00	0	\$0.00	0	0
18 Catawba	* 1	9,750	\$22,800.00	0	\$16,200.00	0	\$350.00	9,750	49,100
19 Chatham		0	\$7,980.00	0	\$5,670.00	0	\$350.00	0	14,000
20 Cherokee		-5,700	\$5,700.00	-4,050	\$4,050.00	-350	\$350.00	-10,100	0
22 Clay		-7,030	\$7,030.00	-4,995	\$4,995.00	-350	\$350.00	-12,375	0
23 Cleveland		0	\$22,800.00	0	\$16,200.00	0	\$350.00	0	39,350
24 Columbus		0	\$8,930.00	0	\$6,345.00	0	\$350.00	0	15,625
25 Craven	* 1	4,875	\$15,200.00	0	\$10,800.00	0	\$350.00	4,875	31,225
26 Cumberland		0	\$24,700.00	0	\$17,550.00	0	\$350.00	0	42,600
28 Dare		0	\$17,100.00	0	\$12,150.00	0	\$350.00	0	29,600
29 Davidson		0	\$28,500.00	0	\$20,250.00	0	\$350.00	0	49,100
30 Davie	* 1	4,875	\$11,400.00	0	\$8,100.00	0	\$350.00	4,875	24,725
31 Duplin	* 1	24,375	\$14,250.00	0	\$10,125.00	0	\$350.00	24,375	49,100
32 Durham		0	\$9,500.00	0	\$6,750.00	0	\$350.00	0	16,600
33 Edgecombe		0	\$4,180.00	0	\$2,970.00	0	\$350.00	0	7,500
D7 Foothills	* 1	-14,300	\$40,660.00	0	\$28,890.00	0	\$350.00	-14,300	55,600
34 Forsyth	* 1	16,250	\$22,800.00	0	\$16,200.00	0	\$350.00	16,250	55,600
35 Franklin		0	\$0.00	0	\$0.00	0	\$0.00	0	0
36 Gaston		0	\$24,700.00	0	\$17,550.00	0	\$350.00	0	42,600
38 Graham		0	\$5,700.00	0	\$4,050.00	0	\$350.00	0	10,100
D3 Gran-Vance		0	\$0.00	0	\$0.00	0	\$0.00	0	0
40 Greene		0	\$5,700.00	0	\$4,050.00	0	\$350.00	0	10,100
41 Guilford		0	\$0.00	0	\$0.00	0	\$0.00	0	0
42 Halifax		0	\$0.00	0	\$0.00	0	\$0.00	0	0
43 Harnett		0	\$0.00	0	\$0.00	0	\$0.00	0	0
44 Haywood		0	\$5,700.00	0	\$4,050.00	0	\$350.00	0	10,100
45 Henderson		0	\$11,400.00	0	\$8,100.00	0	\$350.00	0	19,850
47 Hoke		0	\$8,360.00	0	\$5,940.00	0	\$350.00	0	14,650
48 Hyde		0	\$4,940.00	0	\$3,510.00	0	\$350.00	0	8,800
49 Iredell		0	\$0.00	0	\$0.00	0	\$0.00	0	0
50 Jackson		0	\$13,300.00	0	\$9,450.00	0	\$350.00	0	23,100
51 Johnston		0	\$32,300.00	0	\$22,950.00	0	\$350.00	0	55,600

52 Jones			0	\$4,750.00	0	\$3,375.00	0	\$350.00	0	8,475
53 Lee			0	\$4,750.00	0	\$3,375.00	0	\$350.00	0	8,475
54 Lenoir			0	\$7,980.00	0	\$5,670.00	0	\$350.00	0	14,000
55 Lincoln	*	1	3,250	\$17,100.00	0	\$12,150.00	0	\$350.00	3,250	32,850
56 Macon			0	\$11,400.00	0	\$8,100.00	0	\$350.00	0	19,850
57 Madison	*	1	3,250	\$10,450.00	0	\$7,425.00	0	\$350.00	3,250	21,475
D4 M-T-W			0	\$8,930.00	0	\$6,345.00	0	\$350.00	0	15,625
60 Mecklenburg			0	\$101,650.00	0	\$72,225.00	0	\$350.00	0	174,225
62 Montgomery			0	\$0.00	0	\$0.00	0	\$0.00	0	0
63 Moore			0	\$0.00	0	\$0.00	0	\$0.00	0	0
64 Nash			0	\$27,170.00	0	\$19,305.00	0	\$350.00	0	46,825
65 New Hanover	*	1	3,250	\$11,400.00	0	\$8,100.00	0	\$350.00	3,250	23,100
66 Northampton			0	\$0.00	0	\$0.00	0	\$0.00	0	0
67 Onslow	*	1	13,000	\$12,350.00	0	\$8,775.00	0	\$350.00	13,000	34,475
68 Orange	*	1	3,250	\$8,550.00	0	\$6,075.00	0	\$350.00	3,250	18,225
69 Pamlico			0	\$6,840.00	0	\$4,860.00	0	\$350.00	0	12,050
71 Pender			0	\$6,650.00	0	\$4,725.00	0	\$350.00	0	11,725
73 Person			0	\$0.00	0	\$0.00	0	\$0.00	0	0
74 Pitt	*	1	16,250	\$20,900.00	0	\$14,850.00	0	\$350.00	16,250	52,350
75 Polk			0	\$0.00	0	\$0.00	0	\$0.00	0	0
76 Randolph			0	\$0.00	0	\$0.00	0	\$0.00	0	0
77 Richmond			0	\$9,500.00	0	\$6,750.00	0	\$350.00	0	16,600
78 Robeson			0	\$0.00	0	\$0.00	0	\$0.00	0	0
79 Rockingham			0	\$0.00	0	\$0.00	0	\$0.00	0	0
80 Rowan			0	\$9,500.00	0	\$6,750.00	0	\$350.00	0	16,600
82 Sampson	*	1	3,250	\$7,600.00	0	\$5,400.00	0	\$350.00	3,250	16,600
83 Scotland			0	\$0.00	0	\$0.00	0	\$0.00	0	0
84 Stanly			0	\$5,700.00	0	\$4,050.00	0	\$350.00	0	10,100
85 Stokes			0	\$6,650.00	0	\$4,725.00	0	\$350.00	0	11,725
86 Surry			0	\$28,500.00	0	\$20,250.00	0	\$350.00	0	49,100
87 Swain			0	\$0.00	0	\$0.00	0	\$0.00	0	0
D6 Toe River	*	1	6,500	\$9,500.00	0	\$6,750.00	0	\$250.00	6,500	23,000
88 Transylvania			0	\$4,750.00	0	\$3,375.00	0	\$350.00	0	8,475
90 Union	*	1	3,250	\$12,350.00	0	\$8,775.00	0	\$350.00	3,250	24,725
92 Wake			0	\$76,000.00	0	\$54,000.00	0	\$350.00	0	130,350
93 Warren			0	\$4,750.00	0	\$3,375.00	0	\$350.00	0	8,475
96 Wayne			0	\$30,400.00	0	\$21,600.00	0	\$350.00	0	52,350
97 Wilkes	*	1	14,625	\$11,400.00	0	\$8,100.00	0	\$350.00	14,625	34,475
98 Wilson	*	1	8,125	\$10,450.00	0	\$7,425.00	0	\$350.00	8,125	26,350
99 Yadkin			0	\$0.00	0	\$0.00	0	\$0.00	0	0
00 Yancey			0	\$2,850.00	0	\$2,025.00	0	\$100.00	0	4,975
Totals			148,470	1,189,970	-9,045	845,505	-700	21,700	138,725	2,195,900

Sign and Date - DPH Program Administrator

*Cushanta Horton* 1/24/2024

Sign and Date - DPH Section Chief

*Shavonia K. Thompson* 01/26/2024

Sign and Date - DPH Budget Office - ATC Coordinator

*Samuel Riddiford* 1/26/2024

Sign and Date - DPH Budget Officer

*S. Riddiford* 1/26/2024

PM

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

HEALTH

Department Head's Signature

TRACEY SIMMONS-KORNEGAY

(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners

**Brief description of why this amendment is being requested:**

Additional funding for BCCCP services

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
5110-35169	Breast & Cervical cancer	24,375.00	5171-41990	Professional Services	24,375.00
Total		24,375.00	Total		24,375.00

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

2/12/2024



**JOURNAL INQUIRY**

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	26	BUA	02/01/2024	02/01/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	5136	42013					T					400.00
								LAB PROCESSING			300.00	
2	5136	43110					T					
								TRAVEL			100.00	
3	5136	43250					T					
								POSTAGE				
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	27	BUA	02/01/2024	02/01/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	5188	42600					T					1,000.00
								OFFICE SUPPLIES				
2	5188	42980					T				1,000.00	
								PROGRAM SUPPLIES				
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2024	08	28	BUA	02/01/2024	02/01/2024	021924	blanca.pineda	1	N	Hist	2024		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													
1	5133	43110					T					5,000.00	
								TRAVEL					
2	5133	42013					T					2,000.00	
								LAB PROCESSING					
3	5133	42490					T					500.00	
								VEHICLE SUPPLIES					
4	5133	42420					T					500.00	
								IN HOUSE LAB					
5	5133	42980					T			5,000.00			
								PROGRAM SUPPLIES					
6	5133	42980					T			1,000.00			
								PROGRAM SUPPLIES					

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JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	28	BUA	02/01/2024	02/01/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
7	5133	42600					T				1,000.00	
8	5133	42600					T	OFFICE SUPPLIES			500.00	
9	5133	42600					T	OFFICE SUPPLIES			500.00	
								OFFICE SUPPLIES				
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	107	BUA	02/06/2024	02/06/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	5133	43510					T					5,000.00
2	5133	43110					T	REPAIRS	BUILDING AND GROUNDS		5,000.00	
								TRAVEL				
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	123	BUA	02/07/2024	02/07/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT		CREDIT OB
ACCOUNT DESCRIPTION												
1	4960	43502					T					200.00
2	4960	44910					T	WATERSHED MAINTENANCE			200.00	
								DUES AND SUBSCRIPTIONS				
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	124	BUA	02/07/2024	02/07/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	124	BUA	02/07/2024	02/07/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	6140	36140					T					75,000.00
2	6144	40121					T	NC MUSEUM OF NAT SCI GRANT		39,000.00		
3	6144	40181					T	SALARIES		3,000.00		
4	6144	40182					T	SOCIAL SECURITY		4,000.00		
5	6144	40183					T	RETIREMENT		11,000.00		
6	6144	40184					T	HOSPITAL INSURANCE		28.00		
7	6144	41990					T	Life Insurance		3,000.00		
8	6144	42600					T	PROFESSIONAL SERVICES		4,000.00		
9	6144	42980					T	OFFICE SUPPLIES		3,000.00		
10	6144	43110					T	PROGRAM SUPPLIES		1,500.00		
11	6144	43250					T	TRAVEL		500.00		
12	6144	43510					T	POSTAGE		2,000.00		
13	6144	43910					T	REPAIRS BUILDING AND GROUNDS		1,500.00		
14	6144	43912					T	MARKETING		2,254.91		
15	6144	44300					T	PRINTING		217.09		
							T	RENT				
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	127	BUA	02/07/2024	02/07/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT		CREDIT OB
ACCOUNT DESCRIPTION												
1	4959	40181					T	SOCIAL SECURITY				323.76

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	127	BUA	02/07/2024	02/07/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
2	4959	40182					T					109.80
								RETIREMENT				
3	4959	42381					T					502.25
								EDUCATIONAL SUPPLIES				
4	4952	42600					T					2,320.00
								OFFICE SUPPLIES				
5	4952	40184					T					13.00
								Life Insurance				
6	4952	42381					T					4,000.00
								EDUCATIONAL SUPPLIES				
7	4959	40121					T				332.85	
								SALARIES				
8	4959	43110					T				602.96	
								TRAVEL				
9	4952	43110					T				1,600.00	
								TRAVEL				
10	4952	40121					T				4,733.00	
								SALARIES				
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	142	BUA	02/07/2024	02/07/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	5173	42980					T					500.00
								PROGRAM SUPPLIES				
2	5173	42490					T				500.00	
								VEHICLE SUPPLIES				
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	161	BUA	02/07/2024	02/07/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	161	BUA	02/07/2024	02/07/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	5129	42980					T					270.00
								PROGRAM SUPPLIES				
2	5167	42600					T					271.04
								OFFICE SUPPLIES				
3	5129	42410					T				270.00	
								PHARMACY				
4	5167	42410					T				271.04	
								PHARMACY				
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	174	BUA	02/08/2024	02/08/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT OB	
ACCOUNT DESCRIPTION												
1	4230	43540					T					5,000.00
								SOFTWARE MAINTENANCE				
2	4230	41990					T					4,500.00
								PROFESSIONAL SERVICES				
3	4230	43520					T					30.00
								REPAIRS & MAINTENANCE	EQUIPME			
4	4230	42600					T			5,000.00		
								OFFICE SUPPLIES				
5	4230	42600					T			4,500.00		
								OFFICE SUPPLIES				
6	4230	43250					T			30.00		
								POSTAGE				
** JOURNAL TOTAL										0.00		0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	175	BUA	02/08/2024	02/08/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	5151	42980					T					665.10
PROGRAM SUPPLIES												



# JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	175	BUA	02/08/2024	02/08/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT		CREDIT OB
ACCOUNT DESCRIPTION												
2	5151	42370					T				665.10	
							INJECTABLES					
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	191	BUA	02/08/2024	02/08/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	4950	43540					T					275.00
								SOFTWARE MAINTENANCE				
2	4948	43210					T					160.00
								TELEPHONE				
3	4950	43940					T		275.00			
								CLEANING SERVICE				
4	4948	43510					T		160.00			
								REPAIRS BUILDING AND GROUNDS				
** JOURNAL TOTAL										0.00		0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2024	08	193	BUA	02/08/2024	02/08/2024	021924	blanca.pineda	1	N	Hist	2024	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	7401	42600					T					100.00
								OFFICE SUPPLIES				
2	7401	43551					T				100.00	
								REPAIRSINDUSTRIAL RENTAL BOXES				
** JOURNAL TOTAL											0.00	0.00
** GRAND TOTAL											0.00	0.00

13 Journals printed

\*\* END OF REPORT - Generated by Blanca Pineda \*\*

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

HEALTH

Department Head's Signature

TRACEY SIMMONS - KORNEGAY

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

COVER TRAVEL EXPENSES AND POSTAGE

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5136-42013	LAB PROCESSING	400.00	5136-43110	TRAVEL	300.00
			5136-43250	POSTAGE	100.00
Total		400.00	Total		400.00

*Tracey Simmons*

Finance Signature

Date Approved:

2/1/24

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

HEALTH

Department Head's Signature

TRACEY SIMMONS - KORNEGAY

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

COVER PROGRAM SUPPLIES

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5188-42600	OFFICE SUPPLIES	1,000.00	5188-42980	PROGRAM SUPPLIES	1,000.00
Total		1,000.00	Total		1,000.00

*Chelsey Ranier*

Finance Signature

Date Approved:

1/23/24

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:



BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title HEALTH  
 Department Head's Signature \_\_\_\_\_  
 (form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000  
 Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**  
 COVER PROGRAM SUPPLIES

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5133-43110	TRAVEL	5,000.00	5133-42980	PROGRAM SUPPLIES	5,000.00
5133-42013	LAB PROCESSING	2,000.00	5133-42980	PROGRAM SUPPLIES	1,000.00
			5133-42600	OFFICE SUPPLIES	1,000.00
5133-42490	VEHICLE SUPPLIES	500.00	5133-42600	OFFICE SUPPLIES	500.00
5133-42420	IN-HOUSE LABS	500.00	5133-42600	OFFICE SUPPLIES	500.00
Total		8,000.00	Total		8,000.00

*Chelsy Ranier*

Finance Signature \_\_\_\_\_  
 Date Approved: 2/1/24

Manager Signature \_\_\_\_\_  
 Date Approved: \_\_\_\_\_

Commisioner Approval \_\_\_\_\_  
 Date Approved: \_\_\_\_\_

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

HEALTH

Department Head's Signature

TRACEY SIMMONS-KORNEGAY

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

Adding line for travel - (2) HM

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5133-43510	Repairs buildings & grounds	5,000.00	5133-43110	Travel	5,000.00
Total		5,000.00	Total		5,000.00

*Chelsey Ranier*

Finance Signature

Date Approved:

2/6/24

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:



BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

Duplin Soil & Water Conservation

Department Head's Signature

*Angie B. Quinn*

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

Move funds from watershed account to Dues and Subscriptions

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4960-43502	Watershed Maintenance	200.00	4960-44910	Dues and Subscriptions	200.00
Total		200.00	Total		200.00

*Chelsey Ranier*

Finance Signature

Date Approved:

*2/5/24*

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

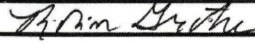
BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

Museum

Department Head's Signature



(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners

**Brief description of why this amendment is being requested:**

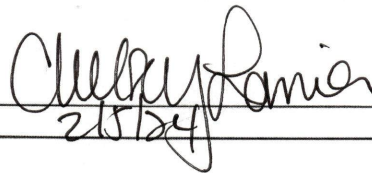
To set up a budget for the FY24 North Carolina Science Museums Grant Program funds awarded to the museum in the amount of \$75,000.00.

