



BOARD OF COUNTY COMMISSIONER'S MEETING

Monday, August 5th, 2024

224 Seminary Street

Kenansville, N.C. 28349

6:00 p.m. Meeting Called to Order
Invocation
Pledge of Allegiance
Approval of Meeting Agenda

Approval of Minutes – Regular Meeting held on July 15th, 2024. (A)

REGULAR MEETING AGENDA

CONSENT AGENDA

1. Budget Amendments Journal Entry Proof (**B**)
2. Tax and Solid Waste Releases - #21959 - #22068 (**C**)
3. Corrected Tax and Solid Waste Release #21950 and #21951 Approved at the July 15th, 2024 Meeting (**D**)
4. Approve the Agreement Between Duplin County and the North Carolina Department of Agriculture and Consumer Services for the Protection, Development and Improvement of Forest Lands in Duplin County, North Carolina and Authorize the Chairman to Sign (**E**)
5. Schedule a Public Hearing for September 3rd, 2024 to Receive Public Comments Regarding FY26 5311 Admin & Capital Grant and 5310 Operating Grant Submission to Fund the Public Transportation System (**F**)
6. Schedule a Public Hearing for September 3rd, 2024 to Receive Public Comments Regarding a Request from Nita Miller to Change the Name of James O. Horne Lane to Teaberry Lane in Cypress Creek Township in Accordance with the Duplin County Addressing and Road Naming Ordinance (**G**)
7. Approve Service Contract Between Duplin County and Warsaw Animal Hospital and Service Contract Between Duplin County and Dr. Martin's Large Animal Clinic for Veterinarian Services at the Duplin County Animal Shelter for the Period July 1st, 2024 Through June 30th, 2025 and Authorize Chairman to Sign (**H**)
8. Accept WIC – AA 403 – Revision #1 Funding in the Amount of \$868.00 and Authorize the Associated Budget Amendment (**I**)

9. Accept COVID-19 Vaccination Program – AA 716 Funding in the Amount of \$391.00 and Authorize the Associated Budget Amendment (**J**)
10. Accept Blue Cross NC Grant Funds in the Amount of \$4,000.00 and Authorize the Associated Budget Amendment (**K**)
11. Accept ARPA Temporary Savings Fund (TSF) Public Health Services – AA 121 Funding in the Amount of \$50,000.00 and Authorize the Associated Budget Amendment (**L**)
12. Approve Budget Amendment to Reduce Communicable Disease Pandemic Recovery – AA 546 Funding in the Amount of \$174.00 (**M**)
13. Adopt a Resolution in Honor of Dr. Hervy B. Kornegay, Sr. and Authorize Chairman to Sign (**N**)
14. Approve Statement of Work/Master Services Agreement Between Duplin County and CivicPlus for .gov Domain/Website Maintenance and Authorize Chairman to Sign (**O**)
15. Approve Statement of Work/Master Services Agreement Between Duplin County and CivicPlus for CivicClerk Agenda and Meeting Software and Authorize Chairman to Sign (**P**)

ITEMS TO BE MADE PART OF MINUTES

- Administrative Budget Amendment Journal Inquiry (**Q**)

REGULAR AGENDA ITEMS OF BUSINESS

- 6:05 p.m.** Public Comments (limited to three (3) minutes per speaker)
- 6:15 p.m.** Receive Road Concerns
- 6:20 p.m.** Melissa Kennedy, E911 Addressing Project Coordinator
Conduct a Public Hearing to Name a Lane (**R**)
- 6:25 p.m.** Joe McKemey, McDavid Associates, Inc.
Duplin County 2022 Golden Leaf Water Supply Well Project (**S**)
- 6:35 p.m.** Bryan Miller, County Manager
General Comments/Announcements

CLOSED SESSION

Legal Matters NCGS § 143-318.11 (a)(3)
Personnel Matters NCGS § 143-318.11 (a)(6)

REPORTS (T)

Cooperative Extension – June 2024
Senior Services – June 2024
Social Services – June 2024
Water – June 2024

ADJOURN

The Board will adjourn until Monday, August 19th, 2024 at 6:00 p.m. for a Commissioners Meeting at the Administrative Building located at 224 Seminary Street in Kenansville, N.C.



BOARD OF COUNTY COMMISSIONER'S MEETING

Monday, August 5th, 2024

224 Seminary Street

Kenansville, N.C. 28349

COMMISSIONER'S INFORMATION BULLETIN

TO: Commissioner Branch
Commissioner Dowe
Commissioner D. Edwards
Commissioner Garner
Commissioner J. Edwards

FROM: Jaime W. Carr/Clerk to the Board

DATE: Monday, August 5th, 2024

SUBJECT: Commissioner's Meeting

1. Meeting Called to Order by Chairman Edwards
2. Invocation given by _____
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of agenda for tonight's meeting. Members of the Board and/or the County Manager/Assistant County Manager and/or the Clerk to the Board may request to make any changes or additions to the proposed agenda.

RECOMMENDED MOTION: Motion to approve the meeting agenda.

Motion _____ **2nd** _____ **For** _____ **Against** _____ **Carried** _____

5. Approval of Minutes – Regular Meeting held on July 15th, 2024. (A)

RECOMMENDED MOTION: Motion to approve the minutes of the July 15th, 2024 Board of Commissioners meeting as presented.

Motion _____ 2nd _____ For _____ Against _____ Carried _____

REGULAR MEETING AGENDA

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13. Adopt a Resolution in Honor of Dr. Hervy B. Kornegay, Sr. and Authorize Chairman to Sign (**N**)
14. Approve Statement of Work/Master Services Agreement Between Duplin County and CivicPlus for .gov Domain/Website Maintenance and Authorize Chairman to Sign (**O**)

15. Approve Statement of Work/Master Services Agreement Between Duplin County and CivicPlus for CivicClerk Agenda and Meeting Software and Authorize Chairman to Sign (P)

RECOMMENDED MOTION: Motion to approve the consent agenda.

Motion _____ 2nd _____ For _____ Against _____ Carried _____

ITEMS TO BE MADE PART OF MINUTES

- Administrative Budget Amendment Journal Inquiry (Q)

AGENDA

1. Public Comments (limited to three (3) minutes per speaker)
2. Chairman Edwards will receive road concerns from members of the Board or the public on behalf of the North Carolina Department of Transportation.
3. Melissa Kennedy, E911 Addressing Project Coordinator, will appear before the Board to conduct a public hearing regarding a request from Lathan Thurman to name a lane at 531 Bryce Hardison Road, Deep Run, NC; Albertson Township; Lazy Spur Lane in accordance with the Duplin County Addressing and Road Naming Ordinance. (R)

Chairman Edwards will open the Public Hearing.

Receive public comments.

Chairman Edwards will close the Public Hearing.

RECOMMENDED MOTION: Motion to name a lane at 531 Bryce Hardison Road, Deep Run, NC; Albertson Township; Lazy Spur Lane in accordance with the Duplin County Addressing and Road Naming Ordinance.

Motion _____ 2nd _____ For _____ Against _____ Carried _____

4. Joe McKemey, McDavid Associates, Inc., will appear before the Board to request adoption of a Resolution Amending Capital Project Budget Ordinance and to award Construction Contracts. Duplin County received grant funding from the Golden LEAF Foundation to construct a new water supply well at WestPark, northwest of Warsaw. The amount of grant funding procured is in the amount of \$999,150.00. Bids were received on December 21, 2023 and prices exceeded the budget. The construction

budget for this project is currently \$751,925.00. In attempt to cut project construction costs, the project was divided into two contracts. One contract only involves well construction and the new second contract only involves site work, well house construction, well head piping, chemical feed systems, water line construction and other miscellaneous work. New contracts are Contract No. 2 — Water Supply Well and Contract No. 3 — Well House and Site Work. Bids were received on May 30th and the project is still substantially over budget. A meeting was held with the low bid contractor (A.C. Schultes of Carolina, Inc.) to reduce costs, however, most of the options discussed were a compromise in quality and we do not recommend making changes. We have met with County Staff to discuss the project. The Duplin County Economic Development Commission has agreed to provide \$500,000 in additional funding for the project. A local contribution of \$779,000 is needed to balance the project budget and proceed with construction. (S)

RECOMMENDED MOTION: Motion to adopt a Resolution Amending Capital Project Budget Ordinance and Awarding Construction Contracts FY 2023-038 / Duplin County 2022 Golden Leaf Water Supply Well Project; award Contract No. 2 – Water Supply Well Project to A.C. Schultes of Carolina, Inc. in the amount of \$711,490.00; award Contract No. 3 – Well House and Site Work Project to A.C. Schultes of Carolina, Inc. in the amount of \$1,319,530.00 and authorize Chairman to Sign.

Motion _____ **2nd** _____ **For** _____ **Against** _____ **Carried** _____

5. Bryan Miller, County Manager, will appear before the Board to make announcements/comments.

CLOSED SESSION

Legal Matters NCGS § 143-318.11 (a)(3)
Personnel Matters NCGS § 143-318.11 (a)(6)

Motion to go out of regular session and into closed session for legal matters pursuant to NCGS § 143-318.11 (a)(3) and personnel matters pursuant to NCGS § 143-318.11 (a)(6)

Motion _____ **2nd** _____ **For** _____ **Against** _____ **Carried** _____

Motion to go out of closed session and back into open session.

Motion _____ **2nd** _____ **For** _____ **Against** _____ **Carried** _____

REPORTS (T)

Cooperative Extension – June 2024
 Senior Services – June 2024
 Social Services – June 2024

Water – June 2024

ADJOURN

The Board will adjourn until Monday, August 19th, 2024 at 6:00 p.m. for a Commissioners Meeting at the Administrative Building located at 224 Seminary Street in Kenansville, N.C.

Motion _____ **2nd** _____ **For** _____ **Against** _____ **Carried** _____



BOARD OF COUNTY COMMISSIONER'S MEETING

Monday, July 15th, 2024

224 Seminary Street

Kenansville, N.C. 28349

The Duplin County Board of Commissioners met at 6:00 p.m. on Monday, July 15th, 2024 in the Commissioners Room located at 224 Seminary Street, Kenansville, N.C.

Present: Commissioners: Elwood Garner; Jesse L. Dowe, III; Wayne Branch; and Justin Edwards.

Absent: Commissioner Dexter Edwards.

Also Present: Bryan Miller, County Manager; Carrie Shields, Assistant County Manager; Tim Wilson, County Attorney; Chelsey Lanier, Finance Officer; and Jasmine Savage, Administrative Specialist.

Call to Order

The meeting was called to order by Vice Chairman Garner.

Invocation and Pledge of Allegiance

Invocation was given by Reverend A.J Connors, Mayor for the Town of Warsaw. Mayor Connors then led those in attendance in the pledge of allegiance to the flag of the United States of America.

Approval of the Meeting Agenda

Vice Chairman Garner asked if the members of the Board approved the proposed meeting agenda, and if any Board Member, County Manager, Assistant County Manager, or Clerk to the Board wished to make any changes or additions to the agenda. Carrie Shields, Assistant County Manager asked to remove Chris Vernon and the closed session for personnel matters from the regular agenda.

Motion was made by Commissioner Dowe, seconded by Commissioner Branch, carried unanimously, to approve the meeting agenda with the requested changes.

Approval of the Minutes – Governing Body

Motion was made by Commissioner J. Edwards, seconded by Commissioner Branch, carried unanimously to approve the minutes of the June 17th, 2024 Board of Commissioners meeting as presented.

REGULAR MEETING AGENDA

CONSENT AGENDA

Motion was made by Commissioner J. Edwards, seconded by Commissioner Dowe, carried unanimously, to approve consent agenda items as listed: Budget Amendments Journal Entry Proof; Tax and Solid Waste Releases - #21940 - #21958; Bad Debt and Deceased Write Off for Duplin County Health Department Through May 2021; Schedule a Public Hearing for August 5th, 2024 Regarding a Request from Lathan Thurman to Name a Lane at 531 Bryce Hardison Road, Deep Run, NC; Albertson Township; Lazy Spur Lane; Accept the North Carolina Office of Rural Health SFY 2025 Community Health Grant Funds in the Amount of \$150,000 and Authorize the Associated Budget Amendment; Accept ECU Health Duplin Hospital Foundation Community Benefits Grant Funds in the Amount of \$15,000 and Authorize the Associated Budget Amendment; Accept Community Care of North Carolina, Inc. – Capacity Building Grant Funds in the Amount of \$25,812 and Authorize the Associated Budget Amendment; Accept Supporting Women’s Health Services – AA 175 Funding in the Amount of \$125,000 and Authorize the Associated Budget Amendment; Reappoint Cheryl Hooks, DNP, FNP-BC as the Nurse Representative to the Duplin County Board of Health for a Three (3) Year Term Beginning July 2024 and Ending June 2027; Accept Home and Community Care Block Grant Funds in the Amount of \$467,703 with a Required County Match of \$51,967 for a Total of \$519,670 and Authorize the Associated Budget Amendment; Approve Amendment and Renewal Contract Between Duplin County and Diamond Food Enterprises for Fiscal Year 24-25; Centennial Birthday Greeting to Ms. Andoria Middleton on the Occasion of her 101st Birthday; Award Duplin County Drinking Water Systems Asset Inventory and Assessment Project to McDavid Associates, Inc.; Approve the Stream Debris Removal Contract Between Duplin County and Daniel Steiner d/b/a Snatch-It Clearing in the Amount of \$11,342 and Authorize Chairman to Sign; Approve the Limestone Creek Streamflow Rehabilitation (StRAP) Contract Between Duplin County and Daniel Steiner d/b/a/ Snatch-It Clearing in the Amount of \$11,843 and Authorize Chairman to Sign; Approve Beaver Management Assistance Program Cooperative Service Agreement #23-7237-3117-RA Between Duplin County and the United States Department of Agriculture Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) and Authorize the Chairman to Sign; Adopt Capital Project Budget Ordinance for Economic Development Commission Infrastructure Improvements and Authorize Chairman to Sign; Approve Contract for Consultant Services Hurricane Florence Hazard Mitigation Grant Program (HMGP) Expedited Acquisitions 4393-0017-R Amendment No. 3 – Additional Administrative Services due to Increase in Grant Hard Costs Between Duplin County and Insight Planning and Authorize Chairman to Sign; Accept the NC Tier II Hazardous Materials Grant Funds in the Amount of \$2,500 and Authorize the Associated Budget Amendment; Reappoint Gary M. Rose as Tax Assessor and Tax Collector for a Four (4) Year Term; Reappoint Joan N. Barnette as Assistant Tax Assessor and Deputy Tax Collector for a Four (4) Year Term; and

Reappoint Barbara Gail Summerlin as Deputy Tax Collector for a Four (4) Year Term; Adopt an Order Directing and Empowering Gary M. Rose, Duplin County Tax Collector, to Collect the 2024 Taxes Pursuant to NCGS 105-321(b) and Authorize Chairman to Sign; Adopt a Resolution Appointing Gary Rose, Kaytlin Burgess, Carol Jackson and Connor Wilkinson as Review Officers and Authorize Chairman to Sign; Approve Engagement Letter Between Duplin County and Greg W. Isley, CPA, PA to Provide Professional Outsourced Accounting Services and Authorize Chairman to Sign; Adopt a Resolution by the County of Duplin Authorizing Execution of Kroger Opioid Settlement and Approving the Second Supplemental Agreement for Additional Funds and Authorize Chairman to Sign.

ITEMS TO BE MADE PART OF MINUTES

Administrative Budget Amendment Journal Entry Report

AGENDA

Public Comments

No Public Comments.

End Public Comments

Vice Chairman Garner received road concerns from members of the Board or the public on behalf of the North Carolina Department of Transportation. No concerns reported.

Melissa Kennedy, E911 Addressing Project Coordinator, appeared before the Board to conduct a public hearing regarding a request from Ronald Kenan to name a lane at the 900 block of Old Wilmington Road, Wallace, NC; Island Creek Township; Ronald Ann Lane, in accordance with the Duplin County Addressing and Road Naming Ordinance.

Vice Chairman Garner opened the Public Hearing

No Public Comments.

Vice Chairman Garner closed the Public Hearing.

Motion was made by Commissioner Dowe, seconded by Commissioner Branch, carried unanimously, to name a lane at the 900 block of Old Wilmington Road, Wallace, NC; Island Creek Township; Ronald Ann Lane, in accordance with the Duplin County Addressing and Road Naming Ordinance.

Brandon McMahon, Emergency Medical Services Director, appeared before the Board to request an ordinance regulating ambulance service and granting of franchises to ambulance operators need to be adopted. QEH Transport LLC's d/b/a StellarMed Mobile Transport has requested a private ambulance transport franchise within Duplin County. This ordinance will

allow QEH Transport LLC's d/b/a StellarMed Mobile Transport to transport within Duplin County.

Motion was made by Commissioner Branch, seconded by Commissioner Dowe, carried unanimously, to adopt an ordinance regulating ambulance service and granting of franchises to ambulance operators and authorize Chairman to Sign.

Laura Jones, Library Director, appeared before the Board to request acceptance of LSTA grant funds for Story Walks. The library has been awarded an LSTA Grant in the amount of \$19,402 for the placement of Story Walk features in several parks and recreation locations around the county. The grant is awarded for the purchase of the apparatus and the materials to initially set up the Story Walks. There is a matching amount of \$2,307 required for construction/installation costs that are not covered in the grant which can be covered using Friends of the Library funds.

Motion was made by Commissioner J. Edwards, seconded by Commissioner Dowe, carried unanimously, to accept the LSTA Grant Funds in the amount of \$19,402 with a county match of \$2,307; authorize the Laura Jones, Library Director and Bryan Miller, County Manager to sign the required documents; and authorize the associated budget amendment.

Gary Rose, Tax Administrator, appeared before the Board to present a retirement plaque to Kay Nichols.

Gary Rose, Tax Administrator, appeared before the Board to present the Tax Collector's Settlement for the 2023-2024 tax year.

Motion was made by Commissioner Branch, seconded by Commissioner Dowe, carried unanimously, to approve the Tax Collector's Settlement Statement for the 2023-2024 Tax Year as presented.

Carrie Shields, Assistant County Manager, appeared before the Board to request the election of a voting delegate and alternate voting delegate to the 2024 NCACC Annual Conference. The NCACC's 117th Annual Conference Business Session will be held in Forsyth County on Saturday, August 10th, 2024 at 2:00 p.m., with each county entitled to one vote on items that come before the membership, including the election of the NCACC Second Vice President. NCACC Constitution, Article VI states: "On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its County Commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office of an appointed position in the county whose vote is being cast and who is formally designated by the Board of County Commissioners. The provisions shall likewise govern district meetings of the Association. A County in good standing is defined as one which has paid the current year's dues."

Motion was made by Commissioner Dowe, seconded by Commissioner J. Edwards, carried unanimously, to elect Commissioner Branch as the voting delegate and Commissioner Dowe as the alternate voting delegate to the NC Association of County Commissioners 117TH,

Annual Conference's business session to be held in Forsyth County on Saturday, August 10th, 2024 at 2:00 p.m.

Carrie Shields, Assistant County Manager, appeared before the Board to make announcements/comments.

Motion was made by Commissioner J. Edwards, seconded by Commissioner Dowe, carried unanimously, to adjourn until Monday, August 5th, 2024 at 6:00 p.m. for a Commissioners Meeting at the Administrative Building located at 224 Seminary Street in Kenansville, N.C.

Jaime W. Carr
Clerk to the Board

DRAFT

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND										
2025	02	111	08/06/2024		BUA 080524C	1 1				
1	7402	45100		DISPOSAL	CAPITAL OUTLAY		291,571.00	-42,000.00	249,571.00	
	66-70-7400-7402-000-45100						08/06/2024			
2	7402	42980		DISPOSAL	PROGRAM SUPPLIES		15,000.00	42,000.00	57,000.00	
	66-70-7400-7402-000-42980						08/06/2024			
								** JOURNAL TOTAL	0.00	
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND										
2025	02	112	08/06/2024		BUA 080524C	1 1				
1	4230	43540		INFORMATION TECHNOLOGY	SOFTWARE MAINTENANCE		40,000.00	-12,400.00	27,600.00	
	10-41-4100-4230-000-43540-						08/06/2024			
2	4230	43250		INFORMATION TECHNOLOGY	POSTAGE		1,240.00	-1,140.00	100.00	
	10-41-4100-4230-000-43250						08/06/2024			
3	4230	43520		INFORMATION TECHNOLOGY	REPAIRS & MAINTENANCE EQUIPME		118,800.00	-91,260.00	27,540.00	
	10-41-4100-4230-000-43520						08/06/2024			
4	4230	45100		INFORMATION TECHNOLOGY	CAPITAL OUTLAY		.00	12,400.00	12,400.00	
	10-41-4100-4230-000-45100						08/06/2024			
5	4230	45100		INFORMATION TECHNOLOGY	CAPITAL OUTLAY		.00	1,140.00	1,140.00	
	10-41-4100-4230-000-45100						08/06/2024			
6	4230	45100		INFORMATION TECHNOLOGY	CAPITAL OUTLAY		.00	91,260.00	91,260.00	
	10-41-4100-4230-000-45100						08/06/2024			
								** JOURNAL TOTAL	0.00	
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND										
2025	02	113	08/06/2024		BUA 080524C	1 1				
1	5820	43540		Veterans' Office	SOFTWARE MAINTENANCE		24,468.00	-20,000.00	4,468.00	
	10-50-5820-0000-000-43540						08/06/2024			
2	5820	41990		Veterans' Office	PROFESSIONAL SERVICES		.00	19,600.00	19,600.00	
	10-50-5820-0000-000-41990						08/06/2024			
3	5820	42600		Veterans' Office	OFFICE SUPPLIES		10,000.00	400.00	10,400.00	
	10-50-5820-0000-000-42600						08/06/2024			
								** JOURNAL TOTAL	0.00	



BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND										
2025	02	117	08/06/2024		BUA 080524C	1	1			
1	5173	40121		CC4C	SALARIES		91,838.00	-10,944.00	80,894.00	
		10-50-5100-5173-000-40121					08/06/2024			
2	5173	40181		CC4C	SOCIAL SECURITY		7,026.00	-842.00	6,184.00	
		10-50-5100-5173-000-40181					08/06/2024			
3	5173	40182		CC4C	RETIREMENT		11,884.00	-1,339.00	10,545.00	
		10-50-5100-5173-000-40182					08/06/2024			
4	5173	40183		CC4C	HOSPITAL INSURANCE		18,571.00	-1,870.00	16,701.00	
		10-50-5100-5173-000-40183					08/06/2024			
5	5173	40184		CC4C	Life Insurance		46.00	-5.00	41.00	
		10-50-5100-5173-000-40184					08/06/2024			
6	5173	41990		CC4C	PROFESSIONAL SERVICES		5,000.00	15,000.00	20,000.00	
		10-50-5100-5173-000-41990					08/06/2024			
								** JOURNAL TOTAL	0.00	
YEAR-PER JOURNAL EFF-DATE REF 1 REF 2 SRC JNL-DESC ENTITY AMEND										
2025	02	119	08/06/2024		BUA 080524C	1	1			
1	5194	41990		Reg Found Capabilities Develop	PROFESSIONAL SERVICES		107,452.00	-107,452.00	.00	
		10-50-5100-5194-000-41990					08/06/2024			
2	5194	40121		Reg Found Capabilities Develop	SALARIES		.00	78,575.63	78,575.63	
		10-50-5100-5194-000-40121					08/06/2024			
3	5194	40181		Reg Found Capabilities Develop	SOCIAL SECURITY		.00	6,011.04	6,011.04	
		10-50-5100-5194-000-40181					08/06/2024			
4	5194	40182		Reg Found Capabilities Develop	RETIREMENT		.00	10,167.69	10,167.69	
		10-50-5100-5194-000-40182					08/06/2024			
5	5194	40183		Reg Found Capabilities Develop	HOSPITAL INSURANCE		.00	10,611.34	10,611.34	
		10-50-5100-5194-000-40183					08/06/2024			
6	5194	40184		Reg Found Capabilities Develop	Life Insurance		.00	25.80	25.80	
		10-50-5100-5194-000-40184					08/06/2024			
7	5194	42600		Reg Found Capabilities Develop	OFFICE SUPPLIES		.00	500.00	500.00	
		10-50-5100-5194-000-42600					08/06/2024			

BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
ACCOUNT	ACCOUNT	ACCOUNT	ACCOUNT	LINE DESCRIPTION	ENTITY AMEND				
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2025	02	119 08/06/2024			BUA 080524C	1 1			
8	5194	43110		Reg Found Capabilities Develop	TRAVEL		.00	1,360.50	1,360.50
	10-50-5100-5194-000-43110						08/06/2024		
9	5194	43540		Reg Found Capabilities Develop	SOFTWARE MAINTENANCE		.00	200.00	200.00
	10-50-5100-5194-000-43540						08/06/2024		
** JOURNAL TOTAL								0.00	
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2025	02	121 08/06/2024			BUA 080524C	1 1			
1	5600	35608		SENOIR SERVICES	AGING TRANSPORTATION		-63,000.00	2,400.00	-60,600.00
	10-50-5600-0000-000-35608						08/06/2024		
2	5600	35610		SENOIR SERVICES	COUNTY TRANSPORTATION		-3,500.00	133.00	-3,367.00
	10-50-5600-0000-000-35610						08/06/2024		
3	5600	35611		SENOIR SERVICES	IN KIND TRANSPORTATION TITLE I		-3,500.00	334.00	-3,166.00
	10-50-5600-0000-000-35611						08/06/2024		
4	4100	39969		GENERAL FUND	FUND BALANCE		-3,120,486.07	-200.00	-3,120,686.07
	10-41-4100-0000-000-39969						08/06/2024		
5	5607	41260		TITLE III-TRANSPORATION	OTHER PERSONNEL		2,300.00	-134.00	2,166.00
	10-50-5600-5607-000-41260						08/06/2024		
6	5607	42600		TITLE III-TRANSPORATION	OFFICE SUPPLIES		300.00	-150.00	150.00
	10-50-5600-5607-000-42600						08/06/2024		
7	5607	43155		TITLE III-TRANSPORATION	TRANSPORTATION PURCHASES		66,275.00	-2,383.00	63,892.00
	10-50-5600-5607-000-43155						08/06/2024		
** JOURNAL TOTAL								0.00	
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2025	02	122 08/06/2024			BUA 080524C	1 1			
1	5173	40121		CC4C	SALARIES		91,838.00	-10,944.00	80,894.00
	10-50-5100-5173-000-40121						08/06/2024		
2	5173	40181		CC4C	SOCIAL SECURITY		7,026.00	-842.00	6,184.00
	10-50-5100-5173-000-40181						08/06/2024		



BUDGET AMENDMENTS JOURNAL ENTRY PROOF

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
ACCOUNT					LINE DESCRIPTION				
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2025	02	122 08/06/2024			BUA 080524C	1 1			
3	5173	40182		CC4C	RETIREMENT		11,884.00	-1,339.00	10,545.00
		10-50-5100-5173-000-40182					08/06/2024		
4	5173	40183		CC4C	HOSPITAL INSURANCE		18,571.00	-1,870.00	16,701.00
		10-50-5100-5173-000-40183					08/06/2024		
5	5173	40184		CC4C	Life Insurance		46.00	-5.00	41.00
		10-50-5100-5173-000-40184					08/06/2024		
6	5173	41990		CC4C	PROFESSIONAL SERVICES		5,000.00	15,000.00	20,000.00
		10-50-5100-5173-000-41990					08/06/2024		
** JOURNAL TOTAL								0.00	

BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: blanca.pineda

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2025	2	111										
BUA	7402-45100		08/06/2024	080524C				CAPITAL OUTLAY	T	5		42,000.00
BUA	7402-42980		08/06/2024	080524C				PROGRAM SUPPLIES	T	5	42,000.00	
								JOURNAL 2025/02/111	T		.00	.00
								TOTAL				
2025	2	112										
BUA	4230-43540		08/06/2024	080524C				SOFTWARE MAINTENANCE	T	5		12,400.00
BUA	4230-43250		08/06/2024	080524C				POSTAGE	T	5		1,140.00
BUA	4230-43520		08/06/2024	080524C				REPAIRS & MAINTENANCE EQUIPME	T	5		91,260.00
BUA	4230-45100		08/06/2024	080524C				CAPITAL OUTLAY	T	5	12,400.00	
BUA	4230-45100		08/06/2024	080524C				CAPITAL OUTLAY	T	5	1,140.00	
BUA	4230-45100		08/06/2024	080524C				CAPITAL OUTLAY	T	5	91,260.00	
								JOURNAL 2025/02/112	T		.00	.00
								TOTAL				
2025	2	113										
BUA	5820-43540		08/06/2024	080524C				SOFTWARE MAINTENANCE	T	5		20,000.00
BUA	5820-41990		08/06/2024	080524C				PROFESSIONAL SERVICES	T	5	19,600.00	
BUA	5820-42600		08/06/2024	080524C				OFFICE SUPPLIES	T	5	400.00	
								JOURNAL 2025/02/113	T		.00	.00
								TOTAL				
2025	2	117										
BUA	5173-40121		08/06/2024	080524C				SALARIES	T	5		10,944.00
BUA	5173-40181		08/06/2024	080524C				SOCIAL SECURITY	T	5		842.00
BUA	5173-40182		08/06/2024	080524C				RETIREMENT	T	5		1,339.00
BUA	5173-40183		08/06/2024	080524C				HOSPITAL INSURANCE	T	5		1,870.00
BUA	5173-40184		08/06/2024	080524C				Life Insurance	T	5		5.00

BUDGET AMENDMENT JOURNAL ENTRY PROOF

YEAR	PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2025	2	119	BUA 5173-41990	080524C				PROFESSIONAL SERVICES	T	5	15,000.00	
			08/06/2024	080524C				JOURNAL 2025/02/117	TOTAL		.00	.00
2025	2	119	BUA 5194-41990	080524C				PROFESSIONAL SERVICES	T	5		107,452.00
			08/06/2024	080524C				SALARIES	T	5	78,575.63	
			08/06/2024	080524C				SOCIAL SECURITY	T	5	6,011.04	
			08/06/2024	080524C				RETIREMENT	T	5	10,167.69	
			08/06/2024	080524C				HOSPITAL INSURANCE	T	5	10,611.34	
			08/06/2024	080524C				Life Insurance	T	5	25.80	
			08/06/2024	080524C				OFFICE SUPPLIES	T	5	500.00	
			08/06/2024	080524C				TRAVEL	T	5	1,360.50	
			08/06/2024	080524C				SOFTWARE MAINTENANCE	T	5	200.00	
			08/06/2024	080524C				JOURNAL 2025/02/119	TOTAL		.00	.00
2025	2	121	BUA 5600-35608	080524C				AGING TRANSPORTATION	T	5	2,400.00	
			08/06/2024	080524C				COUNTY TRANSPORTATION	T	5	133.00	
			08/06/2024	080524C				IN KIND TRANSPORTATION TITLE I	T	5	334.00	
			08/06/2024	080524C				FUND BALANCE	T	5		200.00
			08/06/2024	080524C				OTHER PERSONNEL	T	5		134.00
			08/06/2024	080524C				OFFICE SUPPLIES	T	5		150.00
			08/06/2024	080524C				TRANSPORTATION PURCHASES	T	5		2,383.00
			08/06/2024	080524C				JOURNAL 2025/02/121	TOTAL		.00	.00
2025	2	122										

BUDGET AMENDMENT JOURNAL ENTRY PROOF

YEAR PER	JNL	ACCOUNT	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
SRC	EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	LINE	DESC				
BUA 5173-40121	08/06/2024	080524C					T	SALARIES	5			10,944.00
BUA 5173-40181	08/06/2024	080524C					T	SOCIAL SECURITY	5			842.00
BUA 5173-40182	08/06/2024	080524C					T	RETIREMENT	5			1,339.00
BUA 5173-40183	08/06/2024	080524C					T	HOSPITAL INSURANCE	5			1,870.00
BUA 5173-40184	08/06/2024	080524C					T	Life Insurance	5			5.00
BUA 5173-41990	08/06/2024	080524C					T	PROFESSIONAL SERVICES	5		15,000.00	
									TOTAL		00	.00



BUDGET AMENDMENT JOURNAL ENTRY PROOF

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
				FUND TOTAL	.00	.00

** END OF REPORT - Generated by Blanca Pineda **

BA # 1

Duplin County
Budget Amendment

Department Title

Department Head's Signature

(form can be e-mailed to Finance from Dept. Head)

Solid Waste
[Signature]

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:

Cover cost of Roll off Boxes

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
7402-45100	Capital	42,000	7402-42980	Program Supplies	42,000
Total		0.00	Total		0.00

Finance Signature

Date Approved:

Chelsey Rania
7/23/24

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

BA # _____

Duplin County
Budget Amendment

Department Title IT Director
Department Head's Signature Frankie Herring
(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000
Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:
To cover Capital Outlay.

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
4230-43540	Software Maintenance	12,400.00	4230-45100	Capital Outlay	12,400.00
4230-43250	Postage	1,140.00	4230-45100	Capital Outlay	1,140.00
4230-43520	Repairs	91,260.00	4230-45100	Capital Outlay	91,260.00
Total		104,800.00	Total		104,800.00

Finance Signature Chelsy Rania
Date Approved: 7/23/24
Manager Signature _____
Date Approved: _____
Commisioner Approval _____
Date Approved: _____

BA # _____

Duplin County
Budget Amendment

Department Title

Veterans

Department Head's Signature

Laura Drakeford

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:
Prior to 7-19-2024 Veteran Services did not have a item line named as "Professional Services" when the money was originally approved by the commissioners for the document imaging conversion for Veteran files the money was placed in Software Maintenance line. Also, the money for the boxes used to pick up the files will need to come from office supplies.

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5820-43540	Software Maintenance	20,000.00	5820-41990	Professional Services	19,600.00
			5820-42600	Office Supplies	400.00
Total		20,000.00	Total		20,000.00

Finance Signature

Date Approved:

Chelsy Ranier
7/26/24

Manager Signature

Date Approved:

Commisioner Approval

Date Approved:

BA # _____

Duplin County
Budget Amendment

Department Title

Health Department

Department Head's Signature

Tracey Simmons - Kornegay / Billie Jo Dunn

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:
cover professional services for program 5173 - Case Management

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5173-40121	Salaries	10,944.00	5173-41990	Professional Services	15,000.00
5173-40181	Social Security	842.00			
5173-40182	Retirement	1,339.00			
5173-40183	Hospital Insurance	1,870.00			
5173-40184	Life Insurance	5.00			
Total		15,000.00	Total		15,000.00

Chelsey Ranier

Finance Signature

Date Approved:

7/25/24

Manager Signature

Date Approved:

Commisioner Approval

Date Approved:

BA # _____

Duplin County
Budget Amendment

Department Title

Health Department

Department Head's Signature

Tracey Simmons - Kornegay / Billie Jo Dunn

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:
budget 5194 into separate line items

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5194-41990	professional services	107,452.00	5194-40121	salaries	78,575.63
			5194-40181	social security	6,011.04
			5194-40182	retirement	10,167.69
			5194-40183	hospital insurance	10,611.34
			5194-40184	life insurance	25.80
			5194-42600	office supplies	500.00
			5194-43110	travel	1,360.50
			5194-43540	software maintenance	200.00
Total		107,452.00	Total		107,452.00

Finance Signature

Chelsey Ranier

Date Approved:

7/23/24

Manager Signature

Date Approved:

Commissioner Approval

Date Approved:

BA # _____

Duplin County
Budget Amendment

Department Title _____ Finance

Department Head's Signature _____

(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners

Brief description of why this amendment is being requested:
Adjust budget

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
5600-35608	Aging Transportation	-2,400.00	5607-41260	Other Personnel	(134.00)
5600-35610	County Transportation	-133.00	5607-42600	Office Supplies	(150.00)
5600-35611	In Kind Transportation Title I	-334.00	5607-43155	Transportation Purchases	(2,383.00)
4100-39969	Fund Balance Appro	200.00			
Total		-2,667.00	Total		-2,667.00

Finance Signature
Date Approved:

Chelsey Romie
7/31/24

Manager Signature
Date Approved:

Commisioner Approval
Date Approved:



Senior Services

Post Office Box 928 – 213 Seminary Street - Kenansville, N.C. 28349

Telephone 910-296-2140 – Fax 910-296-2142

The overall allocation in HCCBG for Duplin was decreased and I have adjusted below in the transportation budget, where easiest to accommodate with no salaries present.

Org/Object	Description	Initial Budget	Revised Budget	Difference
5607-41260	Other Personnel	2,300.00	2,166.00	-134.00
5607-41970	County Audit	600.00	600.00	
5607-41999	MIS	75.00	75.00	
5607-42600	Office Supplies	300.00	150.00	-150.00
5607-43155	Transportation Purchases	66,275.00	63,892.00	-2383.00
5607-43200	Communications	0	0	
5607-44130	Office Space	600.00	600.00	
			Total \$67,483.00	
Revenue(s)				
5600-35608	Aging Transportation	63,000.00	60,600.00	-2,400.00
5600-35609	Consumer Contribution -T	150.00	150.00	
5600-35610	County Transportation	3,500.00	3,367.00	-133.00
5600-35611	In-kind Transportation	3,500.00	3,366.00	-334.00
			Total \$67,483.00	

BA # _____

Duplin County
Budget Amendment

Department Title

Health Department

Department Head's Signature

Tracey Simmons - Kornegay / Billie Jo Dunn

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:
cover professional services for program 5173 - Case Management

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5173-40121	Salaries	10,944.00	5173-41990	Professional Services	15,000.00
5173-40181	Social Security	842.00			
5173-40182	Retirement	1,339.00			
5173-40183	Hospital Insurance	1,870.00			
5173-40184	Life Insurance	5.00			
Total		15,000.00	Total		15,000.00

Chelsy Ranier

Finance Signature

Date Approved:

7/31/24

Manager Signature

Date Approved:

Commisioner Approval

Date Approved:

Agenda

LL 7-29-24
KB 7-30-24

**DUPLIN COUNTY
TAX AND SOLID WASTE REQUEST
RELEASE DATE AUGUST 5, 2024**

RELEASE NUMBER	NAME	TOWNSHIP	FIRE DISTRICT 1	FIRE DISTRICT 2	TAX YEAR	ACCOUNT NUMBER	COUNTY TAX	CAPITAL FUND	FIRE DISTRICT 1	FIRE DISTRICT 2	LATE LIST PENALTY	SOLID WASTE	TOTAL RELEASE	REASON FOR RELEASE
21959	ANDREWS, ANN ELIZABETH, ETAL	08	F-24		2024	010000717	\$ 73.65	\$ 2.06					\$ 75.71	EXEMPT PROPERTY-CEMETARY
21960	AYCOCK, GARY L.	08			2024	0189451						\$ 110.00	\$ 110.00	DWMH REMOVED 2019-NO DWELLING
21961	AYCOCK, GARY L.	08			2023	0189451						\$ 110.00	\$ 110.00	DWMH REMOVED 2019-NO DWELLING
21962	AYCOCK, GARY L.	08			2022	0189451						\$ 110.00	\$ 110.00	DWMH REMOVED 2019-NO DWELLING
21963	AYCOCK, GARY L.	08			2021	0189451						\$ 90.00	\$ 90.00	DWMH REMOVED 2019-NO DWELLING
21964	AYCOCK, GARY L.	08			2020	0189451						\$ 90.00	\$ 90.00	DWMH REMOVED 2019-NO DWELLING
21965	BALL, BRENDA HILL & HUS MICHAEL BALL	02	F-12		2024	0234899						\$ 110.00	\$ 110.00	HOUSE VACANT-NOT LIVABLE
21966	BALL, MALINDA LOUISE	07	F-16		2024	10005455	\$ 3.65	\$ 0.10	\$ 0.36				\$ 4.11	SOLD BOAT IN 2022
21967	BERGMAN, JOSHUA	08	F-10		2024	10005589	\$ 459.15	\$ 12.84	\$ 44.95				\$ 516.94	BOAT TOTALLED IN ACCIDENT 1/4/2022
21968	BERGMAN, JOSHUA	08	F-10		2023	10005589	\$ 459.15	\$ 12.84	\$ 44.95		\$ 51.69		\$ 568.63	BOAT TOTALLED IN ACCIDENT 1/4/2022
21969	BEULAH LAND & HOME REALTY INC	07			2024	8907602	\$ 6.77	\$ 0.19			\$ 0.70		\$ 7.66	BUSINESS CLOSED NOVEMBER 2023
21970	BORDEAUX, LUTHER, HRS	09			2024	0778612						\$ 110.00	\$ 110.00	SWMH VACANT SINCE 1/13/2021
21971	BORDEAUX, LUTHER, HRS	09			2023	0778612						\$ 110.00	\$ 110.00	SWMH VACANT SINCE 1/13/2021
21972	BOSTIC, MARK GREY	07			2024	0807780						\$ 110.00	\$ 110.00	PROPERTY IS VACANT
21973	BROCK CITY GARY, LLC	09	F-11		2024	10004125	\$ 12,444.13	\$ 348.09	\$ 1,218.31				\$ 14,010.53	BP ASSETS LEFT OFF ORIGINAL LISTING-RELEASE & REBILL
21974	BROCK, JAMES E. & WF TONI MARIE BROCK	04			2024	1001976						\$ 110.00	\$ 110.00	AFTERLISTED SOLID WASTE FEE IN ERROR
21975	BROUNEUS, DANIEL ERIC	06	F-03		2024	10003644	\$ 3.52	\$ 0.10	\$ 0.27		\$ 0.39		\$ 4.28	MYT TRAILER LISTED IN ONSLOW CO.
21976	BROWN, DANIELLE TYLER	07	F-05		2024	10003673	\$ 25.74	\$ 0.72	\$ 1.80		\$ 2.83		\$ 31.09	MYT TRAILER LISTED IN ONSLOW CO.
21977	BUCK'S PARTS & REPAIR SERVICE	02	F-12		2024	1387000	\$ 4.21	\$ 0.12	\$ 0.38				\$ 4.71	BUSINESS CLOSED-EQUIPMENT DISPOSED
21978	CAISON, JOSEPH SHANE	13	F-21		2024	010001576	\$ 19.31	\$ 0.54	\$ 1.89				\$ 21.74	VALUE INCREASED IN ERROR
21979	CARTER, JEREMY WADE & WF HELEN	12	F-22		2024	010002449	\$ 321.75	\$ 9.00					\$ 330.75	SHOULD HAVE RECEIVED VETERAN EXEMPTION
21980	CARTER, JEREMY WADE & WF HELEN	12	F-22		2023	010002449	\$ 321.75	\$ 9.00					\$ 330.75	SHOULD HAVE RECEIVED VETERAN EXEMPTION
21981	CARTER, JEREMY WADE & WF HELEN	12	F-22		2022	010002449	\$ 321.75	\$ 9.00					\$ 330.75	SHOULD HAVE RECEIVED VETERAN EXEMPTION
21982	CHAPPELL, ROBERT W. & SANDRA C. BROCK	09	F-18		2024	1795296	\$ 353.92	\$ 9.90	\$ 34.65				\$ 398.47	HOUSE KEYED ON WRONG PARCEL
21983	CRIMSON MOUNTAIN LLC	09			2024	2073864						\$ 110.00	\$ 110.00	HOUSE IS NOT COMPLETE
21984	CRIMSON MOUNTAIN LLC	09			2024	010000331						\$ 110.00	\$ 110.00	HOUSE IS NOT COMPLETE
21985	DIXON, VICKIE	02	F-12		2024	2346055						\$ 110.00	\$ 110.00	DOUBLE CHARGED SOLID WASTE FEE
21986	DIXON, VICKIE	02	F-12		2024	2346055						\$ 110.00	\$ 110.00	DOUBLE CHARGED SOLID WASTE FEE
21987	DIXON, VICKIE	02	F-12		2024	2346055						\$ 110.00	\$ 110.00	DOUBLE CHARGED SOLID WASTE FEE
21988	DIXON, VICKIE	02	F-12		2024	2346055						\$ 90.00	\$ 90.00	DOUBLE CHARGED SOLID WASTE FEE
21989	DIXON, VICKIE	02	F-12		2024	2346055						\$ 90.00	\$ 90.00	DOUBLE CHARGED SOLID WASTE FEE
21990	DORSEY, HARRY & WF KATHLEEN DORSEY	09	F-11		2024	1002447	\$ 755.04	\$ 21.12	\$ 73.92			\$ 110.00	\$ 960.08	HOUSE KEYED ON WRONG PARCEL
21991	DUNN, ALVIN WILSON, JR.	06			2024	2420909						\$ 660.00	\$ 660.00	ONLY HAS ONE SOLID WASTE FEE
21992	DUPLIN COUNTY	09	F-09		2024	010002479	\$ 105.11	\$ 2.94	\$ 12.50				\$ 120.55	EXEMPT PROPERTY-SHOULDNT BE BILLED
21993	FRINK, SHIRLEY TEMPLE	05	F-06		2024	2957350	\$ 169.27	\$ 4.73	\$ 17.75				\$ 191.75	SOLD HOUSE IN 2021
21994	FRINK, SHIRLEY TEMPLE	05	F-06		2023	2957350	\$ 169.27	\$ 4.73	\$ 17.75				\$ 191.75	SOLD HOUSE IN 2021
21995	FRINK, SHIRLEY TEMPLE	05	F-06		2022	2957350	\$ 169.27	\$ 4.73	\$ 17.75				\$ 191.75	SOLD HOUSE IN 2021
21996	FIRST-CITIZENS BANK & TRUST COMPANY	01	F-07		2024	1553767	\$ 11.05	\$ 0.31	\$ 1.08				\$ 12.44	ASSET BILLED ON WRONG SCHEDULE
21997	FLOCKHART FARMS, LLC	10	F-08		2024	1000491	\$ 84.54	\$ 2.36	\$ 11.82		\$ 9.87		\$ 108.59	ACCOUNT BILLED IN ERROR
21998	FULLEN TAWANDA LEE	09			2024	10006524	\$ 25.03	\$ 0.70			\$ 2.57		\$ 28.30	MYT TRAILER OVER ASSESSED
21999	FUSSELL, JOHN	13	F-21		2024	2992288						\$ 110.00	\$ 110.00	HOUSE VACANT
22000	FUSSELL, JOHN	13	F-21		2023	2992288						\$ 110.00	\$ 110.00	HOUSE VACANT
22001	GRADY, PAUL D., JR. & WF GALE B. GRADY	04			2024	3249756						\$ 31.05	\$ 31.05	SHOULD HAVE RECEIVED PRIVATE HAULER RATE
22002	GUTIERREA, JACOB	01	F-07		2024	10005381	\$ 197.77	\$ 5.53	\$ 19.36		\$ 22.27		\$ 244.93	SWMH DOUBLE LISTED
22003	GUTIERREA, JACOB	01	F-07		2023	10005381	\$ 212.14	\$ 5.93	\$ 20.77		\$ 23.88	\$ 110.00	\$ 372.72	SWMH DOUBLE LISTED
22004	HALSO, CHRISTOPHER	07			2024	3507945	\$ 126.68	\$ 3.54					\$ 130.22	LEASEHOLD BUILDING TORN DOWN 2021
22005	HALSO, CHRISTOPHER	07			2023	3507945	\$ 126.68	\$ 3.54					\$ 130.22	LEASEHOLD BUILDING TORN DOWN 2021

LL 7-29-24
 CJ 7-30-24

22006	HALSO, CHRISTOPHER	07		2022	3507945	\$ 126.68	\$ 3.54				\$ 130.22	LEASEHOLD BUILDING TORN DOWN 2021	
22007	HANCHEY, WADE LISTON	01		2024	3530915	\$ 53.77	\$ 1.50			\$ 5.53	\$ 60.80	SOLD PARKER BOAT IN 2019	
22008	HANCHEY, WADE LISTON	01		2023	3530915	\$ 53.77	\$ 1.50			\$ 5.53	\$ 60.80	SOLD PARKER BOAT IN 2019	
22009	HANCHEY, WADE LISTON	01		2022	3530915	\$ 53.77	\$ 1.50			\$ 5.53	\$ 60.80	SOLD PARKER BOAT IN 2019	
22010	HANCHEY, WADE LISTON	01		2021	3530915	\$ 53.77	\$ 1.50			\$ 5.53	\$ 60.80	SOLD PARKER BOAT IN 2019	
22011	HANCHEY, WADE LISTON	01		2020	3530915	\$ 53.77	\$ 1.50			\$ 5.53	\$ 60.80	SOLD PARKER BOAT IN 2019	
22012	HARRISON, MICKEY	10	F-11	2024	10005946	\$ 10	\$ 12.10	\$ 0.34	\$ 1.18	\$ 1.36	\$ 14.98	NO LONGER OWNS RV-SALVAGED	
22013	HENDERSON, CURTIS L., JR & WF GLORIA	08	F-08	2024	010004872				\$ 4.30		\$ 110.00	\$ 114.30	NO DWELLING & NOT IN F-08 FIRE DIST.
22014	HENDERSON, CURTIS L., JR & WF GLORIA	08	F-08	2023	010004872				\$ 4.30		\$ 110.00	\$ 114.30	NO DWELLING & NOT IN F-08 FIRE DIST.
22015	HENDERSON, CURTIS L., JR & WF GLORIA	08	F-08	2022	010004872				\$ 4.30		\$ 110.00	\$ 114.30	NO DWELLING & NOT IN F-08 FIRE DIST.
22016	HICKS, DONALD JEFFREY & WIFE	09		2024	1003112					\$ 110.00	\$ 110.00	SOLID WASTE FEE DOUBLE BILLED	
22017	HOWARD, JAMES CARLTON, LE & RITA MERVIN, LE	06	F-16	2024	4179893	\$ 55.41	\$ 1.55	\$ 5.43			\$ 62.39	SHOULD HAVE RECEIVED ELDERLY EXEMPTION	
22018	INGRAM, CHARLES	13		2024	4273410	\$ 114.40	\$ 3.20				\$ 117.60	BUILDING & MISC. IMPROVEMENTS TORN DOWN	
22019	JAMES, BRAXTAN	09	F-09	2024	10006299	\$ 17.73	\$ 0.50	\$ 2.11	\$ 2.03		\$ 22.37	SWMH DOUBLE LISTED	
22020	JAMES, STANLEY	08	F-24	2024	4383612	\$ 211.64	\$ 5.92				\$ 217.56	BUILDING DOUBLE LISTED	
22021	JAMES, STANLEY	08	F-24	2023	4383612	\$ 211.64	\$ 5.92				\$ 217.56	BUILDING DOUBLE LISTED	
22022	JAMES, STANLEY	08	F-24	2022	4383612	\$ 211.64	\$ 5.92				\$ 217.56	BUILDING DOUBLE LISTED	
22023	JAMES, STANLEY	08	F-24	2021	4383612	\$ 211.64	\$ 5.92				\$ 217.56	BUILDING DOUBLE LISTED	
22024	JAMES, STANLEY	08	F-24	2020	4383612	\$ 211.60	\$ 5.92				\$ 217.52	BUILDING DOUBLE LISTED	
22025	JOHNSON, ROSA MAE	12	F-22	2024	4527645	\$ 14.30	\$ 0.40		\$ 1.47	\$ 110.00	\$ 126.17	MH LISTED TO TAXPAYER'S DAUGHTER	
22026	KENNEDY, RAEFORD B. & WF ELLEN	06	F-03	2024	010004916					\$ 110.00	\$ 110.00	VACANT LAND-NO DWELLING	
22027	KENNEDY, RAEFORD B. & WF ELLEN	06	F-03	2023	010004916					\$ 110.00	\$ 110.00	VACANT LAND-NO DWELLING	
22028	KENNEDY, RAEFORD B. & WF ELLEN	06	F-03	2022	010004916					\$ 110.00	\$ 110.00	VACANT LAND-NO DWELLING	
22029	KORNEGAY, RICKY T.	02	F-15	2024	1003093	\$ 903.05	\$ 25.26	\$ 63.15		\$ 110.00	\$ 1,101.46	PARCEL TRANSFERRED IN ERROR	
22030	KUANG BROTHERS, LLC	08	F-14	2024	10006766	\$ 5.46	\$ 0.15	\$ 0.38	\$ 1.20		\$ 7.19	BILLED MYT TRAILER IN ERROR	
22031	KUANG BROTHERS, LLC	08	F-14	2023	10006766	\$ 5.46	\$ 0.15	\$ 0.38	\$ 0.60		\$ 6.59	BILLED MYT TRAILER IN ERROR	
22032	LANDIS, FAYE DUFF	12	F-22	2024	5123985	\$ 184.47	\$ 5.16			\$ 110.00	\$ 299.63	SOLD PROPERTY IN 2022	
22033	LANDIS, FAYE DUFF	12	F-22	2023	5123985	\$ 184.47	\$ 5.16			\$ 110.00	\$ 299.63	SOLD PROPERTY IN 2022	
22034	LASKY, FRANCIS PAUL, III & WF JONNA	07	F-04	2024	5277167	\$ 6.79	\$ 0.19	\$ 0.44	\$ 0.74		\$ 8.16	MYT TRAILER IN BLADEN CO.	
22035	M & R LOGGING LLC	05	F-06	2024	10004325	\$ 55.06	\$ 1.54	\$ 5.78	\$ 6.24		\$ 68.62	OUT OF BUSINESS	
22036	MERVIN, FAYE HALL	06	F-16	2024	5844542	\$ 14.30	\$ 0.40	\$ 1.40			\$ 16.10	SHOULD HAVE RECEIVED ELDERLY EXEMPTION	
22037	MONTGOMERY, GEORGE & KIMBERLY	07	F-16	2024	1000900	\$ 61.49	\$ 1.72	\$ 6.02			\$ 69.23	CLERICAL ERROR WHEN KEYED	
22038	MONTGOMERY, GEORGE & KIMBERLY	07	F-16	2023	1000900	\$ 61.49	\$ 1.72	\$ 6.02			\$ 69.23	CLERICAL ERROR WHEN KEYED	
22039	MURPHY FAMILY VENTURES, LLC	09		2024	6220042	\$ 377.57	\$ 10.56				\$ 388.13	VALUE DECREASED	
22040	NORTHEAST AGRI SYSTEMS INC	13		2024	10002889	\$ 220.59	\$ 6.17		\$ 22.68		\$ 249.44	BUSINESS DOUBLE LISTED	
22041	OXENDINE, DANNY RAY	07	F-16	2024	10005724	\$ 23.54	\$ 0.66	\$ 2.30			\$ 26.50	MYT TRAILER HAS REGULAR TAGS	
22042	PEARSALL, KATHY DORLYN	13	F-21	2024	6700293					\$ 220.00	\$ 220.00	BILLED TWO SOLID WASTE FEES IN ERROR	
22043	PLAN B TRUCKING CO.	09	F-09	2024	6924630	\$ 693.37	\$ 19.40	\$ 82.43	\$ 79.52		\$ 874.72	BILLED ON WRONG SCHEDULE & VALUE DIDN'T DEPRECIATE	
22044	PLAN B TRUCKING CO.	09	F-09	2024	6924630				\$ 471.58		\$ 471.58	CHARGED LATE FEE IN ERROR	
22045	QUINN, EDDIE C.	07	F-16	2024	7108558				\$ 4.70		\$ 4.70	SIGNED ABSTRACT ON TIME	
22046	RAYNOR, KIMMIE	08	F-24	2024	000001850	\$ 374.62	\$ 10.48		\$ 38.51		\$ 423.61	DOUBLE LISTED	
22047	SAVAGE, HENRY	08	F-10	2024	7657178	\$ 330.15	\$ 9.24	\$ 32.32		\$ 110.00	\$ 481.71	HOUSE TORN DOWN FEB. 2023	
22048	SMITH, RODNEY E.	13	F-21	2024	8052105	\$ 14.30	\$ 0.40	\$ 1.40	\$ 1.61	\$ 110.00	\$ 127.71	DOES NOT OWN SWMH-SOLD	
22049	SPRINGER EUBANK CO. INC	09		2024	8159707	\$ 2,949.89	\$ 82.51		\$ 303.24		\$ 3,335.64	ACCOUNT BILLED IN ERROR	
22050	STANLEY, ERICA RHODES	07	F-04	2024	10006159	\$ 27.89	\$ 0.78	\$ 1.79			\$ 30.46	MYT TRAILER OVER ASSESSED	
22051	SUTTON, JUDSON E.	02	F-15	2024	8425560	\$ 27.89	\$ 0.78	\$ 1.95			\$ 30.62	BULK BARN LISTED ON PARCEL 02-2103	
22052	THURMAN, LATHAN E. & WF TRACY	05	F-06	2024	010003571	\$ 321.75	\$ 9.00	\$ 33.75			\$ 364.50	SHOULD HAVE RECEIVED VETERAN EXEMPTION	
22053	THURMAN, LATHAN E. & WF TRACY	05	F-06	2023	010003571	\$ 321.75	\$ 9.00	\$ 33.75			\$ 364.50	SHOULD HAVE RECEIVED VETERAN EXEMPTION	
22054	THURMAN, LATHAN E. & WF TRACY	05	F-06	2022	010003571	\$ 321.75	\$ 9.00	\$ 33.75			\$ 364.50	SHOULD HAVE RECEIVED VETERAN EXEMPTION	
22055	VALLEY PROTEINS, INC	11	F-17	2024	8934450	\$ 216,670.95	\$ 6,060.73	\$ 21,212.54	\$ 24,394.42		\$ 268,338.64	BILLED ON WRONG VALUE	
22056	VALLEY PROTEINS, INC	11	F-17	2024	8934450	\$ 46,620.87	\$ 1,304.08	\$ 4,564.28			\$ 52,489.23	BILLED ON WRONG VALUE	

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22057	WATERS, MILFORD HOWELL	04		2024	9126600						\$ 110.00	\$ 110.00	NO DWELLING-HOUSE BURNED 2020
22058	WELLS, DOROTHY DBA: SHAWN'S RESTAURANT	09		2024	9189634	\$ 18.09	\$ 0.51			\$ 1.86		\$ 20.46	OUT OF BUSINESS
22059	WESTBROOK, JULIAN & PEGGY	13		2024	9288371	\$ 70.07	\$ 1.96					\$ 72.03	DWMH REMOVED & GARAGE KEYED WRONG
22060	WESTERN UNION FINANCIAL SERVICES, INC	11		2024	000000918	\$ 9.92	\$ 0.28					\$ 10.20	BILLED INCORRECTLY
22061	WESTERN UNION FINANCIAL SERVICES, INC	13		2024	000000920	\$ 2.57	\$ 0.07					\$ 2.64	BILLED INCORRECTLY
22062	WESTERN UNION FINANCIAL SERVICES, INC	09		2024	000000917	\$ 6.33	\$ 0.18					\$ 6.51	BILLED INCORRECTLY
22063	WESTERN UNION FINANCIAL SERVICES, INC	01		2024	000000914	\$ 6.08	\$ 0.17					\$ 6.25	BILLED INCORRECTLY
22064	STALLINGS, WILLIAM	09		2024	1002501	\$ 44.33	\$ 1.24					\$ 45.57	BUILDING TORN DOWN
22065	WELLINGTON PARK INC	13		2024	9170149	\$ 169.46	\$ 4.74			\$ 17.42		\$ 191.62	SOLD BUSINESS
22066	WOOLDRIDGE, EDWARD RAY, III	13	F-03	2024	10003849	\$ 14.30	\$ 0.40	\$ 1.10		\$ 1.58		\$ 17.38	SWMH DOUBLE LISTED
22067	WOOLDRIDGE, EDWARD RAY, III	13	F-03	2023	10003849	\$ 14.30	\$ 0.40	\$ 1.10		\$ 1.58	\$ 110.00	\$ 127.38	SWMH DOUBLE LISTED
22068	WOOLDRIDGE, EDWARD RAY, III	13	F-03	2022	10003849	\$ 14.30	\$ 0.40	\$ 1.10		\$ 1.58	\$ 110.00	\$ 127.38	SWMH DOUBLE LISTED
												\$ -	
												\$ -	
	GRAND TOTAL					\$ 289,786.60	\$ 8,105.88	\$ 27,649.01	\$ -	\$ 25,495.77	\$ 4,901.05	\$ 355,938.31	
	SUBMITTED BY:		FINAL APPROVAL BY:						DATE APPROVED:				

Gary M. Row

**DUPLIN COUNTY
TAX AND SOLID WASTE REQUEST
RELEASE DATE JULY 15, 2024**

RELEASE NUMBER	NAME	TOWNSHIP	FIRE DISTRICT 1	FIRE DISTRICT 2	TAX YEAR	ACCOUNT NUMBER	COUNTY TAX	CAPITAL FUND	FIRE DISTRICT 1	FIRE DISTRICT 2	LATE LIST PENALTY	SOLID WASTE	TOTAL RELEASE	REASON FOR RELEASE
21940	CRUZ, BLANCA	07	F-04		2023	2097164	\$ 14.30	\$ 0.40	\$ 0.92		\$ 1.56		\$ 17.18	SWMH DOUBLE LISTED
21941	BLIZZARD, TROY LEE	07	F-16		2023	0661614	\$ 3.22	\$ 0.09	\$ 0.32		\$ 0.36		\$ 3.99	SOLD MYT TRAILER IN JULY 2019
21942	BLIZZARD, TROY LEE	07	F-16		2023	0661614	\$ 15.36	\$ 0.43	\$ 1.50		\$ 1.73		\$ 19.02	SOLD BOAT JULY 2019
21943	BLIZZARD, TROY LEE	07	F-16		2022	0661614	\$ 11.66	\$ 0.33	\$ 1.14		\$ 1.31		\$ 14.44	SOLD MYT TRAILER & BOAT JULY 2019
21944	BLIZZARD, TROY LEE	07	F-16		2021	0661614	\$ 12.30	\$ 0.34	\$ 1.20		\$ 1.38		\$ 15.22	SOLD MYT TRAILER & BOAT JULY 2019
21945	BLIZZARD, TROY LEE	07	F-16		2020	0661614	\$ 3.58	\$ 0.10	\$ 0.35		\$ 0.40		\$ 4.43	SOLD MYT TRAILER JULY 2019
21946	CORTES, EMILIANA	13	F-22		2024	1976160	\$ 264.55	\$ 7.40					\$ 271.95	DWMH AFTERLISTED IN ERROR
21947	CORTES, EMILIANA	13	F-22		2023	1976160	\$ 280.28	\$ 7.84					\$ 288.12	DWMH AFTERLISTED IN ERROR
21948	DAVIS, WALTER STUART & WF TAMATHA S. DAVIS	01	F-07		2024	2229045	\$ 7.87	\$ 0.22	\$ 0.77				\$ 8.86	PROPERTY SHOULD HAVE BEEN TRANSFERRED IN 2023
21949	DAVIS, WALTER STUART & WF TAMATHA S. DAVIS	01	F-07		2023	2229045	\$ 7.87	\$ 0.22	\$ 0.77				\$ 8.86	PROPERTY SHOULD HAVE BEEN TRANSFERRED IN 2023
21950	FENNELL, CHARLES FOSTER	10	F-11		2024	2801337	\$ 321.75	\$ 9.00	\$ 31.50				\$ 362.25	SHOULD HAVE RECEIVED VETERAN'S EXEMPTION
21951	FENNELL, CHARLES FOSTER	10	F-11		2023	2801337	\$ 321.75	\$ 9.00	\$ 31.50				\$ 362.25	SHOULD HAVE RECEIVED VETERAN'S EXEMPTION
21952	JONES, DALTON KEITH & WF CONNIE M. JONES	04	F-01		2024	4575085	\$ 417.56	\$ 11.68	\$ 29.20				\$ 458.44	LAND USE-NEW APPLICATION RECEIVED.-BILLED IN ERROR
21953	JONES, DALTON KEITH & WF CONNIE M. JONES	04	F-01		2023	4575085	\$ 417.56	\$ 11.68	\$ 29.20				\$ 458.44	LAND USE-NEW APPLICATION RECEIVED.-BILLED IN ERROR
21954	JONES, DALTON KEITH & WF CONNIE M. JONES	04	F-01		2022	4575085	\$ 417.56	\$ 11.68	\$ 29.20				\$ 458.44	LAND USE-NEW APPLICATION RECEIVED.-BILLED IN ERROR
21955	JONES, DALTON KEITH & WF CONNIE M. JONES	04	F-01		2021	4575085	\$ 417.56	\$ 11.68	\$ 29.20				\$ 458.44	LAND USE-NEW APPLICATION RECEIVED.-BILLED IN ERROR
21956	PARKER GAS CO. INC. DBA/ RAPID EXCHANGE	04	F-02		2023	10005944	\$ 4.36	\$ 0.12	\$ 0.40		\$ 0.49		\$ 5.37	ACCOUNT DOUBLE LISTED
21957	TYLER, HOWJA	07	F-10		2023	1001646	\$ 85.09	\$ 2.38	\$ 8.33				\$ 95.80	VALUE OF LAND ADJUSTED
21958	WELLS, KATIE	10	F-18		2024	9223760	\$ 988.85	\$ 27.66	\$ 96.81				\$ 1,113.32	CLERICAL ERROR-UNITS KEYED INCORRECTLY
GRAND TOTAL							\$ 4,013.03	\$ 112.25	\$ 292.31	\$ -	\$ 7.23	\$ -	\$ 4,424.82	
SUBMITTED BY:		FINAL APPROVAL BY:			DATE APPROVED:									
[Signature]														
21950	FENNELL, CHARLES FOSTER	10	F-11		2024	2801337	\$ 321.75	\$ 9.00	\$ 31.50				\$ 362.25	RELEASED FIRE DISTRICT IN ERROR
21951	FENNELL, CHARLES FOSTER	10	F-11		2023	2801337	\$ 321.75	\$ 9.00	\$ 31.50				\$ 362.25	RELEASED FIRE DISTRICT IN ERROR
CORRECT TOTALS							\$4,013.03	\$112.25	\$229.31	\$7.23			\$4,361.82	

STATE OF NORTH CAROLINA
Department of
Agriculture and Consumer Services

\$ 499,140
Total Cooperative Appropriation

\$ 299,484 State

\$ 199,656 County

AGREEMENT FOR THE PROTECTION, DEVELOPMENT AND IMPROVEMENT
OF FOREST LANDS IN **DUPLIN COUNTY** NORTH CAROLINA

THIS AGREEMENT is made under the authority of **Chapter 106, Article 75, of the North Carolina General Statutes, including N.C. Gen. Stat. § 106-906, titled "Cooperation between counties and State in forest protection and development,"** by and between the North Carolina Department of Agriculture and Consumer Services (hereinafter called the Department), party of the first part, and the Board of Commissioners of **DUPLIN COUNTY** in the State of North Carolina (hereinafter called the Board), party of the second part.

WHEREAS, the Board recognizing the need for active forest protection, development, reforestation, management and improvement in **DUPLIN COUNTY** has accepted the offer of the Department for cooperation in accomplishing this object; and

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties contract and agree to maintain a legally appointed and equipped Forest Service office to support said county at the joint cost of the State and County, insofar as the joint funds will permit, as follows:

Part I. THE DEPARTMENT AGREES:

1. To select and employ permanent and temporary position(s) in order to successfully execute the mission of the NC Forest Service and to support the forestry program in said county. These positions include:
 - A) 1 County/Area Ranger(s) assigned for the purposes of controlling forest fires in said County; for detecting and extinguishing fires that break out; for investigating the origin of forest, woodland, and field fires; for enforcing the State's forest fire laws; for taking such preventive measures, educational and otherwise, to prevent forest fires; for developing and improving the forests through reforestation, promotion, and practice of Forest Management practices; and for protection of forests from insects and diseases.
 - B) 2 Assistant County Ranger(s) for the purposes of assisting under the direction, supervision, and/or oversight of the County/Area Ranger in controlling forest fires in said County; for detecting and extinguishing fires that break out; for investigating the origin of forest, woodland, and field fires; for enforcing the State's forest fire laws; for taking such preventive measures, educational and otherwise, to prevent forest fires; for developing and improving the forests through reforestation, promotion, and practice of Forest Management practices; and for protection of forests from insects and diseases.

- C) **0.17** Forestry Management Clerk for purposes of providing administrative support, serving as the back-up administrative contact for the assigned district, counties within the district, or unit, and serving as the primary contact for forest management administrative business within the assigned district.
 - D) **1.24** Forest Fire Equipment Operator(s) for purposes of establishing fire suppression control lines in assigned work areas and in other areas as needed using equipment, including crawler tractors (fire dozers), with various attachments, such as a fire plow, hurricane blades, etc., and operate and maintain all types of heavy site preparation equipment.
 - E) Temporary position(s) on an as-needed basis.
2. To furnish position(s) so employed a badge of office, stationery and report forms, instructional posters for use in the County, leaflets for distributing to landowners and others; to purchase necessary equipment, communication systems, and other Forestry improvements insofar as the joint funds will permit.
 3. To pay the identified position(s) for all official services rendered at a fair rate of pay. Rates of pay are to be established by the Department in accordance with existing State salary administration policy.
 4. To direct, supervise, instruct, and inspect, through its agents, the work and conduct of each position, to discipline and, when necessary, discharge such position(s).
 5. To submit to the Board monthly, or at other mutually satisfactory intervals, an itemized statement of all monies to be paid by the County and those paid by the Department for the work conducted pursuant to this Agreement within said County.

State Funding

6. To make available annually from State, Federal, and other funds allotted to it, the sum of **Two Hundred Ninety Nine Thousand Four Hundred Eighty Four Dollars (\$299,484)** as its share of an annual budget of **Four Hundred Ninety Nine Thousand One Hundred Forty Dollars (\$499,140)** for carrying on the above listed work in said County.

Part II. THE BOARD AGREES:

7. To pay the Department **40** % of the total cost of the salary of position(s) specified in Part I.1 above and expenses and other proper expenditures made in connection with the overall forestry program in said County, upon receipt and consequent approval of the periodic statements submitted by the Department.

County Funding

8. To appropriate annually the sum of **One Hundred Ninety Nine Thousand Six Hundred Fifty Six Dollars (\$199,656)**, which sum shall be available for expenditure under the terms of this Agreement, and shall represent the County's share of the annual budget for carrying on work listed in this Agreement in said County.

Part III. IT IS EXPRESSLY AGREED AND UNDERSTOOD BY BOTH PARTIES:

9. That this Agreement becomes effective **July 1, 2024**, and lasts through **June 30, 2025**.

10. Payments made for services rendered in a prior contract period will apply toward the contract period in which the services were rendered and not toward the contract period when the payments are made.

That the annual appropriations as set forth above may be revised in writing by mutual agreement between the Department and the Board, based on the amount of annual appropriation desirable for the proper conduct of the Forestry work. Such revision shall become effective at the beginning of the stated Fiscal Year. The Fiscal Year begins on July 1 and ends on June 30. Any unused balance of County funds remaining at the end of a Fiscal Year shall revert to said County unless otherwise mutually agreed upon by both parties.

11. That this Agreement may be modified only in writing and upon execution by both parties.
12. That the Board reimburse the Department as provided in Part II of this Agreement by forwarding a county voucher drawn in favor of the Department for the amount of the County's share of expenditures as set forth in the Department's monthly statement to the Board. That such payments be made by the Board within thirty days following receipt of the Department's billing.
13. The title to all improvements and equipment purchased and/or constructed in connection with this Agreement will rest with the Department; such materials or their equivalent will remain in the County as long as this Agreement is in effect, or as long as they are needed by the Department for the proper conduct of the work therein.
14. That the County/Area Ranger periodically or at the request of the Board, shall present to the Board statements of the work being done within the County, so that said Board may be always informed regarding the Forestry finances and activities within the County.

IN WITNESS WHEREOF, the said parties do hereunto affix their names and seals upon the date herein below specified.

For the Board of County Commissioners of **DUPLIN COUNTY**

Date _____ County Manager

Provisions for the payment of the monies to fall due under this Agreement have been made by appropriation duly made or by bonds or notes duly authorized and this Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act

Date _____ County Finance
Officer

For the North Carolina Department of Agriculture and Consumer Services

Date _____ Signature

N. David Smith
Chief Deputy Commissioner

County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner’s agenda. This is not required for items included on the consent agenda.

Name / Department: Transportation	Meeting Date: 8/5/2024
Subject: Duplin County Public Transportation Public Hearing Request	
Summary, explanation and background: Requesting approval to hold public hearing on 9/2/2024 regarding FY26 5311 Admin & Capital Grant and 5310 Operating Grant submission to fund the public transportation system.	
Requested Action: Approval to hold public hearing on 9/3/2023 for FY26 public transportation grant funding request.	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) NONE	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) revenues for FY26	
Time needed to explain to Commissioners: CONSENT AGENDA	
Attachments: FY26 Public Hearing Notice	
Instructions for what to do with attachments once approved: N/A	

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr by the agenda deadline. Remember, one original will be retained for the minutes

UNIFIED GRANT APPLICATION

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed Duplin County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than October 4, 2024. The public hearing will be held on September 3, 2024 at 6:00 pm before the (*governing board*) Duplin County Board of County Commissioners.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact Angel Venecia on or before August 30, 2024, at telephone number 910-296-2200 or via email at angel.venecia@duplincountync.com.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Duplin County as well as provides transportation options and services for the communities within this service area. These services are currently provided using public transportation vehicles; such as lift equipped vans and light transit vehicles. Services are rendered by Duplin County Public Transportation.

The total estimated amount requested for the period July 1, 2025 through June 30, 2026.

NOTE: Local share amount is subject to State funding availability.

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
5311 Administrative	\$ 267,095	\$ 40,064 (15%)
5311 Operating	\$	\$ (50%)
Combined Capital	\$ 140,000	\$ 14,000 (10%)
5310 Operating	\$ 40,000	\$ 20,000 (50%)
Other _____	\$	\$ (%)
Other _____	\$	\$ (%)
TOTAL PROJECT	\$ 447,095	\$ 74,064

Total Funding Request

Total Local Share

This application may be inspected at Duplin County Public Transportation from 8am-5pm. Written comments should be directed to Angel Venecia before August 30, 2024.

End of Notice

Note: AN ORIGINAL COPY of the published Public Hearing Notice must be attached to a signed Affidavit of Publication. **Both the Public Hearing Notice and the Affidavit of Publication** must be submitted with the grant application.

County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner’s agenda. This is not required for items included on the consent agenda.

Representative Name and Department: Melissa Kennedy/ 911 Addressing	Meeting Date: 08/05/2024
Subject: Request Public Hearing in accordance of Duplin County 911 Addressing road naming Ordinance	
Summary, explanation and background: Request a public hearing for Nita Miller to change lane name of James O Horne Ln Richlands to Teaberry Ln in Crypress Township	
Requested Action: To approve public hearing for September 3, 2024	
Budget impact for this fiscal year:	
Budget impact for subsequent years:	
Time needed to explain to Commissioners: 0	
Attachments:	



Fire Department Approval:

Signature: Milton Ray Henderson J
Print or type name: Pin Hook VFD
Department Name: Pin Hook VFD
Date: 7-19-24

USPS Approval:

Signature: [Signature]
Print or type name: Richlands
Department Name: USPS postmaster
Date: 7/19/2024

 POSTMASTER
8201 RICHLANDS HIGHWAY
RICHLANDS, N.C. 28574-7394

Landowners, please know that if you use the 911 address assigned for your residence to receive mail your address WILL change. You will need to notify mortgage, financial, insurance and any other company that sends you bills, important information, DMV, other institutions you may use. We will notify USPS to update the E911 System and the county tax records.

Instructions for what to do with attachments once approved:

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Trisha-Ann Hoskins by the agenda deadline. Remember, one original will be retained for the minutes.

County Commissioners Agenda Request Form

Agenda

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: ANIMAL SERVICES	Meeting Date: 08/05/2024
Subject	
Summary, explanation and background: Veterinarian Contracts for small and large animals.	
Requested Action: Approval	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) Funds are available	
Budget impact for subsequent years: (Funds available, allocation needed, etc.)	
Time needed to explain to Commissioners: 5 mins	
Attachments: Warsaw Animal Hospital and Warsaw Large Animals	
Instructions for what to do with attachments once approved: Send back to Animal Services.	

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr by the agenda deadline. Remember, one original will be retained for the minutes.

**NORTH CAROLINA
DUPLIN COUNTY**

SERVICE CONTRACT

THIS CONTRACT is made, and entered into this the 25th day of June, by and between the **COUNTY of DUPLIN**, a political subdivision of the State of North Carolina, (hereinafter referred to as "COUNTY"), and WARSAW ANIMAL HOSPITAL a corporation duly authorized to do business in the State of North Carolina, (hereinafter referred to as "CONTRACTOR").

For and in consideration of mutual promises to each as herein after set forth, the parties hereto do mutually agree as follows:

- 1. SCOPE OF SERVICES.** CONTRACTOR hereby agrees to provide the services and/or materials under this Contract pursuant to the provisions and specifications identified in "Attachment 1" (hereinafter collectively referred to as "Services"). Attachment 1 is hereby incorporated herein and made a part of this Contract. Time is of the essence with respect to all provisions of this Contract that specify a time for performance.
 - 2. TERM OF CONTRACT.** The Term of this Contract for Services is from July 1, 2024 to June 30, 2025 unless sooner terminated as provided herein.
 - 3. PAYMENT TO CONTRACTOR.** CONTRACTOR shall receive from COUNTY an amount not to exceed STRAY ANIMALS: TWO HUNDRED FIFTY DOLLARS (\$250.00); SHELTER VISITS: ONE HUNDRED DOLLARS (\$100.00) per visit; BITE CONFINEMENT charges shall not exceed FIVE HUNDRED DOLLARS (\$500.00); and charges for ANIMAL CRUELTY cases shall not exceed TWO THOUSAND DOLLARS (\$2,000.00). COUNTY other wise agrees to pay CONTRACTOR at the rates specified for Services performed to the satisfaction of the COUNTY, in accordance with this Contract, and Attachment 1. Unless otherwise specified, CONTRACTOR shall submit an itemized invoice to COUNTY by the end of the month during which Services are performed. A Purchase Order number may be assigned to encumber the funds associated with this Contract and must appear on all invoices and correspondence mailed to Purchaser. Payment will be processed promptly upon receipt and approval of the invoice by COUNTY.
 - 4. INDEPENDENT CONTRACTOR.** COUNTY and CONTRACTOR agree that CONTRACTOR is an independent contractor and shall not represent itself as an agent or employee of COUNTY for any purpose in the performance of CONTRACTOR's duties under this Contract. Accordingly, CONTRACTOR shall be responsible for payment of all federal, state and local taxes as well as business license fees arising out of CONTRACTOR's activities in accordance with this Contract. For purposes of this Contract taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.
- CONTRACTOR, as an independent contractor, shall perform the Services required hereunder in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies.
- 5. INSURANCE AND INDEMNITY.** To the fullest extent permitted by laws and regulations, CONTRACTOR shall indemnify and hold harmless the COUNTY and its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration) arising out of or resulting from CONTRACTOR's performance of this Contract or the actions of the CONTRACTOR or its officials,

employees, or contractors under this Contract or under contracts entered into by the CONTRACTOR in connection with this Contract. This indemnification shall survive the termination of this Contract.

In addition, CONTRACTOR shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. Additionally, CONTRACTOR shall maintain, at its expense, the following minimum insurance coverage:

\$1,000,000 per occurrence /\$2,000,000 aggregate --- Bodily Injury Liability, and
\$100,000 --- Property Damage Liability, or
\$1,000,000 per occurrence /\$2,000,000 aggregate---Combined Single Limit Bodily Injury
and Property Damage

CONTRACTOR, upon execution of this Contract, shall furnish to the COUNTY a Certificate of Insurance reflecting the minimum limits stated above. The Certificate shall provide for thirty (30) days advance written notice in the event of a decrease, termination or cancellation of coverage. Providing and maintaining adequate insurance coverage is a material obligation of the CONTRACTOR. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The CONTRACTOR shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this Contract. The limits of coverage under each insurance policy maintained by the CONTRACTOR shall not be interpreted as limiting the CONTRACTOR's liability and obligations under the Contract.

6. **LICENSURE, CERTIFICATION, AND REGISTRATION OF PERSONNEL.** All personnel provided or made available by Contractor to render services hereunder shall be licensed, certified or registered, as appropriate, in their respective areas of expertise as required by applicable North Carolina law.
7. **CONFIDENTIALITY.** All data and information, both written and verbal, furnished to Contractor by County shall be regarded as confidential, shall remain the sole property of County and shall be held in confidence and safekeeping by Contractor for the sole use of the parties and Contractor under the terms of this Agreement. Contractor agrees that its officers, employees and agents will not disclose to any person, firm or entity other than County or County's designated legal counsel, accountants or practice management consultants any information about County, its practice or billing.
8. **HEALTH AND SAFETY.** CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Contract.
9. **NON-DISCRIMINATION IN EMPLOYMENT.** CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. CONTRACTOR shall take affirmative action to ensure that qualified applicants are employed and that employees are treated fairly and legally during employment with regard to their age, sex, race, creed, national origin, or disability. In the event CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by COUNTY, and CONTRACTOR may be declared ineligible for further COUNTY contracts.