BOCC approved 2/5/24

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
6140-36140	NC Science Museums Grant	75,000.00	6144-40121	Salaries	\$39,000.00
			6144-40181	Social Security	\$3,000.00
			6144-40182	Retirement	\$4,000.00
			6144-40183	Hospital Insurance	\$11,000.00
			6144-40184	Life Insurance	\$28.00
			6144- <del>42600</del>	Professional Services 41990	\$3,000.00
			6144- <del>42980</del>	Office Supplies 42600	\$4,000.00
			6144- <del>43110</del>	Program Supplies 42980	\$3,000.00
			6144-43110	Travel, Training, Meals	\$1,500.00
			6144-43250	Postage	\$500.00
			6144-43510	Repairs, Buildings, and Grounds	\$2,000.00
			6144-43910	Marketing	\$1,500.00
			6144-43912	Printing	\$2,254.91
			6144-44300	Rent	\$217.09
Total		75,000.00	Total		75,000.00

Finance Signature

Date Approved:

  
2/5/24

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

1/24/2024



BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

Cooperative Extension

Department Head's Signature

Amanda Hatcher

(form can be e-mailed to Finance from Dept. Head)

*Amanda Hatcher*

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

To cover projected expenses

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4959-40181	Social Security	323.76	4959-40121	Salaries	332.85
4959-40182	Retirement	109.80	4959-43110	Travel	602.96
4959-42381	Educational Supplies	502.25			
4952-42600	Office Supplies	2,320.00	4952-43110	Travel	1,600.00
4952-40184	Life Ins	13.00	4952-40121	Salaries	4,733.00
4952-42381	Educational Supplies	4,000.00			
Total		7,268.81	Total		7,268.81

*Chelsey Rania*

Finance Signature

Date Approved:

*2/2/24*

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

Health Department

Department Head's Signature

Tracey Simmons - Kornegay / Billie Jo Dunn

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

cover taxes and tags on new vehicle

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5173-42980	Program Supplies	500.00	5173-42490	Vehicle Supplies	500.00
Total		500.00	Total		500.00

*Chelsey Rania*

Finance Signature

Date Approved:

2/6/24

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:



BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

HEALTH

Department Head's Signature

TRACEY SIMMONS-KORNEGAY

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

Increase expenses to cover medicine

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5129-42980	Program supplies	270.00	5129-42410	Pharmacy	270.00
5167-42600	Office Supplies	271.04	5167-42410	Pharmacy	271.04
Total		541.04	Total		541.04

Finance Signature

Date Approved:

*Chelsey Rancier*

2/7/24

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

IT Director

Department Head's Signature

Frankie Herring

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

To cover vehicle supplies & vehicle gasoline.

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4230-43540	Software Maintenance	5,000.00	4230-42600	Office Supplies	5,000.00
4230-41990	Professional Services	4,500.00	4230-42600	Office Supplies	4,500.00
4230-43520	Repairs & Maintenance	30.00	4230-43250	Postage	30.00
Total		9,530.00	Total		9,530.00

*Chelsy Ranier*

Finance Signature

Date Approved:

2/8/24

Manager Signature

Date Approved:

Commisioner Approval

Date Approved:



BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

HEALTH

Department Head's Signature

TRACEY SIMMONS-KORNEGAY

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

Increase Injectable line item for TB skin tests

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5151-42980	Program supplies	665.10	5151-42370	Injectables	665.10
Total		665.10	Total		665.10

Finance Signature

Date Approved:

*Chelsy Ranier*

2/8/24

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

Cooperative Extension

Department Head's Signature

Amanda Hatcher

(form can be e-mailed to Finance from Dept. Head)

*Amanda Hatcher*

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

To cover needed cleaning & repairs

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4950-43540	Software Maintenance	275.00	4950-43940	Cleaning	275.00
4948-43210	Telephone	160.00	4948-43510	Repairs & Maintenance	160.00
Total		435.00	Total		435.00

Finance Signature

Date Approved:

*Chelsy Ranier*

*2/8/24*

Manager Signature

Date Approved:

Commisioner Approval

Date Approved:

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

Department Head's Signature

(form can be e-mailed to Finance from Dept. Head)

Collection 7401  
[Signature]

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

Cover cost for rental box repairs

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
7401-4260	Office Supplies	100 <sup>00</sup>	7401-4355	Repairs Rental boxes	100 <sup>00</sup>
Total		0.00	Total		0.00

Finance Signature

Date Approved:

Chelsy Rancier

21 8/24

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:



BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

Department Head's Signature

(form can be e-mailed to Finance from Dept. Head)

Solid Waste  
[Signature]

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

move money to pay for sample collections & Analysis

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
7402-4200	Office Supplies	\$2,000.00	7402-4190	Professional Services	2,000.00
7402-4290	Program Supplies	\$4,000.00	7402-4190	Professional Services	4,000.00
Total		0.00	Total		0.00

\$ 6,000.00

Chelsey Ranier

\$ 6,000.00

Finance Signature

Date Approved:

2/8/24

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

## County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: <b>Airport</b>	Meeting Date: <b>February 19, 2024</b>
Subject: <b>Resolution to Dedicate the Duplin County Airport Terminal Building to George H. Futrelle</b>	
Summary, explanation and background: The Duplin County Airport, the County of Duplin, the North Carolina Aviation Community and most importantly the family of George H Futrelle suffered the sad news that George was unexpectedly no longer with us May 25 <sup>th</sup> , 2023. George worked with the county for 34 years as the Director at the airport and the last five years as the Assistant County Manager. George worked tireless for many years to make the airport what it is today. He transformed Duplin County's Airport to the standard for general aviation airport in North Carolina.	
Requested Action: The Duplin County Airport Commission request the Duplin County Commissioner dedicate the terminal building to George H. Futrelle for his 34 years of service to the airport.	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) Approximately \$8,000	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) N/A	
Time needed to explain to Commissioners: 2 minutes	
Attachments: Resolution in Honor of Mr. George H. Futrelle	
Instructions for what to do with attachments once approved: N/A	

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr by the agenda deadline. Remember, one original will be retained for the minutes.



*County of Duplin*  
*Office of the County Commissioners*



**RESOLUTION IN HONOR OF MR. GEORGE H. FUTRELLE**

**STATE OF NORTH CAROLINA  
COUNTY OF DUPLIN**

**WHEREAS**, George H. Futrelle was a true aviation enthusiast and dedicated advocate for all things aviation, demonstrating his passion for flying from a young age and following in his father's footsteps to obtain his pilot certificate at the age of 16; and

**WHEREAS**, Mr. Futrelle furthered his education at Lenoir Community College and the University of Mount Olive, equipping himself with the knowledge and skills necessary to excel in the field of aviation; and

**WHEREAS**, Mr. Futrelle exhibited an unwavering commitment to the Duplin County Airport, serving as a dedicated employee for 34 years and playing an instrumental role in its growth and success as its' director and as the Duplin County Assistant Manager for five years; and

**WHEREAS**, Mr. Futrelle not only contributed to the development of the Duplin County Airport, but also served as a spiritual leader to his community, providing guidance and support to those around him; and

**WHEREAS**, George H. Futrelle's expertise and passion for aviation extended beyond his local community, as evidenced by his role as the former North Carolina Airport Association president and his active participation on airport boards and panels; and

**WHEREAS**, the Duplin County Airport Commission, recognizing the significant contributions of George H. Futrelle, unanimously recommended a Resolution to honor his exceptional service to Duplin County;

**NOW, THEREFORE, BE IT RESOLVED**, that the Duplin County Board of Commissioners extends its heartfelt condolences to the family and friends of George H. Futrelle, recognizing the profound impact he had on the aviation community and the County of Duplin. Mr. Futrell's passion and relentless pursuit of progress has resulted in the Duplin County Airport being one of our county's most treasured assets;

**BE IT FURTHER RESOLVED**, that a plaque honoring the life and legacy of Mr. George H. Futrelle be prominently displayed at the Duplin County Airport, serving as a testament to his invaluable contributions and as an inspiration to future generations of aviation enthusiasts. May all who pass

through its doors be reminded of Mr. Futrelle's dedication to making Duplin County Airport one of the brightest stars in North Carolina's aviation landscape.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the official seal of the County of Duplin, to be affixed on this the 19<sup>th</sup>, day of February 2024.

---

Dexter B. Edwards, Chairman  
Duplin County Board of Commissioners



ATTEST:

---

Jaime W. Carr  
Clerk to the Board

## County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: Tracey Simmons-Kornegay/Health	Meeting Date: February, 19, 2024
Subject: <ul style="list-style-type: none"> <li>2023 Communicable Disease Annual Report</li> <li>2023 Child Fatality Annual Report</li> </ul>	
Summary, explanation, and background: The Communicable Disease and Child Fatality Annual Reports are required by the state to be completed, reviewed, and presented annually to the Board of County Commissioners.	
Requested Action: To review the County's 2023 Communicable Disease and Child Fatality Reports with no further actions required	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) None	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) None	
Tie needed to explain to Commissioners: 5 minutes	
Attachments: <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;"> <div style="text-align: center;">               2023 CD Annual Report.pdf           </div> <div style="text-align: center;">               2023 CFPT Annual Report.pdf           </div> </div>	
Instructions for what to do with attachments once approved:	

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr at [jaimec@duplincountync.com](mailto:jaimec@duplincountync.com) or Davis H. Brinson at [dbrinson@duplincountync.com](mailto:dbrinson@duplincountync.com). The deadline for getting on the agenda is noon on the Wednesday preceding the meeting by the agenda.

Annual Communicable Disease Report

Diesase	Investigations 2023	Probable and Confirmed 2023	Probable Confirmed 2022	Probable Confirmed 2021	Probable Confirmed 2020	Probable Confirmed 2019
Animal Bites/Exposures	62	62	90	94	110	126
Animal Rabies Cases	0	0		6	1	3
Rabies Post Exposure Vaccine (Persons)	14	14	6	12	17	9
Chlamydia	358	358	354	339	347	326
Gonorrhea	95	95	114	112	106	100
Non-Gonococcal Urethritis	3	3	4	2	1	6
PID	6	6	9	1	0	4
HIV	11	11	5	5	2	2
Syphilis (Primaary,Secondary)	6	6	10	5	7	9
Syphilis (Latent)	8	8	0	14		
Syphilis (Congenital)	0	0	1	0	1	0
Hepatitis A	1	1	0	0	0	0
Hepatitis B, Acute	0	0	0	2	0	2
Hepatitis B, Chronic Carrier	5	5	5	3	4	2
Hepatitis B, Perinatally Acquired	1	1	0	0	0	1
Hepatitis C, Acute	0	0	0	0	0	0
Hepatitis C, Chronic Carrier	50	50	29	43	27	60
Campylobacter	35	35	16	3	13	12
E. Coli-Shiga Toxin Producing	4	4	4	2	2	4
Foodborne-C. Perfringens	0	0	0	0	0	0
Listeriosis	0	0	0	1	0	0
Salmonellosis	15	15	12	13	9	27
Shigellosis	2	2	1	2	0	2
Lyme Disease	0	0	0	0	0	0
Rocky Mountain Spotted Fever	1	1	1	3	2	8
Ehrlichiosis, Human Monocytic	0	0	0	0	0	2
Zika	0	0	0	0	0	0
Legionellosis	2	2	2	1	0	0
Encephalitis, WNV, etc.	0	0	0	0	0	0
Vibrio	0	0	0	0	0	0

Diesase	Investigations 2023	Probable and Confirmed 2023	Probable Confirmed 2022	Probable Confirmed 2021	Probable Confirmed 2020	Probable Confirmed 2019
Cryptosporidiosis	0	0	1	2	0	0
Group A Streptococcal Invasive Infection	2	2	1	0	3	0
Haemophilus Influenza, Invasive	3	3	1	0	3	0
Pertussis	0	0	0	0	0	4
SARS COVID 19	1,929	1,929	9,508	6,680	4,298	0
SARS COVID 19 Deaths	5	5	52	113	84	0
Influenza, Adult Death	0	0	0	0	3	3
Carbapenem Resistant Enterobacteriacia-CRE	1	1	2	0	1	0
Meningitis, Pneumoccal	0	0	0	1	0	0
Varicella	2	2	0	0	0	0
Tuberculosis, Active Cases	6	6	2	2	3	2
Tuberculosis Case Home Visits (DOT)	282	282	153	368	71	38
Tuberculosis, Latent TB Infection	56	56	110	75	41	45
Tuberculosis Infection Home Visits (DOPT)	0	0	91	240	265	Not Reported
Control Measures Issued	15	15		5+	9	5
Outbreaks/Clusters	18	18		32	27	5
Immunizations	9179	9179	7,368	6,760	5,786	7,199



## **Duplin County Child Fatality Prevention Team Annual Report for CY 2023**

Ashley Reiger, Chair

The Child Fatality Prevention Team (CFPT) is responsible for reviewing records of child fatality cases for Duplin County children under 18 years of age. The purpose of these reviews is to make recommendations to improve local and statewide systems to protect children. The teams consist of representatives from the Department of Social Services, Health Department, Law Enforcement, Mental Health, District Attorney's Office, Guardian Ad Litem, Duplin County Cooperative Extension, and TediBear.

During the four 2023 Duplin County CFPT Meetings, the team reviewed 8 child deaths (7 deaths from 2022 & 1 death from 2018). The meetings were held in February, May, August, and November of 2023. It takes the state about 12 months to process and gather the necessary information to send out to each county for review. Duplin County experienced 13 child fatalities in 2021 and 10 child fatalities in 2020.

### **2-infant prematurely/perinatal condition-related deaths:**

- A 48-minute-old White female died on January 27, 2022 at the hospital with the cause of death as perinatal condition. The underlying cause of death as a preterm infant. Mother went to ED due to preterm rupture of membrane. Stat c-section performed. The infant was born with no respiratory effort and a low heart rate. The mother's pregnancy was complicated by multiple fetal anomalies.
- A 59-minute-old black female died on April 21, 2022 at the hospital with the cause of death as perinatal condition. The underlying cause of death was extreme immaturity. Mother went into labor at 19.6 weeks gestation. The infant was born with intermediate cardiac activity.

### **2-accidental related deaths:**

- A 9-year-old White male died on March 26, 2022 at the scene of the accident with the cause of death as a person injured in a motor vehicle accident. The decedent was an unrestrained, backseat passenger in a motor vehicle that passed across a highway striking another vehicle.
- A 3-year-old black female died on October 12, 2022 at the hospital with the cause of death as a person injured in a collision between other specified motor vehicles. The decedent was a rear-seat passenger restrained in a booster seat when another vehicle struck the decedent's mother's vehicle from behind.

Accident prevention education is a key factor in preventing child deaths. Safe driving, especially in teens, is extremely important. North Carolina has a seat belt law in place that requires all drivers, front-seat and back-seat passengers ages 16 and older to wear their seat belts. Children less than age 16 are covered by the NC child passenger safety law.

### **1-birth defects related death:**

- A 3-hour old White female died on March 3, 2018 at the hospital with the cause of death as birth defects. The underlying cause of death was hypoplasia and dysplasia of the lung. The infant was born premature with severely underdeveloped lungs. Mother was late to care.

### **1-suicide related death:**

- A 16-year-old white male died on May 13, 2022 at his home with the cause of death as suicide. The underlying cause of death was intentional self-harm by firearm discharge. The decedent was found by his father and stepmother with a gunshot wound to the head. The investigation confirmed no suspicion of foul play.

**2-other related deaths:**

- A 3-year-old Hispanic male died on October 19, 2022 at the hospital with cause of death as other. The underlying cause of death was pneumonia due to COVID-19. The decedent presented to the ED with cardiac arrest after his grandmother found him unresponsive at home. The decedent was previously diagnosed with COVID in 2020 resulting with chronic respiratory failure and trach-dependent.
- A 1-month-old Hispanic female died on December 11, 2022 at her home with cause of death as other. The underlying cause of death was other ill-defined and unspecified causes of mortality. The decedent was found unresponsive in bed with her parents.

It is important to stress to parents the importance of prompt medical care when needed. Unsafe sleep practices are a contributing factor to death in babies; unfortunately, the message of safe sleep including avoidance of co-sleeping might not always be provided to parents and caregivers.




In 2023, the CFPT purchased 8 pack-n-plays for infants as a safe alternative to co-sleeping with a parent. These were available at no cost to families who were unable to afford to purchase a crib and did not have a safe sleep alternative for their infants.

In August 2023, the Duplin County Health Department was awarded a Dr. Ann F. Wolfe Endowment Mini-Grant for the improvement of Child Health and Infant Mortality. The project was funded for \$8,000 to include a total of 70-cribette sets (each set includes a pack-n-play, sleep sack, fit sheet, pacifier, and education materials in English or Spanish) from the Crib for Kids' program. Also included is a Sammi and Sasha Toy Kit which includes a miniature pack-and-play, a baby pacifier, and a sleep sack. This will be used as a visual aid to demonstrate safe sleep practice during education/training in-service and one-on-one participant appointments. The target population is Medicaid, uninsured, and low-income families with infants under 12 months of age and/or pregnant women living in Duplin County. The goal is to decrease infant mortality and provide medical providers with education about the importance of Safe Sleep. Clients can be referred by DSS and Health Department case managers who work with at-risk families with young children and pregnant women.

There was a total of 38 pack-n-plays distributed throughout 2023 to those in need. There was safe sleep training provided to Duplin County's CFPT in November 2023.

## County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: Tracey Simmons-Komegay/Health Department	Meeting Date: February 19, 2024
Subject: Bridge Access Program for COVID-19 Vaccines – AA 719 Funding	
Summary, explanation, and background: This Agreement Addendum provides operational support to the Local Health Department to improve COVID-19 vaccine access for uninsured and underinsured adults through the CDC Bridge Access Program.	
Requested Action: <ol style="list-style-type: none"> <li>1) Acceptance of Bridge Access Program for COVID-19 Vaccines (AA 719) for \$64,858.</li> <li>2) Approval to create a new Public Health Nurse II position (Grade 66 - \$51,515.84)</li> <li>3) Approval to create a new Foreign Language Interpreter position (Grade 56 - \$31,626.26)</li> <li>4) Approval of the budget amendment for 2023-2024</li> </ol>	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) <ul style="list-style-type: none"> <li>• None as 65% of each position will be covered by RFA 411</li> </ul>	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) <ul style="list-style-type: none"> <li>• None as 65% of each position will be covered by RFA 411 and 35% will be covered with increased revenue generated by these 2-positions providing additional services.</li> </ul>	
Time needed to explain to Commissioners: <ul style="list-style-type: none"> <li>• 5 minutes</li> </ul>	
Attachments: <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="text-align: center;">               719 FY24              Duplin.pdf           </div> <div style="text-align: center;">               BA - Bridge Access              Program.pdf           </div> <div style="text-align: center;">               BA - Supporting              Women Health Servi           </div> </div>	
Instructions for what to do with attachments once approved:	

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr by the agenda deadline. Remember, one original will be retained for the minutes.

# Division of Public Health

## Agreement Addendum

### FY 23-24

Page 1 of 5

Duplin County Health Department	Epidemiology / Immunization
Local Health Department Legal Name	DPH Section / Branch Name
719 Bridge Access Program for COVID-19 Vaccines	Ayodeji Ayankoya, 919-418-8591, ayodeji.ayankoya@dhhs.nc.gov
Activity Number and Description	DPH Program Contact (name, phone number, and email)
01/01/2024 – 05/31/2024	
Service Period	DPH Program Signature (only required for a negotiable Agreement Addendum)
02/01/2024 – 06/30/2024	Date
Payment Period	
<input checked="" type="checkbox"/> Original Agreement Addendum	
<input type="checkbox"/> Agreement Addendum Revision # ____	

#### I. **Background:**

On April 18, 2023, the U.S. Department of Health and Human Services (HHS) announced the HHS Bridge Access Program for COVID-19 Vaccines and Treatments. This program provides funding to help maintain access to COVID-19 vaccines for uninsured and underinsured adults through existing public health infrastructure, HRSA-supported health centers (i.e., Health Centers), and participating pharmacies.

While private and public health insurance plans, including Medicare and Medicaid, will cover COVID-19 vaccinations without cost-sharing, approximately 25-30 million uninsured adults will lose access to affordable COVID-19 vaccinations in fall 2023. Funding has been provided by Centers for Disease Control and Prevention (CDC) to implement a Bridge Access Program to prevent a sudden loss of coverage for uninsured and underinsured adults through December 2024. The CDC's Bridge Access Program provides COVID-19 vaccines at no cost for adults 19 years and older without health insurance and adults whose health insurance does not provide zero-cost coverage for COVID-19 vaccines.

#### II. **Purpose:**

This Agreement Addendum provides operational support to the Local Health Department to improve COVID-19 vaccine access for uninsured and underinsured adults through the CDC Bridge Access Program.

Health Director Signature (use blue ink or verifiable digital signature)	Date
--	------

LHD to complete:  
[For DPH to contact in case  
follow-up information is needed.]

LHD program contact name: \_\_\_\_\_  
Phone and email address: \_\_\_\_\_

Signature on this page signifies you have read and accepted all pages of this document.

Template rev. July 2022

### III. **Scope of Work and Deliverables:**

The Local Health Department shall:

1. Complete the North Carolina Bridge Access Program Provider Agreement<sup>1</sup> outlining the participation requirements and submit it via Smartsheet<sup>2</sup> no later than January 31, 2024.
2. Provide COVID-19 vaccinations for the uninsured and underinsured adult population who are 19 years of age or older. Those insured by Medicaid or Medicare are not eligible for COVID-19 vaccines under the Bridge Access Program.
3. Follow all conditions outlined in the North Carolina Bridge Access Program Provider Agreement<sup>3</sup>, including, but not limited to:
  - a. Permitting patients to attest to their uninsured or underinsured status at the point of care.
  - b. Continuing to collect insurance status through standard patient screening questions and data collection systems (e.g., via the use of the North Carolina Immunization Registry [NCIR]).
  - c. Documenting patient eligibility and reporting vaccine administration data in the NCIR.
4. Coordinate with community partners (e.g., Federally Qualified Health Centers [FQHCs], pharmacies, other HRSA-supported organizations) and with other providers within your county, including those serving tribal communities, that are participating in the Bridge Access Program to collaborate on planned outreach activities and accelerate outreach to and vaccination of eligible adult populations. Engage in coordination calls with community partners to share information and collaborate on planned outreach activities to support efforts in eligible adult populations.
  - a. Share plans for offsite vaccination locations with community partners to determine gaps in coverage and/or access for uninsured adults and to coordinate vaccination activities to close identified gaps.
  - b. Partner with community organizations that serve as trusted resources and can facilitate access for individuals, support the development of trust in communities, and provide input and guidance on effective outreach and communication strategies.
5. If needed, update Electronic Health Record (EHR) to account for Bridge Access Program inventory. Comply with the Certified Electronic Health Record Technology (CEHRT) standards and with other standards for structured data that EHRs are required to meet in order to qualify for use in the Medicare Promoting Interoperability Program. The Office of the National Coordinator for Health Information Technology (ONC) Health IT Certification Program ensures that Certified Health Information Technology products meet the technological capability, functionality, and security requirements adopted by the US Department of Health and Human Services.<sup>4</sup>
6. Educate the community on the benefits of receiving COVID-19 vaccine and disseminate health promotion materials to build trust and address vaccine hesitancy among target populations.
7. Follow CDC COVID-19 operational guidelines and vaccine recommendations.<sup>5</sup>

<sup>1</sup> <https://covid19.ncdhhs.gov/nc-bridge-access-program-agreement/open>

<sup>2</sup> <https://app.smartsheet.com/b/form/9e03b85bf3c84a1e878d0cde12515c81>

<sup>3</sup> <https://covid19.ncdhhs.gov/nc-bridge-access-program-agreement/open>

<sup>4</sup> <https://www.healthit.gov/topic/certification-ehrs/2015-edition-cures-update-test-method>

<sup>5</sup> <https://www.cdc.gov/vaccines/covid-19/clinical-considerations/interim-considerations-us.html>



**IV. Performance Measures / Reporting Requirements:**

1. Bridge Access Program COVID-19 vaccine administered to uninsured and underinsured adults who are 19 years of age or older.
  - a. Screen each vaccine recipient and document the eligibility status at each immunization encounter in NCIR.
  - b. Accurately report vaccine administration data in NCIR at every immunization encounter by close of business, as required by NCIP.
  - c. Track and report the quantity of all COVID-19 vaccine transfers to internal locations and external providers. Track and report vaccine wastage/spoilage occurrences in NCIR according to the North Carolina Immunization Program (NCIP) guidelines. Vaccine transfers must be coordinated with the NCIP to ensure vaccine is transferred only to other eligible NC Bridge Access Program participants.
  - d. Train designated staff on COVID-19 vaccine administration, management, inventory, and reporting requirements as required by CDC and NCIP.
2. Track and report expenditures related to equipment (i.e., EHR system, EHR vendor contract, and associated fees, computers, software and hardware).
3. Track vaccine encounters associated with self-reimbursement of vaccine administration fees per injection and make financial records available to the NCIP upon request.
4. **Monthly Financial Reports:** These monthly financial reports will report on the prior month. Due dates are listed on Smartsheet. The first financial is for January 2024 and is due by February 15, 2024. Complete these reports via Smartsheet.<sup>6</sup>
5. **Semiannual Program Report:** The semiannual program report is for the January–May 2024 reporting period and is due by June 15, 2024. Complete the report via Smartsheet.<sup>7</sup>

**V. Performance Monitoring and Quality Assurance:**

1. The Immunization Branch will monitor the Local Health Department's performance through a monthly review of financial reports (i.e., Smartsheet and Aid-to-Counties [ATC] expenditure reports), and review of vaccine transactions and administration data reported to NCIR. The Immunization Branch will also monitor the Local Health Department's performance through a review of the semiannual program report.
2. The Immunization Branch will provide technical consultation to support LHDs in meeting these objectives as needed.
3. The Immunization Branch will conduct in-person or virtual visits as needed.
4. If the Immunization Branch determines a Corrective Action Plan (CAP) is needed, the Branch's program monitor shall make every effort to work with the LHD on strategies to resolve compliance issues. If the plans are not followed and the LHD remains out of compliance after intervention and resources from DPH, the Agreement Addendum may be terminated or funding may be reduced.

<sup>6</sup> <https://app.smartsheet.com/b/form/deb1486977e34deba6d918534f9d5f>

<sup>7</sup> <https://app.smartsheet.com/b/form/5e478f13283d4d63a18b0b203e808bc2>

**VI. Funding Guidelines or Restrictions:**

1. Requirements for pass-through entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, the Division of Public Health provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
  - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
  - b. Frequency: Supplements will be generated as the Division of Public Health receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
2. Funds awarded under this AA **may** be used for the following:
  - a. Vaccine Administration fee, not to exceed \$65 per injection.
  - b. Staff that supports Bridge Access Program vaccine-related work.
  - c. Vaccine educational materials and media advertising.
  - d. Operational costs associated with a vaccine clinic (e.g., temporary, offsite, mobile, onsite).
  - e. Equipment (e.g., electronic health records, and associated vendor costs, computers, software, hardware, vaccine storage units, digital data loggers, etc.).
3. No patient can be charged an out-of-pocket administration fee to administer COVID-19 vaccine supplied through the Bridge Access Program.
4. Funding **cannot** be used for the following:
  - a. Research
  - b. Lobbying
  - c. Vaccine purchase
  - d. Purchase of alcoholic beverages
  - e. Entertainment costs (e.g., amusements, social activities, and related costs)
  - f. Fundraising costs
  - g. Incentives
  - h. Purchase of land or building
  - i. Purchase of vehicle
  - j. Honoraria
  - k. Invention, Patent, or Licensing Costs
  - l. Meals

5. LHD shall comply with the federal Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIIS) when receiving federal funds: LHD shall disclose, in a timely manner, in writing to the NCDHHS funding entity (DPH or DCFW) and the federal Health and Human Services Office of the Inspector General (HHS OIG) all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the DPH Deputy Director or DCFW Director and HHS-OIG at [mandatorygrantedisclosures@oig.hhs.gov](mailto:mandatorygrantedisclosures@oig.hhs.gov) and include "Mandatory Grant Disclosures" in the email subject line.

**FY24 - FAS** Activity Nbr + Name: **719 719 Bridge Access Program for COVID-19 Vaccines**  
 federal award supplement FAS Number + Reason: **1** This FAS is accompanying an AA+BE or an AA Revision+BE Revision.

Assistance Listing Nbr + Name: **93.268 Immunization Cooperative Agreements**

Is award R&D?: **no** FAIN: **NH23IP922624** IDC rate: **n/a** Fed awd total amt: \$ **8,021,842**

CDC-RFA-IP19-1901 Immunization and Vaccines for Children Grant Amendment Supplement Action:  
 Fed award project description: **Budget Year 4 Funding**

Fed awd date + awarding agency: **09-05-23 HHS, Centers for Disease Control and Prevention**