CONTRACTOR shall further comply with all federal, state, and local requirements related to participation of minority and historically underutilized businesses in all aspects of the services to be provided under this Contract.

10. **GOVERNING LAW.** This Contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this Contract shall be brought in the General Court of Justice in the County of Duplin and the State of North Carolina.
11. **TERMINATION OF CONTRACT.** This Contract may be terminated, without cause, by either party upon thirty (30) days written notice to the other party. This termination notice period shall begin upon receipt of the notice of termination. Such a termination does not bar either party from pursuing a claim for damages for breach of the contract.

If, through any cause, CONTRACTOR shall fail to fulfill its contractual obligations in a timely and proper manner, COUNTY shall give written notice and CONTRACTOR shall correct the stated inadequacy within a fifteen (15) business day cure period. If CONTRACTOR fails to timely correct the inadequacy, then COUNTY shall have the right to immediately terminate the Contract by giving written notice specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by CONTRACTOR under this contract shall, at the COUNTY's option, become its property and CONTRACTOR shall be entitled to receive just and equitable compensation for any satisfactorily completed work minus any payment or compensation previously received. Notwithstanding the foregoing, CONTRACTOR shall not be relieved of liability to COUNTY for damages sustained by virtue of CONTRACTOR's breach of this agreement, and COUNTY may withhold payment due to CONTRACTOR for the purpose of setoff until such time as the exact amount of damages sustained by the COUNTY can be determined. Without limiting any other remedies that may be available in the case of breach by CONTRACTOR, COUNTY may procure contract services from another source and hold CONTRACTOR responsible for any excess cost occasioned thereby. The filing of a petition for bankruptcy by CONTRACTOR shall constitute an act of default under this contract.

Termination of this Contract, either with or without cause, shall not form the basis of any claim for loss of anticipated profits by either party.

12. **SUCCESSORS AND ASSIGNS.** CONTRACTOR shall not assign its interest in this Contract without the written consent of COUNTY. CONTRACTOR has no authority to enter into contracts on behalf of COUNTY.
13. **COMPLIANCE WITH LAWS.** CONTRACTOR represents that it is in compliance with all Federal, State, and local laws, regulations or orders, as amended or supplemented. The implementation of this Contract shall be carried out in strict compliance with all Federal, State, or local laws.
14. **E-VERIFY.** As a condition of payment for services rendered under this agreement, CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR provides the services to the County utilizing a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. CONTRACTOR shall verify, by affidavit, compliance of the terms of this section upon request by the County.
15. **IRAN DIVESTMENT ACT.** CONTRACTOR certifies that they are not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4. Individuals or companies on the Final Divestment List are ineligible to contract or subcontract with Local Government

Units. (G.S. 143C-6A-6(a).) It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

16. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL. The vendor or contractor certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. 147-86.81. It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

17. GOOD STANDING WITH COUNTY. CONTRACTOR certifies that it is not delinquent on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY. CONTRACTOR covenants and agrees to remain current on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY during the Term of this Contract.

18. NOTICES. All notices which may be required by this contract or any rule of law shall be effective when received by certified mail sent to the following addresses:

COUNTY OF DUPLIN

**ATTN: Joe Newburn
287 Fair Grounds Drive
Kenansville, NC 28349
(910) 296-2159**

CONTRACTOR:

**ATTN: Margie Hunter
Warsaw Animal Hospital
1472 State Road 24 Bus
Warsaw, NC 28398
(910) 293-3348**

19. AUDIT RIGHTS. For all Services being provided hereunder, COUNTY shall have the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and other writings relating to the performance of the Services. Audits shall take place at times and locations mutually agreed upon by both parties. Notwithstanding the foregoing, CONTRACTOR must make the materials to be audited available within one (1) week of the request for them.

20. COUNTY NOT RESPONSIBLE FOR EXPENSES. COUNTY shall not be liable to CONTRACTOR for any expenses paid or incurred by CONTRACTOR, unless otherwise agreed in writing.

21. ANNUAL APPROPRIATIONS AND FUNDING. This Agreement may be subject to the annual appropriation of funds by the Duplin County Commissioners. Notwithstanding any provision herein to the contrary, in the event that funds are not appropriated for this Agreement, then County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the last day of service.

22. EQUIPMENT. CONTRACTOR shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide Services hereunder, unless otherwise agreed in writing.

ATTACHMENT 1
Scope of Services

23. ENTIRE CONTRACT. This Contract, including Attachment 1, shall constitute the entire understanding between COUNTY and CONTRACTOR and shall supersede all prior understandings and agreements relating to the subject matter hereof and may be amended only by written mutual agreement of the parties.

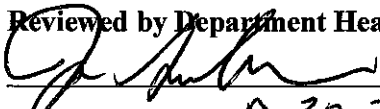
24. HEADINGS. The subject headings of the sections are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This Contract shall be deemed to have been drafted by both parties and no interpretation shall be made to the contrary.

25. EXISTENCE. CONTRACTOR warrants that it is a corporation duly organized, validly existing, and in good standing under the laws of the State of North Carolina and is duly qualified to do business in the State of North Carolina and has full power and authority to enter into and fulfill all the terms and conditions of this contract.

26. AUTHORITY. By execution hereof, the person signing for CONTRACTOR below certifies that he/she has read this Contract and that he/she is duly authorized to execute this Contract on behalf of the CONTRACTOR.

IN TESTIMONY WHEREOF, the parties have expressed their agreement to these terms by causing this Service Contract to be executed by their duly authorized office or agent.

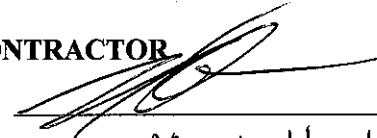
Reviewed by Department Head


Date Reviewed: 7-30-24

This instrument has been preaudited in the manner required by the Local Government and Fiscal Control Act

Duplin County Finance Officer

CONTRACTOR

By: 
Printed Name: Margie Hunter
Title: veterinarian

DUPLIN COUNTY

By: _____
Printed Name: _____
Title: _____

ATTACHMENT 1" to follow



287 FAIR GROUNDS DRIVE
KENANSVILLE, NC 28349
PHONE: (910) 296-2159
EMAIL: dcanimals@duplincountync.com

SCOPE OF WORK: Contractor Responsibilities:

- Provide training for Animal Services staff members as requested by the Duplin County Animal Services Supervisor or designee related to topics including but not limited to animal care, animal handling and behavior, shelter medicine, North Carolina certified rabies vaccinator program, euthanasia etc.
- Consult with Animal Services Supervisor or designee to develop and monitor standard operating procedures that include, but are not limited to, animal health and husbandry; disease outbreak and management and the care of individual animals that are injured or ill.
- Perform examinations, make recommendations, and provide medical care to animals involved in animal cruelty or neglect cases and provide expert testimony regarding same as needed.
- Provide emergency veterinary care to ill and injured animals as requested by the Duplin County Animal Services Supervisor or designee. The scope of care provided in these situations shall be limited to life saving measures for the purpose of stabilizing a pet in order to provide an opportunity for the owner of a pet to recover the pet, and to relieve suffering and pain. Should the contractor be unavailable for after hour Emergency care Coastal Veterinary Emergency Clinic of Jacksonville N, C will be used.
- Maintain Federal Drug Enforcement Administration and North Carolina Department of Health & Human Services Division of Mental Health, Developmental Disabilities and Substance Abuse Services licensure for the handling and keeping of controlled substances used for spay/neuter and field services activities at the Duplin County Animal Shelter. Provide oversight of these drug records to the extent necessary to meet the requirements of the North Carolina Controlled Substances Act and Department Policy and Procedure regarding the handling, storage and record keeping for controlled substances.

DUPLIN COUNTY



ANIMAL SERVICES

287 FAIR GROUNDS DRIVE
KENANSVILLE, NC 28349
PHONE: (910) 296-2159
EMAIL: danimals@duplincountync.com

- Maintain a license to practice veterinary medicine that is current and in good standing in the state of North Carolina as well as the level of expertise and education necessary to keep abreast of current industry standards and practices.

***See attached Service Price List which is incorporated as part of Attachment 1. As indicated in the parties' Contract, charges for treatment of stray animals shall not exceed TWO HUNDRED FIFTY DOLLARS (\$250.00); bite confinement charges shall not exceed FIVE HUNDRED DOLLARS (\$500.00); and charges for animal cruelty cases shall not exceed TWO THOUSAND DOLLARS (\$2,000.00).

Duplin County Animal Services — Service Price List
for
Warsaw Animal Hospital

- Shelter Visit \$100.00
- Surgeries
 - Feline Spay \$80.00
 - Feline Neuter \$40.00
 - Canine Spay \$100.00
 - Canine Neuter \$80.00
- Exams
 - Office Exam ~~\$42.00~~ \$44.00
 - Puppy Exam /kitten ~~\$30.00~~ \$31.00
 - Recheck Exam ~~\$30.00~~ \$31.00
- Fecal
 - Float ~~\$18.55~~ \$18.00
 - Imagest ~~\$26.47~~ \$29.00
- Parvo Tests ~~\$48.30~~ \$56.00
- Feline FIV/Leuk Test ~~\$47.41~~ \$57.00
- Skin Scrape ~~\$18.55~~ \$18.00
- X-rays
 - Additional Views ~~\$43.00~~ \$45.00
- Splint ~~\$75.95~~ \$78.98
- Blood Chem ~~\$91.47~~ \$99.00
- CBC ~~\$31.98~~ \$35.00

**NORTH CAROLINA
DUPLIN COUNTY**

SERVICE CONTRACT

THIS CONTRACT is made, and entered into this the 25th day of June by and between the **COUNTY of DUPLIN**, a political subdivision of the State of North Carolina, (hereinafter referred to as "COUNTY"), and, DR. MARTIN'S LARGE ANIMAL CLINIC a corporation duly authorized to do business in the State of North Carolina, (hereinafter referred to as "CONTRACTOR").

For and in consideration of mutual promises to each as herein after set forth, the parties hereto do mutually agree as follows:

- 1. SCOPE OF SERVICES.** CONTRACTOR hereby agrees to provide the services and/or materials under this Contract pursuant to the provisions and specifications identified in "Attachment 1" (hereinafter collectively referred to as "Services"). Attachment 1 is hereby incorporated herein and made a part of this Contract. Time is of the essence with respect to all provisions of this Contract that specify a time for performance.
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- 3. PAYMENT TO CONTRACTOR.** CONTRACTOR shall receive from COUNTY an amount not to exceed STRAY ANIMALS: TWO HUNDRED FIFTY DOLLARS (\$250.00); BITE CONFINEMENT charges shall not exceed FIVE HUNDRED DOLLARS (\$500.00); and charges for ANIMAL CRUELTY cases shall not exceed TWO THOUSAND DOLLARS (\$2,000.00). COUNTY other wises agrees to pay CONTRACTOR at the rates specified for Services performed to the satisfaction of the COUNTY, in accordance with this Contract, and Attachment 1. Unless otherwise specified, CONTRACTOR shall submit an itemized invoice to COUNTY by the end of the month during which Services are performed. A Purchase Order number may be assigned to encumber the funds associated with this Contract and must appear on all invoices and correspondence mailed to Purchaser. Payment will be processed promptly upon receipt and approval of the invoice by COUNTY.
- 4. INDEPENDENT CONTRACTOR.** COUNTY and CONTRACTOR agree that CONTRACTOR is an independent contractor and shall not represent itself as an agent or employee of COUNTY for any purpose in the performance of CONTRACTOR's duties under this Contract. Accordingly, CONTRACTOR shall be responsible for payment of all federal, state and local taxes as well as business license fees arising out of CONTRACTOR's activities in accordance with this Contract. For purposes of this Contract taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.

CONTRACTOR, as an independent contractor, shall perform the Services required hereunder in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies.

- 5. INSURANCE AND INDEMNITY.** To the fullest extent permitted by laws and regulations, CONTRACTOR shall indemnify and hold harmless the COUNTY and its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration) arising out of or resulting from CONTRACTOR's performance of this Contract or the actions of the CONTRACTOR or its officials,

employees, or contractors under this Contract or under contracts entered into by the CONTRACTOR in connection with this Contract. This indemnification shall survive the termination of this Contract.

In addition, CONTRACTOR shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. Additionally, CONTRACTOR shall maintain, at its expense, the following minimum insurance coverage:

\$1,000,000 per occurrence /\$2,000,000 aggregate --- Bodily Injury Liability, and
\$100,000 --- Property Damage Liability, or
\$1,000,000 per occurrence /\$2,000,000 aggregate---Combined Single Limit Bodily Injury
and Property Damage

CONTRACTOR, upon execution of this Contract, shall furnish to the COUNTY a Certificate of Insurance reflecting the minimum limits stated above. The Certificate shall provide for thirty (30) days advance written notice in the event of a decrease, termination or cancellation of coverage. Providing and maintaining adequate insurance coverage is a material obligation of the CONTRACTOR. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The CONTRACTOR shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this Contract. The limits of coverage under each insurance policy maintained by the CONTRACTOR shall not be interpreted as limiting the CONTRACTOR's liability and obligations under the Contract.

6. **LICENSURE, CERTIFICATION, AND REGISTRATION OF PERSONNEL.** All personnel provided or made available by Contractor to render services hereunder shall be licensed, certified or registered, as appropriate, in their respective areas of expertise as required by applicable North Carolina law.
7. **CONFIDENTIALITY.** All data and information, both written and verbal, furnished to Contractor by County shall be regarded as confidential, shall remain the sole property of County and shall be held in confidence and safekeeping by Contractor for the sole use of the parties and Contractor under the terms of this Agreement. Contractor agrees that its officers, employees and agents will not disclose to any person, firm or entity other than County or County's designated legal counsel, accountants or practice management consultants any information about County, its practice or billing.
8. **HEALTH AND SAFETY.** CONTRACTOR shall be responsible for initiating, maintaining and supervising all safety precautions and programs required by OSHA and all other regulatory agencies while providing Services under this Contract.
9. **NON-DISCRIMINATION IN EMPLOYMENT.** CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. CONTRACTOR shall take affirmative action to ensure that qualified applicants are employed and that employees are treated fairly and legally during employment with regard to their age, sex, race, creed, national origin, or disability. In the event CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by COUNTY, and CONTRACTOR may be declared ineligible for further COUNTY contracts.

CONTRACTOR shall further comply with all federal, state, and local requirements related to participation of minority and historically underutilized businesses in all aspects of the services to be provided under this Contract.

10. **GOVERNING LAW.** This Contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this Contract shall be brought in the General Court of Justice in the County of Duplin and the State of North Carolina.
11. **TERMINATION OF CONTRACT.** This Contract may be terminated, without cause, by either party upon thirty (30) days written notice to the other party. This termination notice period shall begin upon receipt of the notice of termination. Such a termination does not bar either party from pursuing a claim for damages for breach of the contract.

If, through any cause, CONTRACTOR shall fail to fulfill its contractual obligations in a timely and proper manner, COUNTY shall give written notice and CONTRACTOR shall correct the stated inadequacy within a fifteen (15) business day cure period. If CONTRACTOR fails to timely correct the inadequacy, then COUNTY shall have the right to immediately terminate the Contract by giving written notice specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by CONTRACTOR under this contract shall, at the COUNTY's option, become its property and CONTRACTOR shall be entitled to receive just and equitable compensation for any satisfactorily completed work minus any payment or compensation previously received. Notwithstanding the foregoing, CONTRACTOR shall not be relieved of liability to COUNTY for damages sustained by virtue of CONTRACTOR's breach of this agreement, and COUNTY may withhold payment due to CONTRACTOR for the purpose of setoff until such time as the exact amount of damages sustained by the COUNTY can be determined. Without limiting any other remedies that may be available in the case of breach by CONTRACTOR, COUNTY may procure contract services from another source and hold CONTRACTOR responsible for any excess cost occasioned thereby. The filing of a petition for bankruptcy by CONTRACTOR shall constitute an act of default under this contract.

Termination of this Contract, either with or without cause, shall not form the basis of any claim for loss of anticipated profits by either party.

12. **SUCCESSORS AND ASSIGNS.** CONTRACTOR shall not assign its interest in this Contract without the written consent of COUNTY. CONTRACTOR has no authority to enter into contracts on behalf of COUNTY.
13. **COMPLIANCE WITH LAWS.** CONTRACTOR represents that it is in compliance with all Federal, State, and local laws, regulations or orders, as amended or supplemented. The implementation of this Contract shall be carried out in strict compliance with all Federal, State, or local laws.
14. **E-VERIFY.** As a condition of payment for services rendered under this agreement, CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR provides the services to the County utilizing a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. CONTRACTOR shall verify, by affidavit, compliance of the terms of this section upon request by the County.
15. **IRAN DIVESTMENT ACT.** CONTRACTOR certifies that they are not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4. Individuals or companies on the Final Divestment List are ineligible to contract or subcontract with Local Government

Units. (G.S. 143C-6A-6(a).) It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

16. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL. The vendor or contractor certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. 147-86.81. It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

17. GOOD STANDING WITH COUNTY. CONTRACTOR certifies that it is not delinquent on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY. CONTRACTOR covenants and agrees to remain current on any taxes, fees, or other debt owed by CONTRACTOR to COUNTY during the Term of this Contract.

18. NOTICES. All notices which may be required by this contract or any rule of law shall be effective when received by certified mail sent to the following addresses:

COUNTY OF DUPLIN

**ATTN: Joe Newburn
287 Fair Grounds Drive
Kenansville, NC 28349
(910) 296-2159**

CONTRACTOR:

**ATTN: OWEN MARTIN
DR. MARTIN'S LARGE ANIMAL CLINIC
1472 State Road 24 Bus
Warsaw, NC 28398
(910) 293-3348**

19. AUDIT RIGHTS. For all Services being provided hereunder, COUNTY shall have the right to inspect, examine, and make copies of any and all books, accounts, invoices, records and other writings relating to the performance of the Services. Audits shall take place at times and locations mutually agreed upon by both parties. Notwithstanding the foregoing, CONTRACTOR must make the materials to be audited available within one (1) week of the request for them.

20. COUNTY NOT RESPONSIBLE FOR EXPENSES. COUNTY shall not be liable to CONTRACTOR for any expenses paid or incurred by CONTRACTOR, unless otherwise agreed in writing.

21. ANNUAL APPROPRIATIONS AND FUNDING. This Agreement may be subject to the annual appropriation of funds by the Duplin County Commissioners. Notwithstanding any provision herein to the contrary, in the event that funds are not appropriated for this Agreement, then County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the last day of service.

22. EQUIPMENT. CONTRACTOR shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide Services hereunder, unless otherwise agreed in writing.

23. **ENTIRE CONTRACT.** This Contract, including Attachment 1, shall constitute the entire understanding between COUNTY and CONTRACTOR and shall supersede all prior understandings and agreements relating to the subject matter hereof and may be amended only by written mutual agreement of the parties.


24. **HEADINGS.** The subject headings of the sections are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This Contract shall be deemed to have been drafted by both parties and no interpretation shall be made to the contrary.

25. **EXISTENCE.** CONTRACTOR warrants that it is a corporation duly organized, validly existing, and in good standing under the laws of the State of North Carolina and is duly qualified to do business in the State of North Carolina and has full power and authority to enter into and fulfill all the terms and conditions of this contract.


26. **AUTHORITY.** By execution hereof, the person signing for CONTRACTOR below certifies that he/she has read this Contract and that he/she is duly authorized to execute this Contract on behalf of the CONTRACTOR.

IN TESTIMONY WHEREOF, the parties have expressed their agreement to these terms by causing this Service Contract to be executed by their duly authorized office or agent.

Reviewed by Department Head


Date Reviewed: 7-30-74

CONTRACTOR

By: 
Printed Name: Owen Martin DVM
Title: Veterinarian/owner

DUPLIN COUNTY

By: _____
Printed Name: _____
Title: _____

This instrument has been preaudited in the manner required by the Local Government and Fiscal Control Act

Duplin County Finance Officer

ATTACHMENT 1" to follow



287 FAIR GROUNDS DRIVE
KENANSVILLE, NC 28349
PHONE: (910) 296-2159
EMAIL: danimals@duplincountync.com

SCOPE OF WORK: Contractor Responsibilities:

- Provide training for Animal Services staff members as requested by the Duplin County Animal Services Supervisor or designee related to topics including but not limited to animal care, animal handling and behavior, shelter medicine, North Carolina certified rabies vaccinator program, euthanasia etc.
- Consult with Animal Services Supervisor or designee to develop and monitor standard operating procedures that include, but are not limited to, animal health and husbandry; disease outbreak and management and the care of individual animals that are injured or ill.
- Perform examinations, make recommendations, and provide medical care to animals involved in animal cruelty or neglect cases and provide expert testimony regarding same as needed.
- Provide emergency veterinary care to ill and injured animals as requested by the Duplin County Animal Services Supervisor or designee. The scope of care provided in these situations shall be limited to life saving measures for the purpose of stabilizing a pet in order to provide an opportunity for the owner of a pet to recover the pet, and to relieve suffering and pain. Should the contractor be unavailable for after hour Emergency care Coastal Veterinary Emergency Clinic of Jacksonville N, C will be used.
- Maintain Federal Drug Enforcement Administration and North Carolina Department of Health & Human Services Division of Mental Health, Developmental Disabilities and Substance Abuse Services licensure for the handling and keeping of controlled substances used for spay/neuter and field services activities at the Duplin County Animal Shelter. Provide oversight of these drug records to the extent necessary to meet the requirements of the North Carolina Controlled Substances Act and Department Policy and Procedure regarding the handling, storage and record keeping for controlled substances.

DUPLIN COUNTY



ANIMAL SERVICES

287 FAIR GROUNDS DRIVE
KENANSVILLE, NC 28349
PHONE: (910) 296-2159
EMAIL: dcanimals@duplincountync.com

- Maintain a license to practice veterinary medicine that is current and in good standing in the state of North Carolina as well as the level of expertise and education necessary to keep abreast of current industry standards and practices.

***See attached Service Price List which is incorporated as part of Attachment 1. As indicated in the parties' Contract, charges for treatment of stray animals shall not exceed TWO HUNDRED FIFTY DOLLARS (\$250.00); bite confinement charges shall not exceed FIVE HUNDRED DOLLARS (\$500.00); and charges for animal cruelty cases shall not exceed TWO THOUSAND DOLLARS (\$2,000.00).

Client Name: _____	Phone #: _____	County: _____
Client Address: _____	City: _____	State: _____ Zip: _____
Patient's Name: _____	Breed: _____	Color: _____ Age: _____ Sex: _____
Patient's Name: _____	Breed: _____	Color: _____ Age: _____ Sex: _____
Patient's Name: _____	Breed: _____	Color: _____ Age: _____ Sex: _____
Patient's Name: _____	Breed: _____	Color: _____ Age: _____ Sex: _____
Patient's Name: _____	Breed: _____	Color: _____ Age: _____ Sex: _____

Exam/Office Visit/Exam (LA)

Quantity	Description	Cost
	Emergency	50-100
	Rectal Exam	
	Exam / Herd	50-100
	Exam/Health Cert	50-100
	Farm Call	50-100
	Lameness Exam	100
	Pre-Purchase Exam	100
	Time on Farm	10.00/15min
	Hazard Risk	N/A

Radiology (LA)

Quantity	Description	Cost
	X-ray (LA)	80

Reproductive Services

	Pregnancy Exam Palpation EQ	75
	Ultra Sound	100

RX Medications (LA)

	Banamine Bottle 100 ml	60
	Banamine Paste 1500 mg	40
	Deworming	20
	Dexamethasone 2mg 100 ml	30
	Diah Gel	40
	Domosedan Gel	40
	Omeprazole	N/A
	Phenylbutazone Paste	40
	Phenylbutazone 1.1 lbs	60
	Phenylbutazone 2.2 lbs	80
	Scarlet Oil Spray	25
	Tri-bi Eye Ointment	20

General Laboratory

	BIOPSY-HISTOPATH	250
	Blood Chemistry	100
	CBC - LA	50
	Coggins-AGID	40
	Coggins-ELISA	80
	Culture & Sensitivity	200
	Fecal Flotation	30

Large Animal Injectables

	Banamine Injection	20
	Buscopan Injection	30
	Lutalyse Injection	20
	Dexamethasone Inj	20
	Excede Injection	100

Vaccinations (LA)

	CD&T (Sheep Goats Cattle)	10
	EWT / WN / Tetanus	50
	Rabies (LA)	20
	Rhino/Flu Vaccination	45
	Strep-Equi Intranasal	45
	Tetanus Toxoid	20

Professional Services (LA)

	CMPK (Cal Mag) Inj	NA
	Teeth Float	100
	Bandage Major/Minor	75-150
	Calf Pulling	N/A
	Choke Relief	200
	Clean Sheath	50
	Clean / Debride Wound	50-100
	Colic Workup	300
	Euthanasia	200
	Flush N-L Tear Ducts	75
	NG Tubing w Mineral Oil	75
	Hoof Trim	N/A
	Tusk / Horn Removal	N/A
	Sedation	50-100

Surgery Professional Services (LA)

	Excise Proud Flesh (LA)	75-100
	Excise Skin Flap (LA)	75-100
	Lance & Flush Abscess	75-100
	Suture Wound	100-250

Surgery (LA)



	Emergency C-Section	N/A
	Crypt Orchid Castration	N/A
	Castration	300
	General Surgery (LA)	300-500
	Hernia Surgery (LA)	650
	Wound Repair (LA)	100-250
	Prolapse Replacement	N/A
	Artificial Insemination	N/A
	Overnight Inpatient	N/A

Total Amount Due

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County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner’s agenda. This is not required for items included on the consent agenda.

Name / Department: Tracey Simmons-Kornegay/Health Department	Meeting Date: August 5, 2024
Subject: WIC – AA 403- Revision #1	
Summary, explanation, and background: This Agreement Addendum Revision #1 provides additional funds to the Local Health Department base caseload assignment for the period of June 1, 2024, through May 31, 2025, as defined in the original Agreement Addendum’s Attachment A-2. There was an increased rate per participant from \$16.60 to \$16.70 for this previously stated time. This funding increase will enhance the LHD’s ability to continue with the objective of the Special Supplemental Nutrition Program for WIC, which is to provide supplemental nutritious foods, nutrition education, and referrals to health care for low-income persons during critical periods of growth and development.	
Requested Action: 1) Acceptance of Additional WIC funding – AA 403 Revision #1 for \$868.00 2) Approval of the budget amendment for 2024-2025	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) <ul style="list-style-type: none"> • None 	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) <ul style="list-style-type: none"> • None 	
Time needed to explain to Commissioners: <ul style="list-style-type: none"> • 5 minutes 	
Attachments: <div style="display: flex; justify-content: space-around; align-items: flex-start; margin-top: 10px;"> <div style="text-align: center;">  403-1 FY25 Duplin.pdf </div> <div style="text-align: center;">  WIC New Money \$868.00.pdf </div> </div>	
Instructions for what to do with attachments once approved:	

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr by the agenda deadline. Remember, one original will be retained for the minutes.

Division of Child and Family Well-Being

Agreement Addendum

FY 24-25

Page 1 of 2

Duplin County Health Department
Local Health Department Legal Name

403 WIC
Activity Number and Description

06/01/2024 – 05/31/2025
Service Period

07/01/2024 – 06/30/2025
Payment Period

- Original Agreement Addendum
 Agreement Addendum Revision # 1

Community Nutrition Services Section / WIC
DCFW Section/ Unit Name

Kimberly Lovenduski, (919) 218-3654,
kim.lovenduski@dhhs.nc.gov
DCFW Program Contact
(name, phone number, and email)

DCFW Program Signature
Date
(only required for a negotiable Agreement Addendum)

I. **Background:**

No change.

II. **Purpose:**

This Agreement Addendum Revision #1 provides additional funds to the Local Health Department (LHD) base caseload assignment for the period of June 1, 2024 through May 31, 2025, as defined in the original Agreement Addendum's Attachment A-2.

This funding increase, will enhance the LHD's ability to continue with the objective of the Special Supplemental Nutrition Program for WIC, which is to provide supplemental nutritious foods, nutrition education, and referrals to health care for low-income persons during critical periods of growth and development.

III. **Scope of Work and Deliverables:**

As of June 1, 2024, this Agreement Addendum Revision #1 replaces Paragraph 2 in its entirety with the following:

- The Local Health Department shall maintain active participation in the WIC Program, which is at least 97% of the base caseload. From June 1, 2024 through May 31, 2025, the updated base caseload for the Local Health Department's local WIC agency is provided in Attachment A-2 (in this Agreement Addendum Revision #2).

Health Director Signature (use blue ink or verifiable digital signature)

Date

LHD to complete: LHD program contact name: _____
[For DPH to contact in case follow-up information is needed.] Phone and email address: _____

Signature on this page signifies you have read and accepted all pages of this document. Template rev. October 2023

IV. Performance Measures / Reporting Requirements:

As of June 1, 2024, this Agreement Addendum Revision #1 replaces Subparagraph a. under Paragraph 1. Performance Measures in its entirety with the following:

- a. Maintain active participation in the WIC Program, which is at least 97% of the base caseload. The base caseload for the Local Health Department's local WIC agency is provided in:
 - i. Agreement Addendum Revision #1 for the period June 1, 2024 through May 31, 2025, Attachment A-2.

V. Performance Monitoring and Quality Assurance:

No change.

VI. Funding Guidelines or Restrictions:

As of June 1, 2024, this Agreement Addendum Revision #1 adds additional fund delineated by the code "2D15403" have been placed in the 'Client Services' category of the WIC budget.

If the Local Health Department chooses to redistribute funds among the four WIC activities (Client Services, Breastfeeding Promotion, Nutrition Education, and General Administration), adhering to threshold requirements, it may do so by completing a budgetary realignment request utilizing the WIC Program form and submitting it to the Community Nutrition Services Section.

For the period of June 1, 2024 through May 31, 2025 the participation rate of \$16.60 per participant per month was in effect. For the period of June 1, 2024 through May 31, 2025 the participation rate of \$16.70 per participant per month has been established with Revision #1. This increases the rate per participant by \$.10 per participant.

Activity 403	AA	133001 2D15403 20G0001001	Total Allocated	133001 2D15403 20G0001001	Total Allocated	133001 2D15404 20G0001001	Total Allocated	133001 2D15404 20G0001001	Total Allocated	133001 2D15405 20G0001001	Total Allocated	133001 2D15405 20G0001001	Total Allocated	133001 2D15409 20G0001001	Total Allocated	133001 2D15409 20G0001001	Total Allocated	Proposed Total	New Total
Service Period		06/01-09/30		10/01-05/31		06/01-09/30		10/01-05/31		06/01-09/30		10/01-05/31		06/01-09/30		10/01-05/31			
Payment Period		07/01-11/30		11/01-06/30		07/01-11/30		11/01-06/30		07/01-11/30		11/01-06/30		07/01-11/30		11/01-06/30			
01 Alamance	* 2	1,614	\$136,580.00	3,227	\$257,357.00	0	\$82,926.00	0	\$165,851.00	0	\$24,176.00	0	\$48,351.00	0	\$24,176.00	0	\$48,353.00	4,841	792,611
D1 Albemarle	* 1	1,483	\$154,621.00	2,966	\$309,241.00	0	\$50,623.00	0	\$101,246.00	0	\$24,614.00	0	\$49,229.00	0	\$16,287.00	0	\$32,573.00	4,449	742,883
02 Alexander	* 1	327	\$26,280.00	654	\$52,562.00	0	\$13,043.00	0	\$26,086.00	0	\$4,886.00	0	\$4,886.00	0	\$12,549.00	0	\$25,097.00	981	163,927
04 Anson	* 2	276	\$30,401.00	553	\$55,621.00	0	\$8,659.00	0	\$17,317.00	0	\$4,329.00	0	\$8,659.00	0	\$2,494.00	0	\$4,988.00	829	133,297
D2 Appalachian	* 1	628	\$67,373.00	1,257	\$134,745.00	0	\$20,863.00	0	\$41,726.00	0	\$10,431.00	0	\$20,863.00	0	\$5,647.00	0	\$11,295.00	1,885	314,828
07 Beaufort	* 1	555	\$53,368.00	1,110	\$106,735.00	0	\$28,550.00	0	\$57,100.00	0	\$5,478.00	0	\$10,955.00	0	\$4,701.00	0	\$9,403.00	1,665	277,955
09 Bladen	* 1	423	\$39,833.00	846	\$79,666.00	0	\$16,667.00	0	\$33,333.00	0	\$7,018.00	0	\$14,037.00	0	\$6,667.00	0	\$13,333.00	1,269	211,823
10 Brunswick	* 1	1,323	\$150,585.00	2,646	\$301,169.00	0	\$48,333.00	0	\$96,667.00	0	\$4,667.00	0	\$9,333.00	0	\$16,000.00	0	\$32,000.00	3,969	662,723
11 Buncombe	* 2	1,693	\$195,762.00	3,386	\$370,808.00	0	\$54,129.00	0	\$108,259.00	0	\$13,942.00	0	\$27,883.00	0	\$17,171.00	0	\$34,343.00	5,079	827,376
12 Burke	* 1	890	\$99,016.00	1,779	\$198,030.00	0	\$35,442.00	0	\$70,883.00	0	\$5,833.00	0	\$11,667.00	0	\$7,383.00	0	\$14,767.00	2,669	445,690
13 Cabarrus	* 2	1,395	\$113,645.00	2,790	\$213,879.00	0	\$81,072.00	0	\$162,144.00	0	\$22,376.00	0	\$44,752.00	0	\$14,443.00	0	\$28,886.00	4,185	685,382
14 Caldwell	* 1	790	\$87,740.00	1,579	\$175,481.00	0	\$26,667.00	0	\$53,333.00	0	\$10,000.00	0	\$20,000.00	0	\$6,667.00	0	\$13,333.00	2,369	395,590
16 Carteret	* 1	512	\$50,260.00	1,023	\$100,517.00	0	\$29,000.00	0	\$58,000.00	0	\$1,333.00	0	\$2,667.00	0	\$4,333.00	0	\$8,667.00	1,535	256,312
17 Caswell	* 1	182	\$18,978.00	365	\$37,958.00	0	\$6,668.00	0	\$13,336.00	0	\$1,883.00	0	\$3,765.00	0	\$2,749.00	0	\$5,498.00	547	91,382
18 Catawba	* 2	1,321	\$133,455.00	2,642	\$247,122.00	0	\$56,545.00	0	\$113,090.00	0	\$12,566.00	0	\$25,131.00	0	\$16,754.00	0	\$33,508.00	3,963	642,134
19 Chatham		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
20 Cherokee	* 2	208	\$22,487.00	416	\$42,052.00	0	\$6,613.00	0	\$13,227.00	0	\$3,307.00	0	\$6,613.00	0	\$2,121.00	0	\$4,243.00	624	101,287
22 Clay	* 1	93	\$10,080.00	186	\$20,161.00	0	\$3,094.00	0	\$6,189.00	0	\$1,322.00	0	\$2,644.00	0	\$975.00	0	\$1,949.00	279	46,693
23 Cleveland	* 2	1,576	\$172,221.00	3,152	\$331,162.00	0	\$51,898.00	0	\$103,795.00	0	\$7,500.00	0	\$15,000.00	0	\$29,997.00	0	\$59,995.00	4,728	776,296
24 Columbus	* 2	572	\$46,498.00	1,144	\$76,195.00	0	\$25,976.00	0	\$51,951.00	0	\$7,793.00	0	\$15,586.00	0	\$14,719.00	0	\$29,439.00	1,716	269,873
25 Craven	* 2	1,138	\$92,269.00	2,276	\$162,958.00	0	\$78,773.00	0	\$157,547.00	0	\$6,483.00	0	\$12,966.00	0	\$11,416.00	0	\$22,832.00	3,414	548,658
26 Cumberland	* 2	4,132	\$455,873.00	8,264	\$888,903.00	0	\$134,898.00	0	\$269,797.00	0	\$58,333.00	0	\$116,667.00	0	\$36,808.00	0	\$73,616.00	12,396	2,047,291
28 Dare	* 2	210	\$22,360.00	420	\$42,064.00	0	\$8,333.00	0	\$16,667.00	0	\$1,667.00	0	\$3,333.00	0	\$2,500.00	0	\$5,000.00	630	102,554
29 Davidson	* 2	1,451	\$171,431.00	2,902	\$288,548.00	0	\$42,735.00	0	\$85,470.00	0	\$6,667.00	0	\$13,333.00	0	\$20,000.00	0	\$40,000.00	4,353	672,537
30 Davie	* 1	319	\$31,654.00	638	\$63,308.00	0	\$15,000.00	0	\$30,000.00	0	\$1,333.00	0	\$2,667.00	0	\$5,000.00	0	\$10,000.00	957	159,919
31 Duplin	* 1	868	\$67,195.00	1,735	\$134,388.00	0	\$65,717.00	0	\$131,434.00	0	\$4,603.00	0	\$9,206.00	0	\$6,507.00	0	\$13,015.00	2,603	434,668
32 Durham		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
33 Edgecombe	* 2	431	\$36,920.00	862	\$66,666.00	0	\$24,392.00	0	\$48,785.00	0	\$6,799.00	0	\$13,599.00	0	\$3,469.00	0	\$6,937.00	1,293	208,860
D7 Foothills	* 2	1,054	\$119,770.00	2,108	\$222,805.00	0	\$42,000.00	0	\$84,000.00	0	\$3,333.00	0	\$6,667.00	0	\$9,861.00	0	\$19,723.00	3,162	511,321
34 Forsyth	* 2	3,529	\$354,620.00	7,058	\$603,532.00	0	\$153,019.00	0	\$306,037.00	0	\$49,102.00	0	\$98,205.00	0	\$29,039.00	0	\$58,079.00	10,587	1,662,220
35 Franklin	* 2	483	\$54,408.00	965	\$95,470.00	0	\$18,359.00	0	\$36,719.00	0	\$2,927.00	0	\$5,855.00	0	\$4,417.00	0	\$8,833.00	1,448	228,436
36 Gaston	* 2	1,808	\$201,546.00	3,617	\$362,321.00	0	\$55,962.00	0	\$111,924.00	0	\$26,667.00	0	\$53,333.00	0	\$16,020.00	0	\$32,041.00	5,425	865,239
38 Graham	* 1	117	\$12,351.00	234	\$24,703.00	0	\$4,118.00	0	\$8,236.00	0	\$1,414.00	0	\$2,827.00	0	\$1,506.00	0	\$3,011.00	351	58,517
D3 Gran-Vance	* 2	1,143	\$133,035.00	2,286	\$233,333.00	0	\$38,333.00	0	\$76,667.00	0	\$8,370.00	0	\$16,741.00	0	\$10,000.00	0	\$20,000.00	3,429	539,908
40 Greene	* 2	202	\$23,871.00	404	\$41,832.00	0	\$6,402.00	0	\$12,804.00	0	\$1,676.00	0	\$3,352.00	0	\$1,616.00	0	\$3,233.00	606	95,392
41 Guilford	* 1	5,088	\$540,338.00	10,175	\$1,080,675.00	0	\$194,245.00	0	\$388,489.00	0	\$42,227.00	0	\$84,454.00	0	\$67,732.00	0	\$135,465.00	15,263	2,548,888
42 Halifax	* 2	569	\$62,168.00	1,138	\$124,334.00	0	\$18,884.00	0	\$37,768.00	0	\$9,442.00	0	\$18,884.00	0	\$3,927.00	0	\$7,855.00	1,707	284,969
43 Harnett	* 2	1,295	\$150,946.00	2,590	\$266,434.00	0	\$40,100.00	0	\$80,200.00	0	\$12,856.00	0	\$25,713.00	0	\$11,035.00	0	\$22,069.00	3,885	613,238
44 Haywood	* 1	490	\$52,133.00	979	\$104,266.00	0	\$16,255.00	0	\$32,509.00	0	\$8,127.00	0	\$16,255.00	0	\$4,759.00	0	\$9,517.00	1,469	245,290
45 Henderson	* 2	710	\$74,193.00	1,420	\$140,020.00	0	\$30,000.00	0	\$60,000.00	0	\$6,667.00	0	\$13,333.00	0	\$7,000.00	0	\$14,000.00	2,130	347,343
47 Hoke	* 2	723	\$78,284.00	1,445	\$140,170.00	0	\$26,667.00	0	\$53,333.00	0	\$5,000.00	0	\$10,000.00	0	\$10,000.00	0	\$20,000.00	2,168	345,622
48 Hyde		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
49 Iredell	* 2	1,402	\$125,223.00	2,804	\$228,667.00	0	\$66,667.00	0	\$133,333.00	0	\$13,333.00	0	\$26,667.00	0	\$27,509.00	0	\$55,018.00	4,206	680,623
50 Jackson	* 2	305	\$26,003.00	610	\$51,475.00	0	\$19,202.00	0	\$38,403.00	0	\$2,726.00	0	\$5,453.00	0	\$2,666.00	0	\$5,332.00	915	152,175
51 Johnston	* 2	1,878	\$229,383.00	3,755	\$418,393.00	0	\$58,299.00	0	\$116,599.00	0	\$9,000.00	0	\$18,000.00	0	\$15,000.00	0	\$30,000.00	5,633	900,307
52 Jones	* 1	76	\$8,430.00	152	\$16,859.00	0	\$2,523.00	0	\$5,047.00	0	\$1,262.00	0	\$2,523.00	0	\$401.00	0	\$803.00	228	38,076
53 Lee	* 1	623	\$64,784.00	1,246	\$129,568.00	0	\$20,690.00	0	\$41,381.00	0	\$10,304.00	0	\$20,609.00	0	\$7,673.00	0	\$15,345.00	1,869	312,223
54 Lenoir	* 1	924	\$101,417.00	1,847	\$202,834.00	0	\$30,664.00	0	\$61,327.00	0	\$15,332.00	0	\$30,663.00	0	\$5,905.00	0	\$11,811.00	2,771	462,724
55 Lincoln	* 2	586	\$41,600.00	1,171	\$82,268.00	0	\$40,633.00	0	\$81,265.00	0	\$9,674.00	0	\$19,349.00	0	\$5,303.00	0	\$10,607.00	1,757	292,456
56 Macon	* 2	289	\$35,618.00	578	\$71,038.00	0	\$9,575.00	0	\$19,150.00	0	\$0.00	0	\$0.00	0	\$2,781.00	0	\$5,561.00	867	144,590
57 Madison	* 1	180	\$16,733.00	360	\$33,466.00	0	\$8,964.00	0	\$17,928.00	0	\$2,271.00	0	\$4,542.00	0	\$1,912.00	0	\$3,824.00	540	90,180