Subrecipient	Subrecipient's UEI	Federal funds from grant listed above	Total federal funds for entire Activity	Subrecipient	Subrecipient's UEI	Federal funds from grant listed above	Total federal funds for entire Activity
Alamance	F5VHYUU13NC5	\$ 118,003	\$ 118,003	Jackson	X7YWWY6ZP574	\$ 57,927	\$ 57,927
Albemarle	WAAVSS1PNMK3	\$ 276,251	\$ 276,251	Johnston	SYGAGEFDHYR7	\$ 139,954	\$ 139,954
Alexander	XVEEJSNY7UX9	\$ 47,529	\$ 47,529	Jones	HE3NNNUE27M7	\$ 30,199	\$ 30,199
Anson	PK8UYTSNJCC3	\$ 38,864	\$ 38,864	Lee	F6A8UC99JWJ5	\$ 60,815	\$ 60,815
Appalachian	CD7BFHB8W539	\$ 122,368	\$ 122,368	Lenoir	QKUF137VPGH6	\$ 55,616	\$ 55,616
Beaufort	RN1SXF4DLXN6	\$ 50,995	\$ 50,995	Lincoln	UGGQGS SKBGJ5	\$ 71,213	\$ 71,213
Bladen	TLCTJWDJH1H9	\$ 44,063	\$ 44,063	Macon	LLP3BC6N2LL3	\$ 53,883	\$ 53,883
Brunswick	MJBMXLN9NJT5	\$ 85,076	\$ 85,076	Madison	YQ96F8BJYTJ9	\$ 38,864	\$ 38,864
Buncombe	W5TCDKMLHE69	\$ 165,949	\$ 165,949	MTW	ZKK5GNRNBBY6	\$ 95,218	\$ 95,218
Burke	KVJHUFURQDM5	\$ 81,033	\$ 81,033	Mecklenburg	EZ15XL6BMM68	\$ 625,765	\$ 625,765
Cabarrus	RXDNEJXKJFU7	\$ 147,464	\$ 147,464	Montgomery	E78ZAJM3BFL3	\$ 36,553	\$ 36,553
Caldwell	HL4FGNJNGE97	\$ 74,679	\$ 74,679	Moore	HFNSK95FS7Z8	\$ 69,480	\$ 69,480
Carteret	UC6WJ2MQMJ58	\$ 63,703	\$ 63,703	Nash	NF58K566HQM7	\$ 85,654	\$ 85,654
Caswell	JDJ7Y7CGYC86	\$ 38,864	\$ 38,864	New Hanover	F7TLT2GMEJE1	\$ 142,842	\$ 142,842
Catawba	GYUNA9W1NFM1	\$ 117,425	\$ 117,425	Northampton	CRA2KCAL8BA4	\$ 34,243	\$ 34,243
Chatham	KE57QE2GV5F1	\$ 68,324	\$ 68,324	Onslow	EGE7NBXW5JS6	\$ 133,022	\$ 133,022
Cherokee	DCEGK6HA11M5	\$ 48,106	\$ 48,106	Orange	GFFMCW9XDA53	\$ 75,256	\$ 75,256
Clay	HYKLQVNW LKX7	\$ 33,665	\$ 33,665	Pamlico	FT59QFEAU344	\$ 32,510	\$ 32,510
Cleveland	UWMUJMPVL483	\$ 81,033	\$ 81,033	Pender	T11BE678U9P5	\$ 53,883	\$ 53,883
Columbus	V1UAJ4L87WQ7	\$ 58,504	\$ 58,504	Person	FQ8LFJGMABJ4	\$ 48,684	\$ 48,684
Craven	LTZ2U8LZQ214	\$ 56,194	\$ 56,194	Pitt	VZNPMLFT5R6	\$ 109,338	\$ 109,338
Cumberland	HALND8WJ3GW4	\$ 176,347	\$ 176,347	Polk	QZ6BZPGLX4Y9	\$ 36,553	\$ 36,553
Dare	ELV6JGB11QK6	\$ 46,373	\$ 46,373	Randolph	T3BUM1CVS9N5	\$ 116,848	\$ 116,848
Davidson	C9P5MDJC7KY7	\$ 120,891	\$ 120,891	Richmond	Q63FZNTJM3M4	\$ 52,728	\$ 52,728
Davie	L8WBGLHZV239	\$ 53,883	\$ 53,883	Robeson	LKBEJQFLAAK5	\$ 108,761	\$ 108,761
Duplin	KZN4GK5262K3	\$ 64,858	\$ 64,858	Rockingham	KGCCCHJJZZ43	\$ 68,324	\$ 68,324
Durham	LJ5BA6U2HLM7	\$ 222,559	\$ 222,559	Rowan	GCB7UCV96NW6	\$ 127,823	\$ 127,823
Edgecombe	MAN4LX44AD17	\$ 56,194	\$ 56,194	Sampson	WRT9CSK1KJY5	\$ 72,946	\$ 72,946
Foothills	NGTEF2MQ8LL4	\$ 116,431	\$ 116,431	Scotland	FNVTUQUGCHM5	\$ 46,951	\$ 46,951
Forsyth	V6BGVQ67YPY5	\$ 231,802	\$ 231,802	Stanly	U86MZUYPL7C5	\$ 50,995	\$ 50,995
Franklin	FFKTRQCNN143	\$ 60,815	\$ 60,815	Stokes	W41TRA3NUNS1	\$ 46,373	\$ 46,373
Gaston	QKY9R8A8D5J6	\$ 139,954	\$ 139,954	Surry	FMWCTM24C9J8	\$ 72,368	\$ 72,368
Graham	L8MAVKQJTYN7	\$ 30,199	\$ 30,199	Swain	TAE3M92L4QR4	\$ 34,243	\$ 34,243
Granv-Vance	MGQJKK22EJB3	\$ 109,499	\$ 109,499	Toe River	JUA6GAUQ9UM1	\$ 66,174	\$ 66,174
Greene	VCU5LD71N9U3	\$ 45,796	\$ 45,796	Transylvania	W51VGHGM8945	\$ 44,063	\$ 44,063
Guilford	YBEQWGFJPMJ3	\$ 265,306	\$ 265,306	Union	LHMKBD4AGRJ5	\$ 122,624	\$ 122,624
Halifax	MRL8MYNJ3JY5	\$ 50,417	\$ 50,417	Wake	FTJ2WJPLWMJ3	\$ 451,312	\$ 451,312
Harnett	JBD9D9V41BX7	\$ 96,052	\$ 96,052	Warren	TLNAU5CNHSU5	\$ 34,820	\$ 34,820
Haywood	DQHZEAV95G5	\$ 64,858	\$ 64,858	Wayne	DACFHCLQKMS1	\$ 102,406	\$ 102,406
Henderson	TG5AR81JLFQ5	\$ 93,741	\$ 93,741	Wilkes	M14KKHY2NNR3	\$ 68,902	\$ 68,902
Hoke	C1GWSADARX51	\$ 58,504	\$ 58,504	Wilson	ME2DJHMYWG55	\$ 103,562	\$ 103,562
Hyde	T2RSYN36NN64	\$ 27,888	\$ 27,888	Yadkin	PLCDT7JFA8B1	\$ 50,417	\$ 50,417
Iredell	XTNRLKJLA4S9	\$ 107,028	\$ 107,028	Yancey	L98MCUHKC2J8	\$ 34,243	\$ 34,243

UEI = Unique Entity Identifier

Federal Award Reporting Requirements for Pass-Through Agencies, 2 CFR § 200.331

DPH v4 9-25-23 [ag]

DPH-Aid-To-Counties

For Fiscal Year: 23/24

Budgetary Estimate Number : 0

Activity 719	AA	133401 2B0HHBR 20G0093006	Total Allocated	Proposed Total	New Total
Service Period		01/01-05/31			
Payment Period		02/01-06/30			
01 Alamance	* 0	118,003	\$0.00	118,003	118,003
D1 Albemarle	* 0	276,251	\$0.00	276,251	276,251
02 Alexander	* 0	47,529	\$0.00	47,529	47,529
04 Anson	* 0	38,864	\$0.00	38,864	38,864
D2 Appalachian	* 0	122,368	\$0.00	122,368	122,368
07 Beaufort	* 0	50,995	\$0.00	50,995	50,995
09 Bladen	* 0	44,063	\$0.00	44,063	44,063
10 Brunswick	* 0	85,076	\$0.00	85,076	85,076
11 Buncombe	* 0	165,949	\$0.00	165,949	165,949
12 Burke	* 0	81,033	\$0.00	81,033	81,033
13 Cabarrus	* 0	147,464	\$0.00	147,464	147,464
14 Caldwell	* 0	74,679	\$0.00	74,679	74,679
16 Carteret	* 0	63,703	\$0.00	63,703	63,703
17 Caswell	* 0	38,864	\$0.00	38,864	38,864
18 Catawba	* 0	117,425	\$0.00	117,425	117,425
19 Chatham	* 0	68,324	\$0.00	68,324	68,324
20 Cherokee	* 0	48,106	\$0.00	48,106	48,106
22 Clay	* 0	33,665	\$0.00	33,665	33,665
23 Cleveland	* 0	81,033	\$0.00	81,033	81,033
24 Columbus	* 0	58,504	\$0.00	58,504	58,504
25 Craven	* 0	56,194	\$0.00	56,194	56,194
26 Cumberland	* 0	176,347	\$0.00	176,347	176,347
28 Dare	* 0	46,373	\$0.00	46,373	46,373
29 Davidson	* 0	120,891	\$0.00	120,891	120,891
30 Davie	* 0	53,883	\$0.00	53,883	53,883
31 Duplin	* 0	64,858	\$0.00	64,858	64,858
32 Durham	* 0	222,559	\$0.00	222,559	222,559
33 Edgecombe	* 0	56,194	\$0.00	56,194	56,194
D7 Foothills	* 0	116,431	\$0.00	116,431	116,431
34 Forsyth	* 0	231,802	\$0.00	231,802	231,802
35 Franklin	* 0	60,815	\$0.00	60,815	60,815
36 Gaston	* 0	139,954	\$0.00	139,954	139,954
38 Graham	* 0	30,199	\$0.00	30,199	30,199
D3 Gran-Vance	* 0	109,499	\$0.00	109,499	109,499
40 Greene	* 0	45,796	\$0.00	45,796	45,796
41 Guilford	* 0	265,306	\$0.00	265,306	265,306
42 Halifax	* 0	50,417	\$0.00	50,417	50,417
43 Harnett	* 0	96,052	\$0.00	96,052	96,052
44 Haywood	* 0	64,858	\$0.00	64,858	64,858
45 Henderson	* 0	93,741	\$0.00	93,741	93,741
47 Hoke	* 0	58,504	\$0.00	58,504	58,504
48 Hyde	* 0	27,888	\$0.00	27,888	27,888
49 Iredell	* 0	107,028	\$0.00	107,028	107,028
50 Jackson	* 0	57,927	\$0.00	57,927	57,927



51 Johnston	* 0	139,954	\$0.00	139,954	139,954
52 Jones	* 0	30,199	\$0.00	30,199	30,199
53 Lee	* 0	60,815	\$0.00	60,815	60,815
54 Lenoir	* 0	55,616	\$0.00	55,616	55,616
55 Lincoln	* 0	71,213	\$0.00	71,213	71,213
56 Macon	* 0	53,883	\$0.00	53,883	53,883
57 Madison	* 0	38,864	\$0.00	38,864	38,864
D4 M-T-W	* 0	95,218	\$0.00	95,218	95,218
60 Mecklenburg	* 0	625,765	\$0.00	625,765	625,765
62 Montgomery	* 0	36,553	\$0.00	36,553	36,553
63 Moore	* 0	69,480	\$0.00	69,480	69,480
64 Nash	* 0	85,654	\$0.00	85,654	85,654
65 New Hanover	* 0	142,842	\$0.00	142,842	142,842
66 Northampton	* 0	34,243	\$0.00	34,243	34,243
67 Onslow	* 0	133,022	\$0.00	133,022	133,022
68 Orange	* 0	75,256	\$0.00	75,256	75,256
69 Pamlico	* 0	32,510	\$0.00	32,510	32,510
71 Pender	* 0	53,883	\$0.00	53,883	53,883
73 Person	* 0	48,684	\$0.00	48,684	48,684
74 Pitt	* 0	109,338	\$0.00	109,338	109,338
75 Polk	* 0	36,553	\$0.00	36,553	36,553
76 Randolph	* 0	116,848	\$0.00	116,848	116,848
77 Richmond	* 0	52,728	\$0.00	52,728	52,728
78 Robeson	* 0	108,761	\$0.00	108,761	108,761
79 Rockingham	* 0	68,324	\$0.00	68,324	68,324
80 Rowan	* 0	127,823	\$0.00	127,823	127,823
82 Sampson	* 0	72,946	\$0.00	72,946	72,946
83 Scotland	* 0	46,951	\$0.00	46,951	46,951
84 Stanly	* 0	50,995	\$0.00	50,995	50,995
85 Stokes	* 0	46,373	\$0.00	46,373	46,373
86 Surry	* 0	72,368	\$0.00	72,368	72,368
87 Swain	* 0	34,243	\$0.00	34,243	34,243
D6 Toe River	* 0	66,174	\$0.00	66,174	66,174
88 Transylvania	* 0	44,063	\$0.00	44,063	44,063
90 Union	* 0	122,624	\$0.00	122,624	122,624
92 Wake	* 0	451,312	\$0.00	451,312	451,312
93 Warren	* 0	34,820	\$0.00	34,820	34,820
96 Wayne	* 0	102,406	\$0.00	102,406	102,406
97 Wilkes	* 0	68,902	\$0.00	68,902	68,902
98 Wilson	* 0	103,562	\$0.00	103,562	103,562
99 Yadkin	* 0	50,417	\$0.00	50,417	50,417
00 Yancey	* 0	34,243	\$0.00	34,243	34,243
Totals		8,021,842	0	8,021,842	8,021,842

Sign and Date - DPH Program Administrator

*Deji Ayankoya* 12/7/2023

Sign and Date - DPH Budget Office - ATC Coordinator

*Samuel A. Ayankoya* 12/7/2023

Sign and Date - DPH Section Chief

*Mac Kemer* 12/7/2023

Sign and Date - DPH Budget Officer

*S. Kemer* 12/7/2023

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

HEALTH

Department Head's Signature

TRACEY SIMMONS-KORNEGAY

(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners

**Brief description of why this amendment is being requested:**

Bridge Access Program (new- need program code)

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
5110-35193	Bridge Access Program	64,858.00	5192-40121	Salaries	29,099.74
			5192-40181	Social Security	2,226.13
			5192-40182	Retirement	3,541.44
			5192-40183	Hospital Insurance	7,427.95
			5192-40184	Life Insurance	18.06
			5192-41990	Professinal services	10,000.00
			5192-42980	Program supplies	4,844.69
			5192-43110	Travel	1,200.00
			5192-43540	software Maintenance	1,500.00
			5192-43911	advertising	5,000.00
Total		64,858.00	Total		64,858.01

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commisioner Approval

Date Approved:

2/2/2024

BA # \_\_\_\_\_

Duplin County  
Budget Amendment

Department Title

Health Department

Department Head's Signature

Tracey Simmons - Kornegay / Billie Jo Dunn

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

**Brief description of why this amendment is being requested:**

cover 65% of requested new interpreter and RN position

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5191-41990	Professional Services	121,600.00	5191-40121	Salaries	20,000.00
			5191-40181	Social Security	6,882.00
			5191-40182	Retirement	4,000.00
			5191-40183	Hospital Insurance	5,000.00
			5191-40184	Life Insurance	20.00
			5191-44910	Dues and Subscriptions	900.00
			5191-42980	Program Supplies	14,700.00
			5191-42600	Office Supplies	2,400.00
			5191-43110	Travel / Training	32,485.00
			5191-42990	Incentives	35,213.00
Total		121,600.00	Total		121,600.00

Finance Signature

Date Approved:

Manager Signature

Date Approved:

Commisioner Approval

Date Approved:

## County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name/Department: Joseph McKemey/Water Department	Meeting Date: February 19, 2024
<b>Subject:</b> Approval of Resolution Amending Capital Project Budget Ordinance and Technical Services Agreement Amendment No. 1 for the Duplin County 2022 Golden LEAF Water Supply Well Project to break Plans and Specifications into two contracts to lower construction costs. See attachments	
<b>Summary explanation and background:</b> Bids were received for the Golden LEAF Well project and construction costs are exceedingly higher than anticipated. In order to reduce construction costs, the Engineer proposes to break the project into two contracts versus the one existing contract. Engineer is asking for an Amendment to the Technical Services Agreement for engineering and drafting costs to create two contracts. See attached for additional information.	
<b>Requested Action:</b> Motion approving Resolution Amending Capital Project Budget Ordinance, which amends the budget and approves the Technical Services Agreement Amendment.	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.)	Additional funding will be required upon receipt of new bids
Budget impact for subsequent years: (Funds available, allocation needed, etc.)	Project will consist of grant funding from GLF and additional funding needed.
Time needed to explain to Commissioners: Ten Minutes	
<b>Attachments:</b> Resolution Amending Capital Project Budget Ordinance and Amendment No. 1 to Technical Services Agreement.	
Instructions for what to do with attachments once approved:	Have signed by the Chairman and attested by the Clerk to the board for both documents. Keep one copy for County records, and return remaining copies to McDavids Associates, Inc. Farmville office.

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr [jaimec@duplincountync.com](mailto:jaimec@duplincountync.com). The deadline for getting on the agenda is Noon on the Wednesday preceding the meeting by the agenda deadline. Remember, one original will be retained for the minutes.

## Duplin County 2022 Golden LEAF Water Supply Well Project

### Project Budget Amendment and Amendment to the Technical Services Agreement

**Discussion:** Duplin County received grant funding from the Golden LEAF Foundation to construct a new water supply well at WestPark, northwest of Warsaw. The amount of grant funding procured is in the amount of \$999,150.00. McDavid Associates, Inc. (MAI) advertised the project for the receipt of bids on November, 30, 2023. Due to an insufficient number of bids (one bidder), the project was re-advertised and bids were received on December, 21, 2023. See attached bid tabulation sheet. The construction budget for this project is currently \$751,925.00. The price for the low bid for this project is \$1,978,627.82. Many of the unit prices are much higher than anticipated and there is a substantial disparity in unit prices between the two bidders. In communication with several local well drillers, most are only interested in the well drilling and well construction work and are not interested in the other required work such well house construction, chemical feed systems, site work and water line construction that is included in the overall project. In order to cut project construction costs, we propose to break the project into two contracts. One contract will only involve well construction and a new second contract will involve site work, well house construction, well head piping, chemical feed systems, water line construction and other miscellaneous work. We believe this will save in construction costs. MAI is asking for additional compensation in the amount of \$3,500.00 (Engineering Additional Services) related to engineering and drafting work necessary to break the plans and specifications into two separate contracts. Once this is completed, we will receive bids on this project as two separate contracts to reduce construction costs.

**Action Requested:** Motion approving Resolution Amending Capital Project Budget Ordinance, which amends the project budget and approves Amendment No. 1 to the Technical Services Agreement.



Time needed to explain to Commissioners: 5 minutes or less

Attachments:

None

Instructions for what to do with attachments once approved:

N/A

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr by the agenda deadline. Remember, one original will be retained for the minutes.

*County of Duplin*  
*Office of the County Commissioners*



**RESOLUTION  
AMENDING CAPITAL PROJECT BUDGET ORDINANCE  
FY2023-038 / DUPLIN COUNTY 2022 GOLDEN LEAF WATER SUPPLY WELL  
PROJECT  
DUPLIN COUNTY  
FEBRUARY 19, 2024**

**WHEREAS,** a Capital Project Budget Ordinance for the Duplin County 2022 Golden LEAF Water Supply Well Project was adopted on December 19, 2022, and

**WHEREAS,** an amendment to the Technical Services Agreement between McDavid Associates, Inc. and Duplin County is needed for additional engineering work needed to separate Plans and Specifications into multiple contracts, and

**WHEREAS,** an amendment to the budget is needed to adjust line items pertaining to Engineering Additional Services.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF  
DUPLIN COUNTY:**

**THAT,** the attached budget is hereby adopted for the construction of the Duplin County 2022 Golden LEAF Water Supply Well Project, and

**THAT,** Amendment No. 1 to the Technical Services Agreement between McDavid Associates, Inc. and Duplin County is approved, and

**THAT,** that the Chairman is authorized and directed to execute all documents associated with Amendment No. 1 to the Technical Services Agreement between McDavid Associates, Inc. and Duplin County.

Adopted this the 19<sup>th</sup> day of February, 2024.

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Dexter B. Edwards, Chairman  
Duplin County Board of Commissioners

ATTEST:

---

Jaime W. Carr  
Clerk to the Board

**FY 2023-038/DUPLIN COUNTY 2022 GOLDEN LEAF WATER SUPPLY WELL PROJECT  
DUPLIN COUNTY  
FEBRUARY 19, 2024**

	APPROVED BUDGET AS OF DEC. 19, 2022	CHANGES THIS AMENDMENT	APPROVED BUDGET AFTER AMENDMENT FEB. 19, 2024
<b><u>REVENUES</u></b>			
Golden LEAF Grant	\$ 999,150.00	\$ 0.00	\$ 999,150.00
Duplin County Local Funding	\$ 0.00	\$ 0.00	\$ 0.00
Sales Tax Refund	\$ 0.00	\$ 0.00	\$ 0.00
Contribution by Others	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL REVENUES</b>	<b>\$ 999,150.00</b>	<b>\$ 0.00</b>	<b>\$ 999,150.00</b>
<b><u>EXPENSES</u></b>			
Well Construction			
Construction	\$ 751,925.00	\$ 0.00	\$ 751,925.00
Contingency	\$ 45,000.00	\$ (3,500.00)	\$ 41,500.00
Engineering Design	\$ 71,400.00	\$ 0.00	\$ 71,400.00
Engineering Report	\$ 7,500.00	\$ 0.00	\$ 7,500.00
Engineering Additional Services	\$ 0.00	\$ 3,500.00	\$ 3,500.00
Construction Administration/Observation	\$ 104,500.00	\$ 0.00	\$ 104,500.00
Permitting/Fees and Reimbursables	\$ 4,000.00	\$ 0.00	\$ 4,000.00
Engineering Reimbursables	\$ 1,500.00	\$ 0.00	\$ 1,500.00
Surveying	\$ 4,500.00	\$ 0.00	\$ 4,500.00
GIS Allowance	\$ 3,000.00	\$ 0.00	\$ 3,000.00
Legal Costs	\$ 2,000.00	\$ 0.00	\$ 2,000.00
Due Diligence			
Title Opinion	\$ 3,825.00	\$ 0.00	\$ 3,825.00
<b>TOTAL EXPENSES</b>	<b>\$ 999,150.00</b>	<b>\$ 0.00</b>	<b>\$ 999,150.00</b>

AMENDMENT NO. 1  
TECHNICAL SERVICES AGREEMENT  
BETWEEN  
DUPLIN COUNTY  
AND  
McDAVID ASSOCIATES, INC.

2022 GOLDEN LEAF WATER SUPPLY WELL PROJECT

GLF: FY2023-038

MAI: 1-22-0346

February 19, 2024



**SECTION 1**  
**AMENDMENT NO. 1**  
**TECHNICAL SERVICES AGREEMENT**  
**BETWEEN**  
**DUPLIN COUNTY**  
**AND**  
**MCDavid ASSOCIATES, INC**

THIS AGREEMENT AMENDMENT NO. 1, made this the 19<sup>th</sup> day of February, 2024 by and between Duplin County, 224 Seminary Street, Kenansville, NC 28349, hereinafter referred to as the *Owner*, and McDavid Associates, Inc., 3714 North Main Street, Farmville, NC 27828 hereinafter referred to as the *Engineer*, and

WHEREAS, The original Technical Services Agreement for the project was executed on March 6, 2023, and

WHEREAS, Additional Engineering Services are necessary to revise Plans and Specifications to break the project into multiple contracts, and

WHEREAS, The *Engineer* has agreed to provide the necessary services on an hourly basis at hourly rates as established in the original agreement.

NOW, THEREFORE, the Additional Services Description of Services, Section 4, Schedule A, Line C.1.10, Plan/Document revision, is hereby modified.

All other items and conditions of the original Agreement not specifically affected by this Amendment shall remain in full force and effect.

Agreement dated March 6, 2023, is hereby modified to amend the Additional Services Hourly Not to Exceed Fee to \$3,500.00.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the date first written above.

**OWNER:**

Duplin County  
(Name of *Owner*)

\_\_\_\_\_  
(Signature)

Dexter B. Edwards  
(Type Name)

Chairman, Board of Commissioners  
(Type Title)

**ATTEST:**

(SEAL)

\_\_\_\_\_  
(Signature)

Jamie Carr  
(Type Name)

Clerk to the Board  
(Type Title)

**ENGINEER:**

McDavid Associates, Inc.

\_\_\_\_\_  
(Signature)

Richard B. Moore  
(Type Name)

President  
(Type Title)

**ATTEST:**

(SEAL)

\_\_\_\_\_  
(Signature)

Joseph W. McKemey  
(Type Name)

Secretary  
(Type Title)

"This instrument has been preaudited in the manner requested by the Local Government Budget And Fiscal Control Act"

\_\_\_\_\_  
Chelsey Lanier, Finance Officer



TABULATION SHEET  
 CONTRACT NO. 1 - WATER SUPPLY WELL  
 2022 GOLDEN LEAF WATER SUPPLY WELL PROJECT  
 DUPLIN COUNTY  
 DECEMBER 21, 2023 @ 2:00 PM

01:07 PM  
 22-Dec-23

				Bill's Well Drilling Co. Fayetteville, NC		A.C. Schultes of Carolina, Inc. Rocky Point, NC	
Item	Description	Unit	Qty	Unit Price	Total	Unit Price	Total
<b>Section A - Well and House</b>							
1	TEST WELL DRILLING	LF	450	\$77.67	\$34,951.50	\$265.00	\$119,250.00
2	TEST WELL INDIVIDUAL FORMATION TESTING	EA	6	\$34,500.00	\$207,000.00	\$12,625.00	\$75,750.00
3	LAB WATER ANALYSES - INORGANIC SERIES	EA	9	\$850.00	\$7,650.00	\$500.00	\$4,500.00
4	LAB WATER ANALYSES - ASBESTOS	EA	6	\$600.00	\$3,600.00	\$350.00	\$2,100.00
5	LAB WATER ANALYSES - RADIOLOGICAL	EA	6	\$800.00	\$4,800.00	\$500.00	\$3,000.00
6	LAB WATER ANALYSES - TRIHALOMETHANE	EA	9	\$700.00	\$6,300.00	\$450.00	\$4,050.00
7	LAB WATER ANALYSES - VOLATILE ORGANIC	EA	9	\$300.00	\$2,700.00	\$200.00	\$1,800.00
8	LAB WATER ANALYSES - SYNTHETIC ORGANIC	EA	12	\$1,560.00	\$18,720.00	\$950.00	\$11,400.00
9	LAB WATER ANALYSES - UCMR CONTAMINANTS	EA	9	\$4,000.00	\$36,000.00	\$2,000.00	\$18,000.00
10	350 GPM GRAVEL PACKED DEEP WELL	LS	1	\$256,451.00	\$256,451.00	\$450,000.00	\$450,000.00
11	350 GPM DEEP WELL TURBINE PUMP & MOTOR	LS	1	\$81,400.18	\$81,400.18	\$87,000.00	\$87,000.00
12	6" WELL HEAD FOR TURBINE PUMP	LS	1	\$54,519.00	\$54,519.00	\$64,961.00	\$64,961.00
13	WELL HOUSE - BLOCK AND BRICK MASONRY	LS	1	\$316,975.00	\$316,975.00	\$228,000.00	\$228,000.00
14	ELECTRICAL FOR WELL PUMP HOUSE	LS	1	\$147,000.00	\$147,000.00	\$125,000.00	\$125,000.00
15	GAS CHLORINATOR FOR WELLS	LS	1	\$69,625.00	\$69,625.00	\$75,000.00	\$75,000.00
16	POLYPHOSPHATE FEED SYSTEM	LS	1	\$17,125.00	\$17,125.00	\$20,000.00	\$20,000.00
17	BLOW-OFF DRAINAGE	LS	1	\$52,250.90	\$52,250.90	\$25,000.00	\$25,000.00
<b>Subtotal Section A</b>					\$1,317,067.58		\$1,314,811.00
<b>Section B - Site Work</b>							
18	SITE PIPING	LS	1	\$116,802.40	\$116,802.40	\$100,000.00	\$100,000.00
19	SITE LANDSCAPING	LS	1	\$87,352.20	\$87,352.20	\$80,000.00	\$80,000.00
20	CHAIN LINK FENCE AND GATES	LF	736	\$65.34	\$48,090.24	\$60.00	\$44,160.00
21	4" COARSE AGGREGATE BASE COURSE	SY	820	\$11.55	\$9,471.00	\$55.00	\$45,100.00
22	6" COARSE AGGREGATE BASE COURSE	SY	880	\$17.00	\$14,960.00	\$65.00	\$57,200.00
23	2" BITUMINOUS CONCRETE SURFACE	SY	70	\$161.25	\$11,287.50	\$115.00	\$8,050.00
24	18" RCP STORM SEWER AND BEDDING	LF	20	\$150.00	\$3,000.00	\$400.00	\$8,000.00
25	ELECTRICAL ALLOWANCE	AL	1	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
<b>Subtotal Section B</b>					\$298,963.34		\$350,510.00

TABULATION SHEET  
 CONTRACT NO. 1 - WATER SUPPLY WELL  
 2022 GOLDEN LEAF WATER SUPPLY WELL PROJECT  
 DUPLIN COUNTY  
 DECEMBER 21, 2023 @ 2:00 PM

01:07 PM  
 22-Dec-23

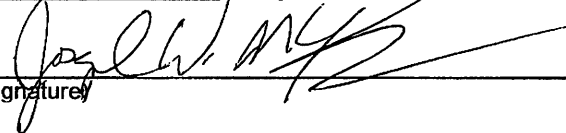
				Bill's Well Drilling Co. Fayetteville, NC		A.C. Schultes of Carolina, Inc. Rocky Point, NC	
Item	Description	Unit	Qty	Unit Price	Total	Unit Price	Total
<b>Section C - Portable Water Lines, Valves, Fittings and Appurtenances</b>							
26	8" DUCTILE IRON PIPE FOR WATER LINE	LF	545	\$202.50	\$110,362.50	\$185.00	\$100,825.00
27	8" GATE VALVE AND BOX	EA	1	\$5,133.00	\$5,133.00	\$10,000.00	\$10,000.00
28	8" 11 1/4 BEND, DUCTILE IRON FITTING	EA	2	\$888.00	\$1,776.00	\$850.00	\$1,700.00
29	8" 22 1/2 BEND, DUCTILE IRON FITTING	EA	4	\$1,600.50	\$6,402.00	\$900.00	\$3,600.00
30	8" 45 BEND, DUCTILE IRON FITTING	EA	2	\$1,420.50	\$2,841.00	\$950.00	\$1,900.00
31	8" 90 BEND, DUCTILE IRON FITTING	EA	2	\$1,600.50	\$3,201.00	\$1,000.00	\$2,000.00
32	12" x 8" SINGLE UNIT TIE IN ASSEMBLY	LS	1	\$24,850.00	\$24,850.00	\$75,000.00	\$75,000.00
33	16" DRYBORE w/ 16" STEEL CASING and 8" DIP	LF	60	\$597.34	\$35,840.40	\$2,500.00	\$150,000.00
<b>Subtotal Section C</b>					\$190,405.90		\$345,025.00
<b>Section D - Miscellaneous Items</b>							
34	MOBILIZATION	LS	1	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
35	80KW/100KVA STANDBY POWER GENERATOR	LS	1	\$93,742.25	\$93,742.25	\$75,000.00	\$75,000.00
36	MODIFICATIONS TO SCADA CONTROL SYSTEM	AL	1	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00
37	STAKING AND CUT SHEET PREPARATION	AL	1	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
38	"AS-BUILT" DRAWING	AL	1	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
39	GIS PREP AND PUBLICATION	AL	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
40	2" BITUMINOUS CONCRETE SURFACE	SY	71	\$161.25	\$11,448.75	\$125.00	\$8,875.00
<b>Subtotal Section D</b>					\$172,191.00		\$150,875.00
<b>Add/Deducts</b>							
10A	24" OUTER CASING ASTM A120 BLACK STEEL 0.5"	LF		\$301.62	\$0.00	\$125.00	\$0.00
10B	12" INNER CASING ASTM A312 SS TYPE 304, SCH 20S	LF		\$250.14	\$0.00	\$165.00	\$0.00
10C	12" Screens	LF		\$390.94	\$0.00	\$150.00	\$0.00
11	A. 6" DISCHARGE COLUMN w/ 1 1/4" LINE SHAFT	LF		\$200.00	\$0.00	\$130.00	\$0.00
<b>Subtotal Add/Deducts</b>					\$0.00		\$0.00

TABULATION SHEET  
 CONTRACT NO. 1 - WATER SUPPLY WELL  
 2022 GOLDEN LEAF WATER SUPPLY WELL PROJECT  
 DUPLIN COUNTY  
 DECEMBER 21, 2023 @ 2:00 PM

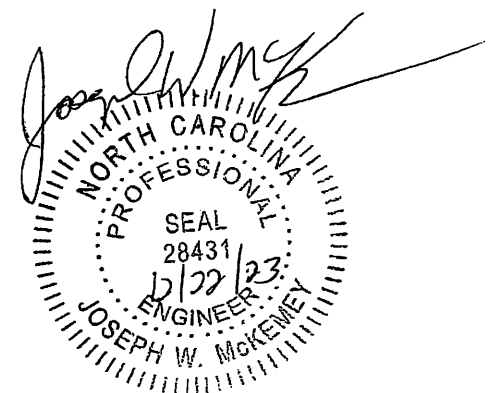
01:07 PM  
 22-Dec-23

				Bill's Well Drilling Co. Fayetteville, NC		A.C. Schultes of Carolina, Inc. Rocky Point, NC	
Item	Description	Unit	Qty	Unit Price	Total	Unit Price	Total
	<b>Alternate Bid Items</b>						
10A	350 GPM GRAVEL PACKED DEEP WELL	LS	1	\$215,559.16	\$215,559.16	\$400,000.00	\$400,000.00
35A	125KW/156KVA STANDBY POWER GENERATOR	LS	1	\$109,019.75	\$109,019.75	\$100,000.00	\$100,000.00
35B	MANUAL TRANSFER SWITCH	LS	1	\$15,050.00	\$15,050.00	\$15,000.00	\$15,000.00
	<b>Subtotal Alternate Bid Items</b>				\$339,628.91		\$515,000.00
	<b>Alternate Bid Items - Add/Deducts</b>						
10AA	24" OUTER CASING ASTM A120 BLACK STEEL 0.5"	LF		\$301.62	\$0.00	\$125.00	\$0.00
10AB	12" INNER CASING ASTM A120 BLACK STEEL 0.375"	LF		\$181.98	\$0.00	\$60.00	\$0.00
10AC	12" Screens	LF		\$390.94	\$0.00	\$150.00	\$0.00
	<b>Subtotal Alternate Bid Items - Add/Deducts</b>				\$0.00		\$0.00
	<b>TOTAL BID</b>				\$1,978,627.82		\$2,161,221.00

I, Joseph W. McKemey certify that this Tabulation Sheet is correct to the best of my knowledge and belief.