D4 M-T-W	* 1	512	\$56,428.00	1,025	\$112,856.00	0	\$19,870.00	0	\$39,740.00	0	\$2,313.00	0	\$4,627.00	0	\$6,447.00	0	\$12,894.00	1,537	256,712
60 Mecklenburg	* 2	9,433	\$1,069,296.00	18,866	\$1,902,805.00	0	\$361,996.00	0	\$723,992.00	0	\$67,919.00	0	\$135,839.00	0	\$66,667.00	0	\$133,333.00	28,299	4,490,146
62 Montgomery	* 1	443	\$51,341.00	887	\$92,659.00	0	\$14,266.00	0	\$28,531.00	0	\$1,639.00	0	\$3,278.00	0	\$6,358.00	0	\$12,715.00	1,330	212,117
63 Moore	* 1	551	\$68,672.00	1,102	\$137,345.00	0	\$18,300.00	0	\$36,600.00	0	\$915.00	0	\$1,830.00	0	\$3,612.00	0	\$7,224.00	1,653	276,151
64 Nash	* 2	823	\$89,829.00	1,646	\$171,559.00	0	\$26,507.00	0	\$53,014.00	0	\$13,253.00	0	\$26,507.00	0	\$6,995.00	0	\$13,989.00	2,469	404,122
65 New Hanover	* 1	1,413	\$165,728.00	2,826	\$331,453.00	0	\$46,905.00	0	\$93,810.00	0	\$8,333.00	0	\$16,667.00	0	\$13,559.00	0	\$27,119.00	4,239	707,813
66 Northampton	* 1	204	\$14,702.00	409	\$29,403.00	0	\$13,333.00	0	\$26,667.00	0	\$3,393.00	0	\$6,786.00	0	\$2,502.00	0	\$5,005.00	613	102,404
67 Onslow	* 2	2,689	\$301,793.00	5,378	\$578,021.00	0	\$100,532.00	0	\$201,065.00	0	\$13,490.00	0	\$26,981.00	0	\$30,559.00	0	\$61,117.00	8,067	1,321,625
68 Orange		0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	0
69 Pamlico	* 1	124	\$13,176.00	248	\$26,353.00	0	\$4,117.00	0	\$8,233.00	0	\$2,058.00	0	\$4,117.00	0	\$1,233.00	0	\$2,465.00	372	62,124
71 Pender	* 1	554	\$43,565.00	1,107	\$87,128.00	0	\$36,333.00	0	\$72,667.00	0	\$5,333.00	0	\$10,667.00	0	\$6,667.00	0	\$13,333.00	1,661	277,354
73 Person	* 1	364	\$41,047.00	729	\$82,095.00	0	\$12,157.00	0	\$24,314.00	0	\$4,333.00	0	\$8,667.00	0	\$2,953.00	0	\$5,905.00	1,093	182,564
74 Pitt	* 1	1,504	\$110,102.00	3,008	\$220,203.00	0	\$98,867.00	0	\$197,733.00	0	\$24,966.00	0	\$49,933.00	0	\$15,729.00	0	\$31,459.00	4,512	753,504
75 Polk	* 1	99	\$10,581.00	198	\$21,163.00	0	\$3,293.00	0	\$6,587.00	0	\$1,647.00	0	\$3,293.00	0	\$946.00	0	\$1,892.00	297	49,699
76 Randolph	* 1	1,283	\$154,375.00	2,566	\$308,752.00	0	\$42,633.00	0	\$85,267.00	0	\$4,363.00	0	\$8,725.00	0	\$11,640.00	0	\$23,279.00	3,849	642,883
77 Richmond	* 1	807	\$93,662.00	1,614	\$187,324.00	0	\$27,000.00	0	\$54,000.00	0	\$3,000.00	0	\$6,000.00	0	\$10,333.00	0	\$20,667.00	2,421	404,407
78 Robeson	* 2	1,722	\$170,007.00	3,444	\$316,641.00	0	\$73,578.00	0	\$147,157.00	0	\$27,417.00	0	\$54,833.00	0	\$14,850.00	0	\$29,700.00	5,166	839,349
79 Rockingham	* 1	869	\$96,319.00	1,738	\$192,638.00	0	\$37,385.00	0	\$74,770.00	0	\$2,850.00	0	\$5,700.00	0	\$7,733.00	0	\$15,467.00	2,607	435,469
80 Rowan	* 1	1,014	\$114,416.00	2,027	\$228,830.00	0	\$38,699.00	0	\$77,399.00	0	\$5,048.00	0	\$10,095.00	0	\$10,095.00	0	\$20,191.00	3,041	507,814
82 Sampson	* 1	997	\$85,873.00	1,994	\$171,744.00	0	\$55,134.00	0	\$110,269.00	0	\$16,547.00	0	\$33,094.00	0	\$7,915.00	0	\$15,830.00	2,991	499,397
83 Scotland	* 1	523	\$59,497.00	1,046	\$118,994.00	0	\$20,150.00	0	\$40,299.00	0	\$2,713.00	0	\$5,425.00	0	\$4,425.00	0	\$8,851.00	1,569	261,923
84 Stanly	* 1	819	\$78,834.00	1,638	\$157,668.00	0	\$43,495.00	0	\$86,989.00	0	\$4,078.00	0	\$8,155.00	0	\$9,514.00	0	\$19,029.00	2,457	410,219
85 Stokes	* 1	347	\$40,000.00	694	\$80,000.00	0	\$10,000.00	0	\$20,000.00	0	\$4,000.00	0	\$8,000.00	0	\$3,569.00	0	\$7,137.00	1,041	173,747
86 Surry	* 2	694	\$77,763.00	1,389	\$154,196.00	0	\$22,921.00	0	\$45,843.00	0	\$8,595.00	0	\$17,191.00	0	\$5,991.00	0	\$11,983.00	2,083	346,566
87 Swain	* 1	104	\$10,938.00	208	\$21,877.00	0	\$3,453.00	0	\$6,905.00	0	\$1,726.00	0	\$3,453.00	0	\$1,147.00	0	\$2,293.00	312	52,104
D6 Toe River	* 1	282	\$25,190.00	565	\$50,381.00	0	\$14,000.00	0	\$28,000.00	0	\$4,688.00	0	\$9,376.00	0	\$3,000.00	0	\$6,000.00	847	141,482
88 Transylvania	* 1	223	\$26,257.00	446	\$52,512.00	0	\$7,410.00	0	\$14,821.00	0	\$833.00	0	\$1,667.00	0	\$2,551.00	0	\$5,103.00	669	111,823
90 Union	* 2	1,484	\$124,282.00	2,968	\$235,086.00	0	\$90,000.00	0	\$180,000.00	0	\$20,132.00	0	\$40,264.00	0	\$11,897.00	0	\$23,793.00	4,452	729,906
92 Wake	* 1	8,092	\$832,829.00	16,184	\$1,665,657.00	0	\$268,654.00	0	\$537,309.00	0	\$134,327.00	0	\$268,655.00	0	\$107,462.00	0	\$214,923.00	24,276	4,054,092
93 Warren	* 2	187	\$18,809.00	373	\$36,755.00	0	\$6,667.00	0	\$13,333.00	0	\$3,000.00	0	\$6,000.00	0	\$2,500.00	0	\$5,000.00	560	92,624
96 Wayne	* 1	1,984	\$168,560.00	3,969	\$337,120.00	0	\$111,999.00	0	\$223,999.00	0	\$32,941.00	0	\$65,882.00	0	\$15,910.00	0	\$31,820.00	5,953	994,184
97 Wilkes	* 1	661	\$70,708.00	1,322	\$141,414.00	0	\$21,939.00	0	\$43,877.00	0	\$10,969.00	0	\$21,939.00	0	\$6,077.00	0	\$12,155.00	1,983	331,061
98 Wilson	* 2	903	\$100,915.00	1,806	\$188,417.00	0	\$28,645.00	0	\$57,290.00	0	\$14,322.00	0	\$28,645.00	0	\$6,049.00	0	\$12,097.00	2,709	439,089
99 Yadkin	* 2	399	\$37,306.00	798	\$74,412.00	0	\$16,747.00	0	\$33,495.00	0	\$5,034.00	0	\$10,068.00	0	\$7,147.00	0	\$14,294.00	1,197	199,700
00 Yancey	* 2	151	\$12,850.00	302	\$23,905.00	0	\$10,744.00	0	\$21,489.00	0	\$211.00	0	\$422.00	0	\$1,261.00	0	\$2,523.00	453	73,858
Totals		90,142	\$9,429,389	180,280	\$17,969,125	0	\$3,625,906	0	\$7,251,816	0	\$954,992	0	\$1,909,998	0	\$952,888	0	\$1,905,782	270,422	44,270,318

Sign and Date - DCFW Program Staff	<i>Sarah Gabriel</i> 6/28/24	Sign and Date - DCFW Program Admin	<i>Holly Jackson</i> 6/28/2024
Sign and Date - DCFW Budget Admin	<i>Lisa Rogers</i> 6-28-24	Sign and Date - Approved by DCFW Budget Super	<i>Sarah E. Grimsrud</i> 6/28/2024

FY25 - FAS
federal award
supplement

Activity Nbr + Name:	403	WIC
FAS Number + Reason:	3	This FAS is accompanying an AA+BE or an AA Revision+BE Revision.
CFDA Nbr + Name:	10.557	Special Supplemental Nutrition Program for Women, Infants and Children
Is award R&D?:	no	FAIN: 245NC705W1003 IDC rate: n/a Fed awd total amt: \$52,943,868
Fed award project description:	Women, Infants & Children (2 year)	
Fed awd date + awarding agency:	05-22-24 USDA, Food and Nutrition Service	

Subrecipient	Subrecipient's UEI	Federal funds from grant listed above	Total federal funds for entire Activity	Subrecipient	Subrecipient's UEI	Federal funds from grant listed above	Total federal funds for entire Activity
Alamance	F5VHYUU13NC5	\$ 1,614	\$ 789,384	Jackson	X7YWY6ZP574	\$ 305	\$ 151,565
Albemarle	WAAVS51PNMK3	\$ 1,483	\$ 739,917	Johnston	SYGAGEFDHYR7	\$ 1,878	\$ 896,552
Alexander	XVEEJSNY7UX9	\$ 327	\$ 163,273	Jones	HE3NNNUE27M7	\$ 76	\$ 37,924
Anson	PK8UYTSNJCC3	\$ 276	\$ 132,744	Lee	F6A8UC99JWJ5	\$ 623	\$ 310,977
Appalachian	CD7BFHB8W539	\$ 628	\$ 313,571	Lenoir	QKUF137VPGH6	\$ 924	\$ 460,877
Beaufort	RN1SXF4DLXN6	\$ 555	\$ 276,845	Lincoln	UGGQGSGBKJ5	\$ 586	\$ 291,285
Bladen	TLCTJWDJH1H9	\$ 423	\$ 210,977	Macon	LLPJBC6N2LL3	\$ 289	\$ 143,912
Brunswick	MJBMXLN9NJT5	\$ 1,323	\$ 660,077	Madison	YQ96F8BJYTJ9	\$ 180	\$ 89,820
Buncombe	W5TCDKMLHE69	\$ 1,693	\$ 823,990	MTW	ZKK5GNRNBBY6	\$ 512	\$ 264,608
Burke	KVJHUFURQDM5	\$ 890	\$ 443,911	Mecklenburg	EZ15XL6BMM68	\$ 9,433	\$ 4,462,290
Cabarrus	RDXNEJKJFU7	\$ 1,395	\$ 682,592	Montgomery	E78ZAJM3BFL3	\$ 443	\$ 211,338
Caldwell	HL4FGNJNGE97	\$ 790	\$ 394,011	Moore	HFNSK95FS7Z8	\$ 551	\$ 275,010
Carteret	UC6WJ2MQMJS8	\$ 512	\$ 255,289	Nash	NF58K566HQM7	\$ 823	\$ 402,476
Caswell	JDJ7Y7CGYC86	\$ 182	\$ 91,017	New Hanover	F7TLT2GMEJE1	\$ 1,413	\$ 704,987
Catawba	GYUNA9W1NFM1	\$ 1,321	\$ 639,492	Northampton	CRA2KCAL8BA4	\$ 204	\$ 101,995
Chatham	KE57QE2GV5F1	\$ -	\$ -	Onslow	EGE7NBXW5JS6	\$ 2,689	\$ 1,316,247
Cherokee	DCEGK6HA11M5	\$ 208	\$ 100,871	Orange	GGFCW9XDA53	\$ -	\$ -
Clay	HYKLQVNWLXK7	\$ 93	\$ 46,507	Pamlico	FT59QFEAU344	\$ 124	\$ 61,876
Cleveland	UWMUYMPVL483	\$ 1,576	\$ 773,144	Pender	T11BE678U9P5	\$ 554	\$ 276,247
Columbus	V1UAJ4L87WQ7	\$ 572	\$ 268,729	Person	FQ8LFJGMABJ4	\$ 364	\$ 181,835
Craven	LTZ2U8LZQ214	\$ 1,138	\$ 546,382	Pitt	VZNPMLFT5R6	\$ 1,504	\$ 750,496
Cumberland	HALND8WJ3GW4	\$ 4,132	\$ 2,039,027	Polk	QZ6BZPGLX4Y9	\$ 99	\$ 49,501
Dare	ELV6JGB11QK6	\$ 210	\$ 102,134	Randolph	T3BUM1CVS9N5	\$ 1,283	\$ 640,317
Davidson	C9P5MDJC7KY7	\$ 1,451	\$ 669,635	Richmond	Q63FZNTJM3M4	\$ 807	\$ 402,793
Davie	L8WBGLHZV239	\$ 319	\$ 159,281	Robeson	LKBEJQFLAAK5	\$ 1,722	\$ 835,905
Duplin	KZN4GK5262K3	\$ 868	\$ 432,933	Rockingham	KGCCCHJZZ43	\$ 869	\$ 433,731
Durham	LJ5BA6U2HLM7	\$ -	\$ -	Rowan	GCB7UCV96NW6	\$ 1,014	\$ 505,787
Edgecombe	MAN4LX44AD17	\$ 431	\$ 207,998	Sampson	WRT9CSK1KJY5	\$ 997	\$ 497,403
Foothills	NGTEF2MQ8LL4	\$ 1,054	\$ 509,213	Scotland	FNVTCUQGCHM5	\$ 523	\$ 260,877
Forsyth	V6BGVQ67YPY5	\$ 3,529	\$ 1,655,162	Stanly	U86MZUYPL7C5	\$ 819	\$ 408,581
Franklin	FFKTRQCNN143	\$ 483	\$ 227,471	Stokes	W41TRA3NUNS1	\$ 347	\$ 173,053
Gaston	QKY9R8A8D5J6	\$ 1,808	\$ 861,622	Surry	FMWCTM24C9J8	\$ 694	\$ 345,177
Graham	L8MAVKQJTYN7	\$ 117	\$ 58,283	Swain	TAE3M92L4QR4	\$ 104	\$ 51,896
Granv-Vance	MGQJJKK22EJB3	\$ 1,143	\$ 537,622	Toe River	JUA6GAUQ9UM1	\$ 282	\$ 140,917
Greene	VCU5LD71N9U3	\$ 202	\$ 94,988	Transylvania	W51VGHGM8945	\$ 223	\$ 111,377
Guilford	YBEQWGFJPMJ3	\$ 5,088	\$ 2,538,713	Union	LHMKBD4AGRJ5	\$ 1,484	\$ 726,938
Halifax	MRL8MYNJ3Y5	\$ 569	\$ 283,831	Wake	FTJ2WJPLWMJ3	\$ 8,092	\$ 4,037,908
Harnett	JBD9V41BX7	\$ 1,295	\$ 610,648	Warren	TLNAU5CNHSU5	\$ 187	\$ 92,251
Haywood	DQHZEVAV95G5	\$ 490	\$ 244,311	Wayne	DACFHCLQKMS1	\$ 1,984	\$ 990,215
Henderson	TG5AR81JLFQ5	\$ 710	\$ 341,740	Wilkes	M14KKHY2NNR3	\$ 661	\$ 329,739
Hoke	C1GWSADARX51	\$ 723	\$ 344,177	Wilson	ME2DJHMYWG55	\$ 903	\$ 437,283
Hyde	T2RSYN36NN64	\$ -	\$ -	Yadkin	PLCDT7JFA8B1	\$ 399	\$ 198,902
Iredell	XTNRLKJLA4S9	\$ 1,402	\$ 677,819	Yancey	L98MCUHKC2J8	\$ 151	\$ 73,556

SFY25 Base Caseload
June 1, 2024 - May 31, 2025

Agency Name	SFY25 Base	SFY25 97% of Base	Agency Name	SFY25 Base	SFY 25 97% of Base
Alamance	4,034	3,913	Johnston	4,694	4,553
Albemarle Regional	3,707	3,596	Jones	190	184
Alexander	818	793	Lee	1,558	1,511
Anson	691	670	Lenoir	2,309	2,240
Appalachian District	1,571	1,524	Lincoln	1,464	1,420
Beaufort	1,387	1,345	Macon	723	701
Bladen	1,057	1,025	Madison	450	437
Brunswick	3,307	3,208	Mecklenburg	23,583	22,876
Buncombe	4,232	4,105	Montgomery	1,109	1,076
Burke	2,224	2,157	Moore	1,378	1,337
Cabarrus	3,487	3,382	M-T-W District	1,281	1,243
Caldwell	1,974	1,915	Nash	2,057	1,995
Carteret	1,279	1,241	New Hanover	3,532	3,426
Caswell	456	442	Northampton	511	496
Catawba	3,303	3,204	Onslow	6,723	6,521
Cherokee	520	504	Pamlico	310	301
Clay	233	226	Pender	1,384	1,342
Cleveland	3,940	3,822	Person	911	884
Columbus	1,431	1,388	Pitt	3,760	3,647
Craven	2,846	2,761	Polk	248	241
Cumberland	10,330	10,020	Randolph	3,208	3,112
Dare	525	509	Richmond	2,018	1,957
Davidson	3,627	3,518	Robeson	4,305	4,176
Davie	798	774	Rockingham	2,173	2,108
Duplin	2,169	2,104	Rowan	2,534	2,458
Edgecombe	1,078	1,046	Sampson	2,492	2,417
Foothills	2,635	2,556	Scotland	1,307	1,268
Forsyth	8,822	8,557	Stanly	2,047	1,986
Franklin	1,207	1,171	Stokes	867	841
Gaston	4,521	4,385	Surry	1,736	1,684
Graham	292	283	Swain	260	252
Granville-Vance	2,858	2,772	Toe River District	706	685
Greene	506	491	Transylvania	558	541
Guilford	12,719	12,337	Union	3,710	3,599
Halifax	1,422	1,379	Wake	20,230	19,623
Harnett	3,237	3,140	Warren	467	453
Haywood	1,224	1,187	Wayne	4,961	4,812
Henderson	1,775	1,722	Wilkes	1,652	1,602
Hoke	1,807	1,753	Wilson	2,258	2,190
Iredell	3,505	3,400	Yadkin	998	968
Jackson	762	739	Yancey	378	367

BA # _____

Duplin County
Budget Amendment

Department Title Health
Department Head's Signature Tracey Simmons - Kornegay / Billie Jo Dunn
(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners

Brief description of why this amendment is being requested:
add additional State money received for the WIC Program

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
5110-35153	WIC - Client Services	868.00	5165-43110	Travel	868.00
Total		868.00	Total		868.00

Finance Signature _____
Date Approved: _____

Manager Signature _____
Date Approved: _____

Commissioner Approval _____
Date Approved: _____

7/15/2024

County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: Tracey Simmons-Kornegay/Health Department	Meeting Date: August 5, 2024
Subject: COVID-19 Vaccination Program -- AA 716 Funding	
Summary, explanation and background: *carry forward funding from FY23-24* The Local Health Department is to continue activities that focus on removing the barriers to accessing vaccines, increasing vaccine confidence, coordinating COVID-19 vaccine services, and expanding its COVID-19 vaccination program, with an emphasis on reaching high-risk and underserved populations, including racial and ethnic minorities and all others disproportionately affected by COVID-19. To reduce the spread of the SARS-CoV-2 virus and its variants, we need to sustain our vaccination efforts as new products become available and vaccinate as many people as possible. Planning and response require close collaboration among public and private sector partners, public health emergency response and emergency management, healthcare organizations, and healthcare industry groups within the community. A key component is community sustainability so that the LHD is prepared for updated COVID-19 vaccines and is prepared to implement influenza vaccination both seasonally and as part of pandemic preparedness.	
Requested Action: 1) Acceptance of COVID-19 Vaccination Program (AA 716) for an additional \$391.00 2) Approval of the budget amendment for 2024-2025	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) <ul style="list-style-type: none"> • None 	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) <ul style="list-style-type: none"> • None 	
Time needed to explain to Commissioners: <ul style="list-style-type: none"> • 5 minutes 	

Attachments:



716 FY25
Duplin.pdf



5178 - AA 716.pdf

Instructions for what to do with attachments once approved:

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr by the agenda deadline. Remember, one original will be retained for the minutes.

Division of Public Health Agreement Addendum FY 24-25

Duplin County Health Department
Local Health Department Legal Name

Epidemiology / Immunization Branch
DPH Section / Branch Name

716 CDC COVID-19 Vaccination Program
Activity Number and Description

Deji Ayankoya, 919-418-8591
ayodeji.ayankoya@dhhs.nc.gov
DPH Program Contact
 (name, phone number, and email)

06/01/2024 – 05/31/2025
Service Period

DPH Program Signature **Date**
 (only required for a negotiable Agreement Addendum)

07/01/2024 – 06/30/2025
Payment Period

- Original Agreement Addendum
 Agreement Addendum Revision # _____

I. Background:

As part of the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (P.L. 116-260) and the American Rescue Plan Act of 2021 (P.L. 117-2), North Carolina received supplemental funding to assist the local health departments with coronavirus vaccine activities to support broad-based distribution, access, and vaccine coverage. Specifically, this supplement funding will be used to ensure greater equity and access to the COVID-19 vaccine by those disproportionately affected by COVID-19.

Local health departments are to focus on the work of removing barriers and expanding their COVID-19 vaccination programs. The maintenance of on-site, satellite, temporary or off-site COVID-19 vaccination clinics must adhere to cold-chain procedures in accordance with the vaccine manufacturer's instructions and CDC's guidance on COVID-19 vaccine storage and handling. Priority must be given to activities focused on the hard-to-reach, high-risk, underserved populations and increasing vaccine confidence to increase community vaccine coverage. Vaccine hesitancy is a complex matter that involves various factors, such as confidence, complacency, and convenience.

II. Purpose:

The Local Health Department is to continue activities that focus on removing the barriers to accessing vaccine, increasing vaccine confidence, coordinating COVID-19 vaccine services, and expanding its COVID-19 vaccination program, with an emphasis on reaching high-risk and underserved populations, including racial and ethnic minorities, and all others disproportionately affected by COVID-19.

To reduce the spread of the SARS-CoV-2 virus and its variants, we need to sustain our vaccination efforts as new products become available and vaccinate as many people as possible. Planning and

 Health Director Signature (use blue ink or verifiable digital signature) Date

LHD to complete: [For DPH to contact in case follow-up information is needed.]	LHD program contact name: _____ Phone and email address: _____
---	---

Signature on this page signifies you have read and accepted all pages of this document.

response require close collaboration among public and private sector partners, public health emergency response and emergency management, healthcare organizations, and healthcare industry groups within the community. A key component is community sustainability so that the LHD is prepared for updated COVID-19 vaccines and is prepared to implement influenza vaccination both seasonally and as part of pandemic preparedness.

III. Scope of Work and Deliverables:

The Local Health Department (LHD) shall:

1. Vaccinate eligible populations in accordance with all requirements and the most current official CDC/HHS recommendations for COVID-19 vaccines as published as in the Morbidity and Mortality Weekly Report (MMWR) and comply with all applicable requirements as set forth by the U.S. Food and Drug Administration, including but not limited to requirements in any EUA that covers COVID-19 vaccine.
2. Ensure designated healthcare professionals receive the training needed to ensure COVID-19 vaccines are stored, handled, prepared, and administered correctly. Training must be ongoing as new COVID-19 vaccines become available and as recommendations evolve when we learn more about the vaccines and how to improve the vaccination process. Those requirements include:
 - a. COVID-19 vaccine management
 - b. Storage and handling procedures
 - c. Vaccine preparation and administration
 - d. Documentation and record keeping
 - e. Proper procedures for facilitating vaccine transfers between providers, and
 - f. Reporting requirements as required by NCDHHS/DPH and the CDC.
3. Identify community vaccination partners (e.g., pediatricians, pharmacies, occupational health settings, schools, other physician offices, and community-based organizations) to combine efforts and implement strategies to vaccinate all eligible populations with COVID-19 vaccine.
4. Ensure safe implementation of on-site, satellite, temporary, off-site, or other alternative vaccination clinics. Follow CDC guidance for planning vaccination clinics that includes clinical considerations such as social distancing, responding to medical emergencies, vaccine storage, handling, administration, and documentation.¹ Large-scale clinics, such as those held in arenas or stadiums require added logistical and technical considerations. Partners may need to be engaged to accomplish aspects of the local plan, such as National Guard, local law enforcement, local emergency management, local hospitals, and pharmacies.
5. Conduct vaccination clinics that are open to the public. These clinics may be provisionally located at walk-through sites (churches, community centers, outdoor tents) or other settings such as mobile, curbside, or drive-through sites.
6. Adjust clinic plans to accommodate a variety of scenarios due to vaccine hesitancy and no-show rates. Vaccine hesitancy includes many factors such as a lack of vaccine confidence, complacency about the virus, and the inconvenience of obtaining a vaccine. Focus activities to establish and build trust among hard-to-reach, high-risk, and underserved populations.

¹ <https://www.cdc.gov/vaccines/hcp/admin/mass-clinic-activities/index.html>

7. Educate the public on the benefits of receiving the COVID-19 vaccine. Foster trust in conversations with the public to address specific topics on vaccine hesitancy.
8. Leverage established relationships and establish new partnerships with COVID-19 vaccine program partners (e.g., HIV, nutrition services, WIC, rural health) to disseminate standardized health promotion materials to clients receiving other services. Other partnerships may include a variety of community organizations and places where people gather such as churches, community centers, homeless shelters, jails/prisons, and businesses such as barber shops and processing plants.
9. Estimate the resources needed to support COVID-19 vaccine administration and outreach activities and hire or reassign staff additional personnel to support these functions.
10. Procure supplies for vaccination clinics, as needed. Examples include, but are not limited to:
 - a. Hand sanitizer with at least 60% alcohol for hand hygiene
 - b. Clinic sanitizing wipes and cleaning supplies to allow for frequent cleaning of the clinic area or vaccine station
 - c. Personal Protective Equipment (PPE) (e.g., mask/face coverings, gloves)
 - d. Signage for clinic workflow through the vaccination process
 - e. Blood pressure monitor
 - f. Stethoscope
 - g. First aid kit
11. Store vaccine in proper vaccine storage equipment (e.g., refrigerators, freezers, portable storage units), and use CDC-recommended Digital Data Logger (DDL) with a valid Certificate of Calibration Testing for temperature monitoring of vaccine storage units. A DDLs' Certificate of Calibration Testing must include:
 - a. Model/device name or number
 - b. Serial number
 - c. Date of calibration (report or issue date)
 - d. Confirmation that the instrument passed testing (or instrument is in tolerance)
 - e. Recommended uncertainty of $\pm 0.5^{\circ}$ C ($\pm 1^{\circ}$ F) or less
12. Follow relevant CDC vaccine transport requirements to prepare COVID-19 vaccines for transport from the LHD to off-site clinics. COVID-19 vaccine products are temperature-sensitive and must be stored and handled correctly to ensure efficacy and maximize shelf life. Proper storage and handling practices are critical to minimize vaccine loss and limit the risk of administering COVID-19 vaccine with reduced effectiveness.
13. Follow CDC COVID-19 Vaccination Provider Requirements for COVID-19 vaccine storage and handling.²
14. Complete the form "Planned Use of Federal Immunization Program Funds" via Smartsheet³ by **August 30, 2024**. Allowable expenditures are detailed in Attachment A.

² <https://www.cdc.gov/vaccines/hcp/admin/storage/toolkit/index.html>

³ <https://app.smartsheet.com/b/form/959cf095cbd64ae58f14a51e7e4c53e3>

IV. Performance Measures / Reporting Requirements:

1. Performance Measures

- a. Report vaccine administration data on all vaccine recipients via NCIR and as directed by the CDC COVID-19 Vaccination Program Agreement (through May 2025) and by the CDC Vaccine for Children Provider Agreement thereafter.
- b. Track and report COVID-19 vaccine transfers and vaccine wastage/spoilage occurrences according to the NC DHHS/DPH guidelines.
- c. Ensure designated staff receive training on COVID-19 vaccine administration, management, inventory, and reporting requirements as required by CDC and NC DHHS/DPH.

2. Reporting Requirements

Complete the following reports via the Smartsheet dashboard.⁴

- a. **Monthly Financial Reports:** These monthly financial reports will report on the prior month and are due by the 24th of the month.
- b. **Semiannual Program Reports:** These semiannual program reports will report on the prior period and are due by the 15th of the month. The semiannual periods and due dates for these program reports are:

June 2024	due July 15, 2024
July–December 2024	due January 15, 2025
January–May 2025	due June 15, 2025

V. Performance Monitoring and Quality Assurance:

1. The Immunization Branch will monitor this Activity through review of the required monthly and semiannual reports as described above, vaccine immunization data, and reporting data in NCIR.
2. Technical consultation to support LHDs in meeting these objectives will be provided by the Immunization Branch, as needed, to ensure that the LHD meets the objectives.

VI. Funding Guidelines or Restrictions:

1. Requirements for pass-through entities: Requirements for pass-through entities: In compliance with *2 CFR §200.331 – Requirements for pass-through entities*, the Division of Public Health provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
 - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
 - b. Frequency: Supplements will be generated as the Division of Public Health receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.

⁴ <https://app.smartsheet.com/b/publish?EQBCT=20c1496dfdb34999a4b885c4ee4f35ad>

2. Attachment A provides a list of examples of allowable and non-allowable costs and activities using federal Immunization Program funds. In addition to that list:
 - a. It is typically CDC's policy that the use of appropriated funds, including gift funds to purchase promotional items, is prohibited unless it is an absolute necessity to support the Local Health Department's COVID mission. Such prohibited promotional items include but are not limited to plaques, clothing, and commemorative items such as pens, mugs, cups, folders, folios, lanyards, and conference bags. In general, such items or tokens to be given to individuals are considered personal gifts for which appropriated funds may not be expended even when these items contain educational or promotional information. Requests for exceptions to this policy must be submitted in writing to the Immunization Branch which will confer with the CDC to see if it is an acceptable use of funds.
 - b. These funds may be used for the printing of immunization educational materials. However, these materials may not be printed on a gift item, as described in Paragraph 2.a above without prior CDC authorization. Requests for exceptions to this requirement must be submitted in writing to the Immunization Branch which will confer with the CDC to see if it is an acceptable use of funds.
 - c. Costs associated with food and meals are NOT permitted.

Attachment A — Examples of Allowable and Non-Allowable Expenditures

Examples of allowable costs include:

Equipment

- Vaccine storage equipment (i.e., purpose-built or pharmaceutical grade vaccine refrigerator, freezer) specifically designed to store vaccine
- Digital Data Logger (DDL) Temperature Monitoring Devices
- Portal refrigerator or freezers (please refer to the CDC transport guidelines at <https://www.cdc.gov/vaccines/hcp/admin/storage/toolkit/storage-handling-toolkit.pdf>)
- Computers (e.g., desktop, laptop, tablets)
- Generators
- Audio-visual equipment (e.g., any product containing visual imagery, sound, or both)

Personnel (term, temporary, students, overtime, contract staff, etc.)

- Costs can include infrastructure needs (e.g., staff, contractors, storage, space) that support vaccination operations
- Employee salary and fringe

Supplies

- Signage
- Mail, postage, long distance calls, and computer transmittal cost for patient reminders
- Hand sanitizer with at least 60% alcohol
- Cleaning tools/supplies for frequent cleaning of clinic area
- Supplies (e.g., PPE for use during vaccination clinic)

Vehicle (may be allowable as they support COVID- 19 vaccine administration & reporting)

- Vehicle Lease
- Trailers and portable vehicle
(A “trailer” is defined as a portable vehicle built on a chassis that is designed to be hauled from one site to another by a separate means of propulsion and that

Non-allowed costs:

- | | |
|---|--|
| <ul style="list-style-type: none"> • Research • Lobbying • Vaccine purchase • Purchase of alcoholic beverages • Entertainment costs (e.g., amusements, social activities, and related costs) • Major construction (e.g., new building, modification of more than 50% of structure, etc.) • Fundraising costs | <ul style="list-style-type: none"> • Incentives • Purchase of land or building • Purchase of vehicle • Honoraria • Invention, Patent, or Licensing Costs • Meals • Trailers and portable vehicle units classified as real property may not be purchased |
|---|--|

serves, wherever parked, as a dwelling or place of business.)

- A “modular unit” is a prefabricated portable unit designed to be moved to a site and assembled on a foundation to serve as a dwelling or a place of business.
- The determination of whether costs to acquire trailers or modular units are allowable charges to HHS grant-supported projects depends on whether such units are classified as real property or equipment.
- A trailer or modular unit is considered real property when the unit and its installation are designed or planned to be installed permanently at a given location so as to seem fixed to the land as a permanent structure or appurtenance there to.
- Lease of Equipment

Construction and Renovation

- Renovations and minor construction (e.g., alteration of less than 50% total square footage of existing structure, renovation quotes), the building is suitable for human use, that is architecturally and structurally suitable for conversion
- Building Lease & Rental

Education and Outreach

- Health communication materials and health education (e.g., advertisement, media) to inform and protect the community
- Registration fees for attendance at conferences, symposiums, or seminars if necessary to accomplish project or program objectives

Vaccination Support

- Resources to complement, but not duplicate, other CDC vaccine delivery efforts (e.g., those activities covered under Activity 715)

FY25 - FAS
federal award
supplement

Activity Nbr + Name: **716 CDC COVID-19 Vaccination Program**

FAS Number + Reason: **1** This FAS is accompanying an AA+BE or an AA Revision+BE Revision.