  
 (Signature)

12/22/2023  
 (Date)





LL 1-8-24  
LT 1-8-24

[illegible]

**TOWN OF WALLACE  
TAX REQUEST**

RELEASE DATE FEBRUARY 5, 2024

**SUBMITTED BY:**

## Shelter Statistics - Intake

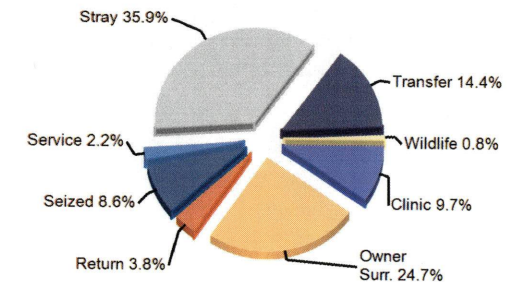
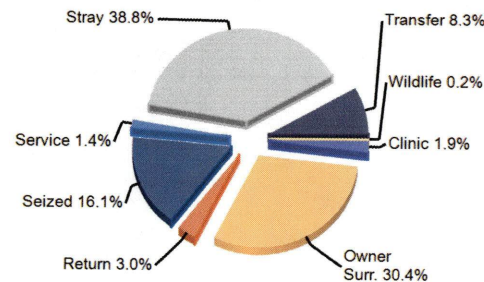
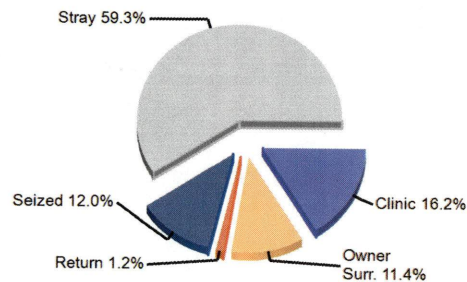
Start Date: January 01, 2024  
End Date: January 31, 2024

USNC100  
Duplin County Animal Services

*does not include your shelter's data*

*does not include your shelter's data*

USNC100 Duplin County Animal Services	Your Shelter					North Carolina (54 organizations)					United States (1296 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Intakes That were:															
Previously Altered	0	3	0	1	0	107	334	209	287	1	4,300	13,371	6,360	12,030	212
Totals by Intake															
Clinic	7	17	2	1	0	22	48	9	23	0	1,849	3,670	3,199	4,035	89
Owner Surrender	3	14	0	2	0	470	408	356	394	37	6,699	9,170	6,846	8,439	1,598
Return	1	1	0	0	0	25	68	30	40	4	918	2,065	728	1,203	85
Seized	7	8	0	5	0	95	450	54	270	14	2,069	5,908	657	2,250	556
Service	0	0	0	0	0	13	15	14	33	0	192	1,165	303	1,145	59
Stray	31	29	13	26	0	426	806	384	500	8	9,202	18,623	7,612	11,447	691
Transfer	0	0	0	0	0	135	105	143	65	6	6,481	4,607	4,474	3,435	150
Wildlife	0	0	0	0	0	0	0	0	0	10	0	0	0	0	1,034
Total	49	69	15	34	0	1,186	1,900	990	1,325	79	27,410	45,208	23,819	31,954	4,262



Earliest entry: 1/2/2024  
Latest entry: 1/31/2024

Daily Use Date: 11/2/2013  
Run Date: 2/5/2024 11:27:01 AM



## Shelter Statistics - Outcome

Start Date: January 01, 2024

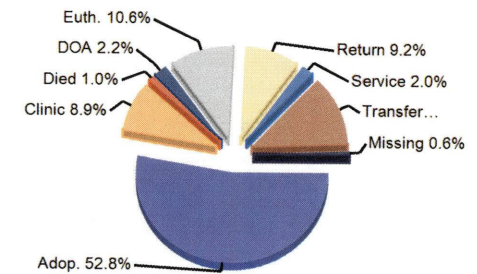
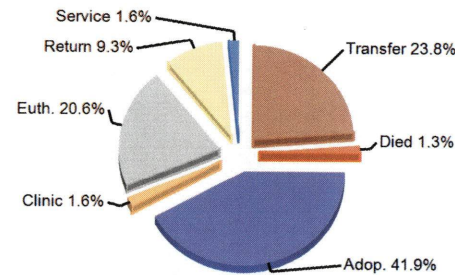
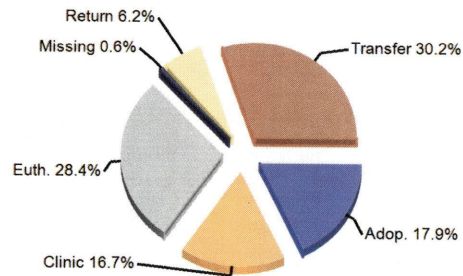
End Date: January 31, 2024

USNC100  
Duplin County Animal Services

does not include your shelter's data

does not include your shelter's data

	Your Shelter					North Carolina (54 organizations)					United States (1296 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
<b>Person</b>															
A) Have Email Address	4	0	1	0	0	393	522	713	415	26	14,860	21,440	23,496	18,406	2,048
B) Have Phone Number	22	25	9	10	0	533	982	880	569	50	16,864	29,605	25,970	21,892	2,407
C) Have ZipCode	18	15	6	7	0	531	988	844	552	45	16,616	29,225	25,582	21,300	2,369
<b>Totals by Outcome</b>															
Adoption	6	9	7	7	0	483	551	842	470	46	13,956	17,304	22,372	16,218	2,247
Clinic	8	15	2	2	0	13	48	9	23	0	1,782	3,249	3,144	3,939	64
Died	0	0	0	0	0	10	7	10	5	1	318	322	306	359	121
DOA	0	0	0	0	0	1	5	1	3	0	61	1,261	46	1,144	492
Euthanasia	2	27	3	14	0	74	576	70	441	13	1,363	8,043	661	3,749	712
Missing	0	0	0	1	0	0	9	3	15	1	23	218	101	146	5
Return To Owner	8	1	0	1	0	42	400	22	61	4	1,173	9,369	413	1,454	80
Service	0	0	0	0	0	12	10	22	46	0	161	522	387	1,660	20
Transfer	11	24	9	5	0	370	393	314	271	7	4,879	5,513	2,765	3,667	411
Wildlife	0	0	0	0	0	0	0	0	0	1	0	0	0	0	283
<b>Total</b>	<b>35</b>	<b>76</b>	<b>21</b>	<b>30</b>	<b>0</b>	<b>1,005</b>	<b>1,999</b>	<b>1,293</b>	<b>1,335</b>	<b>73</b>	<b>23,716</b>	<b>45,801</b>	<b>30,195</b>	<b>32,336</b>	<b>4,435</b>



Earliest entry: 1/2/2024

Latest entry: 1/31/2024

Daily Use Date: 11/2/2013

Run Date: 2/5/2024 11:27:01 AM





## Shelter Statistics - Avg Length of Stay by Intake Type

Start Date: January 01, 2024

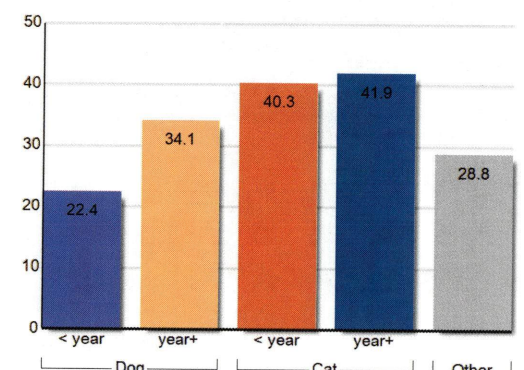
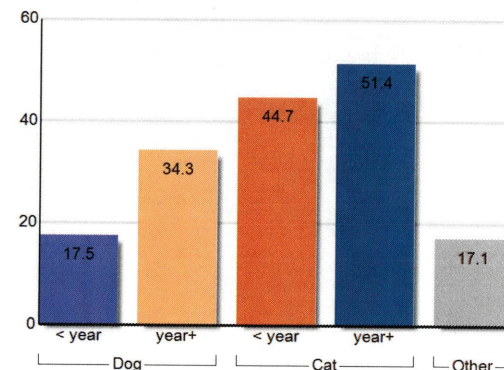
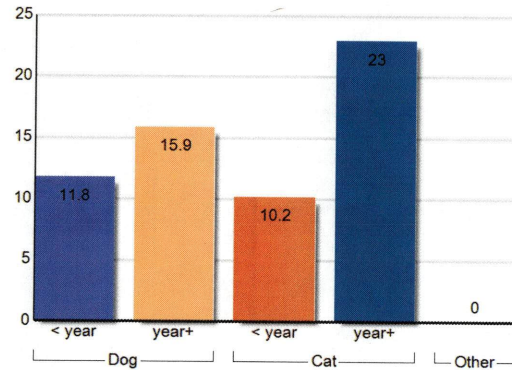
End Date: January 31, 2024

USNC100  
Duplin County Animal Services

does not include your shelter's data

does not include your shelter's data

Intake Type	Your Shelter					North Carolina (54 organizations)					United States (1296 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Clinic	6.1	12.6	0.1	69.6	0	0.3	0.5	0	0	0	1.1	1.6	0.9	1.5	0.3
Owner Surrender	12.3	4.9	0	0	0	17.7	39.3	43.4	31.1	21.8	21.2	34.2	34	43.9	35.5
Return	0	0	0	0	0	13.1	53.5	7.1	37.2	0	13.7	54.6	11.4	53.7	46.8
Seized	34.2	34.3	32.5	0	0	24.4	20.4	51.9	18.4	12.2	24.4	34.5	51.5	34.2	41.1
Service	0	0	0	0	0	4	5.3	15.6	2.9	153.3	10.1	5.5	19.5	4.4	13.4
Stray	9.5	14.2	8.8	17.9	0	16.1	38.7	50.6	92.1	18.2	26	35.8	58.8	57.6	32.5
Transfer	0	0	0	0	0	20.4	42	29	22.5	0.1	26.6	50.4	29.7	39.8	43.4
Wildlife	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7
<b>Total</b>	<b>11.8</b>	<b>15.9</b>	<b>10.2</b>	<b>23</b>	<b>0</b>	<b>17.5</b>	<b>34.3</b>	<b>44.7</b>	<b>51.4</b>	<b>17.1</b>	<b>22.4</b>	<b>34.1</b>	<b>40.3</b>	<b>41.9</b>	<b>28.8</b>



Earliest entry: 1/2/2024

Latest entry: 1/31/2024

Daily Use Date: 11/2/2013

Run Date: 2/5/2024 11:27:01 AM



## Shelter Statistics - Avg Length of Stay by Outcome Type

Start Date: January 01, 2024

End Date: January 31, 2024

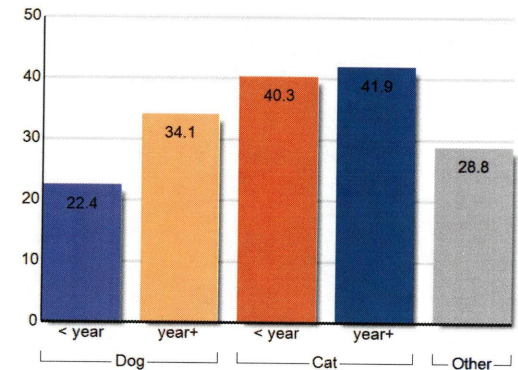
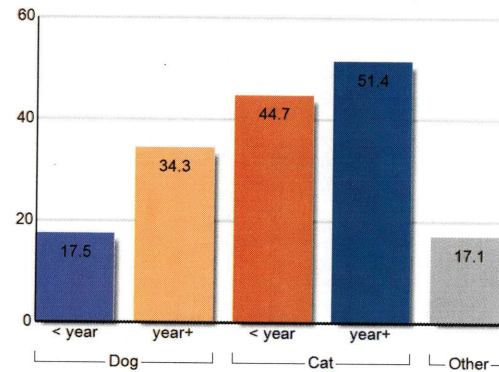
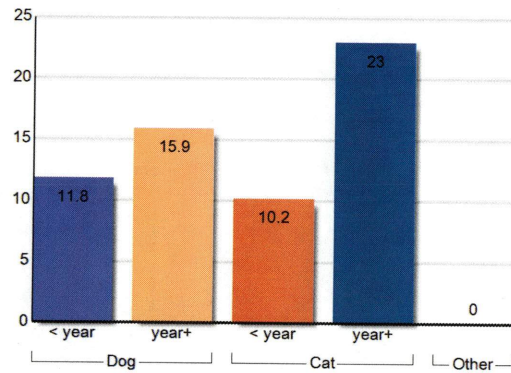
USNC100

Duplin County Animal Services

does not include your shelter's data

does not include your shelter's data

Outcome Type	Your Shelter					North Carolina (54 organizations)					United States (1296 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Adoption	7.3	12.8	9.1	18	0	25.1	41.7	49.1	76.7	23.6	28.5	55.9	46.7	57.5	38.9
Clinic	6.1	13.4	0.1	67.4	0	0.3	0.5	0	0	0	0.9	1.6	1.3	2.1	0.4
Died	0	0	0	0	0	9	140.3	25.5	7.9	50.1	16.1	133.5	41.4	196.3	62
Euthanasia	7.5	16.4	6.3	17.2	0	20.8	16.2	18.1	13.8	0.5	18.2	24.4	19.2	23.7	7.4
Missing	0	0	0	101.9	0	0	2451.2	120.8	1127.6	2	114.1	526.9	182.8	575.3	105.6
Return To Owner	15.7	0.2	0	1	0	3	4.1	17.6	5.7	0.7	4.8	6.5	19.4	21.4	6.9
Service	0	0	0	0	0	0	0	15.4	6.2	0	11.8	10.4	8.9	6.5	18
Transfer	16.3	18.6	14.7	17.4	0	10.1	29.2	44.1	32.7	14.6	19.1	30.4	40.5	34.9	43.2
Wildlife	0	0	0	0	0	0	0	0	0	0	0	0	0	0	29.5
<b>Total</b>	<b>11.8</b>	<b>15.9</b>	<b>10.2</b>	<b>23</b>	<b>0</b>	<b>17.5</b>	<b>34.3</b>	<b>44.7</b>	<b>51.4</b>	<b>17.1</b>	<b>22.4</b>	<b>34.1</b>	<b>40.3</b>	<b>41.9</b>	<b>28.8</b>



Earliest entry: 1/2/2024

Latest entry: 1/31/2024

Daily Use Date: 11/2/2013

Run Date: 2/5/2024 11:27:01 AM



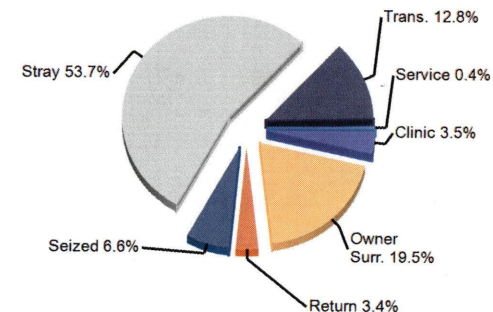
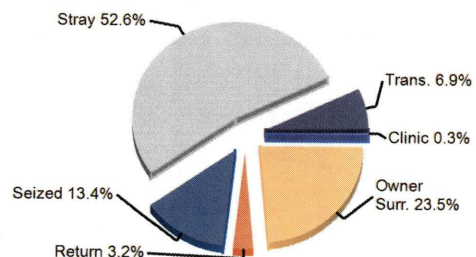
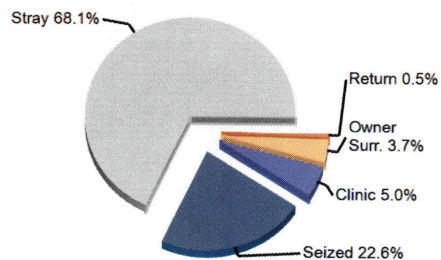


## Shelter Statistics – Animal Care Days by Intake Type

Start Date: January 01, 2024

End Date: January 31, 2024

USNC100 Duplin County Animal Services	Your Shelter					North Carolina (54 organizations)					United States (1296 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Intake Type															
Clinic	17	60	12	12	0	197	22	0	0	0	50537	144931	52522	62364	525
Owner Surrender	36	27	0	11	0	12848	12265	15532	8919	695	294983	531379	413020	406474	64026
Return	8	1	0	0	0	879	3616	438	1803	148	33629	155491	23290	81792	3790
Seized	130	184	6	132	0	4964	13071	3702	6789	196	93979	299719	58224	91993	36918
Service	0	0	0	0	0	20	50	121	70	16	3519	9244	3854	6273	973
Stray	478	375	217	291	0	10935	61901	23424	15713	489	766263	1798459	1154597	902167	95275
Transfer	0	0	0	0	0	4187	5218	3831	1497	63	291755	369703	253428	190801	17983
Wildlife	0	0	0	0	0	0	0	0	0	93	0	0	0	0	12424
Total															
	670	647	235	446	0	34031	96143	47049	34790	1700	1534665	3308926	1958936	1741864	231915



Earliest entry: 1/2/2024

Latest entry: 1/31/2024

Daily Use Date: 11/2/2013

Run Date: 2/5/2024 11:27:01 AM

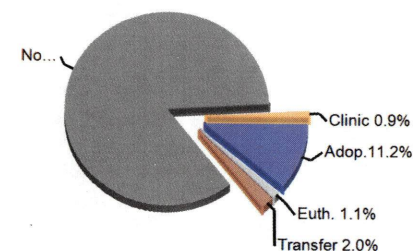
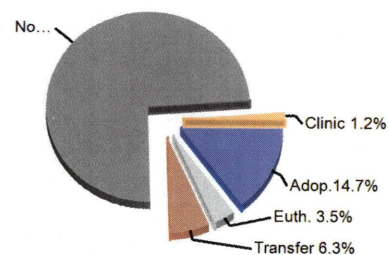
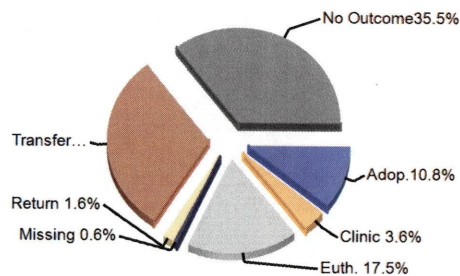


## Shelter Statistics – Animal Care Days by Outcome Type

Start Date: January 01, 2024

End Date: January 31, 2024

USNC100 Duplin County Animal Services	Your Shelter					North Carolina (54 organizations)					United States (1296 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year		< year			< year		< year			< year		< year		
	year+		year+			year+		year+			year+		year+		
<b>Outcome Type</b>															
Adoption	92	58	36	29	0	6719	6387	12854	5169	340	206300	233597	311218	199461	29569
Clinic	17	42	12	0	0	4	22	0	0	0	738	1522	2058	3084	29
Died	0	0	0	0	0	30	80	84	41	11	2735	2791	3426	3056	695
Euthanasia	44	177	19	110	0	823	3921	661	1968	4	14100	56551	4830	16475	941
Missing	0	0	0	12	0	11	36	37	70	2	1975	2436	3575	1225	61
Return To Owner	30	0	0	1	0	155	1123	260	245	3	4565	24742	2478	6826	376
Service	0	0	0	0	0	0	0	128	173	0	497	2029	2097	6830	166
Transfer	337	240	29	5	0	2884	3440	4240	2815	38	54210	55128	31969	33926	4336
Wildlife	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1737
No Outcome	149	129	140	290	0	23404	81133	28785	24310	1303	1249546	2930128	1597285	1470983	193997
<b>Total</b>	<b>670</b>	<b>647</b>	<b>235</b>	<b>446</b>	<b>0</b>	<b>34031</b>	<b>96143</b>	<b>47049</b>	<b>34790</b>	<b>1700</b>	<b>1534665</b>	<b>3308926</b>	<b>1958936</b>	<b>1741864</b>	<b>231915</b>

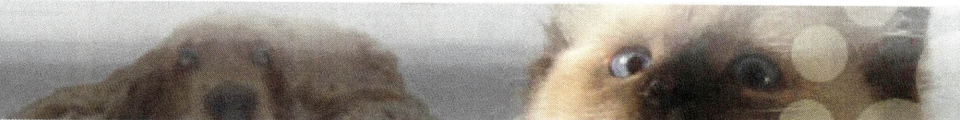


Earliest entry: 1/2/2024

Latest entry: 1/31/2024

Daily Use Date: 11/2/2013

Run Date: 2/5/2024 11:27:01 AM





## Shelter Statistics - Fees and Revenue

Start Date: January 01, 2024

End Date: January 31, 2024

USNC100

Duplin County Animal Services

*does not include your shelter's data*

*does not include your shelter's data*

### Intake Revenue

#### Fees

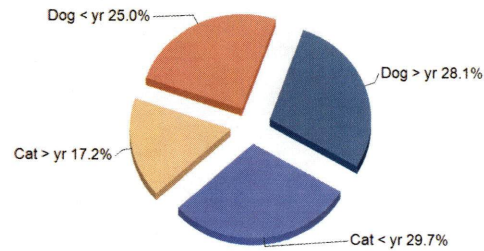
	Your Shelter					North Carolina (54 organizations)					United States (1296 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Avg Fees (\$)	10	10	0	0	0	55	28	22	16	40	61	73	48	57	41
Total Revenue (\$)	20	20	0	0	0	110	530	110	80	40	33,600	152,079	29,616	95,811	10,393

### Adoption Revenue

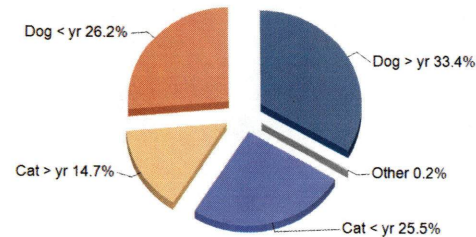
#### Fees

	Your Shelter					North Carolina (54 organizations)					United States (1296 organizations)				
	Dog		Cat		Other	Dog		Cat		Other	Dog		Cat		Other
	< year	year+	< year	year+		< year	year+	< year	year+		< year	year+	< year	year+	
Avg Fees (\$)	20	13	24	18	0	116	105	76	75	29	220	124	101	71	38
Total Revenue (\$)	80	90	95	55	0	17,328	22,073	16,862	9,727	115	1,327,996	1,044,761	852,386	557,638	39,445

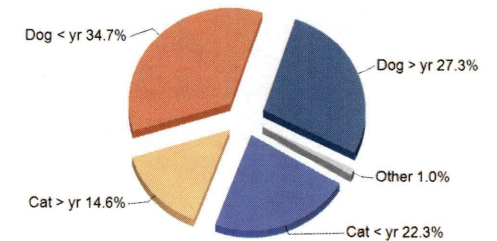
Total Adoption Revenue



Total Adoption Revenue



Total Adoption Revenue



Earliest entry: 1/2/2024

Latest entry: 1/31/2024

Daily Use Date: 11/2/2013

Run Date: 2/5/2024 11:27:01 AM



# Intake Detail Report

Print Date    Monday, February 5, 2024

Intake StartDate	1/1/2024 12:00 AM	Jurisdiction	All
Intake EndDate	1/31/2024 11:59 PM	Injury Cause	All
Intake Type	All	PreAltered	All
Intake SubType	All	Site Name	All
Species	All	Age Group	All
DOA	All	Animal Tag Type	All
Intake Status	Completed		

<u>Animal#</u>	<u>Animal Name</u>	<u>Species</u>	<u>Breed</u>	<u>Age</u>	<u>Gender</u>	<u>Color</u>	<u>PreAltered</u>	<u>IntakeDate</u>	<u>Intake Type</u>	<u>PetID</u>
<u>ARN</u>	Tag type	<u>Size</u>	<u>Location / Sublocation</u>	<u>Altered</u>	<u>Danger</u>	<u>Danger Reason</u>	<u>S/N</u>	<u>By</u>	<u>Subtype</u>	<u>DOA</u>
Clinic							Total Intakes: 27		Total Unique Animals: 27	
Owner/Guardian Surrender							Total Intakes: 19		Total Unique Animals: 19	
Return							Total Intakes: 2		Total Unique Animals: 2	
Seized / Custody							Total Intakes: 21		Total Unique Animals: 21	
Stray							Total Intakes: 99		Total Unique Animals: 99	
								Total Count:		168

# Outcome Summary Report

Print Date      Monday, February 5, 2024

Outcome StartDate	1/1/2024 12:00 AM	Outcome Type	All
Outcome EndDate	1/31/2024 11:59 PM	Outcome SubType	All
Species	All	Jurisdiction	All
Age Group	All	TransferOut Reason	All
Site	All	Outcome Status	Completed

<u>Animal#</u>	<u>Name</u>	<u>Species</u>	<u>Primary Breed</u>	<u>Age</u>	<u>Sex</u>	<u>Alter</u>	<u>Outcome Type</u>	<u>Outcome SubType</u>	<u>Outcome By</u>	<u>Recorded By</u>
<u>ARN#</u>	<u>Secondary Breed</u>		<u>Danger</u>			<u>Danger Reason</u>	<u>Jurisdiction</u>	<u>TransferOut Reason</u>	<u>Outcome Date/Time</u>	
Admin Missing							Total Outcomes: 1		Total Unique Animals: 1	
Adoption							Total Outcomes: 29		Total Unique Animals: 29	
Clinic Out							Total Outcomes: 27		Total Unique Animals: 27	
Euthanasia							Total Outcomes: 46		Total Unique Animals: 46	
Return to Owner/Guardian							Total Outcomes: 10		Total Unique Animals: 10	
Transfer Out							Total Outcomes: 49		Total Unique Animals: 49	
Total Count:									162	



Case Detail

Print Date Monday, February 5, 2024

Case Category	All	Case Result	All	Include Activities	False
Case Type	All	Case Result By	All	Include Conditions	False
Case SubType	All	Case Memo Type	All	Include Memos	False
Case Status	All	Include Case Address	False	Include Violations	False
Case Officer	All	Include Animal Info	False	Based On	Case Date/Time
Officer Site	All	Include Person Info	False	Date From	1/1/2024 12:00 AM
Case Jurisdiction	All	Include Animals	False	Date To	1/31/2024 11:59 PM
City	All	Include Persons	False		
Patrol Area	All				

Case#	Case Category	Case Type	Case Date/Time	Case Status	Case Officer	Case Jurisdiction	Case Result	Case Result Date/Time
	Case Reference #	Case SubType	Reported Date/Time			Patrol Area	Case Result By	Case Review Date/Time
	abandoned on property							1
	assist law enforcement							1
	Bite / Scratch							6
	Cruelty / Neglect							1
	Enforcement							10
	Hit by automobile							1
	owner deceased							1
	Stray							24
	Welfare Check							5

Total Count: 50

Revenue Report

Print Date Monday, February 5, 2024

Receipt Date From	1/1/2024 12:00:00 AM	Item	All
Receipt Date To	1/31/2024 11:59:00 PM	Item Group	All
Account Code	All	Site	All
Cash Drawer	All	Payment Type	All
Refunds	Include		

Receipt#	Account	Receipt Date	Animal	Person	Payment	Subtotal	Discount	Reason	Tax	Total Due	Total
Paid Cash		Paid Check		Paid Debit		Paid Credit Card		Paid Gift Card		Paid Voucher	
Item	Code	Cash Drawer			Type	(# Units @ Price)	Staff Person	Reference		Total Paid	
Item Number		IRN			UPC#	Item Type		Item Category		Late Fee	
(# Units @ Cost)	Markup %	Tax Code 1 (\$)			Tax Code 2 (\$)		Discount %	Site			

		SubTotal	Discount	Tax	Total Due / Paid	Total
*CANINE ADOPTION FEE	Group % of Total Sales: 2.46%	\$130.00	\$0.00	\$0.00	\$0.00/\$130.00	\$130.00
<No Account Code>	Total Items: 13	\$130.00	\$0.00	\$0.00	\$130.00	\$130.00

		SubTotal	Discount	Tax	Total Due / Paid	Total	
*DUTY TO CONTROL-1ST 762440005		Group % of Total Sales: 1.89%	\$100.00	\$0.00	\$0.00	\$0.00/\$100.00	\$100.00
	76-2440-005	Total Items: 2	\$100.00	\$0.00	\$0.00	\$100.00	\$100.00

		SubTotal	Discount	Tax	Total Due / Paid	Total
*FELINE ADOPTION FEE	Group % of Total Sales: 3.12%	\$165.00	\$0.00	\$0.00	\$0.00/\$165.00	\$165.00
<No Account Code>	Total Items: 11	\$165.00	\$0.00	\$0.00	\$165.00	\$165.00

		SubTotal	Discount	Tax	Total Due / Paid	Total
*LONNIE'S ANGELS 72-22065	Group % of Total Sales: 8.37%	\$442.00	\$0.00	\$0.00	\$0.00/\$442.00	\$442.00
<No Account Code>	Total Items: 7	\$442.00	\$0.00	\$0.00	\$442.00	\$442.00

		SubTotal	Discount	Tax	Total Due / Paid	Total
*NUISANCE ANIMAL PROHIBITE 1ST	Group % of Total Sales: 1.89%	\$100.00	\$0.00	\$0.00	\$0.00/\$100.00	\$100.00
	<No Account Code>	Total Items: 2	\$100.00	\$0.00	\$0.00	\$100.00
			\$100.00	\$0.00	\$100.00	\$100.00

		<u>SubTotal</u>	<u>Discount</u>	<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
*RESCUE DOG TRANSFER FEES	Group % of Total Sales: 8.99%	\$475.00	\$0.00	\$0.00	\$0.00/\$475.00	\$475.00
4380-34346	Total Items: 19	\$475.00	\$0.00	\$0.00	\$475.00	\$475.00

<u>Receipt#</u>	<u>Account</u>	<u>Receipt Date</u>	<u>Animal</u>	<u>Person</u>	<u>Payment</u>	<u>Subtotal</u>	<u>Discount</u>	<u>Reason</u>	<u>Tax</u>	<u>Total Due</u>	<u>Total</u>
<u>Paid Cash</u>		<u>Paid Check</u>		<u>Paid Debit</u>		<u>Paid Credit Card</u>		<u>Paid Gift Card</u>		<u>Paid Voucher</u>	
<u>Item</u>	<u>Code</u>	<u>Cash Drawer</u>			<u>Type</u>	<u>(# Units @ Price)</u>	<u>Staff Person</u>	<u>Reference</u>		<u>Total Paid</u>	
<u>Item Number</u>		<u>IRN</u>			<u>UPC#</u>	<u>Item Type</u>		<u>Item Category</u>		<u>Late Fee</u>	
<u>(# Units @ Cost)</u>		<u>Markup %</u>	<u>Tax Code 1 (\$)</u>		<u>Tax Code 2 (\$)</u>		<u>Discount %</u>	<u>Site</u>			
<b>1BORDETELLA</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
<b>BRONCHISEPTICA</b>						Group % of Total Sales: 3.41%	\$180.00	\$0.00	\$0.00	\$0.00/\$180.00	\$180.00
<No Account Code>						<b>Total Items: 18</b>	\$180.00	\$0.00	\$0.00	\$180.00	\$180.00
<b>1CANINE VOUCHER 72-2206-001</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
						Group % of Total Sales: 20.82%	\$1,100.00	\$0.00	\$0.00	\$0.00/\$1100.00	\$1,100.00
<No Account Code>						<b>Total Items: 11</b>	\$1,100.00	\$0.00	\$0.00	\$1,100.00	\$1,100.00
<b>1Duramune Max 5 VACCINE ONLY</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
						Group % of Total Sales: 3.79%	\$200.00	\$0.00	\$0.00	\$0.00/\$200.00	\$200.00
<No Account Code>						<b>Total Items: 20</b>	\$200.00	\$0.00	\$0.00	\$200.00	\$200.00
<b>1FELINE VOUCHER 72-2206-001</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
						Group % of Total Sales: 15.14%	\$800.00	\$0.00	\$0.00	\$0.00/\$800.00	\$800.00
72-2206-001						<b>Total Items: 10</b>	\$800.00	\$0.00	\$0.00	\$800.00	\$800.00
<b>1FELOCELL CVR-C</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
						Group % of Total Sales: 3.03%	\$160.00	\$0.00	\$0.00	\$0.00/\$160.00	\$160.00
<No Account Code>						<b>Total Items: 16</b>	\$160.00	\$0.00	\$0.00	\$160.00	\$160.00
<b>1RABVAC1</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
						Group % of Total Sales: 7.57%	\$400.00	\$0.00	\$0.00	\$0.00/\$400.00	\$400.00
<No Account Code>						<b>Total Items: 40</b>	\$400.00	\$0.00	\$0.00	\$400.00	\$400.00
<b>Admin Fee</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
						Group % of Total Sales: 2.74%	\$145.00	\$0.00	\$0.00	\$0.00/\$145.00	\$145.00
<No Account Code>						<b>Total Items: 15</b>	\$145.00	\$0.00	\$0.00	\$145.00	\$145.00
<b>BOARDING FEE</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
						Group % of Total Sales: 6.25%	\$330.00	\$0.00	\$0.00	\$0.00/\$330.00	\$330.00
<No Account Code>						<b>Total Items: 22</b>	\$330.00	\$0.00	\$0.00	\$330.00	\$330.00