Assistance Listing Nbr + Name: **93.268** Immunization Cooperative Agreements

Is award R&D?: **no**

FAIN: **NH23IP922624**

IDC rate: **n/a**

Fed awd total amt: \$ **8,073,682**

Fed award project description: **CDC-RFA-IP19-1901 Immunization and Vaccines for Children Grant Amendment Supplement Action**

Fed awd date + awarding agency: **03-31-21 HHS, Centers for Disease Control and Prevention**

Subrecipient	Subrecipient's UEI	Federal funds from grant listed above	Total federal funds for entire Activity	Subrecipient	Subrecipient's UEI	Federal funds from grant listed above	Total federal funds for entire Activity
Alamance	F5VHYUU13NC5	\$ 7,885	\$ 7,885	Jackson	X7YVWY6ZP574	\$ 7,885	\$ 7,885
Albemarle	WAAVS51PNMK3	\$ 2,502	\$ 2,502	Johnston	SYGAGEFDHYR7	\$ 7,885	\$ 7,885
Alexander	XVEEJSNY7UX9	\$ 21,258	\$ 21,258	Jones	HE3NNUE27M7	\$ 32,490	\$ 32,490
Anson	PK8UYTSNJCC3	\$ 44,329	\$ 44,329	Lee	F6A8UC99JWJ5	\$ 184,023	\$ 184,023
Appalachian	CD7BFHB8W539			Lenoir	QKUF137VPGH6	\$ 128,073	\$ 128,073
Beaufort	RN1SXF4LXN6	\$ 2,066	\$ 2,066	Lincoln	UGGQSSKBGJ5	\$ 11,044	\$ 11,044
Bladen	TLCTJWDJH1H9	\$ 176,394	\$ 176,394	Macon	LLP3BC6N2LL3	\$ 42,627	\$ 42,627
Brunswick	MJBMLXN9NJT5	\$ 7,885	\$ 7,885	Madison	YQ96F8BJYTJ9	\$ 7,885	\$ 7,885
Buncombe	W5TCDKMLHE69	\$ 285,103	\$ 285,103	MTW	ZKK5GNRNB6Y6	\$ 73,398	\$ 73,398
Burke	KVJHUFURQDM5	\$ 5,401	\$ 5,401	Mecklenburg	EZ15XL6BMM68	\$ 766,122	\$ 766,122
Cabarrus	RDXNEJKJFU7	\$ 7,885	\$ 7,885	Montgomery	E78ZAJM3BFL3	\$ 7,885	\$ 7,885
Caldwell	HL4FGNJNGE97	\$ 322,532	\$ 322,532	Moore	HFNSK95FS7Z8		
Carteret	UC6WJ2MQMJS8	\$ 94,287	\$ 94,287	Nash	NF58K566HQM7	\$ 218,367	\$ 218,367
Caswell	JDJ7Y7CGYC86	\$ 62,702	\$ 62,702	New Hanover	F7TLT2GMEJE1		
Catawba	GYUNA9W1NFM1	\$ 38,228	\$ 38,228	Northampton	CRA2KCAL8BA4	\$ 7,885	\$ 7,885
Chatham	KE57QE2GV5F1	\$ 7,885	\$ 7,885	Onslow	EGE7NBXW5JS6	\$ 7,885	\$ 7,885
Cherokee	DCEGK6HA11M5			Orange	GFFMCW9XDA53		
Clay	HYKLQVNW1XK7			Pamlico	FT59QFEAU344	\$ 8,213	\$ 8,213
Cleveland	UWMUYMPVL483	\$ 7,885	\$ 7,885	Pender	T11BE678U9P5	\$ 7,885	\$ 7,885
Columbus	V1UAJ4L87WQ7	\$ 56,996	\$ 56,996	Person	FQ8LFJGMABJ4	\$ 7,885	\$ 7,885
Craven	LTZ2U8LZQ214	\$ 7,885	\$ 7,885	Pitt	VZNPCLFT5R6	\$ 57,701	\$ 57,701
Cumberland	HALND8WJ3GW4	\$ 7,885	\$ 7,885	Polk	QZ6BZPGLX4Y9	\$ 76,361	\$ 76,361
Dare	ELV6JGB11QK6	\$ 21,917	\$ 21,917	Randolph	T3BUM1CVS9N5	\$ 160,000	\$ 160,000
Davidson	C9P5MDJJC7KY7	\$ 66,073	\$ 66,073	Richmond	Q63FZNTJM3M4	\$ 166,568	\$ 166,568
Davie	L8WBGLHZV239	\$ 106,355	\$ 106,355	Robeson	LKBEJQFLAAK5		
Duplin	KZN4GK5262K3	\$ 189,726	\$ 189,726	Rockingham	KGCCCHJZZ43	\$ 167,140	\$ 167,140
Durham	LJ5BA6U2HLM7	\$ 177,560	\$ 177,560	Rowan	GCB7UCV96NW6	\$ 417,161	\$ 417,161
Edgecombe	MAN4LX44AD17	\$ 85,961	\$ 85,961	Sampson	WRT9CSK1KJY5	\$ 34,619	\$ 34,619
Foothills	NGTEF2MQ8LL4	\$ 17,102	\$ 17,102	Scotland	FNVTUQOQCHM5	\$ 104,822	\$ 104,822
Forsyth	V6BGVQ67YPY5	\$ 1,122,080	\$ 1,122,080	Stanly	U86MZUYPL7C5		
Franklin	FFKTRQCNN143	\$ 128,969	\$ 128,969	Stokes	W41TRA3NUNS1	\$ 121,792	\$ 121,792
Gaston	QKY9R8A8D5J6	\$ 107,185	\$ 107,185	Surry	FMWCTM24C9J8		
Graham	L8MAVKQJTYN7	\$ 12,036	\$ 12,036	Swain	TAE3M92L4QR4	\$ 7,885	\$ 7,885
Granv-Vance	MGQJKK22EJB3	\$ 86,205	\$ 86,205	Toe River	JUA6GAUQ9UM1	\$ 235,176	\$ 235,176
Greene	VCU5LD71N9U3			Transylvania	YLN4BFCJCP39	\$ 62,072	\$ 62,072
Guilford	YBEQWGFJPMJ3	\$ 769,408	\$ 769,408	Union	LHMKBD4AGRJ5	\$ 127,914	\$ 127,914
Halifax	MRL8MYNJ3Y5	\$ 11,811	\$ 11,811	Wake	FTJ2WJPLWJ3		
Harnett	JBDCD9V41BX7	\$ 212,402	\$ 212,402	Warren	TLNAU5CNHSU5	\$ 124,655	\$ 124,655
Haywood	DQHZEVAV95G5			Wayne	DACFHCLQKMS1	\$ 149,719	\$ 149,719
Henderson	TG5AR81JLQF5			Wilkes	M14KKHY2NNR3	\$ 30,000	\$ 30,000
Hoke	C1GWSADARX51	\$ 46,692	\$ 46,692	Wilson	ME2DJHMYWG55	\$ 18,115	\$ 18,115
Hyde	T2RSYN36NN64	\$ 140,237	\$ 140,237	Yadkin	PLCDT7JFA8B1		
Iredell	XTNRLKJLA4S9	\$ 7,948	\$ 7,948	Yancey	L98MCUHKC2J8	\$ 7,885	\$ 7,885

UEI = Unique Entity Identifier

Federal Award Reporting Requirements for Pass-Through Agencies, 2 CFR § 200.331

DPH v3 12-04-23 [ag]

Activity 716	AA	133401 2B06315 20G0092002	Total Allocated	Proposed Total	New Total
Service Period		06/01-05/31			
Payment Period		07/01-06/30			
01 Alamance	* 0	7,885	\$0.00	7,885	7,885
D1 Albemarle	* 0	2,502	\$0.00	2,502	2,502
02 Alexander	* 0	21,258	\$0.00	21,258	21,258
04 Anson	* 0	44,329	\$0.00	44,329	44,329
D2 Appalachian	*	0	\$0.00	0	0
07 Beaufort	* 0	2,066	\$0.00	2,066	2,066
09 Bladen	* 0	176,394	\$0.00	176,394	176,394
10 Brunswick	* 0	7,885	\$0.00	7,885	7,885
11 Buncombe	* 0	285,103	\$0.00	285,103	285,103
12 Burke	* 0	5,401	\$0.00	5,401	5,401
13 Cabarrus	* 0	7,885	\$0.00	7,885	7,885
14 Caldwell	* 0	322,532	\$0.00	322,532	322,532
16 Carteret	* 0	94,287	\$0.00	94,287	94,287
17 Caswell	* 0	62,702	\$0.00	62,702	62,702
18 Catawba	* 0	38,228	\$0.00	38,228	38,228
19 Chatham	* 0	7,885	\$0.00	7,885	7,885
20 Cherokee		0	\$0.00	0	0
22 Clay	*	0	\$0.00	0	0
23 Cleveland	* 0	7,885	\$0.00	7,885	7,885
24 Columbus	* 0	56,996	\$0.00	56,996	56,996
25 Craven	* 0	7,885	\$0.00	7,885	7,885
26 Cumberland	* 0	7,885	\$0.00	7,885	7,885
28 Dare	* 0	21,917	\$0.00	21,917	21,917
29 Davidson	* 0	66,073	\$0.00	66,073	66,073
30 Davie	* 0	106,355	\$0.00	106,355	106,355
31 Duplin	* 0	189,726	\$0.00	189,726	189,726
32 Durham	* 0	177,560	\$0.00	177,560	177,560
33 Edgecombe	* 0	85,961	\$0.00	85,961	85,961
D7 Foothills	* 0	17,102	\$0.00	17,102	17,102
34 Forsyth	* 0	1,122,080	\$0.00	1,122,080	1,122,080
35 Franklin	* 0	128,969	\$0.00	128,969	128,969
36 Gaston	* 0	107,185	\$0.00	107,185	107,185
38 Graham	* 0	12,036	\$0.00	12,036	12,036
D3 Gran-Vance	* 0	86,205	\$0.00	86,205	86,205
40 Greene		0	\$0.00	0	0
41 Guilford	* 0	769,408	\$0.00	769,408	769,408
42 Halifax	* 0	11,811	\$0.00	11,811	11,811
43 Harnett	* 0	212,402	\$0.00	212,402	212,402
44 Haywood	*	0	\$0.00	0	0
45 Henderson	*	0	\$0.00	0	0
47 Hoke	* 0	46,692	\$0.00	46,692	46,692
48 Hyde	* 0	140,237	\$0.00	140,237	140,237
49 Iredell	* 0	7,948	\$0.00	7,948	7,948
50 Jackson	* 0	7,885	\$0.00	7,885	7,885

51 Johnston	* 0	7,885	\$0.00	7,885	7,885
52 Jones	* 0	32,490	\$0.00	32,490	32,490
53 Lee	* 0	184,023	\$0.00	184,023	184,023
54 Lenoir	* 0	128,073	\$0.00	128,073	128,073
55 Lincoln	* 0	11,044	\$0.00	11,044	11,044
56 Macon	* 0	42,627	\$0.00	42,627	42,627
57 Madison	* 0	7,885	\$0.00	7,885	7,885
D4 M-T-W	* 0	73,398	\$0.00	73,398	73,398
60 Mecklenburg	* 0	766,122	\$0.00	766,122	766,122
62 Montgomery	* 0	7,885	\$0.00	7,885	7,885
63 Moore	*	0	\$0.00	0	0
64 Nash	* 0	218,367	\$0.00	218,367	218,367
65 New Hanover	*	0	\$0.00	0	0
66 Northampton	* 0	7,885	\$0.00	7,885	7,885
67 Onslow	* 0	7,885	\$0.00	7,885	7,885
68 Orange	*	0	\$0.00	0	0
69 Pamlico	* 0	8,213	\$0.00	8,213	8,213
71 Pender	* 0	7,885	\$0.00	7,885	7,885
73 Person	* 0	7,885	\$0.00	7,885	7,885
74 Pitt	* 0	57,701	\$0.00	57,701	57,701
75 Polk	* 0	76,361	\$0.00	76,361	76,361
76 Randolph	* 0	160,000	\$0.00	160,000	160,000
77 Richmond	* 0	166,568	\$0.00	166,568	166,568
78 Robeson		0	\$0.00	0	0
79 Rockingham	* 0	167,140	\$0.00	167,140	167,140
80 Rowan	* 0	417,161	\$0.00	417,161	417,161
82 Sampson	* 0	34,619	\$0.00	34,619	34,619
83 Scotland	* 0	104,822	\$0.00	104,822	104,822
84 Stanly	*	0	\$0.00	0	0
85 Stokes	* 0	121,792	\$0.00	121,792	121,792
86 Surry		0	\$0.00	0	0
87 Swain	* 0	7,885	\$0.00	7,885	7,885
D6 Toe River	* 0	235,176	\$0.00	235,176	235,176
88 Transylvania	* 0	62,072	\$0.00	62,072	62,072
90 Union	* 0	127,914	\$0.00	127,914	127,914
92 Wake		0	\$0.00	0	0
93 Warren	* 0	124,655	\$0.00	124,655	124,655
96 Wayne	* 0	149,719	\$0.00	149,719	149,719
97 Wilkes	* 0	30,000	\$0.00	30,000	30,000
98 Wilson	* 0	18,115	\$0.00	18,115	18,115
99 Yadkin		0	\$0.00	0	0
00 Yancey	* 0	7,885	\$0.00	7,885	7,885
Totals		8,073,682	0	8,073,682	8,073,682

Sign and Date - DPH Program Administrator <i>Deji Ayankoya</i> 7/23/2024	Sign and Date - DPH Section Chief <i>Mac Kemmer</i> 7/23/2024
Sign and Date - DPH Budget Office - ATC Coordinator <i>Sarah Ruffin</i> 7/23/2024	Sign and Date - DPH Budget Officer <i>S. Ruffin</i> 7/24/2024

BA # _____

Duplin County
Budget Amendment

Department Title Health
Department Head's Signature Tracey Simmons - Kornegay / Billie Jo Dunn
(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners

Brief description of why this amendment is being requested:
Money received from State for AA 716 - COVID 19 Vaccination Program - 5178 in the amount of \$189,726.00 - \$189,335 was carried forward from FY 23-24, please budget the difference of \$391.00



Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
5110-35175	COVID 19 Vaccination	391.00	5178-41990	Professional Services	391.00
Total		391.00	Total		391.00

Finance Signature _____
Date Approved: _____
Manager Signature _____
Date Approved: _____
Commisioner Approval _____
Date Approved: _____

7/31/2024

County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: Tracey Simmons-Kornegay/Health Department	Meeting Date: August 5, 2024
Subject: Blue Cross NC Grant Award	
Summary, explanation, and background: The Health Department recently submitted a funding request to Blue Cross Blue Shield of North Carolina (Blue Cross NC) as part of their community-based organization request. This funding request was approved for \$4,000 to purchase lice kits for 50 children and 150 infants will be able to get a can of formula.	
Requested Action: 1) Acceptance of Blue Cross NC Grant Award for \$4,000.00. 2) Approval of the budget amendment for 2024-2025.	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) <ul style="list-style-type: none"> • None 	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) <ul style="list-style-type: none"> • None 	
Time needed to explain to Commissioners: 5 minutes	
Attachments: <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  BCBS NC Grant Notification 7.9.2024 </div> <div style="text-align: center;">  5196 \$4k.pdf </div> </div>	
Instructions for what to do with attachments once approved: 	

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr by the agenda deadline. Remember, one original will be retained for the minutes.

CAUTION: This email originated from outside of Duplin County. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Maury,

I hope you are doing well! I wanted to reach out and share that the funding request you submitted for \$4,000 was approved. I am excited to know that because of your work 50 children will be able to get lice kits and 150 infants will be able to get a can of formula. I truly appreciate you bringing this need to our attention and for you to be willing to submit the funding request 😊

To process payment, I will need a signed W9 from March of 2024, an invoice (please make sure it contains an invoice number and a sentence or two around what the funding is for), and a signed completed version of the attached ACH form. Please send these forms to me and I will get them added to other information that I will send over to our finance department to process payment.

I also wanted to see if some reusable grocery bags would be helpful for this so that when the individuals get the items it is in a bag already? If so, I can get some to donate to you all as well.

I look forward to hearing back and appreciate all you do!

Logan

Mrs. Logan Smith Albertson | Sr. Regional Liaison, County Engagement Team
m. 910-385-2900 | Logan.Smith@bcbsnc.com

Beyond a Listening Tour... download your copy of the insightful [Extra Miles Tour Report](#)



Blue Cross and Blue Shield of North Carolina (Blue Cross NC)
4611 University Drive | Durham, NC 27707

Confidentiality Notice: This message is intended only for the use of the individual or entity to which it is addressed. This communication may contain individual protected health information ("PHI") that is subject to protection under state and federal laws, or other privileged, confidential or proprietary information of Blue Cross and Blue Shield of North Carolina that may not be further disclosed. If you are not the intended recipient, or the employee or agent responsible for delivering this communication to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by replying to this message and deleting it from your computer. Thank you.

BA # _____

Duplin County
Budget Amendment

Department Title Health
Department Head's Signature Tracey Simmons - Kornegay / Billie Jo Dunn
(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners

Brief description of why this amendment is being requested:
new grant money from BCBS NC to purchase lice kits and formula

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
5110-35198	BCBSNC	4,000.00	5196-42990	Incentives	4,000.00
Total		4,000.00	Total		4,000.00

Finance Signature _____
Date Approved: _____
Manager Signature _____
Date Approved: _____
Commissioner Approval _____
Date Approved: _____

7/22/2024

County Commissioners Agenda Request Form

Agenda

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: Tracey Simmons-Kornegay/Health Department	Meeting Date: August 5, 2024
Subject: ARPA Temporary Savings Fund (TSF) Public Health Services – AA 121 Funding	
Summary, explanation, and background: *new funding for FY24-25 plus carry forward funding from FY23-24* This Agreement Addendum further enhances the ability of local health departments to deliver the essential services and core functions of public health to address the specific health needs or health status indicators selected by the local health department. The North Carolina General Statute § 130A-1.1(b) states: a local health department shall ensure that the following 10 Essential Public Health Services are available and accessible to the population in each county served by the local health department: Assessment 1. Monitor health status to identify community health problems. 2. Diagnose and investigate health problems and health hazards in the community. Policy Development 3. Inform, educate, and empower people about health issues. 4. Mobilize community partnerships to identify and solve health problems. 5. Develop policies and plans that support individual and community health efforts. Assurance 6. Enforce laws and regulations that protect health and ensure safety. 7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable. 8. Assure a competent public health and personal health care workforce. 9. Evaluate the effectiveness, accessibility, and quality of personal and population-based health services. 10. Research for new insights and innovative solutions to health problems. Per NCGA 2023 Appropriations Act, HB 259, Section 4.7.(i), "The funds appropriated from the State Fiscal Recovery Fund in this act and in prior enactments of the General Assembly shall not revert at the end of each fiscal year of the 2023-2025 fiscal biennium but shall remain available to expend and appropriate until the date set by applicable federal law or guidance."	
Requested Action: 1) Acceptance of ARPA TSF Public Health Services (AA 121) for \$50,000.00 2) Approval of the budget amendment for 2024-2025	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) • None	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) • None	
Time needed to explain to Commissioners: • 5 minutes	

Attachments:



121 FY25
Duplin.pdf



7-22-2024 - 5193 -
new money ARPA. (2

Instructions for what to do with attachments once approved:

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr by the agenda deadline. Remember, one original will be retained for the minutes.

Division of Public Health Agreement Addendum FY 24-25

Page 1 of 4

Duplin County Health Department
Local Health Department Legal Name

121 ARPA TSF Public Health Services
Activity Number and Description

06/01/2024 – 05/31/2025
Service Period

07/01/2024 – 06/30/2025
Payment Period

Original Agreement Addendum
 Agreement Addendum Revision # _____

Local and Community Support /
Local Technical Assistance and Training
DPH Section / Branch Name

Susan H. Little, 919-215-4471
susan.little@dhhs.nc.gov
DPH Program Contact
(name, phone number, and email)

DPH Program Signature _____ Date _____
(only required for a negotiable Agreement Addendum)

I. Background:

This funding, provided through budget receipts transferred from the ARPA Temporary Savings fund and made available through the NCGA 2023 Appropriations Act, HB 259, provides a \$50,000 grant in each year of the 2023-2025 fiscal biennium to each local health department to support activities authorized under the General Aid-to-Counties Agreement Addendum including the delivery of the 10 Essential Public Health Services per GS § 130A-1.1.¹, the core functions of public health (Assessment, Policy Development, Assurance), and the specific health needs or health status indicators selected by each local health department.

Per HB 259, Section 4.7.(i), "The funds appropriated from the State Fiscal Recovery Fund in this act and in prior enactments of the General Assembly shall not revert at the end of each fiscal year of the 2023-2025 fiscal biennium but shall remain available to expend and appropriate until the date set by applicable federal law or guidance."

II. Purpose:

This Agreement Addendum for Activity 121 further enhances the ability of local health departments to deliver the essential services and core functions of public health to address the specific health needs or health status indicators selected by the local health department.

¹ https://www.ncleg.gov/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_130A/Article_1.pdf

Health Director Signature (use blue ink or verifiable digital signature)

Date

LHD to complete: LHD program contact name: _____
[For DPH to contact in case follow-up information is needed.] Phone and email address: _____

Signature on this page signifies you have read and accepted all pages of this document.

Template rev. June 2023

The North Carolina General Statute § 130A-1.1(b) states: a local health department shall ensure that the following **10 Essential Public Health Services** are available and accessible to the population in each county served by the local health department:

Assessment

1. Monitor health status to identify community health problems.
2. Diagnose and investigate health problems and health hazards in the community.

Policy Development

3. Inform, educate, and empower people about health issues.
4. Mobilize community partnerships to identify and solve health problems.
5. Develop policies and plans that support individual and community health efforts.

Assurance

6. Enforce laws and regulations that protect health and ensure safety.
7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable.
8. Assure a competent public health and personal health care workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
10. Research for new insights and innovative solutions to health problems.

III. Scope of Work and Deliverables:

These funds may be used for any public health program or purpose, any locally identified need or current health status indicator, and to support the delivery of the core functions of public health and 10 Essential Public Health Services. The Local Health Department must report at the end of the fiscal year how the funds were spent related to the 10 Essential Public Health Services and core public health functions to address priority health needs or health status indicators selected by each local health department. Use of these funds may NOT supplant current state, federal or local funding.

To qualify for these funds, the Local Health Department must have a Permanent or Interim Health Director per NC GS § 130A-40. In addition, if that Health Director has never served in that role in North Carolina previously, that Health Director must participate in the *Orientation for New Local Health Directors* coordinated by the North Carolina Association of Local Health Directors. Additionally, the Local Health Department must be currently accredited by the North Carolina Local Health Department Accreditation Board.

IV. Performance Measures / Reporting Requirements:

1. Performance Measures

- a. **Measure #1:** The LHD shall invest this funding in specific health needs or health indicators including but not limited to the 10 Essential Public Health Services or core public health functions.
- b. **Measure #2:** The LHD shall identify the specific health needs or health status indicators selected for prioritization under this funding.
- c. **Measure #3:** The LHD shall identify the impact funding will have/had on the identified health needs or health status indicators selected for prioritization.

2. Reporting Requirements

By July 24, 2025, the LHD shall complete the following reports via the Smartsheet dashboard.²

² <https://app.smartsheet.com/b/publish?EQBCT=82018408e7b44ef9b44e113b6e536ffb>

- a. **Expenditures by Type Report:** LHD will provide funding expenditures by type for the annual reporting period.
 1. Personnel (Salaries, Fringe, Benefits, etc. Do not include contracted staff)
 2. Training and Education
 3. Travel and Mileage
 4. Medical Supplies
 5. Office/Administrative Supplies
 6. Contracted Services (included contracted staff)
 7. Other administrative costs (specify)
 8. Other (specify)

- b. **Prioritized Health Needs or Indicators and Statement of Impact Reports:** LHD will select one or more of the following health needs or indicators prioritized for the annual reporting period:
 1. Environmental Health
 2. Communicable Disease
 3. Maternal Health
 4. Child Health
 5. Chronic Disease
 6. Injury Prevention
 7. Access to or Linkage to Care
 8. Mental Health
 9. Behavioral Health
 10. Other health needs or indicators

Statement of Impact: LHD will provide a statement that demonstrates what impact these funds had on prioritized health needs or indicators.

V. Performance Monitoring and Quality Assurance:

The LTAT Branch will monitor performance by reviewing the annual Expenditures by Type Report, the Prioritized Health Needs or Indicators and Statement of Impact Reports. These financial and performance reports are provided by the LHD via the Smartsheet dashboard.

If the LHD seeks assistance in clarifying any part of this Agreement Addendum's requirements, LTAT Branch staff shall provide technical assistance upon request. If additional information is required, a phone conference will be conducted.

VI. Funding Guidelines or Restrictions:

- I. Requirements for pass-through entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, the Division of Public Health provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
 - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.

- b. Frequency: Supplements will be generated as the Division of Public Health receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
2. The Local Health Department is not required to seek prior approval to use the funds. The funds shall be used for the delivery of the 10 Essential Public Health Services per GS § 130A-1.1.³, the core functions of public health (Assessment, Policy Development, Assurance), or the specific health needs or health status indicators selected by each Local Health Department.

³ https://www.ncleg.gov/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_130A/Article_1.pdf

DPH-Aid-To-Counties

For Fiscal Year: 24/25

Budgetary Estimate Number : 0

Activity 121	AA	131204 2BTS190 2000400000	Total Allocated	Proposed Total	New Total
Service Period		06/01-05/31			
Payment Period		07/01-06/30			
01 Alamance	** 0	50,000	\$0.00	50,000	50,000
D1 Albemarle	** 0	100,000	\$0.00	100,000	100,000
02 Alexander	** 0	100,000	\$0.00	100,000	100,000
04 Anson	** 0	97,861	\$0.00	97,861	97,861
D2 Appalachian	** 0	100,000	\$0.00	100,000	100,000
07 Beaufort	** 0	100,000	\$0.00	100,000	100,000
09 Bladen	** 0	100,000	\$0.00	100,000	100,000
10 Brunswick	** 0	79,133	\$0.00	79,133	79,133
11 Buncombe	** 0	100,000	\$0.00	100,000	100,000
12 Burke	** 0	50,000	\$0.00	50,000	50,000
13 Cabarrus	** 0	100,000	\$0.00	100,000	100,000
14 Caldwell	** 0	100,000	\$0.00	100,000	100,000
16 Carteret	** 0	50,000	\$0.00	50,000	50,000
17 Caswell	** 0	100,000	\$0.00	100,000	100,000
18 Catawba	** 0	82,804	\$0.00	82,804	82,804
19 Chatham	** 0	100,000	\$0.00	100,000	100,000
20 Cherokee	** 0	50,000	\$0.00	50,000	50,000
22 Clay	** 0	89,553	\$0.00	89,553	89,553
23 Cleveland	** 0	65,490	\$0.00	65,490	65,490
24 Columbus	** 0	100,000	\$0.00	100,000	100,000
25 Craven	** 0	100,000	\$0.00	100,000	100,000
26 Cumberland	** 0	100,000	\$0.00	100,000	100,000
28 Dare	** 0	100,000	\$0.00	100,000	100,000
29 Davidson	** 0	100,000	\$0.00	100,000	100,000
30 Davie	** 0	50,000	\$0.00	50,000	50,000
31 Duplin	** 0	100,000	\$0.00	100,000	100,000
32 Durham	** 0	100,000	\$0.00	100,000	100,000
33 Edgecombe	** 0	88,507	\$0.00	88,507	88,507
D7 Foothills	** 0	51,309	\$0.00	51,309	51,309
34 Forsyth	** 0	50,000	\$0.00	50,000	50,000
35 Franklin	** 0	100,000	\$0.00	100,000	100,000
36 Gaston	** 0	100,000	\$0.00	100,000	100,000
38 Graham	** 0	50,000	\$0.00	50,000	50,000
D3 Gran-Vance	** 0	50,000	\$0.00	50,000	50,000
40 Greene	** 0	100,000	\$0.00	100,000	100,000
41 Guilford	** 0	59,852	\$0.00	59,852	59,852
42 Halifax	** 0	50,000	\$0.00	50,000	50,000
43 Harnett	** 0	100,000	\$0.00	100,000	100,000
44 Haywood	** 0	71,188	\$0.00	71,188	71,188
45 Henderson	** 0	100,000	\$0.00	100,000	100,000
47 Hoke	** 0	78,547	\$0.00	78,547	78,547
48 Hyde	** 0	100,000	\$0.00	100,000	100,000
49 Iredell	** 0	100,000	\$0.00	100,000	100,000
50 Jackson	** 0	50,000	\$0.00	50,000	50,000
51 Johnston	** 0	100,000	\$0.00	100,000	100,000
52 Jones	** 0	50,000	\$0.00	50,000	50,000
53 Lee	** 0	71,607	\$0.00	71,607	71,607
54 Lenoir	** 0	100,000	\$0.00	100,000	100,000
55 Lincoln	** 0	100,000	\$0.00	100,000	100,000
56 Macon	** 0	100,000	\$0.00	100,000	100,000
57 Madison	** 0	55,352	\$0.00	55,352	55,352
D4 M-T-W	** 0	50,000	\$0.00	50,000	50,000
60 Mecklenburg	** 0	50,000	\$0.00	50,000	50,000
62 Montgomery	** 0	100,000	\$0.00	100,000	100,000
63 Moore	** 0	50,000	\$0.00	50,000	50,000
64 Nash	** 0	100,000	\$0.00	100,000	100,000
65 New Hanover	** 0	50,000	\$0.00	50,000	50,000
66 Northampton	** 0	100,000	\$0.00	100,000	100,000
67 Onslow	** 0	100,000	\$0.00	100,000	100,000
68 Orange	** 0	100,000	\$0.00	100,000	100,000
69 Pamlico	** 0	77,127	\$0.00	77,127	77,127
71 Pender	** 0	100,000	\$0.00	100,000	100,000

73 Person	* 0	100,000	\$0.00	100,000	100,000
74 Pitt	* 0	100,000	\$0.00	100,000	100,000
75 Polk	* 0	98,607	\$0.00	98,607	98,607
76 Randolph	* 0	100,000	\$0.00	100,000	100,000
77 Richmond	* 0	86,117	\$0.00	86,117	86,117
78 Robeson	* 0	91,327	\$0.00	91,327	91,327
79 Rockingham	* 0	55,593	\$0.00	55,593	55,593
80 Rowan	* 0	100,000	\$0.00	100,000	100,000
82 Sampson	* 0	84,537	\$0.00	84,537	84,537
83 Scotland	* 0	100,000	\$0.00	100,000	100,000
84 Stanly	* 0	50,000	\$0.00	50,000	50,000
85 Stokes	* 0	56,250	\$0.00	56,250	56,250
86 Surry	* 0	50,000	\$0.00	50,000	50,000
87 Swain	* 0	58,403	\$0.00	58,403	58,403
D6 Toe River	* 0	50,000	\$0.00	50,000	50,000
88 Transylvania	* 0	100,000	\$0.00	100,000	100,000
90 Union	* 0	100,000	\$0.00	100,000	100,000
92 Wake	* 0	100,000	\$0.00	100,000	100,000
93 Warren	* 0	62,435	\$0.00	62,435	62,435
96 Wayne	* 0	88,694	\$0.00	88,694	88,694
97 Wilkes	* 0	50,000	\$0.00	50,000	50,000
98 Wilson	* 0	100,000	\$0.00	100,000	100,000
99 Yadkin	* 0	100,000	\$0.00	100,000	100,000
00 Yancey	* 0	50,000	\$0.00	50,000	50,000
Totals		7,050,293	0	7,050,293	7,050,293

Sign and Date - DPH Program Administrator <i>Dr. Susan H. Little</i> 06/27/24 3:07 PM EDT	Sign and Date - DPH Secretary <i>M. Maunders</i> 06/27/24 3:16 PM EDT
Sign and Date - DPH Budget Office - ATC Coordinator <i>Susan Little</i> 6/27/2024	Sign and Date - DPH Budget Office <i>S. Little</i> 7/8/2024

SH 7/8/2024

BA # _____

Duplin County
Budget Amendment

Department Title Health
Department Head's Signature Tracey Simmons - Kornegay / Billie Jo Dunn
(form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners

Brief description of why this amendment is being requested:
new money received from the State for ARPA TSF Public Health Services - 5193



Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
5110-35195	ARPA	50,000.00	5193-41990	Professional Services	50,000.00
Total		50,000.00	Total		50,000.00

Finance Signature _____
Date Approved: _____
Manager Signature _____
Date Approved: _____
Commisioner Approval _____
Date Approved: _____

7/31/2024

County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name / Department: Tracey Simmons-Kornegay/Health Department	Meeting Date: August 5, 2024
Subject: Communicable Disease Pandemic Recovery – AA 546 Funding	
Summary, explanation, and background: *carry forward funding from FY23-24* To ensure the community's health and to achieve equitable health outcomes, the Local Health Department will expand essential public health services to control communicable diseases in their community. Services provided will include communicable disease surveillance, investigation, detection, control, reporting, and prevention activities at the local level to address the COVID-19 and other communicable disease challenges impacted by the COVID-19 pandemic.	
Requested Action: 1) Acceptance to reduce Communicable Disease Pandemic Recovery (AA 546) program budget by \$174.00 2) Approval of the budget amendment for 2024-2025	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.) <ul style="list-style-type: none">• None	
Budget impact for subsequent years: (Funds available, allocation needed, etc.) <ul style="list-style-type: none">• None	
Time needed to explain to Commissioners: <ul style="list-style-type: none">• 5 minutes	
Attachments: <div style="display: flex; justify-content: space-around; align-items: flex-start; margin-top: 10px;"><div style="text-align: center;"> 546 FY25 Duplin.pdf</div><div style="text-align: center;"> 5185 - (-174.00).pdf</div></div>	
Instructions for what to do with attachments once approved:	

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr by the agenda deadline. Remember, one original will be retained for the minutes.

Division of Public Health

Agreement Addendum

FY 24-25

Duplin County Health Department

Local Health Department Legal Name

Epidemiology / Communicable Disease Branch

DPH Section / Branch Name

546 Communicable Disease Pandemic Recovery

Activity Number and Description

Vanessa Gailor 919-546-1658
 vanessa.gailor@dhhs.nc.gov

DPH Program Contact
 (name, phone number, and email)

06/01/2024 – 05/31/2025

Service Period

DPH Program Signature **Date**
 (only required for a negotiable Agreement Addendum)

07/01/2024 – 06/30/2025

Payment Period

- Original Agreement Addendum
- Agreement Addendum Revision # _____

I. Background:

The federal American Rescue Plan Act (ARPA) enacted on March 11, 2021, provides relief to address the continued impact of COVID-19 on the economy, public health, state and local governments, individuals, and businesses. A component of ARPA is the State and Local Fiscal Recovery Funds which provides state, local, and Tribal government with the resources needed to respond to the pandemic and its economic effects and to build a stronger, more equitable economy during the recovery. With this, the COVID-19 pandemic has highlighted the need for additional funding of communicable disease programs at the local level to ensure that all communicable disease activities are able to be completed.

Funding provided in the American Rescue Plan Act of 2021 is delineated in Senate Bill 105 for 2021-2023, as outlined below:

Of the funds appropriated in this act from the State Fiscal Recovery Fund to the Department of Health and Human Services, Division of Public Health, the sum of thirty-six million dollars (\$36,000,000) in nonrecurring funds for the 2021-2022 fiscal year shall be allocated to local health departments to expand communicable disease surveillance, detection, control, and prevention activities to address the COVID-19 public health emergency and other communicable disease challenges impacted by the COVID-19 public health emergency. The Division of Public Health shall expend up to eighteen million dollars (\$18,000,000) of these allocated funds during the 2021-2022 fiscal year and any remaining funds during the 2022-2023 fiscal year. In the distribution of these funds to local health departments under this section, for each year of the 2021-2023 fiscal biennium, the Division of Public Health shall divide nine million dollars (\$9,000,000) equally among the local health departments based on the number of

Health Director Signature (use blue ink or verifiable digital signature) _____ Date _____

LHD to complete: [For DPH to contact in case follow-up information is needed.]	LHD program contact name: _____ Phone and email address: _____
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counties served by each local health department. The Division of Public Health shall distribute the remaining nine million dollars (\$9,000,000) to local health departments based upon the percentage of the State population served by each of the local health departments. The Division shall begin distributing the funds allocated under this section no later than 60 days after this act becomes law. In utilizing these funds, local health departments shall comply with applicable federal rules and guidance governing the State Fiscal Recovery Fund (SFRF).

II. Purpose:

The primary mission of the North Carolina Communicable Disease Branch (CDB) is to reduce morbidity and mortality resulting from communicable diseases that are a significant threat to the public, through detection, tracking, investigation, control, education, and care activities to improve the health of people in North Carolina. Under the overarching goal of providing the best level of care possible to North Carolinians, the Communicable Disease Branch works with Local Health Departments to control the spread of communicable diseases in the community, detect cases of communicable disease and monitor for the occurrence of new cases.

Since the beginning of the Coronavirus disease (COVID-19) pandemic, local health departments have served as a primary response agency for the communities within their jurisdiction. The scope and magnitude of the COVID-19 response required an "all hands-on deck" approach that redirected staff from much of their normal day-to-day responsibilities. This created a disproportionate focus on COVID-19 cases at the expense of other communicable diseases. As a result, the ability to perform routine activities (e.g., case investigation/management, patient education, etc.) for these other diseases has been suboptimal compared to pre-pandemic efforts. This project is intended to assist local health departments to return to, and in some instances exceed, pre-pandemic service delivery for other communicable diseases.

In accordance with the memorandum of understanding between the North Carolina Pandemic Recovery Office (NCPRO) and the Department of Health and Human Services, the SLFRF federal award to North Carolina provides financial assistance for the state to do the following:

- To provide government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency.

Within the applicable category described above, the 2021 Appropriations Act allocated funds to administer the following project with a total appropriation of \$36,000,000.00:

Provides funds for local health departments to expand communicable disease surveillance, detection, control, and prevention activities to address COVID-19 and other communicable disease-related challenges impacted by the COVID-19 pandemic.

III. Scope of Work and Deliverables:

To ensure the community's health and to achieve equitable health outcomes, the Local Health Department (LHD) will expand essential public health services to control communicable diseases in their community. Services provided will include communicable disease surveillance, investigation, detection, control, reporting, and prevention activities at the local level to address COVID-19 and other communicable disease challenges impacted by the COVID-19 pandemic.

To ensure the effective delivery of these services, recommended LHD activities include:

1. Enhancing workforce capacity by hiring temporary staff with knowledge in communicable disease, public health, public health nursing, or other applicable fields in order increase the number of full-time equivalent employees.

- a. The LHD will maintain a minimum of two public health nurses with communicable disease program responsibilities who have completed the *Introduction to Communicable Disease Surveillance and Investigation in North Carolina* course or successfully completed the challenge exam and received an orientation to communicable disease investigation and reporting by a Regional Communicable Disease Nurse Consultant.
2. Providing staff training opportunities including, but not limited to, training staff on applicable systems and databases (NC EDSS, NC COVID) to improve LHD capacities to effectively conduct surveillance, investigation, detection, control, and prevention of communicable diseases.
 - a. Within one year of employment, every public health nurse with responsibility for communicable disease surveillance and investigation will complete the *Introduction to Communicable Disease Surveillance and Investigation in North Carolina* course offered by the Technical Assistance and Training Program (TATP) of the CDB.
 - b. Public health nurses assigned to communicable disease investigation in a primary or backup role will be oriented to the role of Communicable Disease Nurse by the Regional TATP Nurse Consultant Team within three months of assignment of a new primary or backup Communicable Disease Nurse.
 - c. Public health nurses assigned to the primary role of communicable disease are encouraged to incorporate additional training relevant to communicable disease into their continuing education plans.
 3. Advancing data infrastructure by purchasing software and equipment that enhance or expand data management and infrastructure, including systems designed for flexible data collection, reporting, and analysis.
 4. Supporting community partners by offering appropriate meetings, webinars, and educational opportunities.
 5. Engaging community partners by referring clients to relevant and applicable resources.
 6. Engaging community partners by developing and disseminating educational resources.
 7. Other operational activities in addition to those listed above, including the expenses incurred in conduct or support of those activities.

IV. Performance Measures / Reporting Requirements:

The reporting below shall be provided by the LHD to DPH via the Smartsheet dashboard.¹

1. **Performance Measure #1:** The LHD shall complete both monthly financial reporting and quarterly performance reporting, as outlined below, via Smartsheet.
 - a. The LHD shall complete a **Monthly Financial Report** each month via the Smartsheet dashboard. These monthly financial reports will report on the prior month, with the due dates posted on the Smartsheet dashboard.
 - b. The LHD shall complete a **Quarterly Program Report** each quarter via the Smartsheet dashboard. These quarterly program reports will report on the prior quarter, with the due dates posted on the Smartsheet dashboard and below. The Service Quarters for these quarterly program reports are defined as:

¹ <https://app.smartsheet.com/b/publish?EQBCT=8716e48245fe46559be725a9d628d031>

Quarter Months	Program Report Due Date
April–June 2024 <i>April and May 2023 data are from services provided under the Agreement Addendum for state fiscal year 2024.</i>	July 31, 2024
July–September 2024	October 31, 2024
October–December 2024	January 31, 2025
January–March 2025	April 30, 2025
April–May 2025	June 30, 2025

2. **Performance Measure #2:** The LHD will perform and document disease investigations in NC EDSS and reassign disease events to the State Disease Registrar within 30 days of notification of a reportable communicable disease or condition. Follow North Carolina Communicable Disease Manual Guidelines for NC EDSS documentation.

- a. **Reporting Requirements:** The LHD will run the General Communicable Disease Control (GCDC) and Vaccine-Preventable Disease (VPD) reports for the designated timeframes below and report via Smartsheet to DPH:

Reporting Timeframes	Due Dates
End of year 2 of the project	July 1, 2023 – June 30, 2024 July 22, 2024
End of year 3 of the project	July 1, 2024 – May 31, 2025 June 22, 2025

For each timeframe above, the following measures will be reported:

- Mean First Report Interval (in days)
- Mean Completed Report Interval (in days)
- Percentage of reports which meet the 30-day first report goal of having a disease investigation documented and reported to DPH within 30-days of initial notification to the LHD.

The LHD will refer to the Human Immunodeficiency Virus and Sexually Transmitted Disease reports² to measure their performance of work within the timeframes listed above.

3. **Performance Measure #3:** Increasing the visibility of work the LHD within the community through Community Based Organizations (CBOs) and Nongovernmental Organizations (NGOs).
- a. **Reporting Requirements:** Provide at a minimum each quarter on the Performance Reporting Smartsheet dashboard, one example of educational resources, training agendas, fliers, CBO outreach services or other resources that have been disseminated by the LHD.
4. **Performance Measure #4:** Training new staff with knowledge in communicable disease, public health, and public health nursing.
- a. **Reporting Requirements:** Provide names, email addresses, and telephone numbers of newly trained staff and the dates that they have completed the NC EDSS training in the applicable quarterly Program Report via Smartsheet.
- c. **Reporting Requirements:** Provide the names of staff, their dates of hire into the communicable disease program, and dates they have completed the *Introduction to Communicable Disease Surveillance and Investigation in North Carolina* course or successfully passed the written challenge exam to the Regional TATP Nurse Consultant in the applicable quarterly Program Report via Smartsheet.

² <https://epi.dph.ncdhhs.gov/ed/stds/annualrpts.html>

V. Performance Monitoring and Quality Assurance:

1. Subrecipient monitoring, including financial and performance reporting, shall be conducted via the Smartsheet dashboard. This reporting will be provided by the LHD to DPH via the Smartsheet dashboard. DPH staff will assess reports daily and work with LHDs to provide technical assistance and feedback (as needed) to ensure all reporting is accurate and timely.
2. On a quarterly basis, approximately ten LHD subrecipients will be selected by an electronic randomizer to undergo a "desk audit" which entails the submission of all source documentation supporting their reported expenditures for a given month within the quarter. The affected subrecipients will be notified via email of their selection approximately two weeks after the end of the quarter under review. Selected LHDs will have 30 days to submit the requested expenditure documents. The Subrecipient Monitoring Team performs desk audits to ensure the expenditure information is accurate, complete and only includes allowable expenditures. The results are reported to the affected LHD Directors and, if corrective actions are required, they are outlined in the report with recommendations and a date by which to be completed.
3. The TATP Nurse Supervisor will review the Local Health Department's quarterly program performance through Smartsheet reporting completed by the LHD.
4. If the review results in compliance concerns, the TATP Nurse Supervisor shall conduct conference calls with the Local Health Department to provide technical assistance in order to rectify the concerns.
5. If the LHD is deemed out of compliance, program staff shall provide technical assistance to bring the LHD back into compliance with deliverables. If technical assistance does not prove beneficial, the CDB will issue a letter of non-compliance and the LHD may lose access to NC EDSS and NC COVID. Noncompliance with this agreement will result in a reduced capacity for the LHD to detect and control communicable disease in their community.