<u>Receipt#</u>	<u>Account</u>	<u>Receipt Date</u>	<u>Animal</u>	<u>Person</u>	<u>Payment</u>	<u>Subtotal</u>	<u>Discount</u>	<u>Reason</u>	<u>Tax</u>	<u>Total Due</u>	<u>Total</u>
<u>Paid Cash</u>		<u>Paid Check</u>		<u>Paid Debit</u>		<u>Paid Credit Card</u>		<u>Paid Gift Card</u>		<u>Paid Voucher</u>	
<u>Item</u>	<u>Code</u>	<u>Cash Drawer</u>			<u>Type</u>	<u>(# Units @ Price)</u>	<u>Staff Person</u>	<u>Reference</u>		<u>Total Paid</u>	
<u>Item Number</u>		<u>IRN</u>			<u>UPC#</u>	<u>Item Type</u>		<u>Item Category</u>		<u>Late Fee</u>	
<u>(# Units @ Cost)</u>		<u>Markup %</u>	<u>Tax Code 1 (\$)</u>		<u>Tax Code 2 (\$)</u>		<u>Discount %</u>	<u>Site</u>			
<b>BUILDING DONATION 71-3438-381</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
Group % of Total Sales: 0.72%						\$37.86	\$0.00		\$0.00	\$0.00/\$37.86	\$37.86
<No Account Code>						Total Items: 2	\$37.86	\$0.00	\$0.00	\$37.86	\$37.86
<b>LONNIE'S ANGELS VOUCHER</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
Group % of Total Sales: 2.27%						\$120.00	\$0.00		\$0.00	\$0.00/\$120.00	\$120.00
72-22065						Total Items: 1	\$120.00	\$0.00	\$0.00	\$120.00	\$120.00
<b>OWNER SURRENDER EUTHANASIA</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
Group % of Total Sales: 0.95%						\$50.00	\$0.00		\$0.00	\$0.00/\$50.00	\$50.00
<No Account Code>						Total Items: 1	\$50.00	\$0.00	\$0.00	\$50.00	\$50.00
<b>OWNER SURRENDER FEE</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
Group % of Total Sales: 1.14%						\$60.00	\$0.00		\$0.00	\$0.00/\$60.00	\$60.00
<No Account Code>						Total Items: 6	\$60.00	\$0.00	\$0.00	\$60.00	\$60.00
<b>OWNER SURRENDER PER (LITTER)</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
Group % of Total Sales: 0.47%						\$25.00	\$0.00		\$0.00	\$0.00/\$25.00	\$25.00
<No Account Code>						Total Items: 1	\$25.00	\$0.00	\$0.00	\$25.00	\$25.00
<b>RECLAIM FEE</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
Group % of Total Sales: 3.31%						\$175.00	\$0.00		\$0.00	\$0.00/\$175.00	\$175.00
<No Account Code>						Total Items: 7	\$175.00	\$0.00	\$0.00	\$175.00	\$175.00
<b>VET FEES</b>						<u>SubTotal</u>	<u>Discount</u>		<u>Tax</u>	<u>Total Due / Paid</u>	<u>Total</u>
Group % of Total Sales: 1.68%						\$89.00	\$0.00		\$0.00	\$0.00/\$89.00	\$89.00
<No Account Code>						Total Items: 3	\$89.00	\$0.00	\$0.00	\$89.00	\$89.00
Total Price:		\$5,283.86		Total # Units Sold:		227					
Total Revenue		\$5,283.86		Total Cost:		\$455.00					

**Total Discount:        \$0.00**

**Total Tax:            \$0.00**

**Grand Total:        \$5,283.86**

**Markup % Total - For All Items:        \$438.19**

**Markup % Total - Only for Inventory  
Items:                                \$0.00**

**Total Cost % against Total Sales:        5.14%**



<b>DUPLIN COUNTY BUILDING INSPECTIONS ACTIVITY AUGUST 2023 TO JANUARY 2024</b>	<b>August-23</b>	<b>September-23</b>	<b>October-23</b>	<b>November-23</b>	<b>December-23</b>	<b>January-24</b>
NUMBER OF INSPECTIONS	783	695	830	738	568	680
NOTES	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY	FLORENCE RECOVERY
<b>BUILDING PERMITS ISSUED</b>						
NEW RESIDENCE	8	9	8	12	2	6
RESIDENTIAL ADDITION/RENOVATION/ALTERATIONS	8	4	9	3	3	5
COMMERCIAL/MULTI FAMILY NEW CONSTRUCTION	0	2	1	2	1	2
COMMERICAL ADDITION/RENOVATION/UPFIT	5	9	2	12	11	11
MANUFACTURED/MODULAR HOMES	26	26	24	21	16	24
SIGNS/ABC/DAYCARE/POOL/OTHER	7	7	6	7	4	9
STORM DAMAGE RENOVATION	0	0	0	0	0	0
RELOCATED BUILDING	0	0	0	0	1	0
STORAGE BLDG./DECK/PORCH	3	2	6	5	2	0
<b>ELECTRICAL PERMITS ISSUED</b>						
GENERAL ELECTRICAL	189	107	134	99	77	122
POULTRY/SWINE HOUSES	0	0	4	0	0	0
POOL BONDING	1	0	2	1	0	0
<b>MECHANICAL PERMITS ISSUED</b>						
MECHANICAL	140	62	65	49	51	63
<b>PLUMBING PERMITS ISSUED</b>						
PLUMBING	69	49	52	52	34	52
GAS PIPING	16	8	9	14	6	6
<b>INSULATION PERMITS ISSUED</b>						
INSULATION	3	1	2	2	2	2
FEES COLLECTED	43,175.96	30,424.40	32,580.80	28,646.56	22,287.80	34,114.76

DUPLIN COUNTY COMMUNICATIONS/911 ADDRESSING	2024	2023	2023	2023	2023	2023
	January	December	November	October	September	August
TOTAL # OF ADDRESSING RECORDS	48,979	48,986			48,971	
TOTAL # OF ROADS, LANES & STREETS	2097	2098	2098	2098	2098	2096
TOTAL # TELEPHONE CO RECORD CHANGES	363	345	227	312	136	176
KEYING ACTIVITY REPORT	159	132	131	132	94	116
DAILY AVERAGE DOWNLOAD FROM CENTURYLINK	73	86	56	62	44	44
NEW ADDRESS ASSIGNED	31	22	18	16	26	40
RESIDENTIAL	28	19	15	14	2	21
BUSINESS	2	1	3	2	0	5
FARMS	0	0	0	0	0	2
OTHER	1	2	0	1	9	12
FIELD VERIFIED ADDRESS FOR PHONE CO/USPS	7	0	1	9	0	1
ADDRESS CHANGED	0	3	0	0	2	4
ROAD SIGNS INSTALLED OR REPAIRED	142	105	50	91	90	64
ROAD SIGNS MADE IN HOUSE	16	33	23	34	30	64
POST TAKEN FROM INVENTORY	7	4	1	16	7	11
AT NUMBERS (INTERSECTIONS)	18	2	2	6	2	10
MAPS MADE IN HOUSE	2	1	2	0	2	1
CENTERLINE WORK	69	67	156	202	147	231
ADDRESS POINTS	210	84	227	90	151	165
NUMBER OF 911 CALLS	8156	8135	8186	9015	9182	8809
Submitted by Melissa B Kennedy, February 1, 2024						

Maintenance Type				Solid Waste Disposal			Collections			Water		
	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost
Brakes & Rotors	1200.76	103.73	1304.49				375	51.87	426.87	228.57	51.86	280.43
Def Refuel	907.32		907.35	490.59		490.59	318.77		318.77			
Diesel Truck Service	851	129.65	980.65	598.86	51.86	650.72	252.14	77.79	329.93			
Diesel Equipment Service	1052.56	129.65	1182.22				994.07	376.02	1370.094			
Garage Road Call	1400.79	168.55	1569.34		77.79	77.79						
General Repair	10276.38	1231.77	11508.15	2988.37	661.26	3649.63				303	25.94	472.4
Oil Change/Service	1436.84	116.73	1553.57				29.17	38.91	68.08	63.14	77.82	140.96
Outside Repairs	11178.31		11178.31	10129.31		10129.31						
Alignment Only												
PM Maintennce	1560.51	713.16	2273.67	13.12	12.97	26.09						
State Inspection	2.55		2.55									
Tire Change	23881.42	142.67	24024.09	2515.29	77.82	2593.11	431.98	12.97	444.95			
Tire Repair	0.58	25.94	26.52		12.97	12.97						
Wrecker Call												
Strip Vehicle												
Total	53749.02	2761.85	56510.91	16735.54	894.67	17630.21	2401.13	557.56	2958.694	594.71	155.62	893.79

Maintenance Type	Transportation			EMS			DSS			Airport		
	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	
Brakes & Rotors				76.79		76.79						0
Def Refuel				7.11		7.11						0









Tire Repair													
Wrecker Call													
Strip Vehicle													
Total	0	0		0	0	0	0	0	0	0	0	0	0

Maintenance Type	Economic Development			Cooperative Extension								
	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost	Part Cost	Labor Cost	Total Cost
Brakes & Rotors												
Def Refuel												
Diesel Truck Service												
Diesel Equipment Service												
Garage Road Call												
General Repair				124		124						
Oil Change/Service												
Outside Repairs												
Alignment Only												
PM Maintenance												
State Inspection												
Tire Change												
Tire Repair												
Wrecker Call												
Strip Vehicle												
Total	0	0		124	0	124	0	0	0	0	0	0

**DUPLIN COUNTY SOLID WASTE  
MONTHLY CATEGORY TOTALS**

JAN '24	Site 1	Site 2	Site 3	Site 4	Site 5	Site 6	Site 7	Site 8	Site 9	Site 10	Site 11	Site 12	Site 13	Site 14	Site 15	Totals
Electronics												2.58				2.58
Household Garbage	40.05	23.65	58.85	53.26	39.44	52.97	54.89	35.59	36.23	38.99	31.28	25.34	65.75	13.29	46.20	615.78
Household Bulky	8.60	5.73	32.28	26.09	7.75	19.08	18.99	13.24	5.63	28.18	10.08	39.15	9.47	5.75	35.78	265.80
Household Paper	0.88	0.31	1.59	1.24	0.56	0.86	0.73	0.92	0.66	0.47	0.69	0.51	1.78	0.21	1.11	12.52
Household Glass	2.55			3.16								2.37			2.74	10.82
Household Cardboard	0.90	0.46	1.02	0.97	0.96	0.77	0.78	0.62	0.35	0.57	0.46		1.46		0.87	10.19
Household Plastics	0.25	0.45	0.53	0.29	0.46	0.44	0.40		0.10	0.26	0.27		0.37		0.45	4.27
Household Metals			0.32	0.48									0.31	0.51	0.36	1.98
Household Metal	2.95	2.35	4.63	5.37	4.04	2.85	1.72	1.29	2.26	1.42	1.15	2.53	7.54	1.21	4.26	45.57
<b>Totals</b>	<b>56.18</b>	<b>32.95</b>	<b>99.22</b>	<b>90.86</b>	<b>53.21</b>	<b>76.97</b>	<b>77.51</b>	<b>51.66</b>	<b>45.23</b>	<b>69.89</b>	<b>43.93</b>	<b>72.48</b>	<b>86.68</b>	<b>20.97</b>	<b>91.77</b>	<b>969.51</b>
<b>Private Sector</b>																
Electronics							Citations:									
Household Waste	666.51															
Household Concrete	60.44						Duplin Commons/Events									
Household Construction	715.73						Paper									
Household Cardboard	0.31						Cardboard									
Household Plastics	72.76						Plastics									
Household Garbage	1746.13						No Chge MSW		2.47							
Household Paper							TOTAL		2.47							
Household Glass	0.49															
Household Cardboard	1.57															
Household Plastic																
Household Metals																
Household Metal	5.29															
Household Chg MSW	10.56															
Household Loads	156.54															
<b>TOTAL</b>	<b>3436.33</b>															

**DOT LIN COUNTY SOLID WASTE**

**YEAR END CATEGORY TOTALS**

**2023-2024**

CATEGORY	DESCRIPTION	JULY '23	AUG '23	SEPT '23	OCT '23	NOV '23	DEC '23	JAN '24	FEB '24	MAR '24	APR '24	MAY '24	JUN '24	TOTALS
**	GARBAGE	3361.63	3482.25	3224.57	3533.47	3175.90	3082.36	3513.32	0.00	0.00	0.00	0.00	0.00	23373.50
6	SCRAP METAL	49.08	53.42	57.52	52.05	43.67	45.33	50.86	0.00	0.00	0.00	0.00	0.00	351.93
19	YARD WASTE	169.53	88.88	170.94	215.65	1600.44	1247.30	666.51	0.00	0.00	0.00	0.00	0.00	1664.65
20	BRICKS, ETC.	36.57	64.88	27.44	78.21	19.05	141.57	60.44	0.00	0.00	0.00	0.00	0.00	428.16
34	MIXED RECYCLABLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	TIRES	56.35	79.63	102.27	94.08	88.14	62.37	72.76	0.00	0.00	0.00	0.00	0.00	555.60
40	MIXED PAPER	10.71	13.54	10.93	13.62	12.88	13.01	12.52	0.00	0.00	0.00	0.00	0.00	87.21
42	GLASS	12.67	8.60	26.09	8.04	13.02	15.89	11.31	0.00	0.00	0.00	0.00	0.00	95.62
44	CARDBOARD	11.12	11.53	9.52	11.01	11.49	16.46	11.76	0.00	0.00	0.00	0.00	0.00	82.89
47	PLASTIC	3.92	4.59	4.37	3.86	3.87	3.90	4.27	0.00	0.00	0.00	0.00	0.00	28.78
48	CANS	0.81	1.03	3.28	1.50	1.84	1.75	1.98	0.00	0.00	0.00	0.00	0.00	12.19
109	ELECTRONICS	1.18	2.11	0.52	1.82	0.81	2.66	2.58	0.00	0.00	0.00	0.00	0.00	11.68
***	STORM GARBAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
120	BLOCKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19/124	YARD WASTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS		3713.57	3810.46	3637.45	4013.31	4971.11	2138.00	4408.31	0.00	0.00	0.00	0.00	0.00	26692.21
	TOTAL MSW	3361.63	3482.25	3224.57	3533.47	3175.90	3082.36	3513.32	0.00	0.00	0.00	0.00	0.00	23373.50

\*\* GARBAGE Includes - Garbage, Site Garbage, Site Bulky, C&D, Roadside, No Chg MSW, Shingles, Banned Materials

\*\*\* STORM GARGAGE Includes - Garbage, C&D, Shingles, Materials From