VI. Funding Guidelines or Restrictions:

1. Requirements for pass-through entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, the Division of Public Health provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda. These funds constitute federal financial assistance to the State of North Carolina, and therefore, use of these funds must be in accordance with applicable federal uniform guidance found in 2CFR 200. None of these requirements is waived.
 - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
 - b. Frequency: Supplements will be generated as the Division of Public Health receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
 - c. At the time of this Activity 546 initial AA's issuance, the NC Department of State Treasury determined that the federal Uniform Guidance, Subpart D – *Subrecipient Monitoring and Management* does not apply to these funds. Therefore, no Supplement will accompany this AA.

2. **Requirements for use of funds: Must comply with NCAC Chapter 09, Subchapter 03M – Uniform Administration of State Awards of Financial Assistance.** NCAC 09 03M
3. **Requirements for cost principles: In compliance with 2 CFR §200.400 - §200.476 - Subpart E Cost Principles,** such principles must be used in determining the allowable costs of work performed by the non-Federal entity under Federal awards.
4. **Requirements for use of funds: In compliance with 31 CFR §35.5 – Use of funds.**
 - a. A recipient may only use funds to cover costs incurred during the period beginning July 1, 2021 and ending May 31, 2025.
 - b. A cost shall be considered to have been incurred for purposes of paragraph (a) of this section if the recipient has incurred an obligation with respect to such cost by May 31, 2025.
 - c. A recipient must return any funds not obligated by May 31, 2025, and any funds not expended to cover such obligations by December 31, 2026.
5. **Requirements for use of funds: In compliance with NCGS 143C-6-23 – Administrative code requirements,** recipients must comply with the following:
 - a. NCGS 143C-6-23 (b) Prior to disbursing funds a grantee must provide a copy of its conflict- of-interest policy for management employees and its governance body.
 - b. NCGS 143C-6-23(c) The grantee must provide a written statement required under oath by the grantee’s governing body that it has no overdue tax debts.
6. **Non-reverting Appropriation:** In compliance with *Session Law 2021-180 Section 4.9(k)*.
 - a. This as a non-reverting state appropriation over multiple fiscal years:
 1. Reversion. The funds appropriated in this act from the State Fiscal Recovery Fund shall not revert at the end of each fiscal year of the 2021-2023 fiscal biennium but shall remain available to expend until the date set by applicable federal law or guidance.

Period of Retention: Administering Agencies and subrecipients are required to maintain records for at least five years after the completion of the last project across the entire set of SFRF projects funded by the SFRF Award. Therefore, Administering Agencies and subrecipients should seek specific written authorization from OSBM/NCPRO for destruction of any records prior to five years after all funds have been expended or returned to Treasury.

Activity 546	AA	230329 2B0249N 200TT00000	Total Allocated	Proposed Total	New Total
Service Period		06/01-05/31			
Payment Period		07/01-06/30			
01 Alamance		0	\$0.00	0	0
D1 Albemarle	* 0	109,098	\$0.00	109,098	109,098
02 Alexander	* 0	41,882	\$0.00	41,882	41,882
04 Anson	* 0	95,877	\$0.00	95,877	95,877
D2 Appalachian		0	\$0.00	0	0
07 Beaufort	* 0	16,000	\$0.00	16,000	16,000
09 Bladen	* 0	104,311	\$0.00	104,311	104,311
10 Brunswick	* 0	82,622	\$0.00	82,622	82,622
11 Buncombe		0	\$0.00	0	0
12 Burke	* 0	32,815	\$0.00	32,815	32,815
13 Cabarrus	* 0	194,632	\$0.00	194,632	194,632
14 Caldwell	* 0	61,028	\$0.00	61,028	61,028
16 Carteret		0	\$0.00	0	0
17 Caswell	* 0	63,796	\$0.00	63,796	63,796
18 Catawba	* 0	179,494	\$0.00	179,494	179,494
19 Chatham	* 0	89,265	\$0.00	89,265	89,265
20 Cherokee	* 0	1,734	\$0.00	1,734	1,734
22 Clay		0	\$0.00	0	0
23 Cleveland	* 0	73,434	\$0.00	73,434	73,434
24 Columbus		0	\$0.00	0	0
25 Craven		0	\$0.00	0	0
26 Cumberland	* 0	83,122	\$0.00	83,122	83,122
28 Dare	* 0	17,698	\$0.00	17,698	17,698
29 Davidson	* 0	78,310	\$0.00	78,310	78,310
30 Davie	* 0	35,000	\$0.00	35,000	35,000
31 Duplin	* 0	132,748	\$0.00	132,748	132,748
32 Durham	* 0	207,307	\$0.00	207,307	207,307
33 Edgecombe		0	\$0.00	0	0
D7 Foothills		0	\$0.00	0	0
34 Forsyth	* 0	746,644	\$0.00	746,644	746,644
35 Franklin		0	\$0.00	0	0
36 Gaston	* 0	25,619	\$0.00	25,619	25,619
38 Graham		0	\$0.00	0	0
D3 Gran-Vance		0	\$0.00	0	0
40 Greene	* 0	121,906	\$0.00	121,906	121,906
41 Guilford	* 0	841,551	\$0.00	841,551	841,551
42 Halifax	* 0	4,684	\$0.00	4,684	4,684
43 Harnett	* 0	308	\$0.00	308	308
44 Haywood	* 0	178,923	\$0.00	178,923	178,923
45 Henderson	* 0	132,069	\$0.00	132,069	132,069
47 Hoke	* 0	67,310	\$0.00	67,310	67,310
48 Hyde	* 0	97,438	\$0.00	97,438	97,438
49 Iredell	* 0	67,760	\$0.00	67,760	67,760
50 Jackson	* 0	90,986	\$0.00	90,986	90,986

51 Johnston		0	\$0.00	0	0
52 Jones	* 0	17,229	\$0.00	17,229	17,229
53 Lee	* 0	247,631	\$0.00	247,631	247,631
54 Lenoir	* 0	96,912	\$0.00	96,912	96,912
55 Lincoln	* 0	28,962	\$0.00	28,962	28,962
56 Macon	* 0	55,725	\$0.00	55,725	55,725
57 Madison		0	\$0.00	0	0
D4 M-T-W		0	\$0.00	0	0
60 Mecklenburg	* 0	445,868	\$0.00	445,868	445,868
62 Montgomery	* 0	184,066	\$0.00	184,066	184,066
63 Moore	* 0	165,751	\$0.00	165,751	165,751
64 Nash	* 0	301,826	\$0.00	301,826	301,826
65 New Hanover		0	\$0.00	0	0
66 Northampton		0	\$0.00	0	0
67 Onslow		0	\$0.00	0	0
68 Orange	* 0	221,643	\$0.00	221,643	221,643
69 Pamlico	* 0	2,220	\$0.00	2,220	2,220
71 Pender		0	\$0.00	0	0
73 Person		0	\$0.00	0	0
74 Pitt	* 0	247,637	\$0.00	247,637	247,637
75 Polk	* 0	40,674	\$0.00	40,674	40,674
76 Randolph	* 0	161,307	\$0.00	161,307	161,307
77 Richmond	* 0	91,061	\$0.00	91,061	91,061
78 Robeson	* 0	58,873	\$0.00	58,873	58,873
79 Rockingham		0	\$0.00	0	0
80 Rowan	* 0	90,060	\$0.00	90,060	90,060
82 Sampson	* 0	71,021	\$0.00	71,021	71,021
83 Scotland	* 0	60,024	\$0.00	60,024	60,024
84 Stanly		0	\$0.00	0	0
85 Stokes	* 0	43,663	\$0.00	43,663	43,663
86 Surry		0	\$0.00	0	0
87 Swain		0	\$0.00	0	0
D6 Toe River	* 0	57,464	\$0.00	57,464	57,464
88 Transylvania	* 0	225,176	\$0.00	225,176	225,176
90 Union	* 0	121,269	\$0.00	121,269	121,269
92 Wake	* 0	1,768,444	\$0.00	1,768,444	1,768,444
93 Warren	* 0	50,120	\$0.00	50,120	50,120
96 Wayne	* 0	323,286	\$0.00	323,286	323,286
97 Wilkes		0	\$0.00	0	0
98 Wilson	* 0	32,693	\$0.00	32,693	32,693
99 Yadkin	* 0	150,879	\$0.00	150,879	150,879
00 Yancey	* 0	25,212	\$0.00	25,212	25,212
Totals		9,462,067	0	9,462,067	9,462,067

Sign and Date - DPH Program Administrator <i>Christopher M. Kippes</i> 07/05/24	Sign and Date - DPH Section Chief <i>Mac Kerner</i> 07/05/24
Sign and Date - DPH Budget Office - ATC Coordinator <i>Sam [Signature]</i> 7/5/2024	Sign and Date - DPH Budget Officer <i>S. [Signature]</i> 7/6/2024

ag 7/5/2024

BA # _____

Duplin County
Budget Amendment

Department Title Health
 Department Head's Signature Tracey Simmons - Kornegay / Billie Jo Dunn
 (form can be e-mailed to Finance from Dept. Head)

All amendments involving revenues must be approved by the Board of Commissioners

Brief description of why this amendment is being requested:
 received AA from State for Program 5185 (AA546) - adjust budget to match AA amount

Revenue code	Line Item Description	Amount	Expense code	Line Item Description	Amount
5110-34606	COVID Pandemic Recovery	-174.00	5185-43110	Travel	-174.00
Total		-174.00	Total		-174.00

Finance Signature _____
 Date Approved: _____
 Manager Signature _____
 Date Approved: _____
 Commisioner Approval _____
 Date Approved: _____

7/15/2024

County of Duplin
Office of the County Commissioners



RESOLUTION IN HONOR OF DR. HERVY B. KORNEGAY, SR.

STATE OF NORTH CAROLINA
COUNTY OF DUPLIN

WHEREAS, Dr. Hervy B. Kornegay, Sr. was a true advocate of public health and a dedicated physician, demonstrating love for people through his passion for medicine and volunteer services spanning over six decades; and

WHEREAS, Dr. Kornegay was a graduate of Wake Forest College and Bowman Gray Medical School, completing an internship in internal medicine at North Carolina Baptist Hospital and a general medicine residency with a focus on pediatrics at UNC Memorial Hospital, before serving as a Captain in the United States Air Force; and

WHEREAS, Dr. Kornegay served as Medical Director of Duplin County EMS after it transitioned to paramedic services and received a Lifetime Membership award from the North Carolina Association of Rescue and EMS; and

WHEREAS, Dr. Kornegay humbly served as Medical Director for Duplin County Health Department for two decades, stewarding providers and nurses in public health practices and providing patient care to county residents and employees; and

WHEREAS, Dr. Hervy B. Kornegay, Sr.'s expertise and passion for patient care extended beyond his local community, as evidenced by his role as the former North Carolina Academy of Family Physicians President, his recognition as North Carolina's Family Physician of the Year, his nomination as a finalist for the American Academy of Family Physicians Physician of the Year, and in his role as Clinical Professor of Family Medicine at the Brody School of Medicine at ECU;

WHEREAS, the Duplin County Board of Health, recognizing the significant contributions of Dr. Hervy B. Kornegay, Sr. unanimously recommended a resolution to honor his exceptional service to Duplin County;

NOW, THEREFORE, BE IT RESOLVED, that the Duplin County Board of Commissioners extends its heartfelt condolences to the family and friends of Dr. Hervy B. Kornegay, Sr. recognizing the profound impact he had on the healthcare community and the County of Duplin. Dr. Kornegay's passion and relentless pursuit of continuity in patient care have left a lasting legacy for our county and the departments he served;

BE IT FURTHER RESOLVED, that the plaque honoring the life and legacy of Dr. Hervy B. Kornegay, Sr. be prominently displayed at the Duplin County Health Department, serving as a testament to his invaluable contributions and as an inspiration to future generations. May all who pass through its doors be reminded of Dr. Kornegay's humble service and dedication to the County of Duplin and its residents.

Adopted this the 5th day of August, 2024.

Dexter B. Edwards, Chairman
Duplin County Board of Commissioners

ATTEST:

Jaime W. Carr
Clerk to the Board

Agenda



CivicPlus

302 South 4th St. Suite 500
 Manhattan, KS 66502
 US

Quote #:
Date:
Expires On:

Statement of Work
 Q-61800-1
 1/16/2024 8:45 AM
 3/16/2024

Client:
 DUPLIN COUNTY, NORTH CAROLINA

Bill To:
 DUPLIN COUNTY, NORTH CAROLINA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Beau Hendrix		beau.hendrix@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	CivicEngage Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD -3,183.00

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	DNS and Domain Hosting Setup (http://URL)	DNS and Domain Hosting Setup (http://URL)	USD 158.00
1.00	Premium Implementation - CivicEngage	Premium Implementation	USD 16,073.00
150.00	Content Development - 1 Page - CivicEngage	Content Development - 1 Page - CivicEngage	USD 6,000.00
4.00	New Customer System Training (3h, virtual) - Web Central	CivicEngage System Training - Virtual, Up to 3 Hours, up to 12 Attendees	USD 3,000.00
1.00	Premium Department Header Implementation - CivicEngage	Premium Department Header Implementation	USD 4,515.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	Annual - CivicEngage Central	Annual - CivicEngage Central	USD 5,103.00

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	Hosting & Security Annual Fee - CivicEngage Central	Hosting & Security Annual Fee - CivicEngage Central	USD 1,188.00
1.00	SSL Management – CP Provided Only	SSL Management – CP Provided Only 1 per domain (Annually Renews)	USD 89.00
1.00	DNS and Domain Hosting Annual Fee (http://URL)	DNS and Domain Hosting Annual Fee (http://URL)	USD 189.00
1.00	48 Month Redesign Premium Annual - CivicEngage Central	48 Month Redesign Premium Annual - CivicEngage Central	USD 3,349.00
3.00	Premium Department Header Annual Fee - CivicEngage	Premium Department Header Annual Fee: Department Name	USD 2,814.00

QTY	PRODUCT NAME	DESCRIPTION	TOTAL
1.00	Premium Department Header Package - CivicEngage	Page specific Site ID, Navigation, Banner, Graphic Links, Colors; follows main site layout.	USD 0.00

Total Investment - Initial Term	USD 39,295.00
Annual Recurring Services (Subject to Uplift)	USD 12,732.00

Initial Term	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement attached to this SOW and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

CivicPlus Master Services Agreement

This Master Services Agreement (this “Agreement”) governs all Statements of Work (“SOW”) entered into by and between CivicPlus, LLC (“CivicPlus”) and the customer entity identified on the SOW (“Customer”). This Agreement governs the use and provision of any Services purchased by Customer, as described in any signed SOW, and the effective date of this Agreement shall commence on the date of signature of the SOW (“Effective Date”). If a SOW has not been executed, then the Effective Date shall be determined as the start date of implementation of any software solution by CivicPlus for Customer. CivicPlus and Customer referred to herein individually as “Party” and jointly as “Parties”.

Recitals

I. WHEREAS, CivicPlus is engaged in the business of developing and providing access to proprietary community engagement and government content, workflow, and general management software solutions, platforms and associated services (the “Services”); and

II. WHEREAS, Customer wishes to engage CivicPlus for the procurement of the Services and/or receive a license subscription for the ongoing use of the Services, as set forth in the SOW;

NOW, THEREFORE, Customer and CivicPlus agree as follows:

Agreement

Term & Termination

1. This Agreement shall commence on the Effective Date and shall remain in full force and effect for as long as any SOW is in effect between CivicPlus and Customer, or Services are being provided by CivicPlus to Customer, unless terminated in accordance with this §1 or as otherwise provided in this Agreement (the “Term”). Either Party may terminate this Agreement or any SOW as set forth in such SOW, or at its discretion, effective immediately upon written notice to the other Party, if the other Party materially breaches any provision of this Agreement and does not substantially cure the breach within thirty (30) days after receiving notice of such breach. A delinquent Customer account remaining past due for longer than 90 days is a material breach by Customer and is grounds for CivicPlus termination. CivicPlus reserves the right to withhold, remove and/or discard Customer Data without notice for any breach, including, without limitation, Customer’s non-payment. Upon termination for Customer’s breach, Customer’s right to access or use Customer Data immediately ceases, and CivicPlus shall have no obligation to maintain or forward any Customer Data.

2. Upon termination of this Agreement or any SOW for any reason, (a) the licenses granted for such relevant SOW by §11 below will terminate and Customer shall cease all use of the CivicPlus Property and Services associated with the terminated SOW and (b) any amounts owed to CivicPlus for work performed prior to termination shall immediately become due in full and payable. If Customer has paid in advance for the Services, and this Agreement terminates due to material breach of this Agreement by CivicPlus, CivicPlus shall refund Customer a prorated amount of any amount already paid. Upon termination by Customer for convenience or due to material breach by Customer, in addition to any remedy

provided in this Agreement or provided in law or equity, CivicPlus shall be entitled to retain any amounts already paid for services rendered. Sections 7, 8, 10, 14, 15, 18, 32 -34, 40, and 42 will survive any expiration or termination of this Agreement.

3. At any time during the Term, CivicPlus may, immediately upon notice to Customer, suspend Customer and any of its Users access to any Service due to a threat to the technical security or technical integrity of the Services.

Invoicing & Payment Terms

4. Customer will pay the amounts owed to CivicPlus for the development and implementation of the Customer's Services, as defined in the SOW ("Project Development"), subscription and licensing, and annual hosting, support and maintenance services ("Annual Recurring Services") in accordance with the payment schedule set forth on the applicable SOW. Invoices shall be sent electronically to the individual/entity designated in the SOW's contact sheet that is required to be filled out and submitted by Customer (the "Contact Sheet"). Customer shall provide accurate, current and complete information of Customer's legal business name, address, email address, and phone number in the Contact Sheet upon submission of a signed SOW. Customer will maintain and promptly update the Contact Sheet information if it should change. Upon Customer's request, CivicPlus will mail hard-copy invoices for a \$5.00 convenience fee to be added to the mailed invoice.

5. Each SOW will state the amount of days from date of invoice payment is due. Unless otherwise limited by law, a finance charge of 1.5 percent (%) per month or the maximum rate permitted by applicable law, whichever is less, will be added to past due accounts from due date until paid. Payments received will be applied first to finance charges; then to the oldest outstanding invoice(s). If the Customer's account exceeds 60 days past due, support will be discontinued until the Customer's account is made current. If the Customer's account exceeds 90 days past due, CivicPlus may suspend in progress Project Development and Annual Recurring Services will be discontinued, and the Customer will no longer have access to the Services until the Customer's account is made current. Customer will be given 15 days' notice prior to discontinuation of Services for non-payment.

6. During the performance of Project Development, if Customer requests a change that requires repeated efforts to previously approved work product and such change causes CivicPlus to incur additional expenses (i.e. airline change fees, resource hours, consultant fees, Customer does not show up for scheduled meetings or trainings), Customer agrees to reimburse CivicPlus for such additional expenses. CivicPlus shall notify Customer prior to incurring such expenses and shall only incur those expenses which are approved by Customer.

Ownership & Content Responsibility

7. Upon full and complete payment of amounts owed for Project Development under the applicable SOW, Customer will own any website graphic designs, Services content, module content, importable/exportable data, and archived information ("Customer Content") created by CivicPlus on behalf of Customer pursuant to this Agreement. "Customer Content" also includes, without limitation, any elements of text, graphics, images, photos, audio, video, designs, artworks, logos, trademarks, services marks, and other materials or content which Customer provides to CivicPlus for processing, transmission, storage, or inputs into any website, software or module in connection with any Services. Customer Content excludes any content in the public domain and any content owned or licensed by CivicPlus, whether in connection with providing Services or otherwise.

8. Upon completion of the Project Development, Customer will take over the management and control of the Services and Customer will assume full responsibility for Customer Content maintenance and administration. Customer, not

CivicPlus, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Customer Content. Customer hereby grants CivicPlus a worldwide, non-exclusive right and license to reproduce, distribute and display the Customer Content as necessary to provide the Services. Customer represents and warrants that Customer owns all Customer Content or that Customer has permission from the rightful owner to use each of the elements of Customer Content and that Customer has all rights necessary for CivicPlus to use the Customer Content in connection with providing the Services. Customer agrees that CivicPlus shall not be responsible or liable for the content of messages created by Customer or by Customer's Users or end-users who access Service. Notwithstanding the foregoing, CivicPlus retains the right, but not the obligation, to remove any Customer Content that is libelous, harassing, abusive, fraudulent, defamatory, excessively profane, obscene, abusive, hate related, violent, harmful to minors, that advocates racial or ethnic intolerance, intended to advocate or advance computer hacking or cracking, or other material, products or services that violate or encourage conduct that would violate any laws or third-party rights.

9. At any time during the term of the applicable SOW, Customer will have the ability to download the Customer Content and export the data that is processed through the Services ("Customer Data"). Customer may request CivicPlus to perform the export of Customer Data and provide the Customer Data to Customer in a commonly used format, at any time, for a fee to be quoted at time of request and approved by Customer. Upon termination of the applicable SOW for any reason, whether or not Customer has retrieved or requested the Customer Data, CivicPlus reserves the right to permanently and definitively delete the Customer Content and Customer Data held in the Services thirty (30) days following termination of the applicable SOW. During the thirty (30) day period following termination of the SOW, regardless of the reason for its termination, Customer will not have access to the Services.

10. Intellectual Property in the software or other original works created by or licensed to CivicPlus, including all software source code, documents, and materials used in performing the Services ("CivicPlus Property") will remain the property of CivicPlus. CivicPlus Property specifically excludes Customer Content. Customer shall not (i) license, sublicense, sell, resell, reproduce, transfer, assign, distribute or otherwise commercially exploit or make available to any third party any CivicPlus Property in any way, except as specifically provided in the applicable SOW; (ii) adapt, alter, modify or make derivative works based upon any CivicPlus Property; (iii) create internet "links" to the CivicPlus Property software or "frame" or "mirror" any CivicPlus Property administrative access on any other server or wireless or internet-based device that may allow third party entities, other than Customer, to use the Services; (iv) reverse engineer, decompile, disassemble or otherwise attempt to obtain the software source code to all or any portion of the Services; (v) make any attempt to gain unauthorized access to the Services and/or any of CivicPlus' systems or networks; or (vi) access any CivicPlus Property in order to: (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of any CivicPlus Property, or (c) copy any ideas, features, functions or graphics of any CivicPlus Property. The CivicPlus name, the CivicPlus logo, and the product and module names associated with any CivicPlus Property are trademarks of CivicPlus, and no right or license is granted to use them outside of the licenses set forth in this Agreement.

11. Provided Customer complies with the terms and conditions herein, the relevant SOW, and license restrictions set forth in §10, CivicPlus hereby grants Customer a limited, nontransferable, nonexclusive, non-assignable license to access and use the CivicPlus Property associated with any valid and effective SOW, for the term of the respective SOW. The license set forth herein, shall only apply to the extent that Customer is using the Services for legitimate business use as intended by the purpose of the Services and not for the purpose of comparing the Services to a competitor or similar product of CivicPlus. Customer hereby warrants and affirms its purpose in accessing or otherwise using the Services is for their intended purpose only and understands and agrees that any other use shall be considered fraud.

12. All CivicPlus helpful information and user's guides for the Services ("Documentation") are maintained and updated electronically by CivicPlus and can be accessed through the CivicPlus "Help Center". CivicPlus does not provide paper copies of its Documentation. Customer and its Users are granted a limited license to access Documentation as needed. Customer shall not copy, download, distribute, or make derivatives of the Documentation.

13. Customer acknowledges that CivicPlus may continually develop, alter, deliver, and provide to the Customer ongoing innovation to the Services, in the form of new features and functionalities. CivicPlus reserves the right to modify the Services from time to time. Any modifications or improvements to the Services listed on the SOW will be provided to the Customer at no additional charge. In the event that CivicPlus creates new products or significant enhancements to the Services (“New Services”), and Customer desires these New Services, then Customer will have to pay CivicPlus the appropriate fee for the access to and use of the New Services. CivicPlus shall use its reasonable best efforts to provide workarounds in the event any modification to the Services causes Customer to lose substantial functionality of the Services.

14. CivicPlus in its sole discretion, may utilize all comments and suggestions, whether written or oral, furnished by Customer to CivicPlus in connection with its access to and use of the Services (all reports, comments and suggestions provided by Customer hereunder constitute, collectively, the “Feedback”). Customer hereby grants to CivicPlus a worldwide, non-exclusive, irrevocable, perpetual, royalty-free right and license to incorporate the Feedback in the CivicPlus products and services.

Indemnification

15. CivicPlus will defend at its expense or settle any third-party claim against Customer alleging that the Services provided under this Agreement infringe intellectual property rights. CivicPlus will pay infringement claim defense costs, CivicPlus–negotiated settlement amounts, and damages finally awarded by a court. CivicPlus has no obligation for any claim of infringement arising from Customer's use of the Services for purposes not contemplated by this Agreement. CivicPlus’s indemnification obligations under this Section 15 are conditioned upon the Customer (i) promptly notifying the CivicPlus of any claim in writing; (ii) cooperating with CivicPlus in the defense of the claim; and (iii) granting CivicPlus sole control of the defense or settlement of the claim. The indemnification obligations of CivicPlus herein shall not apply to any claims of intellectual property infringement related to Customer Content.

Responsibilities of the Parties

16. CivicPlus will not be liable for any act, omission of act, negligence or defect in the quality of service of any underlying carrier, licensor or other third-party service provider whose facilities or services are used in furnishing any portion of the Service received by the Customer.

17. CivicPlus will not be liable for any failure of performance that is caused by or the result of any act or omission by Customer or any entity employed/contracted on the Customer’s behalf. During Project Development, Customer will be responsive and cooperative with CivicPlus to ensure the Project Development is completed in a timely manner.

18. Customer agrees that it is solely responsible for the end-user’s personal data that Customer decides to solicit, collect, store, or otherwise use in connection with any Service provided by CivicPlus. Customer understands and agrees that CivicPlus provides certain solutions with increased security measures for the solicitation and storage of any sensitive data, and it is Customer’s responsibility to determine whether the data it solicits and collects should be stored in such solutions. Customer understands and agrees that CivicPlus does not have knowledge or control over what type of data Customer solicits therefore CivicPlus has no responsibility for the use or storage of end-users’ personal data in connection with the Services or the consequences of the solicitation, collection, storage, or other use by Customer or by any third party of any personal data. Customer has the sole control and responsibility over the determination of which data and information shall be included in the content that is to be transmitted and stored by CivicPlus. Customer shall not provide to CivicPlus or allow to be provided to CivicPlus any content that (a) infringes or violates any 3rd party’s intellectual property rights, rights of publicity or rights of privacy, (b) contains any defamatory material, or (c) violates any federal, state, local, or

foreign laws, regulations, or statutes.

19. Customer is responsible for all activity that occurs under Customer's accounts by or on behalf of Customer. Customer agrees to (a) be solely responsible for all designated and authorized individuals chosen by Customer ("User") activity, which must be in accordance with this Agreement and the CivicPlus Terms of Use; (b) be solely responsible for Customer Data; (c) obtain and maintain during the term all necessary consents, agreements and approvals from end-users, individuals or any other third parties for all actual or intended uses of information, data or other content Customer will use in connection with the Services; (d) use commercially reasonable efforts to prevent unauthorized access to, or use of, any User's log-in information and the Services, and notify CivicPlus promptly of any known unauthorized access or use of the foregoing; (e) use commercially reasonable efforts to prevent unauthorized access to or use of the Services and CivicPlus Property and shall promptly notify CivicPlus of any unauthorized access or use of the Services and/or CivicPlus Property and any loss or theft or unauthorized use of any n User's password or username and/or personal information; and (f) use the Services only in accordance with applicable laws and regulations.

20. The Parties shall comply with all applicable local, state, and federal laws, treaties, regulations, and conventions in connection with its use and provision of any of the Services or CivicPlus Property.

21. CivicPlus shall not be responsible for any act or omission of any third-party vendor or service provider that Customer has selected to integrate any of its Services with.

22. Customer understands that CivicPlus must fastidiously allocate resources across all of its customers and specifically reserves necessary resources for Customer's Project Development. If any professional services, such as consulting or training, purchased by Customer are not used during the Project Development phase solely due to the inaction or unresponsiveness of Customer, then these services shall expire 30 days after completion of Project Development. The Customer may re-schedule any unused professional services during this 30-day period as mutually agreed upon by the Parties. Any professional services that have not been used or rescheduled shall be marked as complete and closed upon the expiration of the 30-day period.

Data Security

23. CivicPlus shall, at all times, comply with the terms and conditions of its [Privacy Policy](#). CivicPlus will maintain commercially reasonable administrative, physical, and technical safeguards designed to protect the security and confidentiality of Customer Data. CivicPlus will not modify Customer Data or disclose Customer Data, except (a) in order to provide the Services; (b) to prevent or address service or technical problems in connection with support matters; (c) as specifically directed or expressly permitted in writing by Customer, (d) in compliance with our [Privacy Policy](#); or (f) if compelled by law. Notwithstanding the foregoing, CivicPlus reserves the right to delete, suspend, or block known malicious accounts without Customer authorization. Customer understands that CivicPlus has no obligation to provide the Services or maintain the Customer Data, information or other material if Customer's accounts are past due and unpaid as set forth in this Agreement.

24. Customer acknowledges and agrees that CivicPlus utilizes third-party service providers to host and provide the Services and store Customer Data and the protection of such data will be in accordance with such third party's safeguards for the protection and the security and confidentiality of Customer's Data. Notwithstanding anything to the contrary, CivicPlus shall have the right to collect and analyze data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Customer Data and data derived therefrom), and CivicPlus will be free (during and after the term hereof) to use such information and data to improve and enhance the Services and for other development, diagnostic and corrective purposes in connection with the Services and other CivicPlus offerings.

25. CivicPlus may offer Customer the ability to use third-party applications in combination with the Services. Any such third-party application will be subject to acceptance by Customer. In connection with any such third-party application agreed to by Customer, Customer acknowledges and agrees that CivicPlus may allow the third-party providers access to Customer Data as required for the interoperation of such third-party application with the Services. The use of a third-party application with the Services may also require Customer to agree to a separate agreement or terms and conditions with the provider of the third-party application, which will govern Customer's use of such third-party application.

26. In the event of a security breach due to the negligence, malicious actions, omissions, or misconduct of CivicPlus, CivicPlus, CivicPlus, as the data custodian, will comply will all remediation efforts as required by applicable federal and state law.

CivicPlus Support

27. CivicPlus will use commercially reasonable efforts to perform the Services in a manner consistent with applicable industry standards, including maintaining Services availability 24 hours a day, 7 days a week with 99.9% uptime. Customer will have 24/7 access to the online CivicPlus Help Center ([civicplus.help](https://www.civicplus.help)) to review use articles, software best practices, receive maintenance release notes, as well as submit and monitor omni-channel support tickets and access solution specific support contact methods (<https://www.civicplus.help/hc/en-us/requests/new>).

28. CivicPlus provides live support engineers based in the domestic United States to respond to basic questions concerning use and configuration, to diagnose software code-related errors, and proactively identify potential systems issues. CivicPlus support engineers serve a preliminary function in the agile development process and escalate defects to software developers or architects for remediation. For security purposes, CivicPlus support engineers are not permitted to modify user accounts, and permissions nor distribute access outside of accounts established by means of a support interaction for testing. Customer delegated Users may receive tutorials and guidance on account modifications but will perform the action themselves.

29. CivicPlus support hours span between the hours of 7 am to 7 pm CST, but may vary by product. Customer may access the CivicPlus Help Center ([civicplus.help](https://www.civicplus.help)) to obtain each product's support hours. After hours support is available by toll-free phone call only. Non-emergency support requested outside of support hours will be subject to additional fees, such fees will be quoted to Customer at the time of the request and will be subject to Customer acceptance and invoiced the next business day following the non-emergency support. CivicPlus shall have the sole discretion to determine in good faith whether support requests qualify as an emergency, exceed reasonable use or are outside the scope of services outlined in any SOW.

30. If a reported problem cannot be solved during the first support interaction, Customer will be provided a ticket number that will be used as communication method throughout ticket escalation until a solution is provided. Support service does not include support for errors caused by third party products or applications for which CivicPlus is not responsible.

Marketing

31. Customer hereby authorizes CivicPlus to include CivicPlus's name and logo inconspicuously within the Customer's instance of the Services. Customer may publicly refer to itself as a customer of the CivicPlus Services, including on Customer's website and in sales presentations. Notwithstanding the foregoing, each Party hereby grants the other a limited, worldwide, license to use the other's logo in conformance with such Party's trademark usage guidelines and solely for the purposes of providing the Services. In no event will either Party issue a press release publicly announcing this relationship without the approval of the other Party, such approval not to be unreasonably withheld.



Limitation of Liability

32. CivicPlus' liability arising out of or related to this Agreement, or any associated SOW, will not exceed five times the amounts paid by Customer for the Annual Recurring Services in the year prior to such claim of liability.
33. In no event will CivicPlus be liable to Customer for any consequential indirect, special, incidental, or punitive damages arising out of or related to this Agreement.
34. The liabilities limited by Section 32 and 33 apply: (a) to liability for negligence; (b) regardless of the form of action, whether in contract, tort, strict product liability, or otherwise; (c) even if Customer is advised in advance of the possibility of the damages in question and even if such damages were foreseeable; and (d) even if Customer's remedies fail of their essential purposes. If applicable law limits the application of the provisions of this Limitation of Liability section, CivicPlus' liability will be limited to the maximum extent permissible.

Warranties and Disclaimer

35. Each person signing the SOW, or otherwise agreeing to the terms of this Agreement, represents and warrants that he or she is duly authorized and has legal capacity to execute and bind the respective Party to the terms and conditions of the SOW and this Agreement. Each Party represents and warrants to the other that the execution and delivery of the SOW and the performance of such Party's obligations thereunder have been duly authorized and that this Agreement is a valid and legal agreement binding on such Party and enforceable in accordance with its terms. Customer represents and warrants that Customer has not provided any false information to gain access to the Service and that Customer's billing information provided on the Contact Sheet is correct; and it has all necessary rights in the Customer Content to permit Customer's use of the Service and to grant the licenses contained in this Agreement without infringing the intellectual property or other rights of any third parties, violating any applicable laws, or violating the terms of any license or agreement to which it is bound.
36. CivicPlus warrants that the Services will perform substantially in accordance with documentation and marketing proposals, and free of any material defect. CivicPlus warrants to the Customer that, upon notice given to CivicPlus of any defect in design or fault or improper workmanship, CivicPlus will remedy any such defect. CivicPlus makes no warranty regarding, and will have no responsibility for, any claim arising out of: (i) a modification of the Services made by anyone other than CivicPlus, even in a situation where CivicPlus approves of such modification in writing; or (ii) use of the Services in combination with a third-party service, web hosting service, or server not authorized by CivicPlus.
37. The Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by CivicPlus or by third-party providers, or because of other causes beyond CivicPlus's reasonable control, but CivicPlus shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. **HOWEVER, SERVICE PROVIDER DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT FOR THE EXPRESS WARRANTIES IN THIS AGREEMENT, THE SERVICES ARE PROVIDED "AS IS AND CIVICPLUS HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR ARISING FROM A PRIOR COURSE OF DEALING.**
38. **EACH PROVISION OF THIS AGREEMENT THAT PROVIDES FOR A LIMITATION OF LIABILITY, DISCLAIMER OF WARRANTIES, OR EXCLUSION OF DAMAGES IS TO ALLOCATE THE RISKS OF THIS AGREEMENT BETWEEN THE PARTIES. THIS ALLOCATION IS REFLECTED IN THE PRICING OFFERED BY CIVICPLUS TO CUSTOMER AND IS AN ESSENTIAL ELEMENT OF THE BASIS OF THE BARGAIN BETWEEN THE PARTIES. EACH OF THESE PROVISIONS IS SEVERABLE AND INDEPENDENT OF ALL OTHER**

PROVISIONS OF THIS AGREEMENT.

Force Majeure

39. No party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, pandemic, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of public enemy, internet service provider failure or delay, third party application failure, denial of service attack, or other cause of similar or dissimilar nature beyond its control.

Taxes

40. The amounts owed for the Services exclude, and Customer will be responsible for, all sales, use, excise, withholding and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity in connection with the Services (excluding taxes based solely on CivicPlus's income). If the Customer is tax-exempt, the Customer must provide CivicPlus proof of their tax-exempt status, within fifteen (15) days of contract signing, and the fees owed by Customer under this Agreement will not be taxed. If such exemption certificate is challenged or held invalid by a taxing authority then Customer agrees to pay for all resulting fines, penalties and expenses.

Other Documents

41. This Agreement, including all exhibits, amendments, and addenda hereto and all SOWs, constitutes the entire agreement between the Parties and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement or any SOW will be effective unless in writing and signed by each Party. However, to the extent of any conflict or inconsistency between the provision in the body of this Agreement and any exhibit, amendment, or addenda hereto or any SOW, the terms of such exhibit, amendment, addenda or SOW will prevail. Notwithstanding any language to the contrary therein, no terms or conditions stated in a Customer purchase order or other order documentation (excluding SOWs) will be incorporated into or form any part of this Agreement, all such terms or conditions will be null and void, unless such term is to refer and agree to this Agreement.

Interlocal Purchasing Consent/ Cooperative Purchasing

42. With the prior approval of CivicPlus, which may be withheld for any or no reason within CivicPlus's sole discretion, this Agreement and any SOW may be extended to any public entity in Customer's home-state to purchase at the SOW prices and specifications in accordance with the terms stated herein.

43. To the extent permitted by law, the terms of this Agreement and set forth in one or more SOW(s) may be extended for use by other local government entities upon execution of a separate agreement, SOW, or other duly signed writing by and between CivicPlus and such entity, setting forth all of the terms and conditions for such use, including applicable fees and billing terms.

Miscellaneous Provisions

44. The invalidity or unenforceability, in whole or in part, of any provision of this Agreement shall not void, affect the validity or enforceability of any other provision of this Agreement.

45. The Parties negotiated this Agreement with the opportunity to receive the aid of counsel and, accordingly, intend this Agreement to be construed fairly, according to its terms, in plain English, without constructive presumptions against the drafting Party. The headings of Sections of this Agreement are for convenience and are not to be used in interpreting this Agreement. As used in this Agreement, the word “including” means “including but not limited to.”

46. The Parties will use reasonable, good faith efforts to resolve any dispute between them in good faith prior to initiating legal action.

47. This Agreement and any SOW, to the extent signed and delivered by means of a facsimile machine or electronic mail, shall be treated in all manner and respects as an original agreement or instrument and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person. The Parties agree that an electronic signature is the legal equivalent of its manual signature on this Agreement and any SOW. The Parties agree that no certification authority or other third party verification is necessary to validate its electronic signature and that the lack of such certification or third party verification will not in any way affect the enforceability of the Parties’ electronic signature or any resulting agreement between CivicPlus and Customer.

48. Due to the rapidly changing nature of software as a service and digital communications, CivicPlus may unilaterally update this Agreement from time to time. In the event CivicPlus believes such change is a material alteration of the terms herein, CivicPlus will provide Customer with written notice describing such change via email or through its website. Customer’s continued use of the Services following such updates constitutes Customer’s acceptance of the same. In the event Customer rejects the update to the terms herein, Customer must notify CivicPlus of its objection within ten (10) days receipt of notice of such update.

49. This Agreement may be subject to the annual appropriation of funds by the Duplin County Commissioners. Notwithstanding any provision herein to the contrary, in the event that funds are not appropriated for this Agreement, then County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the last day of service.

50.

This Contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this Contract shall be brought in the General Court of Justice in the County of Duplin and the State of North Carolina.

Agenda



CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
Date:
Expires On:

Statement of Work
Q-78606-1
6/26/2024 9:52 AM
7/31/2024

Client:
Duplin County, NC

Bill To:
DUPLIN COUNTY, NORTH CAROLINA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Chris McCann		chris.mccann@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	CivicClerk Year 1 Annual Fee Discount	Year 1 Annual Fee Discount

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	CivicClerk Premium Configuration	CivicClerk Premium Configuration
1.00	CivicClerk Custom Template Design	CivicClerk Custom Template Set - includes 2 Agenda templates, 1 Item Report template, 1 Minutes template, 1 Agenda Script template
2.00	CivicClerk Consulting (1h, virtual)	1 hour Virtual Consulting
1.00	CivicClerk Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours
1.00	CivicClerk Historical File Import (up to 7,500 files – PDF / MP3 / MP4)	CivicClerk Historical File Import (up to 7,500 files – PDF / MP3 / MP4)

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Agenda and Meeting Management Select Annual Fee	Agenda and Meeting Management Select Annual Fee

List Price - Initial Term Total	USD 13,965.00
Total Investment - Initial Term	USD 10,215.00
Annual Recurring Services (Subject to Uplift)	USD 7,500.00

Initial Term	12 Months
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement attached to this SOW and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

CivicPlus Master Services Agreement

This Master Services Agreement (this “Agreement”) governs all Statements of Work (“SOW”) entered into by and between CivicPlus, LLC (“CivicPlus”) and the customer entity identified on the SOW (“Customer”). This Agreement governs the use and provision of any Services purchased by Customer, as described in any signed SOW, and the effective date of this Agreement shall commence on the date of signature of the SOW (“Effective Date”). If a SOW has not been executed, then the Effective Date shall be determined as the start date of implementation of any software solution by CivicPlus for Customer. CivicPlus and Customer referred to herein individually as “Party” and jointly as “Parties”.

Recitals

I. WHEREAS, CivicPlus is engaged in the business of developing and providing access to proprietary community engagement and government content, workflow, and general management software solutions, platforms and associated services (the “Services”); and

II. WHEREAS, Customer wishes to engage CivicPlus for the procurement of the Services and/or receive a license subscription for the ongoing use of the Services, as set forth in the SOW;

NOW, THEREFORE, Customer and CivicPlus agree as follows:

Agreement

Term & Termination

1. This Agreement shall commence on the Effective Date and shall remain in full force and effect for as long as any SOW is in effect between CivicPlus and Customer, or Services are being provided by CivicPlus to Customer, unless terminated in accordance with this §1 or as otherwise provided in this Agreement (the “Term”). Either Party may terminate this Agreement or any SOW as set forth in such SOW, or at its discretion, effective immediately upon written notice to the other Party, if the other Party materially breaches any provision of this Agreement and does not substantially cure the breach within thirty (30) days after receiving notice of such breach. A delinquent Customer account remaining past due for longer than 90 days is a material breach by Customer and is grounds for CivicPlus termination. CivicPlus reserves the right to withhold, remove and/or discard Customer Data without notice for any breach, including, without limitation, Customer’s non-payment. Upon termination for Customer’s breach, Customer’s right to access or use Customer Data immediately ceases, and CivicPlus shall have no obligation to maintain or forward any Customer Data.

2. Upon termination of this Agreement or any SOW for any reason, (a) the licenses granted for such relevant SOW by §11 below will terminate and Customer shall cease all use of the CivicPlus Property and Services associated with the terminated SOW and (b) any amounts owed to CivicPlus for work performed prior to termination shall immediately become due in full and payable. If Customer has paid in advance for the Services, and this Agreement terminates due to material breach of this Agreement by CivicPlus, CivicPlus shall refund Customer a prorated amount of any amount already paid. Upon termination by Customer for convenience or due to material breach by Customer, in addition to any remedy

provided in this Agreement or provided in law or equity, CivicPlus shall be entitled to retain any amounts already paid for services rendered. Sections 7, 8, 10, 14, 15, 18, 32 -34, 40, and 42 will survive any expiration or termination of this Agreement.

3. At any time during the Term, CivicPlus may, immediately upon notice to Customer, suspend Customer and any of its Users access to any Service due to a threat to the technical security or technical integrity of the Services.

Invoicing & Payment Terms

4. Customer will pay the amounts owed to CivicPlus for the development and implementation of the Customer's Services, as defined in the SOW ("Project Development"), subscription and licensing, and annual hosting, support and maintenance services ("Annual Recurring Services") in accordance with the payment schedule set forth on the applicable SOW. Invoices shall be sent electronically to the individual/entity designated in the SOW's contact sheet that is required to be filled out and submitted by Customer (the "Contact Sheet"). Customer shall provide accurate, current and complete information of Customer's legal business name, address, email address, and phone number in the Contact Sheet upon submission of a signed SOW. Customer will maintain and promptly update the Contact Sheet information if it should change. Upon Customer's request, CivicPlus will mail hard-copy invoices for a \$5.00 convenience fee to be added to the mailed invoice.

5. Each SOW will state the amount of days from date of invoice payment is due. Unless otherwise limited by law, a finance charge of 1.5 percent (%) per month or the maximum rate permitted by applicable law, whichever is less, will be added to past due accounts from due date until paid. Payments received will be applied first to finance charges; then to the oldest outstanding invoice(s). If the Customer's account exceeds 60 days past due, support will be discontinued until the Customer's account is made current. If the Customer's account exceeds 90 days past due, CivicPlus may suspend in progress Project Development and Annual Recurring Services will be discontinued, and the Customer will no longer have access to the Services until the Customer's account is made current. Customer will be given 15 days' notice prior to discontinuation of Services for non-payment.

6. During the performance of Project Development, if Customer requests a change that requires repeated efforts to previously approved work product and such change causes CivicPlus to incur additional expenses (i.e. airline change fees, resource hours, consultant fees, Customer does not show up for scheduled meetings or trainings), Customer agrees to reimburse CivicPlus for such additional expenses. CivicPlus shall notify Customer prior to incurring such expenses and shall only incur those expenses which are approved by Customer.

Ownership & Content Responsibility

7. Upon full and complete payment of amounts owed for Project Development under the applicable SOW, Customer will own any website graphic designs, Services content, module content, importable/exportable data, and archived information ("Customer Content") created by CivicPlus on behalf of Customer pursuant to this Agreement. "Customer Content" also includes, without limitation, any elements of text, graphics, images, photos, audio, video, designs, artworks, logos, trademarks, services marks, and other materials or content which Customer provides to CivicPlus for processing, transmission, storage, or inputs into any website, software or module in connection with any Services. Customer Content excludes any content in the public domain and any content owned or licensed by CivicPlus, whether in connection with providing Services or otherwise.

8. Upon completion of the Project Development, Customer will take over the management and control of the Services and Customer will assume full responsibility for Customer Content maintenance and administration. Customer, not

CivicPlus, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Customer Content. Customer hereby grants CivicPlus a worldwide, non-exclusive right and license to reproduce, distribute and display the Customer Content as necessary to provide the Services. Customer represents and warrants that Customer owns all Customer Content or that Customer has permission from the rightful owner to use each of the elements of Customer Content and that Customer has all rights necessary for CivicPlus to use the Customer Content in connection with providing the Services. Customer agrees that CivicPlus shall not be responsible or liable for the content of messages created by Customer or by Customer's Users or end-users who access Service. Notwithstanding the foregoing, CivicPlus retains the right, but not the obligation, to remove any Customer Content that is libelous, harassing, abusive, fraudulent, defamatory, excessively profane, obscene, abusive, hate related, violent, harmful to minors, that advocates racial or ethnic intolerance, intended to advocate or advance computer hacking or cracking, or other material, products or services that violate or encourage conduct that would violate any laws or third-party rights.

9. At any time during the term of the applicable SOW, Customer will have the ability to download the Customer Content and export the data that is processed through the Services ("Customer Data"). Customer may request CivicPlus to perform the export of Customer Data and provide the Customer Data to Customer in a commonly used format, at any time, for a fee to be quoted at time of request and approved by Customer. Upon termination of the applicable SOW for any reason, whether or not Customer has retrieved or requested the Customer Data, CivicPlus reserves the right to permanently and definitively delete the Customer Content and Customer Data held in the Services thirty (30) days following termination of the applicable SOW. During the thirty (30) day period following termination of the SOW, regardless of the reason for its termination, Customer will not have access to the Services.

10. Intellectual Property in the software or other original works created by or licensed to CivicPlus, including all software source code, documents, and materials used in performing the Services ("CivicPlus Property") will remain the property of CivicPlus. CivicPlus Property specifically excludes Customer Content. Customer shall not (i) license, sublicense, sell, resell, reproduce, transfer, assign, distribute or otherwise commercially exploit or make available to any third party any CivicPlus Property in any way, except as specifically provided in the applicable SOW; (ii) adapt, alter, modify or make derivative works based upon any CivicPlus Property; (iii) create internet "links" to the CivicPlus Property software or "frame" or "mirror" any CivicPlus Property administrative access on any other server or wireless or internet-based device that may allow third party entities, other than Customer, to use the Services; (iv) reverse engineer, decompile, disassemble or otherwise attempt to obtain the software source code to all or any portion of the Services; (v) make any attempt to gain unauthorized access to the Services and/or any of CivicPlus' systems or networks; or (vi) access any CivicPlus Property in order to: (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of any CivicPlus Property, or (c) copy any ideas, features, functions or graphics of any CivicPlus Property. The CivicPlus name, the CivicPlus logo, and the product and module names associated with any CivicPlus Property are trademarks of CivicPlus, and no right or license is granted to use them outside of the licenses set forth in this Agreement.

11. Provided Customer complies with the terms and conditions herein, the relevant SOW, and license restrictions set forth in §10, CivicPlus hereby grants Customer a limited, nontransferable, nonexclusive, non-assignable license to access and use the CivicPlus Property associated with any valid and effective SOW, for the term of the respective SOW. The license set forth herein, shall only apply to the extent that Customer is using the Services for legitimate business use as intended by the purpose of the Services and not for the purpose of comparing the Services to a competitor or similar product of CivicPlus. Customer hereby warrants and affirms its purpose in accessing or otherwise using the Services is for their intended purpose only and understands and agrees that any other use shall be considered fraud.

12. All CivicPlus helpful information and user's guides for the Services ("Documentation") are maintained and updated electronically by CivicPlus and can be accessed through the CivicPlus "Help Center". CivicPlus does not provide paper copies of its Documentation. Customer and its Users are granted a limited license to access Documentation as needed. Customer shall not copy, download, distribute, or make derivatives of the Documentation.

13. Customer acknowledges that CivicPlus may continually develop, alter, deliver, and provide to the Customer ongoing innovation to the Services, in the form of new features and functionalities. CivicPlus reserves the right to modify the Services from time to time. Any modifications or improvements to the Services listed on the SOW will be provided to the Customer at no additional charge. In the event that CivicPlus creates new products or significant enhancements to the Services (“New Services”), and Customer desires these New Services, then Customer will have to pay CivicPlus the appropriate fee for the access to and use of the New Services. CivicPlus shall use its reasonable best efforts to provide workarounds in the event any modification to the Services causes Customer to lose substantial functionality of the Services.

14. CivicPlus in its sole discretion, may utilize all comments and suggestions, whether written or oral, furnished by Customer to CivicPlus in connection with its access to and use of the Services (all reports, comments and suggestions provided by Customer hereunder constitute, collectively, the “Feedback”). Customer hereby grants to CivicPlus a worldwide, non-exclusive, irrevocable, perpetual, royalty-free right and license to incorporate the Feedback in the CivicPlus products and services.

Indemnification

15. CivicPlus will defend at its expense or settle any third-party claim against Customer alleging that the Services provided under this Agreement infringe intellectual property rights. CivicPlus will pay infringement claim defense costs, CivicPlus–negotiated settlement amounts, and damages finally awarded by a court. CivicPlus has no obligation for any claim of infringement arising from Customer's use of the Services for purposes not contemplated by this Agreement. CivicPlus’s indemnification obligations under this Section 15 are conditioned upon the Customer (i) promptly notifying the CivicPlus of any claim in writing; (ii) cooperating with CivicPlus in the defense of the claim; and (iii) granting CivicPlus sole control of the defense or settlement of the claim. The indemnification obligations of CivicPlus herein shall not apply to any claims of intellectual property infringement related to Customer Content.

Responsibilities of the Parties

16. CivicPlus will not be liable for any act, omission of act, negligence or defect in the quality of service of any underlying carrier, licensor or other third-party service provider whose facilities or services are used in furnishing any portion of the Service received by the Customer.

17. CivicPlus will not be liable for any failure of performance that is caused by or the result of any act or omission by Customer or any entity employed/contracted on the Customer’s behalf. During Project Development, Customer will be responsive and cooperative with CivicPlus to ensure the Project Development is completed in a timely manner.

18. Customer agrees that it is solely responsible for the end-user’s personal data that Customer decides to solicit, collect, store, or otherwise use in connection with any Service provided by CivicPlus. Customer understands and agrees that CivicPlus provides certain solutions with increased security measures for the solicitation and storage of any sensitive data, and it is Customer’s responsibility to determine whether the data it solicits and collects should be stored in such solutions. Customer understands and agrees that CivicPlus does not have knowledge or control over what type of data Customer solicits therefore CivicPlus has no responsibility for the use or storage of end-users’ personal data in connection with the Services or the consequences of the solicitation, collection, storage, or other use by Customer or by any third party of any personal data. Customer has the sole control and responsibility over the determination of which data and information shall be included in the content that is to be transmitted and stored by CivicPlus. Customer shall not provide to CivicPlus or allow to be provided to CivicPlus any content that (a) infringes or violates any 3rd party’s intellectual property rights, rights of publicity or rights of privacy, (b) contains any defamatory material, or (c) violates any federal, state, local, or

foreign laws, regulations, or statutes.

19. Customer is responsible for all activity that occurs under Customer's accounts by or on behalf of Customer. Customer agrees to (a) be solely responsible for all designated and authorized individuals chosen by Customer ("User") activity, which must be in accordance with this Agreement and the CivicPlus Terms of Use; (b) be solely responsible for Customer Data; (c) obtain and maintain during the term all necessary consents, agreements and approvals from end-users, individuals or any other third parties for all actual or intended uses of information, data or other content Customer will use in connection with the Services; (d) use commercially reasonable efforts to prevent unauthorized access to, or use of, any User's log-in information and the Services, and notify CivicPlus promptly of any known unauthorized access or use of the foregoing; (e) use commercially reasonable efforts to prevent unauthorized access to or use of the Services and CivicPlus Property and shall promptly notify CivicPlus of any unauthorized access or use of the Services and/or CivicPlus Property and any loss or theft or unauthorized use of any n User's password or username and/or personal information; and (f) use the Services only in accordance with applicable laws and regulations.

20. The Parties shall comply with all applicable local, state, and federal laws, treaties, regulations, and conventions in connection with its use and provision of any of the Services or CivicPlus Property.

21. CivicPlus shall not be responsible for any act or omission of any third-party vendor or service provider that Customer has selected to integrate any of its Services with.

22. Customer understands that CivicPlus must fastidiously allocate resources across all of its customers and specifically reserves necessary resources for Customer's Project Development. If any professional services, such as consulting or training, purchased by Customer are not used during the Project Development phase solely due to the inaction or unresponsiveness of Customer, then these services shall expire 30 days after completion of Project Development. The Customer may re-schedule any unused professional services during this 30-day period as mutually agreed upon by the Parties. Any professional services that have not been used or rescheduled shall be marked as complete and closed upon the expiration of the 30-day period.

Data Security

23. CivicPlus shall, at all times, comply with the terms and conditions of its [Privacy Policy](#). CivicPlus will maintain commercially reasonable administrative, physical, and technical safeguards designed to protect the security and confidentiality of Customer Data. CivicPlus will not modify Customer Data or disclose Customer Data, except (a) in order to provide the Services; (b) to prevent or address service or technical problems in connection with support matters; (c) as specifically directed or expressly permitted in writing by Customer, (d) in compliance with our [Privacy Policy](#); or (f) if compelled by law. Notwithstanding the foregoing, CivicPlus reserves the right to delete, suspend, or block known malicious accounts without Customer authorization. Customer understands that CivicPlus has no obligation to provide the Services or maintain the Customer Data, information or other material if Customer's accounts are past due and unpaid as set forth in this Agreement.

24. Customer acknowledges and agrees that CivicPlus utilizes third-party service providers to host and provide the Services and store Customer Data and the protection of such data will be in accordance with such third party's safeguards for the protection and the security and confidentiality of Customer's Data. Notwithstanding anything to the contrary, CivicPlus shall have the right to collect and analyze data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Customer Data and data derived therefrom), and CivicPlus will be free (during and after the term hereof) to use such information and data to improve and enhance the Services and for other development, diagnostic and corrective purposes in connection with the Services and other CivicPlus offerings.

25. CivicPlus may offer Customer the ability to use third-party applications in combination with the Services. Any such third-party application will be subject to acceptance by Customer. In connection with any such third-party application agreed to by Customer, Customer acknowledges and agrees that CivicPlus may allow the third-party providers access to Customer Data as required for the interoperation of such third-party application with the Services. The use of a third-party application with the Services may also require Customer to agree to a separate agreement or terms and conditions with the provider of the third-party application, which will govern Customer's use of such third-party application.

26. In the event of a security breach due to the negligence, malicious actions, omissions, or misconduct of CivicPlus, CivicPlus, CivicPlus, as the data custodian, will comply will all remediation efforts as required by applicable federal and state law.

CivicPlus Support

27. CivicPlus will use commercially reasonable efforts to perform the Services in a manner consistent with applicable industry standards, including maintaining Services availability 24 hours a day, 7 days a week with 99.9% uptime. Customer will have 24/7 access to the online CivicPlus Help Center ([civicplus.help](https://www.civicplus.help)) to review use articles, software best practices, receive maintenance release notes, as well as submit and monitor omni-channel support tickets and access solution specific support contact methods (<https://www.civicplus.help/hc/en-us/requests/new>).

28. CivicPlus provides live support engineers based in the domestic United States to respond to basic questions concerning use and configuration, to diagnose software code-related errors, and proactively identify potential systems issues. CivicPlus support engineers serve a preliminary function in the agile development process and escalate defects to software developers or architects for remediation. For security purposes, CivicPlus support engineers are not permitted to modify user accounts, and permissions nor distribute access outside of accounts established by means of a support interaction for testing. Customer delegated Users may receive tutorials and guidance on account modifications but will perform the action themselves.

29. CivicPlus support hours span between the hours of 7 am to 7 pm CST, but may vary by product. Customer may access the CivicPlus Help Center ([civicplus.help](https://www.civicplus.help)) to obtain each product's support hours. After hours support is available by toll-free phone call only. Non-emergency support requested outside of support hours will be subject to additional fees, such fees will be quoted to Customer at the time of the request and will be subject to Customer acceptance and invoiced the next business day following the non-emergency support. CivicPlus shall have the sole discretion to determine in good faith whether support requests qualify as an emergency, exceed reasonable use or are outside the scope of services outlined in any SOW.

30. If a reported problem cannot be solved during the first support interaction, Customer will be provided a ticket number that will be used as communication method throughout ticket escalation until a solution is provided. Support service does not include support for errors caused by third party products or applications for which CivicPlus is not responsible.

Marketing

31. Customer hereby authorizes CivicPlus to include CivicPlus's name and logo inconspicuously within the Customer's instance of the Services. Customer may publicly refer to itself as a customer of the CivicPlus Services, including on Customer's website and in sales presentations. Notwithstanding the foregoing, each Party hereby grants the other a limited, worldwide, license to use the other's logo in conformance with such Party's trademark usage guidelines and solely for the purposes of providing the Services. In no event will either Party issue a press release publicly announcing this relationship without the approval of the other Party, such approval not to be unreasonably withheld.



Limitation of Liability

32. CivicPlus' liability arising out of or related to this Agreement, or any associated SOW, will not exceed five times the amounts paid by Customer for the Annual Recurring Services in the year prior to such claim of liability.
33. In no event will CivicPlus be liable to Customer for any consequential indirect, special, incidental, or punitive damages arising out of or related to this Agreement.
34. The liabilities limited by Section 32 and 33 apply: (a) to liability for negligence; (b) regardless of the form of action, whether in contract, tort, strict product liability, or otherwise; (c) even if Customer is advised in advance of the possibility of the damages in question and even if such damages were foreseeable; and (d) even if Customer's remedies fail of their essential purposes. If applicable law limits the application of the provisions of this Limitation of Liability section, CivicPlus' liability will be limited to the maximum extent permissible.

Warranties and Disclaimer

35. Each person signing the SOW, or otherwise agreeing to the terms of this Agreement, represents and warrants that he or she is duly authorized and has legal capacity to execute and bind the respective Party to the terms and conditions of the SOW and this Agreement. Each Party represents and warrants to the other that the execution and delivery of the SOW and the performance of such Party's obligations thereunder have been duly authorized and that this Agreement is a valid and legal agreement binding on such Party and enforceable in accordance with its terms. Customer represents and warrants that Customer has not provided any false information to gain access to the Service and that Customer's billing information provided on the Contact Sheet is correct; and it has all necessary rights in the Customer Content to permit Customer's use of the Service and to grant the licenses contained in this Agreement without infringing the intellectual property or other rights of any third parties, violating any applicable laws, or violating the terms of any license or agreement to which it is bound.
36. CivicPlus warrants that the Services will perform substantially in accordance with documentation and marketing proposals, and free of any material defect. CivicPlus warrants to the Customer that, upon notice given to CivicPlus of any defect in design or fault or improper workmanship, CivicPlus will remedy any such defect. CivicPlus makes no warranty regarding, and will have no responsibility for, any claim arising out of: (i) a modification of the Services made by anyone other than CivicPlus, even in a situation where CivicPlus approves of such modification in writing; or (ii) use of the Services in combination with a third-party service, web hosting service, or server not authorized by CivicPlus.
37. The Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by CivicPlus or by third-party providers, or because of other causes beyond CivicPlus's reasonable control, but CivicPlus shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. **HOWEVER, SERVICE PROVIDER DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT FOR THE EXPRESS WARRANTIES IN THIS AGREEMENT, THE SERVICES ARE PROVIDED "AS IS AND CIVICPLUS HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR ARISING FROM A PRIOR COURSE OF DEALING.**
38. **EACH PROVISION OF THIS AGREEMENT THAT PROVIDES FOR A LIMITATION OF LIABILITY, DISCLAIMER OF WARRANTIES, OR EXCLUSION OF DAMAGES IS TO ALLOCATE THE RISKS OF THIS AGREEMENT BETWEEN THE PARTIES. THIS ALLOCATION IS REFLECTED IN THE PRICING OFFERED BY CIVICPLUS TO CUSTOMER AND IS AN ESSENTIAL ELEMENT OF THE BASIS OF THE BARGAIN BETWEEN THE PARTIES. EACH OF THESE PROVISIONS IS SEVERABLE AND INDEPENDENT OF ALL OTHER**

PROVISIONS OF THIS AGREEMENT.

Force Majeure

39. No party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, pandemic, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of public enemy, internet service provider failure or delay, third party application failure, denial of service attack, or other cause of similar or dissimilar nature beyond its control.

Taxes

40. The amounts owed for the Services exclude, and Customer will be responsible for, all sales, use, excise, withholding and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity in connection with the Services (excluding taxes based solely on CivicPlus's income). If the Customer is tax-exempt, the Customer must provide CivicPlus proof of their tax-exempt status, within fifteen (15) days of contract signing, and the fees owed by Customer under this Agreement will not be taxed. If such exemption certificate is challenged or held invalid by a taxing authority then Customer agrees to pay for all resulting fines, penalties and expenses.

Other Documents

41. This Agreement, including all exhibits, amendments, and addenda hereto and all SOWs, constitutes the entire agreement between the Parties and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement or any SOW will be effective unless in writing and signed by each Party. However, to the extent of any conflict or inconsistency between the provision in the body of this Agreement and any exhibit, amendment, or addenda hereto or any SOW, the terms of such exhibit, amendment, addenda or SOW will prevail. Notwithstanding any language to the contrary therein, no terms or conditions stated in a Customer purchase order or other order documentation (excluding SOWs) will be incorporated into or form any part of this Agreement, all such terms or conditions will be null and void, unless such term is to refer and agree to this Agreement.

Interlocal Purchasing Consent/ Cooperative Purchasing

42. With the prior approval of CivicPlus, which may be withheld for any or no reason within CivicPlus's sole discretion, this Agreement and any SOW may be extended to any public entity in Customer's home-state to purchase at the SOW prices and specifications in accordance with the terms stated herein.

43. To the extent permitted by law, the terms of this Agreement and set forth in one or more SOW(s) may be extended for use by other local government entities upon execution of a separate agreement, SOW, or other duly signed writing by and between CivicPlus and such entity, setting forth all of the terms and conditions for such use, including applicable fees and billing terms.

Miscellaneous Provisions

44. The invalidity or unenforceability, in whole or in part, of any provision of this Agreement shall not void, affect the validity or enforceability of any other provision of this Agreement.
45. The Parties negotiated this Agreement with the opportunity to receive the aid of counsel and, accordingly, intend this Agreement to be construed fairly, according to its terms, in plain English, without constructive presumptions against the drafting Party. The headings of Sections of this Agreement are for convenience and are not to be used in interpreting this Agreement. As used in this Agreement, the word “including” means “including but not limited to.”
46. The Parties will use reasonable, good faith efforts to resolve any dispute between them in good faith prior to initiating legal action.
47. This Agreement and any SOW, to the extent signed and delivered by means of a facsimile machine or electronic mail, shall be treated in all manner and respects as an original agreement or instrument and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person. The Parties agree that an electronic signature is the legal equivalent of its manual signature on this Agreement and any SOW. The Parties agree that no certification authority or other third party verification is necessary to validate its electronic signature and that the lack of such certification or third party verification will not in any way affect the enforceability of the Parties’ electronic signature or any resulting agreement between CivicPlus and Customer.
48. Due to the rapidly changing nature of software as a service and digital communications, CivicPlus may unilaterally update this Agreement from time to time. In the event CivicPlus believes such change is a material alteration of the terms herein, CivicPlus will provide Customer with written notice describing such change via email or through its website. Customer’s continued use of the Services following such updates constitutes Customer’s acceptance of the same. In the event Customer rejects the update to the terms herein, Customer must notify CivicPlus of its objection within ten (10) days receipt of notice of such update.
49. This Agreement may be subject to the annual appropriation of funds by the Duplin County Commissioners. Notwithstanding any provision herein to the contrary, in the event that funds are not appropriated for this Agreement, then County shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement up to and through the last day of service.
50.
This Contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this Contract shall be brought in the General Court of Justice in the County of Duplin and the State of North Carolina.



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	290	BUA	07/23/2024	07/23/2024	080524	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	5111	42980					T				2,700.00	
2	5111	43530					T	PROGRAM SUPPLIES	2,700.00			
								REPAIRS VEHICLES				
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	291	BUA	07/23/2024	07/23/2024	080524	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	5185	41990					T				8,000.00	
2	5185	43910					T	PROFESSIONAL SERVICES	6,000.00			
3	5185	42980					T	MARKETING	2,000.00			
								PROGRAM SUPPLIES				
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	292	BUA	07/23/2024	07/23/2024	080524	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	5185	42600					T				200.00	
2	5185	43250					T	OFFICE SUPPLIES	200.00			
								POSTAGE				
** JOURNAL TOTAL									0.00	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	293	BUA	07/23/2024	07/23/2024	080524	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	293	BUA	07/23/2024	07/23/2024	080524	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	5185	42600					T	OFFICE SUPPLIES			600.00	
2	5185	42980					T	PROGRAM SUPPLIES	600.00			
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	327	BUA	07/25/2024	07/25/2024	080524	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	5123	43110					T	TRAVEL			200.00	
2	5123	43520					T	REPAIRS & MAINTENANCE EQUIPME			500.00	
3	5123	42980					T	PROGRAM SUPPLIES			380.00	
4	5123	42490					T	VEHICLE SUPPLIES	1,080.00			
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	328	BUA	07/25/2024	07/25/2024	080524	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	5110	40121					T	SALARIES			5,000.00	
2	5110	43510					T	REPAIRS BUILDING AND GROUNDS	5,000.00			
** JOURNAL TOTAL									0.00		0.00	



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	364	BUA	07/26/2024	07/26/2024	080524	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	5188	42980					T				2,000.00	
								PROGRAM SUPPLIES				
2	5188	42990					T		2,000.00			
								INCENTIVES				
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	478	BUA	07/31/2024	07/31/2024	080524	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	6140	44300					T				350.00	
								RENT				
2	6140	43110					T				300.00	
								TRAVEL				
3	6140	42600					T				200.00	
								OFFICE SUPPLIES				
4	6140	42980					T		350.00			
								PROGRAM SUPPLIES				
5	6140	42980					T		300.00			
								PROGRAM SUPPLIES				
6	6140	42980					T		200.00			
								PROGRAM SUPPLIES				
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	479	BUA	07/31/2024	07/31/2024	080524	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
ACCOUNT DESCRIPTION												
1	5191	41990					T				2,000.00	
								PROFESSIONAL SERVICES				
2	5191	43110					T		500.00			
								TRAVEL				
3	5191	43111					T		1,500.00			
								TRAINING				
** JOURNAL TOTAL										0.00	0.00	



JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	480	BUA	07/31/2024	07/31/2024	080524	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	5191	42600					T	OFFICE SUPPLIES			1,920.00	
2	5191	43250					T	POSTAGE	1,920.00			
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	481	BUA	07/31/2024	07/31/2024	080524	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	4313	42600					T	OFFICE SUPPLIES			1,288.00	
2	4313	43520					T	REPAIRS & MAINTENANCE EQUIPME	1,288.00			
** JOURNAL TOTAL									0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	02	110	BUA	08/06/2024	07/23/2024	080524	blanca.pineda	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT	OB	
							ACCOUNT DESCRIPTION					
1	4320	40121					T	SALARIES			5,100.00	
2	4330	42980					T	PROGRAM SUPPLIES	3,000.00			
3	4330	43110					T	TRAVEL	1,100.00			
4	4340	42980					T	PROGRAM SUPPLIES	1,000.00			
** JOURNAL TOTAL									0.00		0.00	
** GRAND TOTAL									0.00		0.00	

12 Journals printed

** END OF REPORT - Generated by Blanca Pineda **

BA # _____

Duplin County
Budget Amendment

Department Title Health Department
Department Head's Signature Tracey Simmons - Kornegay / Billie Jo Dunn
(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000
Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:
cover supplies and advertising for program 5185

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5185-41990	professional services	8,000.00	5185-43910	marketing	6,000.00
			5185-42980	program supplies	2,000.00
Total		8,000.00	Total		8,000.00

Finance Signature Chelsey Panier
Date Approved: 7/23/24
Manager Signature _____
Date Approved: _____
Commisioner Approval _____
Date Approved: _____

BA # _____

Duplin County
Budget Amendment

Department Title

Health Department

Department Head's Signature

Tracey Simmons - Kornegay / Billie Jo Dunn

(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000

Expenditure requests over 10,000 must be approved by Board of Commissioners

Brief description of why this amendment is being requested:
for repairs to AC unit at Faison

Expense code to DECREASE	Line Item Description	Credit Amount	Expense code to INCREASE	Line Item Description	Debit Amount
5110-40121	Salaries	5,000.00	5110-43510	Repairs B & G	5,000.00
Total		5,000.00	Total		5,000.00

Finance Signature

Chelsey Panier

Date Approved:

7/25/24

Manager Signature

Date Approved:

Commisioner Approval

Date Approved:

BA # _____

Duplin County
Budget Amendment

Department Title Museum
Department Head's Signature Robin Grout, July 30, 2024
(form can be e-mailed to Finance from Dept. Head)

Manager can only approve the moving of budgeted expense under 10,000
Expenditure requests over 10,000 or any changes to revenue must be approved by Board of Commissioners

Brief description of why this amendment is being requested:
In the County's budget, there is a line item for "rent," which I don't foresee the museum using this year. Therefore, I would like to move that money into "program supplies." In addition, until the museum receives its awarded grant money for FY25, we will require more funds to be moved into the line item, as we are currently low in money to support programs and hold a new exhibit this fall.

Line Item to DECREASE	Line Item Description	Credit Amount	Line Item to INCREASE	Line Item Description	Debit Amount
6140-44300	Rent	350.00	6140-42980	Program Supplies	350.00
6140-43110	Travel	300.00	6140-42980	Program Supplies	300.00
6140-42600	Office Supplies	200.00	6140-42980	Program Supplies	200.00
Total		850.00	Total		850.00

Finance Signature Chelsy Ranier
Date Approved: 7/31/24
Manager Signature _____
Date Approved: _____
Commissioner Approval _____
Date Approved: _____

Description of Covered Products

MAINTENANCE AND SUPPORT AGREEMENT NO. SA # 006740-000

CUSTOMER: Duplin County Sheriff's Office

The following table lists the Products under maintenance coverage:

Product	Description	Node	Qty
Livescan	Livescan Station Cabinet Tenprint/Palmprint	NCNL171	1
Printer	Lexmark Printer	NCNX171	1

ADDITIONAL TERMS

END OF LIFE

IDEMIA develops, manufactures, licenses and offers high technology products and services. In the ordinary course of its product development life cycle, IDEMIA will declare certain products as obsolete and end-of-life ("EOL"). In the event that IDEMIA determines that a product is EOL, IDEMIA shall endeavor to provide its customer with at least twelve (12) months advanced notice of the EOL date. Such notice shall include the planned last purchase order date and last shipment date for the EOL product. At the time that IDEMIA provides its customers with such EOL notice, IDEMIA shall further endeavor to provide its customer with notice of IDEMIA's intent to offer a next version of the product, or a new or substitute product or service with the same or similar functionality to the EOL product. IDEMIA's product EOL notice shall also include the planned period for any continued technical support of the EOL product. During any continued technical support period, IDEMIA will continue to use commercially reasonable efforts to repair the EOL product based on availability of parts and availability of trained technical support, however, IDEMIA does not warrant performance of the EOL product and IDEMIA will not prepare any further updates or maintenance fixes for the EOL product.

PRICE INCREASE

Price Protection. On the Effective Date of each year during the Term, either Party may notify the other in writing of any desired change in the price of any of the Products as a result of an increase or decrease in IDEMIA's actual costs in the maintenance and support of the Products. After a Party has received such notice, if such Party does not accept any or all of such price changes, IDEMIA and Customer shall negotiate in good faith for a period not to exceed ten (10) days. In the absence of agreement regarding any proposed price changes, the prices shall remain unchanged pending resolution pursuant the executive escalation. Any mutually agreed-upon change in the price for the Products will be documented in writing signed by Customer and IDEMIA and will be implemented on the date agreed by the Parties.

Inflation Adjustment. The Services prices identified above shall be adjusted for inflation on an annual basis during the term of this Agreement based upon the Consumer Price Index (CPI) appropriate for these Products and Services as of the Effective Date of the parties Agreement.

Support Plan Options and Pricing Worksheet

Maintenance and Support Agreement # 006740-000 **Date** July 23, 2024
New Term Effective **Start** October 12, 2024 **End** October 11, 2025

For support on covered products, please contact Technical Help Desk at (800) 734-6241 or email at: AnaheimCSCenter@us.idemia.com

<input checked="" type="checkbox"/> Advantage – Software Support		
<ul style="list-style-type: none"> ◆ Telephone Response: 2 Hour ◆ Remote Dial-In Analysis ◆ Unlimited Telephone Support 	<ul style="list-style-type: none"> ◆ Standard Releases & Updates ◆ Software Customer Alert Bulletins ◆ Automatic Call Escalation 	<ul style="list-style-type: none"> ◆ Supplemental Releases & Updates ◆ 8 a.m. – 5 p.m. Monday to Friday PPM
<input checked="" type="checkbox"/> On-Site Hardware Support		
<ul style="list-style-type: none"> ◆ 8 a.m. – 5 p.m. Monday to Friday PPM ◆ Next Day PPM On-site Response ◆ Hardware Vendor Liaison 	<ul style="list-style-type: none"> ◆ Defective Parts Replacement ◆ Escalation Support ◆ Hardware Customer Alert Bulletins 	<ul style="list-style-type: none"> ◆ Hardware Service Reporting ◆ Product Repair ◆ Equipment Inventory Detail Management
<input checked="" type="checkbox"/> Parts Support		
<ul style="list-style-type: none"> ◆ Parts Ordered & Shipped Next Business Day ◆ Parts Customer Alert Bulletins <p><i>* If customer is providing their own on-site hardware support, the following applies:</i></p> <ul style="list-style-type: none"> > Customer Orders & Replaces Parts > Telephone Technical Support for Parts Replacement Available 		

Users Conference Attendance (\$4,562.00 per Attendee) Year: 2023 Number Attendees Requested

Included in Registration Fee:

- Conference Registration
- Attendee package upon arrival
- All sessions and training listed on the agenda
- Social events listed on the agenda
- Meals and breaks listed on the agenda
- Hotel room from Monday arrival through Friday morning checkout
- Round trip air travel
- Ground transportation between the conference airport and the conference hotel

Not included in Registration Fee:

- Transportation fee to/from your home town airport
- Airport parking fees in your home town
- Meals during your travel
- Meals outside those included in the conference
- Airline baggage fees
- In-room expenses such as pay-per-view, mini-bar, room service, and any other hotel incidentals
- Extra days before or after the conference

\$ _____



PLEASE PROVIDE A COPY OF YOUR CURRENT TAX EXEMPTION CERTIFICATE (if applicable)
Please note this is not an invoice. An invoice will be provided after receipt of the signed document.

County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner’s agenda. This is not required for items included on the consent agenda.

Representative Name and Department: Melissa Kennedy/ 911 Addressing	Meeting Date: 08/05/2024
Subject: Hold Public Hearing in accordance of Duplin County 911 Addressing road naming Ordinance	
Summary, explanation and background: Conduct public hearing for Lathan Thurman to name a lane at 531 Bryce Hardison Rd Deep Run. Albertson township. – Lazy Spur Ln	
Requested Action: To approve lane name	
Budget impact for this fiscal year:	
Budget impact for subsequent years:	
Time needed to explain to Commissioners: 2 min	
Attachments:	



DUPLIN COUNTY ADDRESSING DEPARTMENT
209 SEMINARY ST / PO BOX 950
KENANSVILLE NC 28349



ROAD NAME PETITION for UNNAMED ROAD

1. APPLICANT INFORMATION:

Name: Lathan and Tracy Thurman
Address: 531 Bryce Hardison Rd.
City/State/Zip: Deep Run NC 28525
Telephone: Work: _____ Home: (252) 412-7793

2. MAIL DETERMINATION TO (If different than applicant information):

Name: SAME
Address: _____
City/State/Zip: _____

3. ROAD LOCATION: Township Albertson Range _____

DESCRIPTION: @531 Bryce Hardison Rd Deep Run

4. PARCEL TAX-ID: 05-164-1-

5. PROPOSED ROAD NAME: Lazy Spur Ln.

BACKUP NAME 1: Spur Ln.

BACKUP NAME 2: The Lazy Spur Ln.

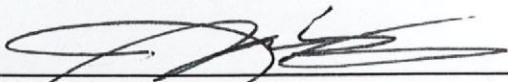
(NAME SHOULD BE LESS THAN 13 LETTERS)

6. SIGNATURES OF PROPERTY OWNERS WHO ADJOIN OR ACCESS THIS ROAD AS LISTED BY DUPLIN

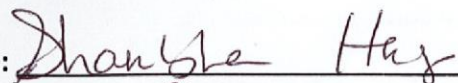
PARCEL NUMBER:
05-164-1-

PARCEL OWNER NAME PRINT AND SIGNATURE and Ph
LA 52

Fire Department Approval:

Signature: 
Print or type name: Jonathan Miller
Department Name: Albertson VFD
Date: 7/1/24

USPS Approval:

Signature: 
Print or type name: Shanika Hage
Department Name: USPS
Date: 7/1/24

Landowners, please know that if you use the 911 address assigned for your residence to receive mail your address WILL change. You will need to notify mortgage, financial, insurance and any other company that sends you bills, important information, DMV, other institutions you may use. We will notify USPS update the E911 System and the county tax records

Instructions for what to do with attachments once approved:

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Trisha-Ann Hoskins by the agenda deadline. Remember, one original will be retained for the minutes.

County Commissioners Agenda Request Form

Complete and submit this form along with any supporting documentation to request time on the county commissioner's agenda. This is not required for items included on the consent agenda.

Name/Department: Joseph McKemey/Water Department	Meeting Date: August 5, 2024
Subject: Approval of Resolution Amending Capital Project Budget Ordinance and Awarding Construction Contracts. See attachments	
<p>Summary explanation and background:</p> <p>Bids were received for the Golden LEAF Well project construction contracts and bids were higher than anticipated. Attempts were made to reduce construction costs but the reduction in cost were not worth the compromise. Municipal water supply well construction costs have increased across the state. The County urgently needs to construct a new water supply well to meet existing demand. The Engineer recommends award of Contracts No. 2 and No. 3 to the low bidder. See attached for additional information.</p>	
Requested Action: Motion approving Resolution Amending Capital Project Budget Ordinance and Awarding Construction Contracts, which amends the budget and awards Contract No. 2 and Contract No. 3 to the low bidder, A.C. Schultes of Carolina, Inc.	
Budget impact for this fiscal year: (Funds available, allocation needed, etc.)	Total Project Cost: \$2,278,150.00 GLF Grant Amount: \$999,150.00 Duplin County Economic Development Commission: \$500,000 Additional Funding needed: \$779,000.00
Budget impact for subsequent years: (Funds available, allocation needed, etc.)	Project will consist of grant funding from GLF and additional funding needed.
Time needed to explain to Commissioners: Ten Minutes	
Attachments: Resolution Amending Capital Project Budget Ordinance and Awarding Construction Contracts.	
Instructions for what to do with attachments once approved:	Have signed by the Chairman and attested by the Clerk to the Board for Contract No. 2 Notice of Award, Contract No. 3 Notice of Award, and Resolution Amending Capital Project Budget Ordinance. Keep one copy for County records, and return remaining copies to McDavid Associates, Inc. Farmville office.

Note: Please have all signatures on any contracts, agreements, etc. prior to board meeting and give all copies to Jaime Carr jaimec@duplincountync.com. The deadline for getting on the agenda is Noon on the Wednesday preceding the meeting by the agenda deadline. Remember, one original will be retained for the minutes.

Duplin County 2022 Golden LEAF Water Supply Well Project

Project Budget Amendment – Additional Local Funding Request and Award Construction Contracts

Discussion: Duplin County received grant funding from the Golden LEAF Foundation to construct a new water supply well at WestPark, northwest of Warsaw. The amount of grant funding procured is in the amount of \$999,150.00. Bids were received on December 21, 2023 and prices exceeded the budget. The construction budget for this project is currently \$751,925.00.

In attempt to cut project construction costs, we broke the project into two contracts. One contract only involves well construction and the new second contract only involves site work, well house construction, well head piping, chemical feed systems, water line construction and other miscellaneous work. New contracts are Contract No. 2 – Water Supply Well and Contract No. 3 – Well House and Site Work. Bids were received on May 30th and the project is still substantially over budget. A meeting was held with the low bid contractor (A.C. Schultes of Carolina, Inc.) to reduce costs, however, most of the options discussed were a compromise in quality and we do not recommend making changes. We have met with County Staff to discuss the project. The Duplin County Economic Development Commission has agreed to provide \$500,000 in additional funding for the project. A local contribution of \$779,000 is needed to balance the project budget and proceed with construction.

Action Requested: Motion approving Resolution Amending Capital Project Budget Ordinance and Awarding Construction Contracts, which amends the project budget, adds local funding to the project and awards both construction contracts.

**RESOLUTION
AMENDING CAPITAL PROJECT BUDGET ORDINANCE AND
AWARDING CONSTRUCTION CONTRACTS
FY2023-038 / DUPLIN COUNTY 2022 GOLDEN LEAF WATER SUPPLY WELL PROJECT
DUPLIN COUNTY
AUGUST 5, 2024**

- WHEREAS,** Duplin County was awarded a grant from the Golden LEAF Foundation for well construction in the amount of \$999,150.00, and
- WHEREAS,** Bids for the Construction of Contracts No. 2 and No. 3 were received on May 14, 2024, and due to an insufficient number of bids, both contracts were re-advertised, and bids were received a second time on May 30, 2024, and
- WHEREAS,** A.C. Schultes of Carolina, Inc. was the low bidder for Contract No. 2 in the amount of \$711,490.00, and
- WHEREAS,** A.C. Schultes of Carolina, Inc. was the low bidder for Contract No. 3 in the amount of \$1,319,530.00, and
- WHEREAS,** due to inflation, bid prices are higher than anticipated and financial contribution to the project is necessary for the contracts to be awarded, and
- WHEREAS,** the Duplin County Economic Development Commission has agreed to provide \$500,000.00 in funding to the project and Duplin County will need to provide \$779,000.00 to the project, and
- WHEREAS,** The Engineer recommends award to the low bidder, A.C. Schultes of Carolina, Inc. for Contracts No. 2 and No. 3 in the amounts of \$711,490.00 and \$1,319,530.00, and
- WHEREAS,** The Engineer has prepared a Recommendation of Award supported by a balanced budget after additional funding, for Board consideration and approval.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF DUPLIN COUNTY:

- THAT,** That the attached budget is hereby approved for the construction of the 2022 Golden LEAF Water Supply Well Project, and
- THAT,** That Contract No. 2 - Water Supply Well be awarded to A.C. Schultes of Carolina, Inc. for the amount of \$711,490.00, and
- THAT,** That Contract No. 3 - Well House and Site Work be awarded to A.C. Schultes of Carolina, Inc. for the amount of \$1,319,530.00, and
- THAT,** That the Chairman is authorized and directed to execute all documents associated with the award of the contracts on behalf of Duplin County.

Adopted this the 5th day of August, 2024.

Dexter B. Edwards, Chairman
Board of Commissioners

(SEAL)

ATTEST:

Jaime Carr
Clerk to the Board

**FY 2023-038/DUPLIN COUNTY 2022 GOLDEN LEAF WATER SUPPLY WELL PROJECT
DUPLIN COUNTY
AUGUST 5, 2024**

	APPROVED BUDGET AMENDMENT AS OF FEB. 19, 2024	CHANGES THIS AMENDMENT	APPROVED BUDGET AFTER AMENDMENT AUG. 19, 2024
<u>REVENUES</u>			
Golden LEAF Grant	\$ 999,150.00	\$ 0.00	\$ 999,150.00
Duplin County Economic Development Commission	\$ 0.00	\$ 500,000.00	\$ 500,000.00
Duplin County Local Funding	\$ 0.00	\$ 779,000.00	\$ 779,000.00
Sales Tax Refund	\$ 0.00	\$ 0.00	\$ 0.00
Contribution by Others	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL REVENUES	\$ 999,150.00	\$ 1,279,000.00	\$ 2,278,150.00
 <u>EXPENSES</u>			
Well Construction			
Construction - Contract No. 2	\$ 751,925.00	\$ (40,435.00)	\$ 711,490.00
Construction - Contract No. 3	\$ 0.00	\$ 1,319,530.00	\$ 1,319,530.00
Contingency	\$ 41,500.00	\$ (95.00)	\$ 41,405.00
Engineering Design	\$ 71,400.00	\$ 0.00	\$ 71,400.00
Engineering Report	\$ 7,500.00	\$ 0.00	\$ 7,500.00
Engineering Additional Services	\$ 3,500.00	\$ 0.00	\$ 3,500.00
Construction Administration/Observation	\$ 104,500.00	\$ 0.00	\$ 104,500.00
Permitting/Fees and Reimbursables	\$ 4,000.00	\$ 0.00	\$ 4,000.00
Engineering Reimbursables	\$ 1,500.00	\$ 0.00	\$ 1,500.00
Surveying	\$ 4,500.00	\$ 0.00	\$ 4,500.00
GIS Allowance	\$ 3,000.00	\$ 0.00	\$ 3,000.00
Legal Costs	\$ 2,000.00	\$ 0.00	\$ 2,000.00
Due Diligence			
Title Opinion	\$ 3,825.00	\$ 0.00	\$ 3,825.00
TOTAL EXPENSES	\$ 999,150.00	\$ 1,279,000.00	\$ 2,278,150.00



McDAVID ASSOCIATES, INC.

CORPORATE OFFICE
Engineers • Planners • Land Surveyors
(252) 753-2139 • Fax (252) 753-7220
E-mail: mai@mcdavid-inc.com
3714 N. Main Street • P.O. Drawer 49
Farmville, NC 27828

GOLDSBORO OFFICE
Engineers • Planners
(919) 736-7630 • Fax (919) 735-7351
E-mail: maigold@mcdavid-inc.com
109 E. Walnut Street • P.O. Box 1776
Goldsboro, NC 27533

July 30, 2024

Mr. Dexter B. Edwards
Duplin County Board of Commissioners
P.O. Box 910
Kenansville, NC 28349

SUBJECT: Recommendation of Award
Contract No. 2 - Water Supply Well
Contract No. 3 - Well House and Site
Work
2022 Golden LEAF Water Supply
Well
Duplin County

Dear Mr. Edwards:

Bids for Contract No. 2 - Water Supply Well were received on May 30, 2024 at 2:00 PM. A list of all bidders and their respective total bid is as follows:

A.C. Schultes of Carolina, Inc.	\$711,490.00
Magette Well & Pump Co., Inc.	\$732,130.00

For a more detailed review of individual unit prices please refer to the enclosed tabulation sheet. The low bidder was A.C. Schultes of Carolina, Inc. who submitted the low bid in the amount of \$711,490.00.

Bids for Contract No. 3 - Well House and Site Work were received on May 30, 2024 at 2:00 PM. A list of all bidders and their respective total bid is as follows:

A.C. Schultes of Carolina, Inc.	\$1,319,530.00
---------------------------------	----------------

For a more detailed review of individual unit prices please refer to the enclosed tabulation sheet. The low bidder was A.C. Schultes of Carolina, Inc. who submitted the low bid in the amount of \$1,319,530.00.

Also for your review, please find enclosed a copy of the project budget which reflects all anticipated project revenues and expenditures.

We have reviewed the bids and recommend that the work be awarded to the low bidder, A.C. Schultes of Carolina, Inc. for Contract No. 2 for the low bid amount of \$711,490.00.

We have reviewed the bids and recommend that the work be awarded to the low bidder, A.C. Schultes of Carolina, Inc. for Contract No. 3 for the low bid amount of \$1,319,530.00.

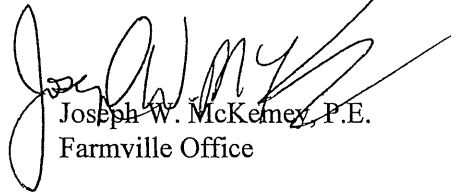
Upon board review and approval, please execute all six (6) copies of the enclosed "Notice of Award" for both Contracts and return all copies to this office.

I will be happy to meet with you or your board to further review our recommendations or to answer any questions.

Please advise as we may further assist.

Sincerely yours,

McDAVID ASSOCIATES, INC.



Joseph W. McKeney, P.E.
Farmville Office

JWM/ssw

Enclosures

TABULATION SHEET
 CONTRACT NO. 2 - WATER SUPPLY WELL
 2022 GOLDEN LEAF WATER SUPPLY WELL PROJECT
 DUPLIN COUNTY
 May 30, 2024 @ 2:00 PM

09:30 AM
 31-May-24

Item	Description	Unit	Qty	A.C. Schultes of Carolina, Inc. Rocky Point, NC		Magette Well & Pump Co., Inc. Ahoskie, NC	
				Unit Price	Total	Unit Price	Total
Section A - Well and House							
1	TEST WELL DRILLING	LF	450	\$278.00	\$125,100.00	\$182.00	\$81,900.00
2	TEST WELL INDIVIDUAL FORMATION TESTING	EA	6	\$9,000.00	\$54,000.00	\$30,000.00	\$180,000.00
3	LAB WATER ANALYSES - INORGANIC SERIES	EA	9	\$500.00	\$4,500.00	\$425.00	\$3,825.00
4	LAB WATER ANALYSES - ASBESTOS	EA	6	\$350.00	\$2,100.00	\$300.00	\$1,800.00
5	LAB WATER ANALYSES - RADIOLOGICAL	EA	6	\$550.00	\$3,300.00	\$400.00	\$2,400.00
6	LAB WATER ANALYSES - TRIHALOMETHANE	EA	9	\$450.00	\$4,050.00	\$400.00	\$3,600.00
7	LAB WATER ANALYSES - VOLATILE ORGANIC	EA	9	\$200.00	\$1,800.00	\$125.00	\$1,125.00
8	LAB WATER ANALYSES - SYNTHETIC ORGANIC	EA	12	\$920.00	\$11,040.00	\$750.00	\$9,000.00
9	LAB WATER ANALYSES - UCMR CONTAMINANTS	EA	9	\$2,000.00	\$18,000.00	\$1,750.00	\$15,750.00
10	350 GPM GRAVEL PACKED DEEP WELL w/ SS INNER CASING	LS	1	\$387,000.00	\$387,000.00	\$339,500.00	\$339,500.00
11	350 GPM DEEP WELL TURBINE PUMP & MOTOR	LS	1	\$88,600.00	\$88,600.00	\$81,230.00	\$81,230.00
Subtotal Section A					\$699,490.00		\$720,130.00
Section B - Miscellaneous Items							
12	MOBILIZATION	LS	1	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
13	STAKING AND CUT SHEET PREPARATION	AL	1	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
14	"AS-BUILT" DRAWING	AL	1	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
15	GIS PREP AND PUBLICATION	AL	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Subtotal Section B					\$12,000.00		\$12,000.00
Add/Deducts							
10A	24" OUTER CASING ASTM A120 BLACK STEEL 0.5"	LF		\$128.00	\$0.00	\$230.00	\$0.00
10B	12" INNER CASING ASTM A312 SS TYPE 304, SCH 20S	LF		\$150.00	\$0.00	\$120.00	\$0.00
10C	12" Screens	LF		\$152.00	\$0.00	\$170.00	\$0.00
11A	6" DISCHARGE COLUMN w/ 1 1/4" LINE SHAFT	LF		\$130.00	\$0.00	\$120.00	\$0.00
Subtotal Add/Deducts					\$0.00		\$0.00

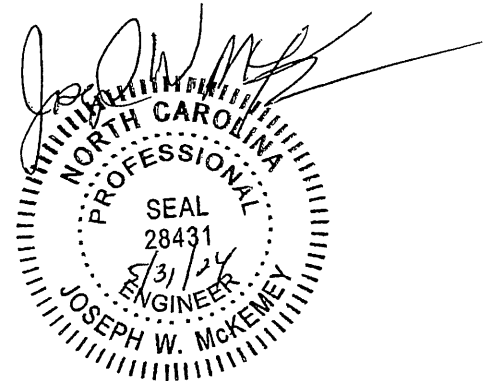
TABULATION SHEET
 CONTRACT NO. 2 - WATER SUPPLY WELL
 2022 GOLDEN LEAF WATER SUPPLY WELL PROJECT
 DUPLIN COUNTY
 May 30, 2024 @ 2:00 PM

09:30 AM
 31-May-24

Item	Description	Unit	Qty	A.C. Schultes of Carolina, Inc. Rocky Point, NC		Magette Well & Pump Co., Inc. Ahoskie, NC	
				Unit Price	Total	Unit Price	Total
Alternate Bid Items							
10A	350 GPM GRAVEL PACKED DEEP WELL w/ BS INNER CASING	LS	1	\$340,000.00	\$340,000.00	\$296,300.00	\$296,300.00
Subtotal Alternate Bid Items					\$340,000.00		\$296,300.00
Alternate Bid Items - Add/Deducts							
10AA	24" OUTER CASING ASTM A120 BLACK STEEL 0.5"	LF		\$128.00	\$0.00	\$230.00	\$0.00
10AB	12" INNER CASING ASTM A120 BLACK STEEL 0.375"	LF		\$50.00	\$0.00	\$42.00	\$0.00
10AC	12" Screens	LF		\$152.00	\$0.00	\$170.00	\$0.00
Subtotal Alternate Bid Items - Add/Deducts					\$0.00		\$0.00
TOTAL BID					\$711,490.00		\$732,130.00

I, Joseph W. McKemey certify that this Tabulation Sheet is correct to the best of my knowledge and belief.

Joseph W. McKemey (Signature) _____ 5/31/2024 (Date)



TABULATION SHEET
 CONTRACT NO. 3 - WELL HOUSE AND SITE WORK
 2022 GOLDEN LEAF WATER SUPPLY WELL PROJECT
 DUPLIN COUNTY
 May 30, 2024 @ 2:00 PM

09:23 AM
 31-May-24

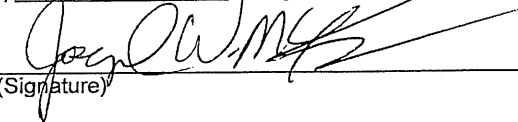
				A.C. Schultes of Carolina, Inc. Rocky Point, NC	
Item	Description	Unit	Qty	Unit Price	Total
Section A - Well Head and House					
1	6" WELL HEAD FOR TURBINE PUMP	LS	1	\$60,000.00	\$60,000.00
2	WELL HOUSE - BLOCK AND BRICK MASONRY	LS	1	\$240,000.00	\$240,000.00
3	ELECTRICAL FOR WELL PUMP HOUSE	LS	1	\$175,000.00	\$175,000.00
4	GAS CHLORINATOR FOR WELLS	LS	1	\$80,000.00	\$80,000.00
5	POLYPHOSPHATE FEED SYSTEM	LS	1	\$30,000.00	\$30,000.00
6	BLOW-OFF DRAINAGE	LS	1	\$25,000.00	\$25,000.00
Subtotal Section A					\$610,000.00
Section B - Site Work					
7	SITE PIPING	LS	1	\$100,558.00	\$100,558.00
8	SITE LANDSCAPING	LS	1	\$75,000.00	\$75,000.00
9	CHAIN LINK FENCE AND GATES	LF	736	\$52.00	\$38,272.00
10	4" COARSE AGGREGATE BASE COURSE	SY	820	\$20.00	\$16,400.00
11	6" COARSE AGGREGATE BASE COURSE	SY	880	\$30.00	\$26,400.00
12	2" BITUMINOUS CONCRETE SURFACE	SY	50	\$125.00	\$6,250.00
13	18" RCP STORM SEWER AND BEDDING	LF	20	\$200.00	\$4,000.00
14	ELECTRICAL ALLOWANCE	AL	1	\$8,000.00	\$8,000.00
Subtotal Section B					\$274,880.00
Section C - Portable Water Lines, Valves, Fittings and Appurtenances					
15	8" DUCTILE IRON PIPE FOR WATER LINE	LF	545	\$150.00	\$81,750.00
16	8" GATE VALVE AND BOX	EA	1	\$10,000.00	\$10,000.00
17	8" 11 1/4 BEND, DUCTILE IRON FITTING	EA	2	\$500.00	\$1,000.00
18	8" 22 1/2 BEND, DUCTILE IRON FITTING	EA	4	\$550.00	\$2,200.00
19	8" 45 BEND, DUCTILE IRON FITTING	EA	2	\$600.00	\$1,200.00
20	8" 90 BEND, DUCTILE IRON FITTING	EA	2	\$750.00	\$1,500.00
21	12" x 8" SINGLE UNIT TIE IN ASSEMBLY	LS	1	\$95,000.00	\$95,000.00
22	16" DRYBORE w/ 16" STEEL CASING and 8" DIP	LF	60	\$1,500.00	\$90,000.00
Subtotal Section C					\$282,650.00

TABULATION SHEET
 CONTRACT NO. 3 - WELL HOUSE AND SITE WORK
 2022 GOLDEN LEAF WATER SUPPLY WELL PROJECT
 DUPLIN COUNTY
 May 30, 2024 @ 2:00 PM

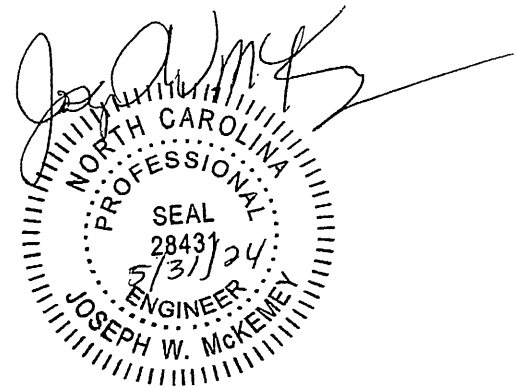
09:23 AM
 31-May-24

				A.C. Schultes of Carolina, Inc. Rocky Point, NC	
Item	Description	Unit	Qty	Unit Price	Total
Section D - Miscellaneous Items					
23	MOBILIZATION	LS	1	\$3,500.00	\$3,500.00
24	80KW/100KVA STANDBY POWER GENERATOR	LS	1	\$85,000.00	\$85,000.00
25	MODIFICATIONS TO SCADA CONTROL SYSTEM	AL	1	\$55,000.00	\$55,000.00
26	STAKING AND CUT SHEET PREPARATION	AL	1	\$4,000.00	\$4,000.00
27	"AS-BUILT" DRAWING	AL	1	\$1,500.00	\$1,500.00
28	GIS PREP AND PUBLICATION	AL	1	\$3,000.00	\$3,000.00
Subtotal Section D					\$152,000.00
Alternate Bid Items					
35A	125KW/156KVA STANDBY POWER GENERATOR	LS	1	\$100,000.00	\$100,000.00
35B	MANUAL TRANSFER SWITCH	LS	1	\$15,000.00	\$15,000.00
Subtotal Alternate Bid Items					\$115,000.00
TOTAL BID					\$1,319,530.00

I, Joseph W. McKemey certify that this Tabulation Sheet is correct to the best of my knowledge and belief.


 (Signature)

5/31/2024
 (Date)



SECTION 00511
NOTICE OF AWARD

To: Kyle Jefferys
A.C. Schultes of Carolina, Inc.
354 Sawdust Road
Rocky Point, NC 28457

PROJECT Description: 2022 Golden LEAF Water Supply Well Project
Contract No. 2 - Water Supply Well

The OWNER has considered the BID submitted by you for the above described WORK in response to its ADVERTISEMENT FOR BIDS dated April 11, 2024, and INFORMATION FOR BIDDERS.

You are hereby notified that your BID has been accepted for items in the amount of Seven Hundred Eleven Thousand Four Hundred Ninety and 00/100 Dollars (\$711,490.00).

You are required by the INFORMATION FOR BIDDERS to execute the AGREEMENT and furnish the required CONTRACTOR'S PERFORMANCE BOND, PAYMENT BOND and certificates of insurance within twenty (20) calendar days from the date of this Notice to you.

If you fail to execute said AGREEMENT and to furnish said BONDS within twenty (20) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required by G.S. 143-128.2(c) to submit a list of all identified subcontractors (whether minority business or not) that you will use on this CONTRACT within thirty (30) calendar days after award of the CONTRACT.

If you fail to submit a list of all identified subcontractors within thirty (30) calendar days after award of the CONTRACT, the OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 5th day of August, 2024.

OWNER:

Duplin County

By _____

Name Dexter B. Edwards

Title Chairman, Board of Commissioners

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged this the _____ day of _____, 20_____.

CONTRACTOR:

_____ A.C. Schultes of Carolina, Inc. _____

By _____

Name Kyle Jefferys

Title Vice President

END OF SECTION

SECTION 00511
NOTICE OF AWARD

To: Kyle Jefferys
A.C. Schultes of Carolina, Inc.
354 Sawdust Road
Rocky Point, NC 28457

PROJECT Description: 2022 Golden LEAF Water Supply Well Project
Contract No. 3 - Well House and Site Work

The OWNER has considered the BID submitted by you for the above described WORK in response to its ADVERTISEMENT FOR BIDS dated April 11, 2024, and INFORMATION FOR BIDDERS.

You are hereby notified that your BID has been accepted for items in the amount of One Million Three Hundred Nineteen Thousand Five Hundred Thirty and 00/100 Dollars (\$1,319,530.00).

You are required by the INFORMATION FOR BIDDERS to execute the AGREEMENT and furnish the required CONTRACTOR'S PERFORMANCE BOND, PAYMENT BOND and certificates of insurance within twenty (20) calendar days from the date of this Notice to you.

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OWNER:

Duplin County

By _____

Name Dexter B. Edwards

Title Chairman, Board of Commissioners

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged this the _____ day of _____, 20_____.

CONTRACTOR:

_____ A.C. Schultes of Carolina, Inc. _____

By _____

Name Kyle Jefferys

Title Vice President

END OF SECTION

THE CULTIVATOR

A Review of June 2024



DUPLIN COUNTY CENTER

Duplin County Center
165C Agriculture Drive
Kenansville, NC 28349

Website: <https://duplin.ces.ncsu.edu>
Duplin County Center-NCCE Facebook: <https://go.ncsu.edu/zgvcr9a>
4-H Facebook: <https://go.ncsu.edu/om3spc0>

Phone: 910.296.2143
Fax: 910.296.2191

Amanda Hatcher
County Extension
Director, Livestock

Wanda Bell
Administrative Assistant:
Director, 4-H, Family &
Consumer Sciences

Wanda Hargrove
Support Specialist:
Agriculture, Livestock,
Facilities Coordinator

Jessica Hall
Livestock and Forages

Della King
Agriculture, Field Crops

Tom Hroza
Horticulture

Rachel Ezzell
Family and Consumer
Science

Walter Adams
Agriculture & Natural
Resources Technician
NC A&T State

Bridget Huffman
4-H Youth Development

Charmae Kendall
4-H Program Assistant,
Youth
Agriculture/Livestock

Jasmine Williams
4-H Prevention
Coordinator

Notes from the Director..... Amanda Hatcher

- Attended county department head meeting and department head training
- Attended retirement celebration for staff member
- Assisted staff with end of fiscal year and grant requirements

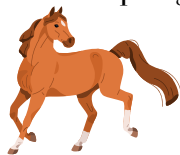
Livestock..... Amanda Hatcher, Livestock and Forage

- Assisted 5 farmer in nutrient management, 5 farmers in crop management, and 1 farmer in farm management
- Judged 4-H District Activity Day presentations
- Submitted drought information for status update
- Planned upcoming classes for nutrient management
- Assisted with hosting the NC Association of County Agricultural Agents meeting
- Attended nutrient management planning zoom and planning meetings
- Face-to-face contacts: 112, Non face-to-face contacts: 173



Livestock..... Jessica Hall, Livestock and Forage

- Served as a Person in Charge for the Livestock and Dairy category at 4-H District Activity Day
- Provided technical assistance with forage sampling, ration formulation, soil sampling, pasture management, herbicide recommendations, weed ID, livestock marketing, etc.
- Coordinated 4-H summer Horsing Around Workshops at Double Deuce Arena in Seven Springs for Juniors and Seniors



- Continued classes, started PhD program
- Attended NCACAA State Meeting at Wrightsville Beach
- Face-to-face contacts: 325, Non face-to-face contacts: 653

Field Crops..... Della King, Field Crop Agent

- Assisted Growers as needed with Farm/Field Visits
- Made farm field visits due to Crop Issues. Have found diseases such as black shank, spotted wilt, and various leaf spots showing up in Tobacco. Found some corn with green snap which is caused by wind. Also found bruised corn stalk issue, most likely due to a hail event. In addition to storm damage, many crops are experiencing severe drought impacts. Effective pollination is in question due to the growth stage of some corn fields and temperature in the mid to upper 90s.
- Served as a Judge for the 4-H District Activity Day.
- Assisted with 4-H Horse Camp.



**Britt Building
Monthly
Usage**

**June
Total number
of events:
54**

**Total attendance
for the events:
806**

**Public events:
52**

**Private events:
2**

North Carolina State
University and North
Carolina A&T State

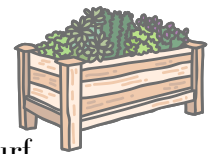
University commit themselves
to positive action to secure
equal opportunity regardless
of race, color, creed, national
origin, religion, sex, age,
veteran status or disability. In
addition, the two Universities
welcome all persons without
regard to sexual orientation.

North Carolina State
University, North Carolina
A&T State University, U.S.
Department of Agriculture,
and local governments
cooperating.

- Attended Drone-based plant counts assessments in field trials Zoom Tobacco Tuesday (tobacco extension zoom)
- Attended “It is all about Soil Moisture and Management” Agent Training at Vernon James Research Station in Plymouth. Brought back Soil Moisture Sensing Equipment that will be installed in one of my research plots in order to measure soil moisture.
- Attended NCACAA Officers Meeting, the Emergency Ready - Hazardous Materials Down on the Farm, the SED Ag Agents Conference Prep Meeting,
- Attended the following zooms: the Soybean OFT, Monthly Extension Water Resources Ag Drainage and Irrigation Team, the Grains Agronomic Program Team, and the Special Called Emergency NCACAA Board Meeting.
- Assisted FCS Agent with equipment
- Assisted NCACAA Conference and fulfilled duties as State Board Officer.
- Face-to-face contacts: 67, Non face-to-face contacts: 248

Horticulture..... Tom Hroza, Horticulture

- Offered some training to help control the weeds in our next crop much better, from the use of herbicides to cardboard, to plastic covered beds, etc, as weed control is challenging this time of year.
- Planted and maintained raised beds with some unusual vegetables. to demonstrate how we need to think about diversity in our diets.
- Answered numerous questions about pests in the garden and the turf.
- Attended and participated during 4-H District Day at University of Mount Olive with the youth presenting a variety of topics. This is great training for our youth. They have to interact with other people.
- Attended the 2024 Ag Agents State Conference, attended professional development meeting at Wrightsville Beach where we shared ideas and encouraged each other.
- Face-to-face contacts: 70, Non face-to-face contacts: 927



Family and Consumer Science (FCS)..... Rachel Ezzell, FCS Agent

- Partnered with Charmac Kendall, 4-H Livestock Program Assistant, to bring Duplin County 4-Hers and Extension Master Food Volunteers to Castle Hayne Research Station to pick blueberries. Coordinated with Duplin Christian Outreach Ministries to arrange these donations within Duplin County & delivered around 112 pounds of blueberries for donation.
- Addressed canning questions via phone, email, & mail to share tested recipes and safe canning practices as well as tested 1 pressure canner gauge.
- Hosted ages 10-18 Cooking Workshop with 4-H. Arranged a professional chef to come & demo recipes with participants as well. Participants learned about the foundations of flavor and prepared several dishes while practicing knife skills and safe food handling.
- Served as person in charge for 4-H District Activity at Mount Olive
- Hosted ages 5-9 Cooking Workshop with 4-H. Participants learned the basics of food safety & practiced knife skills using lettuce knives.
- Presented a seminar (via zoom) comparing and contrasting the U.S. Cooperative Extension System to Greek Extension and advisory services.



- Partnered with 4-H to host a 4 day summer program titled Heart Smart. Participants learned about nutrition, physical activity, food safety, and more. Eve Stroud from ECU Health came to discuss more about heart health and Shawn Miller led the group in Zumba.
- Drafted 2 articles of Farming Matters publication with Duplin Times
- Face-to-face contacts: 93, Non face-to-face contacts: 4,034



Agriculture & Natural Resources.....Walter Adams, Tech. (Duplin/Lenoir)

- Assisted a grower that was interested in using a drone to apply pesticides for commercial use
- Assisted a grower with getting registered to take the pesticide exam
- Assisted a grower with soybean planting information
- Face-to-face contacts: 13, Non face-to-face contacts: 70

4-H and Youth Development..... Bridget Huffman, 4-H Agent

- Started 4-H Summer Workshops: Cloverbud Crafts, Cooking For Kids (all ages), Paint Party, and 4-H HEART Smart.
- 4-H District Activity Day was held on June 14 at the University of Mount Olive. 11 youth gave presentations. Duplin brought home 5 Gold, 2 Silver, and 2 Bronze medals. 6 youths will advance to State on Tuesday, July 23 in Raleigh. In addition to presentations, Duplin had two 4-H Entertain acts, who both won blue ribbons, and one of those 4-H'ers was asked to perform during NC 4-H Congress in Raleigh on Wednesday, July 24.



- Attended county staff updates, 4-H updates and trainings, reports, and State Extension updates.
- Face-to-face contacts: 275, Non face-to-face contacts: 7,010

Charmae Kendall, 4-H Agriculture/Livestock Program Assistant



- Conducted weekly Livestock Skillathon & Judging Practices including visiting local cattle farm, attended clinics at NC State, and competed at “Jamin in June” Skillathon competition
- Led Cloverbud Critters, Blueberry Glean, and Sylvan Heights Bird Park 4-H summer workshops
- Led Registration committee for Ag Agent's State meeting in Wrightsville Beach
- Face-to-face contacts: 157, Non face-to-face contacts: 5,989

Jasmine Williams, 4-H Prevention Coordinator

- Attended JCPC and the NC Prevention Conference
- Attended PFS Trainings
- Continued monthly merchant education activities for Duplin and Sampson counties

**SENIOR SERVICES
REPORT OF SERVICES**



PROGRAM	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
NUTRITION/CONGREGATE							
Units of Service	1128	1246	1316	1263	1226	1249	1135
Clients Served	126	122	125	128	117	120	117
Wellness Checks/Community Outreach	7	12	6	0	0	9	3
# of volunteers	31	28	27	23	26	29	28
# of volunteer hrs.	236	318	302	259	297	272	260
HOMEBOUND MEALS							
Units of Service	1350	1525	1165	1115	1260	860	845
Clients Served	70	63	60	57	54	43	43
Waiting List	0	0	3	9	9	16	16
# of volunteers	14	26	23	31	24	21	25
# of volunteer hrs.	20	34	31	38	29	25	28
GENERAL TRANSPORTATION							
Units of Service	263	272	269	203	227	233	233
Clients Served	14	14	10	10	11	10	10
IN HOME AIDE							
Units of Service	410	511	485	447	450	381	448
Clients Served	86	83	80	78	74	67	76
Waiting List	32	30	33	31	31	28	26
ENSURE							
# of cases	90	68	55	89	93	100	81
HOUSING & HOME IMPROVEMENT							
Units of Service	0	1	2	4	0	0	0
Waiting List	3	3	2	0	0	0	0
# of volunteer hrs.	0	0	48	0	0	0	0
# of volunteers	0	0	8	0	0	0	0
FAMILY CAREGIVER PROGRAM							
Persons served w/vouchers	3	2	2	2	2	1	3
INCONTINENCE SUPPLIES							
Clients Served	1	1	1	0	0	6	1
FAN PROGRAM							
Fans given away	0	0	0	0	0	2	12
SENIOR CENTER PROGRAM							
Units of Service	150	247	283	285	253	149	206
Clients Served	36	39	38	36	38	21	29
# of volunteers	1	14	2	2	13	5	1
# of volunteer hrs.	3	25	4	4	14	12	1
TELEPHONE REASSURANCE PROGRAM							
Units of Service	205	263	256	241	248	278	225
Clients Served	14	14	14	14	14	13	12
INFORMATION & REFERRAL							
Units of Service	6	13	14	10	8	17	13
Clients Served	6	13	12	10	8	17	13
TRAINING - EMPLOYEE							
Number of hours	42.75	0	0	41	2	0	65.25
Number of staff	7	0	0	14	2	0	13
INCOME TAX VOLUNTEER PROGRAM							
Number of hours	88	160	310	259	104	12	0
Number of volunteers	9	9	9	7	9	2	0
MEAL COST							
Meals Prepared	3335	2402	2500	2382	2195	2538	2111
Total Expenditures	\$ 28,000.82	\$ 22,273.83	\$ 21,973.18	\$ 22,262.79	\$ 23,686.83	\$ 20,584.00	\$ 24,242.17
Price per meal	\$ 8.40	\$ 9.27	\$ 8.79	\$ 9.35	\$ 10.79	\$ 8.11	\$ 11.48
FAMILY CAREGIVER - SUPPORT GROUP							
Persons served	4	3	6	0	3	3	2
ARPA - CONGREGATE MEALS							
# of meals	20	30	20	20	25	0	0
Persons served	1	2	2	1	1	0	0
Breakfast Bundles	21	9	80	112	0	35	0
ARPA - HOME DELIVERED MEALS							
# of meals	80	100	80	70	175	130	120
Persons served	4	4	4	4	7	7	6
Breakfast Bundles	0	66	0	0	0	0	0

Social Services

	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Program Area							
MONTHLY CASE COUNT							
Food and Nutrition Cases	4406	4996	4391	4329	4295	4309	4324
FNS Apps Taken	256	416	317	259	259	314	296
Individual Served	9277	9140	9276	9120	9062	9119	9116
WorkFirst Cases	57	56	53	57	56	56	52
WF Apps. Taken	17	18	18	18	25	17	21
Employment Cases	4	4	2	1	4	1	1
Child Only Cases	36	32	33	36	34	33	31
Refugee Cases	17	20	18	20	18	22	20
Crisis Heating/Cooling (CIP)	147	219	162	131	133	102	65
Low Income Energy Assistance (LIEAP)	89	327	169	89	0	0	0
Family & Childrens Applications	279	297	317	221	242	208	261
Enrollment Count	15719	15954	16118	16132	16096	15986	15685
Adult Applications	160	97	85	56	81	65	62
Adult Enrollment Count	3880	3827	3807	3808	3768	3748	3727
Medicaid Transportation	665	696	831	802	913	787	667
Individuals Transported	172	214	227	208	250	223	195
Child Support NCP Cases	2463	2474	2473	2471	2434	2407	2329
Program Integrity	8	6	9	12	12	12	14
Child Day Care	369	353	346	339	335	346	337
CPS - investigations Initiated	55	49	64	57	56	53	42
CPS - Investigation Caseload	82	86	77	58	43	38	27
CPS- Case Management	6	9	7	5	2	2	3
CPS-Children in Custody	18	19	18	18	18	22	24
Adult Services	96	102	94	74	69	73	64
Homeless Reported	0	0	10	0	0	0	0

DUPLIN COUNTY CHILD SUPPORT
MONTHLY REPORT
Jun-24

TOTAL CHILD SUPPORT COLLECTED	\$ 399,974.48
TOTAL ABSENT PARENT CASES	2299
TOTAL CLIENTS SERVED	1753
TOTAL CHILDREN SERVED	2329
BREAKDOWN OF CASE AS FOLLOWS	
ENFORCEMENT	2108
ESTABLISHMENT	53
PATERNITY	40
LOCATION	98
GOOD LOCATES COMPLETED/SYSTEM AND MANUAL	11
ORDERS ESTABLISHED/MODIFIED	
BY VOLUNTARY SUPPORT AGREEMENT/CIVIL	29
MODIFICATIONS	60
REVIEWS/NO MOD. NEEDED	0
TOTAL	89
PATERNITY ESTABLISHED	8
GENETIC TEST COMPLETED (LAB CORP)	8
GENETIC TEST COMPLETED (Connie)	0
ENFORCEMENT ACTIONS (OTHER)	217
WAGE WITHHOLDING ESTABLISHED	89
INTERSTATE ACTIVITY	
INITIAL UIFSA ACTION MAILED	0
ORDERS SENT FOR REGISTRATION	0
GENERAL STATUS REQUEST MAILED/ELECTRONIC	293
ENFORCEMENT STATUS REQUEST MAILED	42
REQUEST FOR REVIEWS TO OTHER STATE	0
CHANGE OF PAYEE/REDIRECTION	0
ORDERS REGISTERED	2
ORDERS ESTABLISHED	0
TOTAL CLIENT SEEN IN IV-D	60
TOTAL VISITORS IN IV-D	0
SHOW CAUSES AND ORDERS FOR ARREST ISSUED IN COUNTY	42
SHOW CAUSES AND ORDERS FOR ARREST SERVED IN COUNTY	6
SHOW CAUSES SENT BY REGULAR MAIL IN COUNTY	23
SHOW CAUSE AND ORDERS FOR ARREST RETURNED NOT SERVED IN COUNTY	6

SHOW CAUSES AND ORDER FOR ARREST ISSUED OUT OF COUNTY	40
SHOW CAUSES AND ORDER FOR ARREST SERVED OUT OF COUNTY	6
SHOW CAUSES SENT BY REGULAR MAIL OUT OF COUNTY	31
SHOW CAUSES AND ORDER FOR ARREST RETURNED NOT SERVED OUT OF COUNTY	5

Duplin County Water						
Monthly Report						
	1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/31/2024	6/30/2024
Billed Customers	8086	8104	8052	8074	8067	8110
Gallons Water Sold	62,399,000	44,251,000	41,934,000	54,116,000	76,265,000	76,573,000
Monthly Billed	\$341,676.73	\$294,260.31	\$285,308.26	\$331,011.51	\$319,732.25	\$312,138.44
Bank Draft Payments	\$35,751.56	\$39,683.16	35518.57	\$37,194.42		\$40,464.73
Credit Card Payments	\$104,678.88	\$121,805.14	\$118,668.16	\$112,285.05	\$119,144.28	\$116,208.30
New Customers	39	53	43	48	28	53
Discontinued	34	46	56	36	18	53
Repairs	0	0	0	0	1	8
Flushes	17	10	11	6	11	31
Locates	545	778	749	642	475	396
Reinstates	45	170	122	112	103	115
New Taps	10	16	18	24	17	20